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HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

SectioN II

FILE TITLE/NUMBER/VOLUME

WIGREN, Lee H.

INCLUSIVE DATES: 11 Sept 1950 - 12 JAN 1978

CUSTODIAL UNIT/LOCATION: Office of Personnel

PSOM: 5 E 13

**DELETIONS, IF ANY:**

ITEMS MAY BE COPIED OR REMOVED FROM THIS FILE

- 3 -

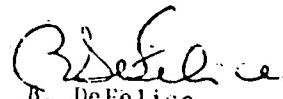
12 January 1978

MEMORANDUM FOR: Lee H. Wigren  
VIA : Head of Career Service  
FROM : B. DeFelice  
Acting Director of Personnel  
SUBJECT : Retirement Planning

1. In order to assist employees in planning for their eventual retirement, it is the practice of the Agency to inform each employee, well in advance of retirement, of the services the Agency provides for retirement planning.

2. The prospect of retirement deserves serious thought and careful planning so that you may make the transition to the next phase of life with purpose and confidence. To assist you in this regard, the Agency offers various resources which are attuned to the needs of prospective retirees. You will, in the future, be invited by a Retirement Counselor to an individual pre-retirement counseling session, or more than one if you wish. This phase of retirement planning will be tailored solely to your own particular situation and circumstances and will be within the context of the retirement system under which you will retire. The individual counseling sessions are intended to give you a wide range of information on such matters as estimates of your annuity, survivor benefits, life and health insurance, Social Security, taxes, and assistance in obtaining other employment. In addition, you will be invited to attend a Retirement Information Seminar that will be offered in the autumn of 1978.

3. Experience has amply demonstrated that advance preparation eases the transition to retirement. I recommend, strongly, that you avail yourself of the services the Agency offers you in planning your own retirement.

  
B. DeFelice

RETIRED STAFFING  
INTERNAL USE ONLY

SECRET  
(When Filled In)

REQUEST FOR PERSONNEL ACTION								DATE PREPARED		
1. SERIAL NUMBER	2. NAME (Last-First-Middle)							19 AUGUST 1976		
006198	WIGREN, LEE H.									
3. NATURE OF PERSONNEL ACTION								4. EFFECTIVE DATE REQUESTED		
REASSIGNMENT								MONTH	DAY	YEAR
5. PUNIS	YY	V TO V		V TO CP	08	29	76	6. RANK AND NSCA		
								T227-0171	0002	
7. ORGANIZATIONAL DESIGNATIONS								8. LEGAL AUTHORITY (Completed by Office of Personnel)		
DDO/CT STAFF ✓ RESEARCH AND ANALYSIS GROUP OFFICE OF THE CHIEF								9. LOCATION OF OFFICIAL STATION		
								WASH., D.C.		
11. POSITION TITLE								12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION	
OPERATIONS OFFICER SAS (14)								EQ15	DAA	
14. CLASSIFICATION SCHEME (GS, E.O., etc.)				15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE		
GS				0136.01		14 5		\$ 30,441		
18. REMARKS  FROM: CIS EQ27										
				DATE SIGNED		19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER		DATE SIGNED		
1/SG				08/23/76		CHIEF K. Seale		8/24/76		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
20. ACTION CODE	21. EMPLOY. CODE	22. OFFICE CODING	23. INTEGRITY CODE	24. MOBIL. CODE	25. DATE OF BIRTH	26. DAY OF GRADE	27. DATE OF LES			
37 16	3 3 6 6	C 18	75C13		1/20/1983					
28. RETIREMENT	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEL REQ. NO.				
MO. DA. YR.		CODE		MO. DA. YR.						
35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG COMP. DATE	38. CARRIER CATEGORY	39. FIGHT/HEALTH INSURANCE	40. SOCIAL SECURITY NO					
CODE	MO. DA. YR.	MO. DA. YR.	CAR:RESV PROV:TEMP	CODE	CODE	CODE	CODE			
0-00 1-1 PT 2-10 PT				0-WAIVER 1-BEG 2-REC/OPT 3-INELIGIBLE						
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA		44. STATE TAX DATA			
CODE	0-00 PREVIOUS SERVICE 1-00 DATES IN SERVICE 2-0000-0 SERVICE (LESS THAN 3 YEARS) 3-0000-0 SERVICE (MORE THAN 3 YEARS)		FORM EXECUTED CODE	NO. TAX EXEMPTIONS	NORM EXECUTED	CODE	NO. TAX EXEMPT.			
			1-TES 2-BO		1-TES 2-BO		STATE CODE			
45. POSITION CONTROL CERTIFICATION				46. G-P APPROVAL			DATE APPROVED			
8-1 100-1010 Bl 8-25-76				Vice Adm H. J. [Signature]			8/24/76			
FORM 1152 USE PREVIOUS EDITION										
SECRET										
E-2, IMPDET CL. BY: 007622 (4)										

SECRET

(If less filled in)

REQUEST FOR PERSONNEL ACTION								DATE PREPARED 23 MARCH 1976		
1. SERIAL NUMBER 006198	2. NAME (Last-First-Middle) WIGREN, LEE H.									
3. NATURE OF PERSONNEL ACTION PROMOTION								4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 03 28 76	5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS D	XX	V TO V	✓		V TO CP			7. PAY AND INC.	8. LEGAL AUTHORITY (Completed by Office of Personnel)	
		CP TO V			CP TO CP			6227-0171 0002		
9. ORGANIZATIONAL DESIGNATIONS DEO/CI STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH								10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.		
11. POSITION TITLE OPS OPERATIONS OFFICER CH (15)								12. POSITION NUMBER EQ27	13. CAREER SERVICE DESIGNATION DAA	
14. CLASSIFICATION SCHEDULE (GS, E.B., etc.) GS				15. OCCUPATIONAL SERIES 0136.01				16. GRADE AND STEP 14 5	17. SALARY OR RATE \$ 30,441	
18. REMARKS <i>From GS-13/8</i>										
				DATE SIGNED 03/24/76	18A. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>Claudia J. Schmitz CMO/13</i>				DATE SIGNED 4/11/76	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE 22 10	20. EMPLOY. CODE 31500	21. OFFICE CODING NUMERIC ALPHABETIC CLS	22. STATION CODE 2521	23. INTRIGUE CODE 1	24. MOGERS CODE 1	25. DATE OF BIRTH 13 01 23	26. DATE OF GRADE 02 28 76	27. DATE OF HI 03 28 76		
28. HIRE EXPIRES MO. DA. YR. 	29. SPECIAL REFERENCE 30. REIMBURSEMENT DATA 1-CSC 2-DRGM 3-FICA 4-NONE	31. SEPARATION DATA CODE CODE	32. CORRESPONDENCE/TRANSMISSION DATA TYPE EOD DATA	33. SECURITY BIO. NO 	34. SEC 					
35. VET PREFERENCE CODE 0-NO 1-1 PT 2-10 PT	36. SERV. COMP. DATE MO. DA. YR. 	37. LONG COMP. DATE MO. DA. YR. 	38. CAREER CATEGORY CAB/BSB PROV/TEMP	39. FED. HEALTH INSURANCE CODE 0-UNIV 1-BIL 2-PRO/OPT 3-INELIGIBLE	40. SOCIAL SECURITY NO 					
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT CODE 	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO	45. O.P. APPROVAL <i>Star Wren</i>	DATE APPROVED 3/26/76					
46. USE PREVIOUS EDITION 1352						E 2. IMPDET CL. BY: 007622				

SECRET

(4)

CONFIDENTIAL

75-674

21 NOV 1965

MEMORANDUM FOR: John P. O'Reilly  
Lee H. Wigren

SUBJECT : Letter of Commendation

We have just completed a high level, sensitive conference of considerable importance to both this Directorate and the Agency. You had the responsibility for virtually every aspect of its organization and administration. The planning and execution had to be done with comprehensive attention to detail without losing sight of our overall objectives. For weeks in advance and, particularly, during the conference itself you carried out your duties with energy, skill and competence which have reflected very creditably upon the Agency. You showed considerable tact and alertness in anticipating problems before they could arise. The close and cooperative relationship you established with the command and support personnel at the meeting site, and your obvious rapport with our various guests, also contributed to the efficient yet cordial environment in which the conference was conducted. You faced demanding and often complex responsibilities, and I commend you for your excellent performance in meeting them.

William E. Nelson

William E. Nelson  
Deputy Director for Operations

CONFIDENTIAL

E2 IMPDET  
CL BY 365248

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24 DEC

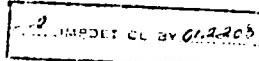
CI 535-75

MEMORANDUM FOR: Chairman, DDO Evaluation Boards  
FROM : Chief, Counterintelligence Staff  
SUBJECT : Promotion Recommendation for Lee H. Wigren

1. I recommend that Lee H. Wigren be promoted from GS-13 to GS-14. Mr. Wigren has been in grade since May 1962 and is now a GS-13, Step 8. He currently occupies a GS-15, Operations Officer, Branch Chief position.

2. Mr. Wigren was born 1 December 1923. He received a BA degree in Russian Studies from Yale University in 1947 and an MA degree in History from Harvard University in 1950. He entered on duty with CIA as a GS-06 clerk in March 1951. He subsequently attained professional status as an Intelligence Officer in 1952 and since that time has served variously as Intelligence Officer, Area Operations Officer, Biographics Officer, Instructor, and Operations Officer in DIV/D, Europe Division, SE Division, OTR, and since 1968 the Counterintelligence Staff.

3. Most of Mr. Wigren's career has involved CE and CI matters. He has been primarily concerned with various aspects of the Counterintelligence research and analysis activity of SE Division and, since 1968, the Counterintelligence Staff. In the course of his various assignments, he has developed a broad and deep substantive knowledge of the Soviet intelligence and security organs and their activities which has made him one of our more knowledgeable and effective CI analysts. He is careful and thorough in his research, he writes well, and he has an established reputation within and without CIA as an interesting and effective lecturer concerning counter-intelligence matters. His career record reflects a consistently professional performance of above-average quality in his various CIA assignments. Additionally, that record is documented by several letters of appreciation from other US Government agencies and foreign liaison services for the highly professional assistance provided them by Mr. Wigren in the counter-intelligence field.



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4. Mr. Wigren is currently Chief of the External Research Branch of the CI Research and Analysis Group. He is performing the duties and responsibilities of this GS-15 position in a satisfactory manner. He manages the complex activities of six staff officers and nine contract personnel associated with this Branch and is responsible for the several research programs in which they are involved. He strives to direct and combine the best talents of the personnel under his supervision toward the achievement of his Branch's objectives while remaining sensitive to the personal and career interests of his employees. He is especially effective in dealing with the several contract personnel (including former defectors) under his supervision who, because of their professional status and diverse ethnic backgrounds, sometimes require especially understanding treatment.

5. In summary, Mr. Wigren is effectively and satisfactorily performing the duties of a GS-15 Branch Chief in a position which requires specialized substantive knowledge and the ability to manage activities and supervise personnel. I believe that his demonstrated ability in this position and his sustained record of job performance at an above-average level since his last promotion clearly merit his promotion to GS-14 at this time.

*Guaray*  
George T. Kalaris  
Chief  
Counterintelligence Staff

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(Do Not Fill In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED			
1. SERIAL NUMBER	2. NAME (Last-Middle)					28 NOVEMBER 1975			
006198	WIGREN, LEE H.								
3. NATURE OF PERSONNEL ACTION DELEGATION OF NSCA						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 11 28 75			
6. FUNDS	XX	V TO V	V TO CP			7. PAY AND INC. 6227-0170 0002			
9. ORGANIZATIONAL DESIGNATIONS CIS DDO/CIS STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH						10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.			
11. POSITION TITLE OPS OPERATIONS OFFICER CH (15)						12. POSITION NUMBER EQ27			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS						13. CAREER SERVICE DESIGNATION DAA			
15. OCCUPATIONAL SERIES 0136.01						16. GRADE AND STEP 13 8			
18. REMARKS						17. SALARY OR RATE \$ 28,254			
						19. ACTION CODE 37	DATE SIGNED 11/28/75	20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER CMG/13 [Signature]	DATE SIGNED 28/11/75
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
20. EMPLOY CODE 10	21. OFFICE CODING ALPHABETIC 31500	22. STATION CODE CIS 75013	23. INTEGRATE CODE 1	24. MOS/PS CODE	25. DATE OF BIRTH MO. DA. YR. 12 01 23	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LES MO. DA. YR.		
28. DATE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE 1-CIV 2-ORG 3-FICA 4-NONE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE TYPE	32. CANCELLATION DATA TYPE	33. SECURITY REQ. BD	34. SEX			
35. VET PREFERENCE CODE 0-NO 1-1 PT. 2-10 PT.	36. SERV COMP DATE MO. DA. YR.	37. LONG COMP DATE MO. DA. YR.	38. CAREER CATEGORY CIV RES PROV TEMP	39. FED/HEALTH INSURANCE CODE 1-WAIVED 2-BEG 3-INELIGIBLE	40. SOCIAL SECURITY BD CODE				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-	44. STATE TAX DATA FORM EXECUTED 1-YES 2-						
45. POSITION CONTROL CERTIFICATION 12-2-75	03 DEC	DATE APPROVED 12/2/75							
1-72 1152 USE PREVIOUS EDITION									
E-2. IMPDET CL. BY: 007632									

SECRET

E-2. IMPDET CL. BY: 007632

SECRET

(If Area Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
1. SERIAL NUMBER 006198		2. NAME (Last-First-Middle) WIGREN, LEE H.				15 SEPTEMBER 1975	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND CANCELLATION OF NSCA						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 09 15 75	
5. FUNDS XX		V TO V		V TO CF		6. CATEGORY OF EMPLOYMENT REGULAR	
		CPT TO V		CPT TO CF		7. PAY AND NSCA 6227-0170 0000	
8. ORGANIZATIONAL DESIGNATIONS DDO/CI STAFF RESEARCH & ANALYSIS GROUP EXTERNAL RESEARCH BRANCH						9. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.	
11. POSITION TITLE OPERATIONS OFFICER CH (15)						12. POSITION NUMBER EQ27	13. CAREER SERVICE DESIGNATION DAA
14. CLASSIFICATION SCHEDULE (GS, E.R., etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13 8		17. SALARY OR RATE \$ 26,905	
18. REMARKS							
			DATE SIGNED 09/15/75	19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER CMG/13			DATE SIGNED 17/1/75
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
20. ACTION CODE 37 10	21. EMPLOY CODE 31500C10 75017	22. OFFICE CODING NUMERIC ALPHABETIC	23. STATION CODE	24. INTEGEE CODE	25. DATE OF BIRTH 1201 03	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
28. DATE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE 1-TSC 2-ORG 3-TICA 4-NONE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA TYPE	33. SECURITY REG. NO. EOD DATA	34. SEX	
35. VET PREFERENCE CODE 0-BORN 1-1 PT. 2-10 PT.	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CAP/RESV PROV/TEMP	39. FEGI/HEALTH INSURANCE CODE 0-WIRED 1-BEG 2-BEG/OPT 3-INELIGIBLE	40. SOCIAL SECURITY NO.		
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO				
45. POSITION CONTROL CERTIFICATION 9-18-75	46. O.P. APPROVAL K. Lee H. Wigren	47. DATE APPROVED 10/03/75					

**CONFIDENTIAL**

DO/D 24-15150



DEPARTMENT OF DEFENSE  
DEFENSE INTELLIGENCE SCHOOL  
NAVAL DISTRICT WASHINGTON  
WASHINGTON, D.C. 20374

OFFICE OF THE COMMANDANT

C-2037/IS-2

25 JAN 1974

Mr. William E. Nelson  
Deputy Director for Operations  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Nelson:

(C) It is a distinct pleasure for me to express my sincere appreciation to Messrs. Raymond Rocca, William Decker, William Donnelly, John Bogart, Joseph Flaherty, Lee Wigren, Robert Thomas and Paul Johnson, all members of your staff, for their outstanding participation and support of our new "Soviet Intelligence Elective Seminar." This seminar provided an in-depth examination of the Soviet Intelligence and Security Services for twelve graduate degree candidates enrolled in the School's new Masters Degree Program in Strategic Intelligence.

(U) Each Agency participant displayed a thorough knowledge of the subject interlaced with personal experiences and analyses which made each presentation unique and extremely valuable for the seminar members. In addition to the participants' formal presentations, they also spent valuable time informally talking with individual members of the seminar and faculty. Our students and faculty were enthusiastic in their praise of all aspects for the program; and they especially appreciated the candid discussions of the problems Soviet intelligence poses both for the Agency and the Intelligence Community. Please convey to each participant our sincere thanks for his outstanding presentation and his interest in the School's Graduate Program.

(U) Your continued cooperation in assisting this School to educate students whose intelligence capabilities will be an asset to the Services and Intelligence Community is deeply appreciated.

Sincerely,

A handwritten signature in cursive ink that appears to read "W. J. FURNAS".

W. J. FURNAS  
Captain, USN  
Commandant

**CONFIDENTIAL**

Classified by ..... IS-2  
EXEMPT FROM GENERAL DECLASSIFICATION  
SCHEDULE OF EXECUTIVE ORDER 11652  
EXEMPTION CATEGORY TWO (2).....  
DECLASSIFY ON cannot be determined  
"Derivative information from material  
governed by CIA Regulation 10-29"

SECRET

(Do Not Fill In)

REQUEST FOR PERSONNEL ACTION								DATE PREPARED			
1. SERIAL NUMBER 006198		2. NAME (First-Last-Middle) WIGREN, LEE H.						3. DATE PREPARED 20 June 1968			
4. NATURE OF PERSONNEL ACTION REASSIGNMENT		5. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 07 14 68				6. CATEGORY OF EMPLOYMENT REGULAR					
7. FUNDS 		V TO V	V TO CP	8. FINANCIAL ANALYSIS NO CHARGEABLE 9. 0227-0170				9. LEGAL AUTHORITY (Completed by Office of Personnel)			
10. ORGANIZATIONAL DESIGNATIONS DDP/CI STAFF RESEARCH AND ANALYSIS GROUP		11. POSITION TITLE OPS OFFICER (14)				12. POSITION NUMBER 0213				13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, E.O., etc.) GS		15. OCCUPATIONAL SERIES 0136.01				16. GRADE AND STEP 13 S				17. SALARY OR RATE 163.29	
18. REMARKS FROM: DDS/OTR (Position No. 1238) CONCUR: <i>James D. Tracy</i> OTR/Personnel cc: Finance & Security SECURITY APPROVAL CERTIFIED BY FAS. SD/OS <i>6-24-68</i> <i>Lee 7-10 68</i>											
18A. SIGNATURE OF REQUESTING OFFICIAL <i>Byron B. Daniels</i>				DATE SIGNED 20 June 68		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>Paul M. Upton</i>				DATE SIGNED 27 JUN 1968	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 37	20. EMPLOY CODE 10	21. OFFICE CODING 31200 C1	22. STATION CODE 75013	23. INTEGEE CODE	24. MOLES CODE 1201RS	25. DATE OF BIRTH MO. DA. YR.	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LES MO. DA. YR.			
20. RITE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE CODE: 1-CEN, 2-ORG, 3-ICA, 4-BORN	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. MO. DA. YR.	34. SECURITY REG. NO.					
35. VET. PREFERENCE CODE: 0-NO, 1-1 PT, 2-10 PT	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CODE: 1-ARMY, 2-AIR FORCE, 3-NAVY, 4-MARINE, 5-ARMED FORCES, 6-OTHER	39. MEDICAL/MILITARY INSURANCE CODE: 0-WAIVER, 1-TES, 2-NO	40. MEDICAL/MILITARY INSURANCE CODE: 0-WAIVER, 1-TES, 2-NO	41. SOCIAL SECURITY NO.					
42. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE: 0-NO PREVIOUS SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	43. LEAVES (AT CODE)	44. FEDERAL TAX DATA FORM EXECUTED 1-TES, 2-NO	45. STATE TAX DATA FORM EXECUTED 1-TES, 2-NO	46. APPROVAL <i>Lee 7-10 68</i>	47. DATE APPROVED <i>6-24-68</i>						
48. POSITION CONTROL CERTIFICATION From OTR 06-28-68 CAC											

FORM 1152 USE PREVIOUS EDITION  
3-67

P SECRET

GROUP I  
EXEMPT FROM AUTOMATIC DOWNZONING  
AND DELISTING CRITERIA

(4)

Executive Agency  
22-1516

South African Police Headquarters,  
Private Bag 94,  
Pretoria.

17th March, 1967.

Mr. R. Helms,  
Central Intelligence Agency,  
WASHINGTON D.C.

Dear Mr. Helms,

During a recent conversation with one of my officers in connection with the visit of Mr. Henry Pinckle and Mr. Leo Wigren, it suddenly dawned on me that although I had, at the time, requested both Mr. John Mertz and Monsieur Pinckle and Wigren to convey my sincere thanks and good wishes to you - which I am sure they did - I had not yet written to you personally in connection with the matter.

Hank and Leo, as we affectionately remember them, proved themselves to be most worthy ambassadors of your country, as well as your service and I feel convinced that they left behind them a number of sincere new friends. They are both obviously experienced officers with a wide and thorough knowledge of their respective fields and we found their lectures highly instructive.

Fortunately, circumstances permitted the majority of my senior officers to attend the course in Pretoria and the lucid manner in which Hank and Leo delivered their lectures, brought us all under a new and deeper awareness of the vital role being played by the United States in the struggle against international communism, and for the very great need of unity and closer co-operation amongst the peoples of the free world if the communist onslaught is to be successfully withstood.

Please once again accept my sincere thanks for having made two such able and experienced officers as Hank and Leo available for the purpose of lecturing to us.

Kindest regards,  
Sincerely,

*J. J. Vanden Bergh*  
H. J. VANDEN BERGH.

----- Major-General.

/RVZ



DEPARTMENT OF THE ARMY  
U. S. ARMY INTELLIGENCE SCHOOL  
FORT HOLABIRD MARYLAND 21219

IN REPLY REFER TO:

15 March 1967

Mr. John H. Richardson  
Director of Training  
Central Intelligence Agency  
Langley, Virginia 20505

Dear Mr. Richardson:

It is a pleasure to express the appreciation of the Staff and Faculty of the U. S. Army Intelligence School for the presentation by Mr. Lee A. Wigren, at Fort Holabird, on 8 March 1967, to personnel attending Class 67-SO-2 of the Senior Foreign Officer Intelligence Course.

Mr. Wigren's discussion of current trends in Soviet foreign policy was factual and timely. His examples of Soviet activity in the foreign policy sphere in Vietnam, the Middle East and Africa were of definite value to this class. The talk was highly interesting and was enthusiastically received.

Thank you for your continued cooperation in our guest speaker program. Would you please convey to Mr. Wigren the appreciation of the Staff and Faculty.

Sincerely,

RICHARD S. SMITH  
Colonel, AIS  
Commandant

S E C R E T  
(When Filled In)

8 August 1966

MEMORANDUM FOR: Mr. Lee H. Wigren

THROUGH : Head of ~~CB~~ Career Service

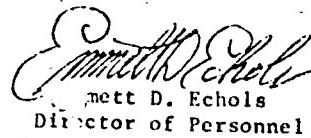
SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the System, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the System may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you have 15 years or more of Agency service, but have not as yet performed 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 205, Magazine Building (extension 2847). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the CIA Retirement Board. However, this request must be made within 30 days of the date of this memorandum.


 Emett D. Echols  
Director of Personnel

 GROUP 1  
 Excluded from automatic  
 downgrading and  
 declassification

S E C R E T

ORIGINAL	SERVICE COMPLETION DATE (Month-Year)
CORRECTION	
THIS DATE	SIGNATURE (Office of Personnel)

FORM 171 EDITION PREVIOUS

CONFIDENTIAL

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

141

SECRET

(D. Acq. 10-12-61)

REQUEST FOR PERSONNEL ACTION		DATE PREPARED
		7 April 1965

SERIAL NUMBER	2. NAME (Last-First-Middle)																					
006198	WIGREN, Lee H.																					
3. NATURE OF PERSONNEL ACTION																						
Reassignment																						
6. FUNDS	X V TO V CP TO V	V TO CF CP TO CF																				
9. ORGANIZATIONAL DESIGNATIONS																						
DDS/OTR School of International Communism Faculty																						
11. POSITION TITLE																						
Instrument Intel <sup>o</sup> 13																						
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES																				
GS		1712.31																				
16. REMARKS																						
Security Approval Granted by Pers. SD/CS 4/14/65 Vice Henry Samoriski 4/21/65 CONCUR: [ ] 4/20/65																						
CONCUR: <u>E. Kline</u> 4/19/65																						
CONCUR: <u>CSPO/B</u> 4/20/65																						
17. SALARY OR RATE																						
S.12915 12915																						
18. SIGNATURE OF REQUESTING OFFICIAL																						
MATTHEW BAIRD, Director of Trng																						
19. ACTION CODE							20. EMPLOY. CODE		21. OFFICE CODING		22. STATION CODE		23. INTEGRITY CODE		24. MOONRS CODE		25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI	
37 16 17500 078 4501							NUMERIC		ALPHABETIC		CODE		CODE		CODE		MO. DA. YR.		MO. DA. YR.		MO. DA. YR.	
38. RETIREMENT DATA							39. SEPARATION DATA		40. CORRECTION CANCELLATION DATA		41. SECURITY REQ. NO.		42. SOCIAL SECURITY NO.									
MO. DA. YR.							CODE		TYPE		MO. DA. YR.		CODE		MO. DA. YR.		CODE		MO. DA. YR.			
35. VET. PREFERENCE							36. SERV. COMP. DATE		37. LONG COMP. DATE		38. CAREER CATEGORY		39. FED. HEALTH INSURANCE		40. STATE TAX DATA							
CODE							MO. DA. YR.		MO. DA. YR.		FED. RES. PROF TEMP		CODE		CODE		CODE		CODE			
41. PREVIOUS GOVERNMENT SERVICE DATA							42. LEAVE CAT CODE		43. FEDERAL TAX DATA		44. STATE TAX DATA											
CODE							CODE		FORM EXECUTED		NO. TAX EXEMPTIONS		FORM EXECUTED		NO. TAX EXEMPT		STATE CODE					
45. POSITION CONTROL CERTIFICATION									45. O.P. APPROVAL								DATE APPROVED					
AM: SR 4-21-65																	4-21-65					

FORM 1152  
6-63

USE PREVIOUS EDITION

SECRET

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION

14

## SECRET

Form 1010, Filled In.

DATE PREPARED

9 May 1962

REQUEST FOR PERSONNEL ACTION							
1. SERIAL NUMBER		2. NAME (Last-First-Middle)					
CX6198 ✓		WIGREN, LEE H.					
3. SIGNATURE OF PERSONNEL ACTION							
Promotion							
<input checked="" type="checkbox"/> V TO V <input type="checkbox"/> CF TO V		<input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO CF		4. EFFECTIVE DATE REQUESTED		5. CATEGORY OF EMPLOYMENT	
				MONTH	DAY	YEAR	Regular
				05	13	62	
6. ORGANIZATIONAL DESIGNATIONS							
DPP/SR Chief, Operations and Plans Counterintelligence Branch Research Section							
7. POSITION TITLE							
Cpt Officer (C) ✓							
8. CLASSIFICATION SCHEDULE (GS, LS, ETC.)		9. OCCUPATIONAL SERIES		10. GRADE AND STEP		11. SALARY OR RATE	
GS 24		0136.01		13 1		10635 ✓	
12. POSITION NUMBER							
13. CAREER SERVICE DESIGNATION							
14. REMARKS							
From same slot.							
VS							
15. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				DATE SIGNED			
HNL				5/9/62			
EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
16. POSITION CONTROL CODE		17. OFFICE CODING		18. STATION CODE		19. INSTITUTE CODE	
22		60080 SR					
23. SPECIAL REFERENCE		24. REEMPLOYMENT DATA		25. CORRECTION/INVESTIGATION DATA		26. DATE OF ENTRY	
4. DAY		5. CSC		6. CSC		7. DAY	
5. MONTH		6. CSC		7. CSC		8. MONTH	
6. YEAR		7. CSC		8. CSC		9. YEAR	
27. PREVIOUS PREFERENCE		28. SERV. COMB. DATE		29. LONG. COMB. DATE		30. MIL. SERV. CREDIT CODE	
3. NO		4. DAY		5. DAY		6. DAY	
4. YES		5. DAY		6. DAY		7. DAY	
5. NO		6. DAY		7. DAY		8. DAY	
6. YES		7. DAY		8. DAY		9. DAY	
7. NO		8. DAY		9. DAY		10. DAY	
8. YES		9. DAY		10. DAY		11. DAY	
9. NO		10. DAY		11. DAY		12. DAY	
10. YES		11. DAY		12. DAY		13. DAY	
11. NO		12. DAY		13. DAY		14. DAY	
12. YES		13. DAY		14. DAY		15. DAY	
13. NO		14. DAY		15. DAY		16. DAY	
14. YES		15. DAY		16. DAY		17. DAY	
15. NO		16. DAY		17. DAY		18. DAY	
16. YES		17. DAY		18. DAY		19. DAY	
17. NO		18. DAY		19. DAY		20. DAY	
18. YES		19. DAY		20. DAY		21. DAY	
19. NO		20. DAY		21. DAY		22. DAY	
20. YES		21. DAY		22. DAY		23. DAY	
21. NO		22. DAY		23. DAY		24. DAY	
22. YES		23. DAY		24. DAY		25. DAY	
23. NO		24. DAY		25. DAY		26. DAY	
24. YES		25. DAY		26. DAY		27. DAY	
25. NO		26. DAY		27. DAY		28. DAY	
26. YES		27. DAY		28. DAY		29. DAY	
27. NO		28. DAY		29. DAY		30. DAY	
28. YES		29. DAY		30. DAY		31. DAY	
29. NO		30. DAY		31. DAY		32. DAY	
30. YES		31. DAY		32. DAY		33. DAY	
31. NO		32. DAY		33. DAY		34. DAY	
32. YES		33. DAY		34. DAY		35. DAY	
33. NO		34. DAY		35. DAY		36. DAY	
34. YES		35. DAY		36. DAY		37. DAY	
35. NO		36. DAY		37. DAY		38. DAY	
36. YES		37. DAY		38. DAY		39. DAY	
37. NO		38. DAY		39. DAY		40. DAY	
38. YES		39. DAY		40. DAY		41. DAY	
39. NO		40. DAY		41. DAY		42. DAY	
40. YES		41. DAY		42. DAY		43. DAY	
41. NO		42. DAY		43. DAY		44. DAY	
42. YES		43. DAY		44. DAY		45. DAY	
43. NO		44. DAY		45. DAY		46. DAY	
44. YES		45. DAY		46. DAY		47. DAY	
45. NO		46. DAY		47. DAY		48. DAY	
46. YES		47. DAY		48. DAY		49. DAY	
47. NO		48. DAY		49. DAY		50. DAY	
48. YES		49. DAY		50. DAY		51. DAY	
49. NO		50. DAY		51. DAY		52. DAY	
50. YES		51. DAY		52. DAY		53. DAY	
51. NO		52. DAY		53. DAY		54. DAY	
52. YES		53. DAY		54. DAY		55. DAY	
53. NO		54. DAY		55. DAY		56. DAY	
54. YES		55. DAY		56. DAY		57. DAY	
55. NO		56. DAY		57. DAY		58. DAY	
56. YES		57. DAY		58. DAY		59. DAY	
57. NO		58. DAY		59. DAY		60. DAY	
58. YES		59. DAY		60. DAY		61. DAY	
59. NO		60. DAY		61. DAY		62. DAY	
60. YES		61. DAY		62. DAY		63. DAY	
61. NO		62. DAY		63. DAY		64. DAY	
62. YES		63. DAY		64. DAY		65. DAY	
63. NO		64. DAY		65. DAY		66. DAY	
64. YES		65. DAY		66. DAY		67. DAY	
65. NO		66. DAY		67. DAY		68. DAY	
66. YES		67. DAY		68. DAY		69. DAY	
67. NO		68. DAY		69. DAY		70. DAY	
68. YES		69. DAY		70. DAY		71. DAY	
69. NO		70. DAY		71. DAY		72. DAY	
70. YES		71. DAY		72. DAY		73. DAY	
71. NO		72. DAY		73. DAY		74. DAY	
72. YES		73. DAY		74. DAY		75. DAY	
73. NO		74. DAY		75. DAY		76. DAY	
74. YES		75. DAY		76. DAY		77. DAY	
75. NO		76. DAY		77. DAY		78. DAY	
76. YES		77. DAY		78. DAY		79. DAY	
77. NO		78. DAY		79. DAY		80. DAY	
78. YES		79. DAY		80. DAY		81. DAY	
79. NO		80. DAY		81. DAY		82. DAY	
80. YES		81. DAY		82. DAY		83. DAY	
81. NO		82. DAY		83. DAY		84. DAY	
82. YES		83. DAY		84. DAY		85. DAY	
83. NO		84. DAY		85. DAY		86. DAY	
84. YES		85. DAY		86. DAY		87. DAY	
85. NO		86. DAY		87. DAY		88. DAY	
86. YES		87. DAY		88. DAY		89. DAY	
87. NO		88. DAY		89. DAY		90. DAY	
88. YES		89. DAY		90. DAY		91. DAY	
89. NO		90. DAY		91. DAY		92. DAY	
90. YES		91. DAY		92. DAY		93. DAY	
91. NO		92. DAY		93. DAY		94. DAY	
92. YES		93. DAY		94. DAY		95. DAY	
93. NO		94. DAY		95. DAY		96. DAY	
94. YES		95. DAY		96. DAY		97. DAY	
95. NO		96. DAY		97. DAY		98. DAY	
96. YES		97. DAY		98. DAY		99. DAY	
97. NO		98. DAY		99. DAY		100. DAY	
98. YES		99. DAY		100. DAY		101. DAY	
99. NO		100. DAY		101. DAY		102. DAY	
100. YES		101. DAY		102. DAY		103. DAY	
101. NO		102. DAY		103. DAY		104. DAY	
102. YES		103. DAY		104. DAY		105. DAY	
103. NO		104. DAY		105. DAY		106. DAY	
104. YES		105. DAY		106. DAY		107. DAY	
105. NO		106. DAY		107. DAY		108. DAY	
106. YES		107. DAY		108. DAY		109. DAY	
107. NO		108. DAY		109. DAY		110. DAY	
108. YES		109. DAY		110. DAY		111. DAY	
109. NO		110. DAY		111. DAY		112. DAY	
110. YES		111. DAY		112. DAY		113. DAY	
111. NO		112. DAY		113. DAY		114. DAY	
112. YES		113. DAY		114. DAY		115. DAY	
113. NO		114. DAY		115. DAY		116. DAY	
114. YES		115. DAY		116. DAY		117. DAY	
115. NO		116. DAY		117. DAY		118. DAY	
116. YES		117. DAY		118. DAY		119. DAY	
117. NO		118. DAY		119. DAY		120. DAY	
118. YES		119. DAY		120. DAY		121. DAY	
119. NO		120. DAY		121. DAY		122. DAY	
120. YES		121. DAY		122. DAY		123. DAY	
121. NO		122. DAY		123. DAY		124. DAY	
122. YES		123. DAY		124. DAY		125. DAY	
123. NO		124. DAY		125. DAY		126. DAY	
124. YES		125. DAY		126. DAY		127. DAY	
125. NO		126. DAY		127. DAY		128. DAY	
126. YES		127. DAY		128. DAY		129. DAY	
127. NO		128. DAY		129. DAY		130. DAY	
128. YES		129. DAY		130. DAY		131. DAY	
129. NO		130. DAY		131. DAY		132. DAY	
130. YES		131. DAY		132. DAY		133. DAY	
131. NO		132. DAY		133. DAY		134. DAY	
132. YES		133. DAY		134. DAY		135. DAY	
133. NO		134. DAY		135. DAY		136. DAY	
134. YES		135. DAY		136. DAY		137. DAY	
135. NO		136. DAY		137. DAY		138. DAY	
136. YES		137. DAY		138. DAY		139. DAY	
137. NO		138. DAY		139. DAY		140. DAY	
138. YES		139. DAY		140. DAY		141. DAY	
139. NO		140. DAY		141. DAY		142. DAY	
140. YES		141. DAY		142. DAY		143. DAY	
141. NO		142. DAY		143. DAY		144. DAY	
142. YES		143. DAY		144. DAY		145. DAY	
143. NO		144. DAY		145. DAY		146. DAY	
144. YES		145. DAY		146. DAY		147. DAY	
145. NO		146. DAY		147. DAY		148. DAY	
146. YES		147. DAY		148. DAY		149. DAY	
147. NO		148. DAY		149. DAY		150. DAY	
148. YES		149. DAY		150. DAY		151. DAY	
149. NO		150. DAY		151. DAY		152. DAY	
150. YES		151. DAY		152. DAY		153. DAY	
151. NO		152. DAY		153. DAY		154. DAY	
152. YES		153. DAY		154. DAY		155. DAY	
153. NO		154. DAY		155. DAY		156. DAY	
154. YES		155. DAY		156. DAY		157. DAY	
155. NO		156. DAY		157. DAY		158. DAY	
156. YES		157. DAY		158. DAY		159. DAY	
157. NO		158. DAY		159. DAY		160. DAY	
158. YES		159. DAY		160. DAY		161. DAY	
159. NO		160. DAY		161. DAY		162. DAY	
160. YES		161. DAY		162. DAY		163. DAY	
161. NO		162. DAY		163. DAY		164. DAY	
162. YES		163. DAY		164. DAY		165. DAY	
163. NO		164. DAY		165. DAY		166. DAY	
164. YES		165. DAY		166. DAY		167. DAY	
165. NO		166. DAY		167. DAY		168. DAY	
166. YES		167. DAY		168. DAY		169. DAY	
167. NO		168. DAY		169. DAY		170. DAY	
168. YES		169. DAY		170. DAY		171. DAY	
169. NO		170. DAY		171. DAY		172. DAY	
170. YES		171. DAY		172. DAY		173. DAY	
171. NO		172. DAY		173. DAY		174. DAY	
172. YES		173. DAY		174. DAY		175. DAY	
173. NO		174. DAY		175. DAY		176. DAY	
174. YES		175. DAY		176. DAY		177. DAY	
175. NO		176. DAY		177. DAY		178. DAY	
176. YES		177. DAY		178. DAY		179. DAY	
177. NO		178. DAY		179. DAY		180. DAY	
178. YES		179. DAY		180. DAY		181. DAY	
179. NO		180. DAY		181. DAY		182. DAY	
180. YES		181. DAY		182. DAY		183. DAY	
181. NO		182. DAY		183. DAY		184. DAY	
182. YES		183. DAY		184. DAY		185. DAY	
183. NO		184. DAY		185. DAY		186. DAY	
184. YES		185. DAY		186. DAY		187. DAY</	

**SECRET**

5 March 1962

MEMORANDUM FOR: Clandestine Services Career Service Board,  
Secretary

SUBJECT : Promotion Recommendation for Mr. Lee H. Wigren

1. In recommending most strongly Mr. Wigren's promotion from GS-12 to GS-13, I feel it is only necessary to emphasize Mr. Wigren's educational background at Yale and Harvard, where he received a B.A. and M.A. in History and Russian; his ten years of work in the Agency on Soviet intelligence in the CI Staff, PI/D, and SR Division; his ability during the past three years in SR to supervise a group of over twelve people performing a variety of research functions, ranging from major studies to operational aids, on the RIS; his appreciation of the counter-intelligence role of the Agency and his furtherance of our mission in that respect by the high standards of excellence of his production; and his vigor in assuming and carrying out the duties of a job formerly held by a GS-15.

2. Mr. Wigren has been in grade for almost four years. He has had responsibilities and performed duties far above his grade level for three of those years while dealing with practically all of the DD/P, other agencies of the government, and foreign intelligence and security services. He is an acknowledged expert in his field and equalled in it by no one else in the Agency, and possibly in the government as a whole. His fitness reports have reflected superior performance in every important respect and outstanding performance in many ways, with the highest personal characteristics possible, doing a job on a uniquely difficult subject, while using and training personnel who all too often have had little or no background for their positions.

3. In my opinion, Mr. Wigren is the most qualified GS-12 in the Division for promotion to GS-13, and I believe that the above comments and our four previous promotion recommendations amply support me.

*John H. Maury*

JOHN H. MAURY  
Chief, SR Division

**SECRET**

14-00000  
2 September 1959

MEMORANDUM FOR: Chief, SR/SC

SUBJECT : Promotion Request,  
Lee H. WIGREN

1. It is requested that Mr. Wigren be promoted to GS-13.
2. Mr. Wigren received his BA from Yale in 1947, majoring in history and Russian language and area studies, and his MA from Harvard in 1948 in history. He came on duty with the Soviet Intelligence Branch of what was then Staff C in March 1951, and stayed with that branch as a research analyst on Soviet Intelligence until after its transfer to SR/CE in early 1955, when he transferred to WE Division in search of a field assignment. Such assignment having become increasingly doubtful by 1957, he transferred to PI/D where he remained until assignment to this Division in April 1959 as Chief of SR/CE/Research.
3. I might as well admit at the start that I have known Mr. Wigren since we were in high school together and I have always been impressed with his ability, particularly in the research field. Additionally, he has been in or close to research on Soviet Intelligence for the past 8½ years. This, combined with his academic background in research methodology, history in general and Russian history in particular, made him my natural choice for his present job although I had never worked directly with him before. In the past five months, I have had reason to be happy about my choice. The main need in SR/CE/Research has been for an established program of studies which we might expect to be produced in regular order; this has been a need, to my personal knowledge, since 1955. Mr. Wigren has quietly set up such a schedule with realistic target dates, is in touch with each study at each point during its production, and shows every indication of meeting his deadlines. He has a long-range interest in counter-intelligence, knows what he is doing and why, and is able to orient his subordinates properly and direct their efforts.
4. Although Mr. Wigren has been in grade only a relatively short time, since April 1958, I feel that he is doing a difficult job excellently and that his promotion is justified on the basis of academic background, Agency experience and current performance.

EDWARD N. KNOWLES  
SR/COP/CE

**SECRET**  
SECURITY INFORMATION

**PERSONNEL EVALUATION REPORT**

*Items 1 through 6 will be completed by Administrative or Personnel Office*

1. NAME (LAST) <b>WIGREN</b>		(FIRST) <b>Lee</b>	MIDDLE <b>H</b>	2. GRADE <b>GS-7</b>	3. POSITION TITLE <b>Intell. Off.</b>
4. OFFICE <b>DDP</b>	STAFF OR DIVISION <b>PI</b>		BRANCH <b>Staff C - CE</b>	<input checked="" type="checkbox"/> DEPT'L. <input type="checkbox"/> FIELD	5. IF FIELD, SPECIFY STATION
6. PERIOD COVERED BY REPORT From <b>4-10-58</b>		To <b> </b>	6. TYPE OF REPORT <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Annual		

*Items 7 through 10 will be completed by the person analyzing the sample.*

1. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

  - Under general supervision, examine the structure and operational methods of Soviet intelligence services, and prepare studies based on this examination.
  - Conduct research to determine current relationships between Soviet intelligence services and those of the Soviet satellite countries.
  - Prepare analyses of special counterespionage problems for use in the field, headquarters and training.
  - Prepare counterespionage studies dealing with specific areas, and based on systematic analyses of espionage cases in those areas.
  - Assist in the review of Country Plans from the counterespionage viewpoint.

**B. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD**

**Name of Course**      **STARTING & ENDING PERIOD**

The following courses were completed during the period April to July 1951, and have not been previously reported:

1. Basic Orientation Course; 2. Basic Intelligence Course; 3. Operations Course; and 4. Advanced Operations Course.

2. IN WHAT TYPE OF BORN ARE YOU PRIMARILY INTERESTED?

RESEARCH, ANALYSIS, AND SUPPORT -- ALL MAINLY  
IN THE FIELD OF COUNTERESPIONAGE.

19.

21 April 1953

DAI

316018

Items 11 through 18 will be completed by filling in the appropriate letter.

11. BRIEFLY DESCRIBE THIS PERSON'S POSITION

**Highly satisfactory.** Has displayed conspicuous good judgment, especially  
and **cooperativeness**.

**FORM NO. 27-150**

-1500000000

1607

18

## SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

Judgment

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

Knowledge of Soviet Int. Affairs, particularly operational analysis, for which he has shown a marked aptitude.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

Shows capacity for improvement and eventual leadership.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassessment, if possible.)

No.

16. WHAT TRAINING OR NOTATION DO YOU RECOMMEND FOR THIS PERSON?

Training adequate. Eventual operational experience, preferably in Secretariat area, desirable.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

21 April 1953

DATE

19. I HAVE REVIEWED THE ABOVE REPORT. COMMENTS, IF ANY, ARE SHOWN IN

21 April '53

DATE

20. COMMENT(S): (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET  
SECURITY INFORMATION

ITEMS 1 THROUGH 6 WILL BE COMPLETED BY TRANSACTIONS AND RECORDS BRANCH WHEN ACTION IS INITIATED IN PERSONNEL DIVISION					DATE	MAR 9 1953
ROUTING AND ACTION SLIP FOR PERSONNEL EVALUATION REPORT						
1. NAME	LAST	FIRST	MIDDLE	2. GRADE	3. POSITION TITLE	
McGinnis	Jean	H.		O-3	Intell. Offr.	
4. OFFICE	STAFF OR DIVISION		BRANCH	5. DEPTL.		6. FIELD, SPECIFY STATION
DDP	W		37-151	<input checked="" type="checkbox"/> DEPTL. <input type="checkbox"/> FIELD		
7. PERIOD COVERED BY REPORT		8. TYPE OF REPORT				
From 4-10-52	To 4-10-53	<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Reassignment	<input checked="" type="checkbox"/> Annual <input type="checkbox"/> Reassignment of Supervisor		
9. DATE REPORT DUE IN PERSONNEL OFFICE			10. AUTHENTICATION (MAP BRANCH)			
9-17-52						

ROUTING AND ACTION				
REQUIRED ACTION	PERSON TO TAKE ACTION	DATE ACTION COMPLETED	INITIALS	
9. a. Obtain two copies of CIA Form 37-151. b. Enter data in Items 1 through 6, above, in corresponding spaces of PER forms. c. Attach this action form and pamphlet "Your Evaluation Report" to PER forms. d. Deliver forms to immediate supervisor of person to be evaluated.	Evaluations Officer	20 Apr 53	DBP	
10. a. Deliver forms to person to be evaluated. b. Offer advice and assistance.	Supervisor	21 Apr 53	JSL	
11. a. Complete Items 7 through 10. b. Deliver forms to supervisor.	Person to be Evaluated	21 Apr 53	ASW	
12. a. Complete Items 11 through 17. b. Attach warning memo, if required. c. Deliver forms to reviewing official (supervisor next in line).	Supervisor	21 April 53	SBL	
13. a. Review the evaluation. b. Discuss complete evaluation and recommendations with supervisor. c. Record additional comments on forms. d. Sign forms in Item 19. e. Deliver forms to supervisor.	Reviewing Official	21 Apr 53	HWB	
14. a. Discuss all aspects of evaluation with person being evaluated. (Explain right of appeal, if warning memo is prepared.) b. Sign forms in Item 18. c. Deliver forms to Evaluations Officer.	Supervisor	21 Apr 53	SBS	
15. a. Deliver original copy of evaluation form to Transactions and Records Branch, Personnel Division. b. Retain the carbon copy for use of operating office and Office Career Service Board. c. Detach Instruction Sheet of Form 37-151 if Item 20 (continued) is unused.	Evaluations Officer	APR 24 1953	DBP	

~~SECRET~~

## REQUEST FOR PERSONNEL ACTION

VOUCHERED  
8 AUGUST 1959

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Year Recd.	5. Sex	6. CS - ECO
106198	WIEPEN LEE H	Mo. Da. Yr.	Mo. Da. Yr.	Mo. Da. Yr.	Mo. Da. Yr.
7. SCD	8. CSC Part	9. CSC Or Other Legal Authority	10. Agent Allday	11. If C.I.	12. LCD
Mr.   Da.   Yr. 07   24   43	No. 1   Code No. 2   1	50 UCRA 402	Mo. Da. Yr. No. 1   Code No. 2	Mo. Da. Yr. 02   19   51	Mo. Da. Yr. No. 1   Code No. 2   2

## PREVIOUS ASSIGNMENT

14. Organizational Designations DDP SR	Code	15. Location Of Official Station	Station Code	
CHIEF OF OPERATIONS				
COUNTER ESPIONAGE STAFF				
RESEARCH SECTION	1824	WASH., D. C.	75013	
16. Dept. - Field	17. Position Title	18. Position No.	19. Serv. 20. Occup. Series	
Dept : USMm : Frgn : 2	12X XX OPS OFFICER	0400	GS 01	
21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade / 25. Vsl Due	26. Appropriation Number
12 1	\$ 8330	DI	Mo. Da. Yr. 04 120 1958	0234 1000 1000 XXXXXXXXXXXX

## ACTION

27. Nature Of Action REASSIGNMENT	Code	28. Eff. Date Mo. Da. Yr.	29. Id. No. Of Employee CS 1-231-77	Code	30. Separation Date 01
	56		REGULAR		

## PRESENT ASSIGNMENT

31. Organizational Designations DDP ER	Code	32. Location Of Official Station	Station Code	
CHIEF OF OPERATIONS				
COUNTER ESPIONAGE STAFF				
RESEARCH SECTION	1824	WASH., D. C.	75013	
33. Dept. - Field	34. Position Title	35. Position No.	36. Serv. 37. Occup. Series	
Dept : USMm : Frgn : 1	OPS OFFICER	D-14	GS 08 0136.01	
38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade / 42. Vsl Due	43. Appropriation Number
12 1	\$ 8330	DI	Mo. Da. Yr. 04 120 1958	0234 1000 1000

## SOURCE OF REQUEST

A. Requested By (Name And Title) CH/SE/PERSONNEL	C. Request Approved By (Signature And Title)
B. For Additional Information Call (Name & Telephone Ext.) X4407	

## CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board		5/17/58	D. Piacek		
B. Pos. Control			E.		
C. Classification			F. Approved By		
Remarks PER NEW T/O					

~~SECRET~~

SECRET

(When Filled In)

V to V		V to UV		REQUEST FOR PERSONNEL ACTION												DATE REARED Mo. Da. Yr.					
UV to V		UV to UV		3. Date Of Birth			4. Vet. Prof.		5. Sex		6. CS - EOU										
1. Serial No.		2. Name (Last-First-Middle)				Mo	Da	Yr	None-O	Code	M	D	Yr	Mo	Da	Yr					
106198 SCD		WIGREN, LEE H. B. CSC Report 7, CSC S. Jntor Legal Authority				12	01	23	S. Prof.	1	M	1	03	19	51						
Mo	Da	Yr	Yes - 1	Code	10	F	L	11. PSLI	12.	LCD	13.	C	Yes - 1	Code							
01	24	43	No - 2	1	50	KSC	101	03	19	51	03	19	51	No - 2	2						
CURRENT ASSIGNMENT																					
14. Organizational Designations DDP FI STAFF DIV D COUNTER ESPIONAGE SECTION STEGRAFIC UNIT						Code	15. Location Of Official Station WASH., D. C.						Station Code								
16. Dept.- Field		17. Position Title BIOGRAPHIC OFF				Code	18. Position No.		19. Serv.	20. Occup. Series											
Dept.	Code	22. Salary Or Rate		23. SD	24. Date Of Grade	25. PSL Due	26. Appropriation Number														
12	1	\$ 8330		EI	Mo Da Yr	Mo Da Yr	9 2305 23														
ACTION																					
27. Nature Of Action ASSIGNMENT						Code	28. Eff. Date Mo Da Yr	29. Type Of Employee REGULAR		Code	30. Separation Date										
PROPOSED ASSIGNMENT																					
31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH AND SUPPORT SECTION						Code	32. Location Of Official Station WASH., D. C.						Station Code								
33. Dept.- Field		34. Position Title IO CI				Code	35. Position No.		36. Serv.	37. Occup. Series											
Dept.	Code	39. Salary Or Rate		40. SD	41. Date Of Grade	42. PSL Due	43. Appropriation Number														
12	1	\$ 8330		EI	Mo Da Yr	Mo Da Yr	9 3400 20 001														
SOURCE OF REQUEST																					
44. Requested By (Name And Title) CHARLES B. REDMOND						45. Request Approved By (Signature And Title) CONCURRENCE: CH B. REDMOND FI/PERS						Date Approved									
46. For Additional Information Call (Name & Telephone Ext.) CHARLES B. REDMOND X4407																					
CLEARANCES																					
47. Clearance	Signature		Date	48. Clearance	Signature		Date														
49. Career Board	<i>Lee H. Wigren</i>		12-1-57	50. Placement																	
51. Pos. Control	( )		1-1359	52. Release																	
53. Classification				54. Approved By	<i>Lee H. Wigren</i>		1-1359														
Remarks: Two copies of this action have been forwarded to the Office of Security. One copy has been furnished Voucherized Payroll.																					
CONCURRENCE: <i>CH B. Redmond</i>																					
SECRET																					
3/3/57																					
Continued on reverse side																					

Form 1152a USE PREVIOUS EDITION

SECRET

162

### REQUEST FOR PERSONNEL ACTION

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Nat. Prof.	5. Sex	6. CS - EOD
105102	WILLARD LEE R.	Mo. Da. Yr. 12 12 31 10 Pt. 2	Name & Code Non-1 5 Pt. 1 10 Pt. 2	Male	Mo. Da. Yr. 12 12 31 10 Pt. 2
7. SCD	8. CSC Rmt.	9. CSC Or Other Legal Authority	10. Appt. Affidav.	11. FEGLI	12. LCD
Mo. Da. Yr. 12 12 31 Yes - 1 No - 2	Code 1	Mo. Da. Yr. 12 12 31 Yes - 1 No - 2	Mo. Da. Yr. 12 12 31 Yes - 1 No - 2	Mo. Da. Yr. 12 12 31 Yes - 1 No - 2	Mo. Da. Yr. 12 12 31 Yes - 1 No - 2

#### PREVIOUS ASSIGNMENT

14. Organizational Designations DOP PI STAFF DIVISION D COUNTER ESPIONAGE SECTION CRYPTOGRAPHIC UNIT	Code 4103	15. Location Of Official Station WASH. D. C.	Station Code 73013		
16. Dept. - Field	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series	
Dept. - Code USMld - Frgn - 2	CRYPTOGRAPHIC STAFF	712	CS	0132.31	
21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade	25. PSI Due	26. Appropriation Number
11 2 3	\$ 6820	51	Mo. Da. Yr. 01 12 31	Mo. Da. Yr. 01 12 31	2 2305 23

#### ACTION

27. Nature Of Action Promotion	1. Code 30	28. Eff. Date Mo. Da. Yr. 3 20 APR 1958	29. Type Of Employee Regular	30. Separation Date Mo. Da. Yr. 01
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#### PRESENT ASSIGNMENT

31. Organizational Designations	Code 4109	32. Location Of Official Station	Station Code		
33. Dept. - Field	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series	
Dept. - Code USMld - Frgn -		12 12 31			
38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade	42. PSI Due	43. Appropriation Number
12 1	\$ 7570		Mo. Da. Yr. 01 12 31	Mo. Da. Yr. 01 12 31	Approved by ES [Signature] Service Panel

A. Requested By (Name And Title) Frank P. Rowlett - C/FT/Div D	C. Request Approved By (Signature And Title) [Signature] 13 Apr 1958
B. For Additional Information Call (Name & Telephone Ext.) - 8312	

#### CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board			D. Placement		
B. Pos. Control		11/1954	E.		
C. Classification			F. Approved By		
Remarks					

1152

(4)

14 February 1958

MEMORANDUM FOR: Chief, FI  
VIA: FI/Personnel  
SUBJECT: Personnel Action (Promotion)

1. It is recommended that Mr. Lee WIGREN be promoted from GS-11 to GS-12. Mr. Wigren has been in his present grade since 16 January 1955. Since he was assigned to Division D on 23 September 1957, he has been under my supervision. His performance during this time has been at least at a GS-12 level.

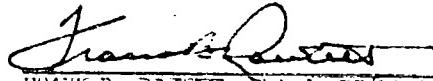
2. Mr. Wigren's duties warrant a GS-12. He is primarily engaged in research of a complex and tedious nature which requires a high degree of professional competence.

3. Mr. Wigren deserves a promotion on the basis of his job performance. Since coming under my supervision, he has consistently shown himself to be a conscientious, diligent and capable employee; and the high quality of his reports are indicative of his intelligence, flair for research, and ability to write effectively.



Chief, Special Activities Br., FI/D

APPROVED:

  
\_\_\_\_\_  
FRANK B. ROBERTS, Chief, FI/Division D

Classify According  
To Content.

## REQUEST FOR PERSONNEL ACTION

1. Serial No.	2. Name (Last, First, Middle)			3. Date Of Birth	4. Vet. Prof.	5. Sex	6. CS - EOD
	WIGREN, LEE H.			Mo 12 1 23	None-0 Code 5 Pt-1 1	M	Mo Da Yr
7. SCD	8. CSC Retire	9. CSC Or Other Legal Authority	10. Apmt. Affidav.	11. FEGLI	12. LCD	13. <del>Retire</del> LCP	<del>Retire</del> LCP
Mo Da Yr	Yes - 1 Code No - 2 1		Mo Da Yr	Yes - 1 Code No - 2 1	Mo Da Yr	Yes - 1 Code No - 2 1	Mo Da Yr

## PREVIOUS ASSIGNMENT

14. Organizational Designations DDP/WE Scandinavian Branch, FI, PP, TM Sweden			Code	15. Location Of Official Station Washington, D. C.			Station Code
16. Dept., Field Dept. XX Code Usd. Frn.	17. Position Title Area Ops Officer			18. Position No. AD-55	19. Serv. 65	20. Occup. Series CY36.01	
21. Grade & Step GD-11 2	22. Salary Or Rate \$ 6605	23. SD DI	24. Date Of Grade Mo Da Yr	25. PSI Due Mo Da Yr	26. Appropriation Number 8-3600-20		

## ACTION

27. Nature Of Action REASSIGNMENT	Code 111757	28. Eff. Date Mo Da Yr	29. Type Of Employee Regular	Code	30. Separation Data 01
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## PRESENT ASSIGNMENT

31. Organizational Designations DDP, FI Staff Division D, Counter-Espionage Section Biographic Unit	Code	32. Location Of Official Station Washington, D. C.			Station Code	
33. Dept., Field Dept. XX Code Usd. Frn.	34. Position Title Biographic Officer			35. Position No. BB-712-02	36. Serv. 65	37. Occup. Series 0132.31
38. Grade & Step GD-11 2	39. Salary Or Rate \$ 6605	40. SD DI	41. Date Of Grade Mo Da Yr	42. PSI Due Mo Da Yr	43. Appropriation Number 8-2305-23	

## SOURCE OF REQUEST

A. Requested By (Name And Title)  
FRANK B. ROWLETT, Chief, FI/D

C. Request Approved By (Signature And Title)

B. For Additional Information Call (Name &amp; Telephone Ext.)

Ext. 4245.

FI/PO

## CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board	11/17/57	11/17/57	D. Placement	11/17/57	11/17/57
B. Pos. Control	11/17/57	11/17/57	E.		
C. Classification			F. Approved By	Robert W. Shantz	
Remarks:	(Initials) 11/18/57 K. W. Shantz W.E.P.T.				

MEMORANDUM: Personnel Folder

SUBJECT : Career Development Plan - for WIGGINS, Lee R.

An individual career plan has been developed on  
the above subject, approved on 20 November 1966  
and is on file in the MI Career Management Office.

*Lester K. SKELLS*  
Lester K. SKELLS  
MI Career Management Officer

**SECRET**

<b>STANDARD FORM 50 EDITION DATED 10-25-54 G-2, CIVIL SERVICE COMMISSION JULY 1954 EDITION REGULAR FORCE - FEDERAL PERSONNEL REGULAR CHARTERED</b> <b>REQUEST FOR PERSONNEL ACTION</b>									
<b>VOUCHERED</b>									
<b>REQUESTING OFFICE:</b> Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.									
<b>1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)</b> <b>Mr. Lee H. WIGREN</b>		<b>2. DATE OF BIRTH</b> <b>1 Dec 1923</b>	<b>3. REQUEST NO.</b> <b></b>						
<b>4. NATURE OF ACTION REQUESTED:</b> <b>A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)</b> <b>Reassignment</b>		<b>5. EFFECTIVE DATE A. PROPOSED:</b> <b>ASAP</b>	<b>7. G.S. OR OTHER LEGAL AUTHORITY</b> <b></b>						
<b>B. POSITION (Specify whether establish, change grade or title, etc.)</b> <b></b>		<b>D. APPROVED:</b> <b></b>	<b></b>						
<b>FROM—</b> <b>Area Ops. Officer BB 67-11</b> <b>GS-0136.01-11 \$5940.00 p.a.</b> <b>DDP/WE</b> <b>Branch FI, PP, PM</b> <b>Washington, D. C.</b> <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		<b>1. POSITION TITLE AND NUMBER</b> <b>2. SERVICE, GRADE, AND SALARY</b> <b>3. ORGANIZATIONAL DESIGNATIONS</b> <b>4. HEADQUARTERS</b> <b>12. FIELD OR DEPARTMENTAL</b>	<b>TO—</b> <b>Area Ops Officer BB 55</b> <b>GS-0136.01-11 \$5940.00 p.a.</b> <b>DDP/WE</b> <b>FI, PP, PM</b> <b>Washington, D. C.</b> <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL      DP						
<b>A. REMARKS (Use reverse if necessary)</b> <b>Incumbent, Carter, to be reassigned to field slot in WE.</b>									
<b>B. REQUESTED BY (Name of officer)</b> <b>A. M. GREGG, Personnel Officer, WE</b>		<b>D. REQUEST APPROVED BY</b> <b>Signature: J. P. Longfellow</b> <b>Title: E-1/12/16</b>							
<b>C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)</b> <b>H. E. EIGENBERGER, X 3124</b>		<b>14. POSITION CLASSIFICATION ACTION</b> <table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>L.A.</td> <td>REAL</td> </tr> </table>		NEW	VICE	L.A.	REAL		
NEW	VICE	L.A.	REAL						
<b>15. VETERAN PREFERENCE</b> <table border="1"> <tr> <td>NOTE: WWII OTHER R.P.T.</td> <td>10-POINT</td> </tr> <tr> <td>DISAB. OTHER</td> <td></td> </tr> <tr> <td>X</td> <td></td> </tr> </table>		NOTE: WWII OTHER R.P.T.	10-POINT	DISAB. OTHER		X		<b>16. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)</b> <b>Yes</b>	
NOTE: WWII OTHER R.P.T.	10-POINT								
DISAB. OTHER									
X									
<b>17. APPROPRIATION</b> <b>FROM: B-3600-20</b> <b>TO: Branch</b>		<b>18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)</b> <b>26 July 1955</b>							
<b>21. STANDARD FORM 50 REMARKS</b>		<b>20. LEGAL AUTHORITY</b> <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED <b>STATE: Mass.</b>							
<b>22. CLEARANCES</b>		<b>INITIAL OR SIGNATURE</b> <b>A.</b>	<b>DATE</b> <b>1 JUL 1955</b>						
<b>B. CECIL ON POS CONTROL</b>		<b>REMARKS:</b> <b>26 July 1955</b>							
<b>C. CLASSIFICATION</b>									
<b>D. PLACEMENT OR EXPL.</b> <b>E.</b>		<b>OC-12</b> <b>26 July 1955</b>							
<b>F. APPROVED BY</b> <b>Prokler, J. P. Longfellow, C. G. Brown, 26 July 1955</b>									

**SECRET**

**REQUEST FOR PERSONNEL ACTION**

VOUCHER

**REQUESTING OFFICE:** Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Mrs.—Ms.—One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Lee H. WIGGINS		1 Dec. 1923		23 Oct 55
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		B. EFFECTIVE DATE A. PROPOSED:  ASAP		
Reassignment B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:  13 Mar 1955		
FROM—  Intell. Off. (FI) BV 227 GS-0136.51-11 \$5940.00 p.a.  DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec. Washington, D. C.		G. POSITION TITLE AND NUMBER  H. SERVICE, GRADE, AND SALARY  I. ORGANIZATIONAL DESIGNATIONS  II. HEADQUARTERS  III. FIELD OR DEPARTMENTAL	TO—  Area Ops. Officer BB 67-11 GS-0136.01-11 \$5940.00 p.a.  DDP/WC  Branch, VI, PP, PM	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL			<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

Fitness report of October 1954 is current, adequate and needs no change or modification.

D. REQUESTED BY (Name and telephone extension)				D. REQUEST APPROVED BY Signature: James P. Wrenfelin (wren) Title: Edcon			
A. M. GREEN, Personnel Officer, V.W. C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)							
H. R. INSTRUMENT, X 2422				13. VETERAN PREFERENCE			
NONE	WWII	OTHER	S.P.T.	14. POSITION CLASSIFICATION ACTION			
				10 POINT DISABD.	OTHER	NEW	VICE
X							
15. SEX	16. RACE	17. APPROPRIATION		18. SUBJECT TO C. S. RETIREMENT ACT (YLS - NO)			
M	W	FROM: 5-2305-23 TO: 5-3000-20		I certify funds available Yes			
				19. DATE OF APPOINTMENT AFFIDAVIT'S (ACCESSIONS ONLY)		20. LEGAL RESIDENCE CLAIMED <input type="checkbox"/> PROVED STATE: Maine.	

21. STANDARD FORM 60 REMARKS		Serial Ref. No.	
		Cherry Mfg. No. 5-3600	
		Auth. Officer	
22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	APC	3/10	
C. CLASSIFICATION			
D. PLACEMENT OR ENCL.	TM	3/11	
E.			
F. APPROVED BY	R. A. Strickler		R. D. Creek 11 MAR 1953

23 February 1955

TO: Chief, MS/1  
FROM: SR/CE/Holbrook *usf*  
SUBJECT: Transfer of Personnel

1. This is to notify you that Lee H. Wigren, currently assigned to SR/CE, is available for release to MS/1.

3A

**SECRET**

STANDARD FORM 52 FEB 1952 EDITION U. S. CIVIL SERVICE COMMISSION APPROVED FOR GENERAL PERSONNEL GENERAL CLERICAL BY		VOUCHERED		
REQUEST FOR PERSONNEL ACTION				
REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.				
1. NAME (Mr., Mrs., Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Lee H. WIGREN		12/1/23		9 Dec. 1954
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:		
PROMOTION		7. C. S. OR OTHER LEGAL AUTHORITY		
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED: <i>if</i>		
FROM— Intell. Off. (FI) EV 227 GS-0136.51-9 \$5185 p.a. DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec. Washington, D.C.		8. POSITION TITLE AND NUMBER B. SERVICE GRADE AND SALARY 10. ORGANIZATIONAL DESIGNATIONS C. HEADQUARTERS	TO— Intell. Off. (FI) EV 227 * GS-0136.51-11 \$5940 p.a. DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec. Washington, D.C.	
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL
A. REMARKS (Use reverse if necessary)				
* This slot recently upgraded				
B. REQUESTED BY (Name and title)		C. REQUEST Acting C/SEC Signature		
E. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Ex. 3525      Title: <i>EIN/NM/DO</i>				
13. VETERAN PREFERENCE HOME OR WAR OTHER S.P.T.    10 POINT <input checked="" type="checkbox"/> X <input checked="" type="checkbox"/> X    DISAG. OTHER		14. POSITION CLASSIFICATION ACTION GEN. SERVICE    I. A.    REAL SD:PI		
15. SEX M. <input checked="" type="checkbox"/> F.	16. APPROPRIATION FROM: <i>5-2305-23</i> TO:	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
21. STANDARD FORM 50 REMARKS				
22. CLEARANCES		INITIAL OR SIGNATURE	DATE	REMARKS:
A.				
B. CEIL. OR POS. CONTROL		<i>C/S 1/5</i>		
C. CLASSIFICATION				
D. PLACEMENT OR EMPL.		<i>RA 1/7/55</i>		
E.				
F. APPROVED BY <i>Royal L. Pease</i>		SECRET <i>R. L. Pease</i> -7 JAN 1955		

SECRET

CUMULATIVE TRAINING RECORD					DATE 10, December 1950
NAME Leo E. Wigren			PROJECTED PERSONNEL ACTION		
FROM: Intell. Off. GS-9 Staff C. Wash.			X PROMOTION	REASSIGNMENT	OTHER (BRIEF)
			ROTATION	TRAVEL	
TO: Intell. Off. GS-11 Staff C. Wash.			AOS		
X	COURSE	DATE TAKEN	X	OTHER TRAINING COURSES	DATE TAKEN
REMARKS:					
<p>1. CONSTRUCTIVE CREDIT (C/C) HAS BEEN AUTHORIZED FOR COURSES SO MARKED BASED UPON SUBJECT'S PREVIOUS <input type="checkbox"/> BACKGROUND <input checked="" type="checkbox"/> EXPERIENCE <input type="checkbox"/> TRAINING.</p> <p>2. SUBJECT HAS COMPLETED TRAINING OR RECEIVED CONSTRUCTIVE CREDIT AS SHOWN AT THE LEFT.</p>					
STAFF TRAINING OFFICE COMMENTS:					
<p><input type="checkbox"/> THIS <input type="checkbox"/> LINES <input type="checkbox"/> DOES NOT MEET MINIMUM TRAINING STANDARDS RE QUALIFICATION FOR THE PROJECTED ACTION.</p> <p><input type="checkbox"/> B. SUBJECT IS CURRENTLY ENROLLED IN COURSES MARKED WITH AN S. THE COMPLETION OF WHICH WILL SATISFY MINIMUM STANDARDS.</p> <p><input type="checkbox"/> C. UNLESS SUBJECT HAS HAD PREVIOUS HQ. OR FIELD EXPERIENCE, WHICH CAN BE ACCEPTED IN LIEU OF TRAINING, SUBJECT SHOULD BE REQUIRED TO TAKE <input type="checkbox"/> QUALIFYING <input type="checkbox"/> REFRESHER TRAINING AS CHECKED AT THE LEFT.</p>					
SIGNATURE					
TO: Personnel Officer,			FROM: Career Management Officer		
<p>The above projected personnel action has been <input type="checkbox"/> approved <input type="checkbox"/> disapproved by the Career Service Board. Additional training as indicated above has been recommended by the Training Officer to satisfy requirements of the proposed personnel action.</p> <p>Please schedule these courses as soon as possible through your Division Training Officer who will coordinate with the Senior Staff Training Officer.</p>					
DATE	SIGNATURE OF CAREER MANAGEMENT OFFICER				

FORM NO. 59-77 PREVIOUS EDITION MAY BE USED  
1 JAN 54 REPLACES FORM NO. 59-112  
AUG 1953 WHICH MAY BE USED

SECRET

(2-4-48)



APPLICATION FOR MEMBERSHIP  
in the CAREER STAFF of the  
CENTRAL INTELLIGENCE AGENCY

To the Director of Central Intelligence  
Sir:

I submit herewith my application for membership in the Career Staff of the Central Intelligence Agency as defined below:

"The Career Staff of the Central Intelligence Agency is a group of carefully selected and trained individuals who accept an obligation to devote themselves to the needs of the Agency, and who intend to make a career with the Agency."

In accordance with this definition, I desire to devote myself to the faithful performance of duty in the Central Intelligence Agency, and I accept the obligations and conditions of that service which are determined to be essential to the furtherance of its mission.

I am aware of the many restrictions necessarily placed upon me by virtue of the security requirements inherent in my employment by the Central Intelligence Agency. I am also aware that as a member of the Career Staff, it will be my obligation to serve anywhere and at any time and for any kind of duty as determined by the needs of the Agency, and I have been assured that in order to carry out this policy, full consideration will be given to my particular capabilities, interests, and personal circumstances. By virtue of this application for membership and upon my acceptance in the Career Staff, I am assured that, with continuing satisfactory work performance and conduct on my part, just and equitable attention will be accorded my personal progress during my tenure in the Career Staff. I am also assured that, on my satisfactory completion of any assignments, I will be offered reassessments which are compatible insofar as possible with my abilities and career interests, and that I shall be entitled to the benefits now available or to be made available in the future to members of the Career Staff of the Central Intelligence Agency.

MEMBERSHIP IN THE CAREER STAFF OF  
THE CENTRAL INTELLIGENCE AGENCY  
APPROVED, TO TAKE EFFECT 1 July 1954

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:  
EXECUTIVE DIRECTOR

THE CIA SELECTION BOARD

Wendell R. Branton

Lee H. Jordan  
(Signature)

20 September 1954  
(Date)

STANDARD FORM 52 PRINTED ON THIS U. S. CIVIL SERVICE COMMISSION FORM NO. 101 - PERSONNEL MANUAL CHAPTER 10															
<b>REQUEST FOR PERSONNEL ACTION</b>															
<b>REQUESTING OFFICE:</b> Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.															
<b>1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)</b> Mr. Lee H. Wigren		<b>2. DATE OF BIRTH</b> 1 Dec 23	<b>3. REQUEST NO.</b> 14761-54												
<b>4. DATE OF REQUEST</b> 25 Feb 54															
<b>5. NATURE OF ACTION REQUESTED:</b> A. PERSONNEL (Specify whether appointment, promotion, reassignment, etc.) Reassignment		<b>6. EFFECTIVE DATE A. PROPOSED:</b> 25 Feb 54	<b>7. G.S. OR OTHER LEGAL AUTHORITY</b> 14761-54												
<b>8. POSITION (Specify whether established, change grade or title, etc.):</b> Intelligence Officer BV 227 GS 132 9 \$5060 per annum DIB/PI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sect. Washington, D.C.		<b>9. POSITION TITLE AND NUMBER</b> 10. SERVICE, GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS	<b>TO</b> Intelligence Officer(FI) BV227 GS0136.51-9 \$5060 per annum DIB/FI Staff C Soviet Intelligence Branch Soviet Intell.Ops. Guidance Sect. Washington, D.C.												
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD												
<b>A. REMARKS (Use reverse if necessary)</b>															
<b>B. REQUESTED BY (Name and title)</b> C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)		<b>D. REQUEST</b> Signature Title: <i>SOC FI/Po</i>													
<b>13. VETERAN PREFERENCE</b> <table border="1"> <tr> <td>NONE</td> <td>WWII</td> <td>OTHER: SPT.</td> <td>13 POINT</td> </tr> <tr> <td></td> <td></td> <td></td> <td>DISAB / OTHER</td> </tr> </table>		NONE	WWII	OTHER: SPT.	13 POINT				DISAB / OTHER	<b>14. POSITION CLASSIFICATION ACTION</b> <table border="1"> <tr> <td>NEW</td> <td>VIE</td> <td>LA</td> <td>REL</td> </tr> </table> <i>C O - F I</i>		NEW	VIE	LA	REL
NONE	WWII	OTHER: SPT.	13 POINT												
			DISAB / OTHER												
NEW	VIE	LA	REL												
<b>15. SEX</b> M	<b>16. RACE</b> W	<b>17. APPROPRIATION</b> FROM: <i>4-2305-23</i> TO:													
<b>18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)</b>		<b>19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)</b>	<b>20. LEGAL RESIDENCE STATE:</b> <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED												
<b>21. STANDARD FORM 50 REMARKS</b>															
<b>22. CLEARANCES</b>		<b>INITIAL OR SIGNATURE</b> <i>DE</i>	<b>DATE</b> <i>14-2-54</i>												
<b>A.</b>		<b>REMARKS:</b> <i>L</i>													
<b>B. CEIL. OR POS. CONTROL</b>															
<b>C. CLASSIFICATION</b>															
<b>D. PLACEMENT OR ENPL.</b>															
<b>E.</b>															
<b>F. APPROVED BY</b> <i>John J. P. [Signature]</i>															

STANDARD FORM 52  
POWERED BY THE  
U. S. CIVIL SERVICE COMMISSION  
APPROVED FOR FEDERAL USE  
GENERAL CHAPTER II

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss—Mrs.—One given name, initials(s), and surname)  Mr. Lee H. Wigron	2. DATE OF BIRTH  1 Dec 1923	3. REQUEST NO.  12 May 53	4. DATE OF REQUEST  12 May 53
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)  Promotion		6. EFFECTIVE DATE A. PROPOSED:  24 May 53	7. C. S. OR OTHER LEGAL AUTHORITY TO APPROVE  DDP/FI
8. POSITION (Specify whether establish, change grade or title, etc.)			
10a—Intelligence Officer EV 227-7 GS 132 7 \$5060 p.a. DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel. Operations Guid. Sec. Washington, DC		10b—POSITION TITLE AND NUMBER  11. SERVICE GRADE AND SALARY  12. ORGANIZATIONAL DESIGNATIONS  13. HEADQUARTERS  14. FIELD OR DEPARTMENTAL	10c—Intelligence Officer EV 227 GS 132 9 \$5060 p.a. DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel. Operations Guid. Sec. Washington, DC
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL

9. REMARKS (Use reverse if necessary)

11. REQUESTED BY (Name)  K. P. Rawles, U.S.A.	12. REQUEST APPROVED BY  Signature: _____ Title: P.T.F.I./M			
13. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)  3535				
14. VETERAN PREFERENCE  NONE <input type="checkbox"/> WIFE OTHER <input type="checkbox"/> S.P.T. <input type="checkbox"/> 15 POINT  <input type="checkbox"/> DISAB <input type="checkbox"/> OTHER		15. POSITION CLASSIFICATION ACTION  REF <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL  CD-FI		
16. SEX P.M.C.	17. APPROPRIATION FROM: 2305-20 TO:	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINTMENT-AFFIDAVIT (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEN. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EXPL.			
E.			
F. APPROVED BY	<i>J. B. Ledford 5/24/53</i>		

**RESTRICTED**  
Security Information

and 2884

11 November 1952

PRIORITY:

TO: PSC

THROUGH: Admin Personnel

FROM: CD/PI *XLS*

SUBJECT: Change of Beneficiary.

1. It is requested that the name currently listed as beneficiary on my retirement policy be removed, and that the following name be listed as the sole beneficiary:

Mrs. Alice Ellen (Kaiser) Wigren (wife)  
Apt #140  
2700 Q Street, Northwest  
Washington 7, D.C.

2. This change is to be effective immediately.

*Lee H. Wigren*  
Lee H. Wigren  
*x 2422*

**RESTRICTED**  
Security Information

PERSONNEL ACTION REQUEST				REGISTER NO.
NAME Lee H. Wigren		REQUESTED EFFECTIVE DATE asap		
NATURE OF ACTION Promotion		WHEN LEAVING (DOLCHERED) 11 May 52		
		LAST WORKING DAY: EMPLOYEE'S SIGNATURE:		
TITLE Clerk		TO Intelligence officer		
GRADE AND SALARY GS-6 \$33920 p.a.		GS-7 \$41205 p.a.		
OFFICE OSO		OSO		
DIVISION SIB				
BRANCH AND SECTION SIB		SIB		
OFFICIAL STATION Washington, D.C.		Washington, D.C.		
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: <i>(P#105) J.W.</i>				
APPROVED <i>Lee Wigren</i>				
RECOMMENDED: <i>Lee Wigren</i>				
FOR USE OF PERSONNEL ONLY				
TRANSACTIONS AND RECORDS APPROPRIATION: 2123900 ALLOTMENT: 3000 C. S. C. AUTHORITY: <i>Sec. At. 116 ccs</i>				
DATE SIGNATURE <i>11 May 52</i>				
PERSONNEL RELATIONS DATE SIGNATURE <i>11 May 52</i>				
APPROVALS DATE SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE <i>11 May 52</i>				
SIGNATURE OF DIVISION CHIEF <i>R. Goddard</i>				

Form No. 37-3  
JUL 1950

U. S. GOVERNMENT PRINTING OFFICE 16-1300-1

PERSONNEL ACTION REQUEST				REGISTER NO.
NAME MICHIMI, Lee A.		REQUESTED EFFECTIVE DATE <i>30 Sept 51</i>		
NATURE OF ACTION <i>S-6 to Agency Transfer</i>		WHEN LEAVING (YOKERED)		
		LAST WORKING DAY		
		EMPLOYEE'S SIGNATURE		
FROM TITLE Clerk GRADE AND SALARY GS-6 \$3450 p.a. OFFICE OSO		TO Clerk GS-6 \$3450 p.a. 030		
DIVISION Staff C BRANCH AND SECTION <i>International Comintern</i> OFFICIAL STATUS Washington, D.C.		Staff C Soviet Intelligence Washington, D.C.		
DEPARTMENTAL BX FIELD <input type="checkbox"/>		DEPARTMENTAL XX FIELD <input type="checkbox"/>		
REMARKS: <i>From Pos. #117 to 106. on C# 1806 301</i>				
<i>Vice Margaret L. George to be reassigned. AF 8081</i>				
RECOMMENDED: <i>13 Sept. 1951</i>				
(DATE) <i>Goodman</i> SIGNATURE OF DIVISION CHIEF, DIVISION CHIEF OR ASST. DIVISION CHIEF				
FOR USE OF PERSONNEL ONLY				
PLACEMENT DATE QUALIFICATIONS APPROVED		TRANSACTIONS AND RECORDS APPROPRIATION: <i>3123000</i> ALLOTMENT: <i>3005</i> C S C. AUTHORITY: <i>SD 28 600</i>		
CLEARANCE REQUESTED DATE SIGNATURE		CLEARANCE APPROVED DATE TYPE		
9-24-51		9-1-51		
CLASSIFICATION BUREAU NO. <i>7-1051</i>		C. S. C. NO. DATE APPROVED 9-1-51		
NEW VIRE DATE <i>30 Sept 51</i>		I.A. PERAL		
EFFECTIVE DATE <i>30 Sept 51</i>		SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE <i>JW E</i>		
		DATE <i>25 Sept 51</i>		
		SIGNATURE OF DIVISION CHIEF <i>PC P. Goldmark</i>		

FORM NO. 37-3  
JUL 1950

U. S. GOVERNMENT PRINTING OFFICE 16-2200-1

CONFIDENTIAL

11 September 1951

MEMORANDUM

TO: Chief, CPD  
VIA: ADMIN/Personnel  
FROM: Chief, Staff C/020  
SUBJECT: Change in T/O

It is requested that Lee A. Wigren be moved from Slot J17, Clerk, International Communism Branch, to Slot 106, Clerk, Soviet Intelligence Branch.

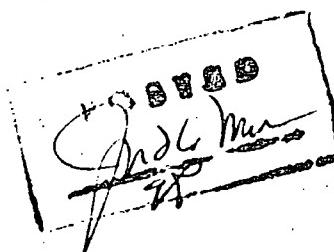
*EW Timm*  
ERIC W. TIMM

CONFIDENTIAL

SECRET

CONFIDENTIAL

RESTRICTED

ENTRANCE ON DUTY RECORD		DATE 19 March 1951
TO: OSO, [redacted]	BUILDING	ROOM
FROM: PERSONNEL OFFICER	END DATE 19 March 1951	
NAME OF EMPLOYEE Lee H. Wiggen		
POSITION TITLE Clerk	GRADE GS-6	SALARY \$3150.
PAYROLL Voucherized	DUTY STATION Washington, D. C.	
DATE SECURITY CLARED Proc. 26 Feb. 1951 Full (verbal)	DATE OATH OF OFFICE ADMINISTERED 19 March 1951	
DATE PERMANENT IDENTIFICATION REQUESTED 19 March 1951	DATE FINGERPRINTED 19 March 1951	
DATE BRIEFED BY SECURITY 19 March 1951	DATE OF PHYSICAL EXAMINATION 19 March 1951	
DATE 24 MONTH AGREEMENT SIGNED NA		
EMPLOYEE'S EMERGENCY ADDRESS A. H. Wiggen, 218 Belmont Ave., Brookton, Mass.		
EMPLOYEE'S LOCAL ADDRESS 3200 16th St. N. W., Washington, D. C. Apt. 319		
REMARKS: PC 26 Feb See (l) 23 Mar		
		
SIGNATURE OF PERSONNEL OFFICER Lee H. Wiggen		HM

*Dragon-files*

31 March 1951

The Honorable Richard E. Wiglesworth  
U. S. House of Representatives  
Washington 25, D. C.

Dear Mr. Wiglesworth:

This is in reference to your interest in  
the application of Mr. Lee Wigren for employment  
with this Agency.

I am glad to inform you that Mr. Wigren  
entered on duty with us on 19 March 1951.

We appreciate both your interest in the  
Central Intelligence Agency and your recommendation  
of Mr. Wigren.

Sincerely yours,

Walter L. Forsheimer  
Legislative Counsel

dcs  
Central Records  
Personnel  
Stayback - 2

14-00000

TO: Medical Division  
FROM: Transactions & Records  
SUBJECT: Lee H. Wigren

Request that above named subject be given a physical examination.

POSITION: Clerk

GRADE: GS-6

BRANCH: OSC,

SERVICE: DEPT.

NATURE OF APPOINTMENT: EXC. APPT.

OIC  
3-19-51  
Jord

FORM NO. 37-110  
MAY 1950

PERSONNEL ACTION REQUEST				REGISTER NO. 333
NAME John Doe, Jr.		REQUESTED EFFECTIVE DATE <i>19 March 1951</i>		
NATURE OF ACTION <i>Accepted</i>		WHEN LEAVING (VOUCHER) (D)		
		LAST WORKING DAY:		
		EMPLOYEE'S SIGNATURE:		
TITLE 226-57		TO Clerk 136		
GRADE AND SALARY 226		11-6 \$3100.00 f.a.		
OFFICE f.c.		CIO		
DIVISION f.c.		Staff C		
BRANCH AND SECTION T.C. Branch		Washington, D. C.		
OFFICIAL STATION				
DEPARTMENTAL <input type="checkbox"/> FIELD <input type="checkbox"/>		DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: Slot - 6 Security initiated 16 November 1950. <i>H 9018</i> <i>301</i>				
RECOMMENDED: 12 February 1951 (DATE) <i>C. G. Lyon</i> (SIGNATURE OF DIVISION CHIEF, DIVISION CHIEF OR ASST. OFFICER)				
FOR USE OF PERSONNEL ONLY				
PLACEMENT DATE QUALIFICATIONS APPROVED <i>2/20/51 F.G. Jaurua</i>		TRANSACTIONS AND RECORDS APPROBATION: <i>2/13/51</i> ALLOTMENT: <i>901-101</i>		
CLEARANCE REQUESTED DATE <input type="checkbox"/> TYPE <input type="checkbox"/> DATE <input type="checkbox"/> SIGNATURE		C. S. C. AUTHORITY: <i>Lia 6.116(1)</i>		
CLEARANCE APPROVED DATE <input type="checkbox"/> TYPE <input type="checkbox"/> DATE <input type="checkbox"/> SIGNATURE		DATE SIGNATURE <i>3-22-51</i> SIGNATURE <i>S. A. Green</i>		
CLASSIFICATION BUREAU NO. <i>6799</i> C. S. C. NO. <i>B1451</i> DATE APPROVED NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> RLAE		PERSONNEL RELATIONS DATE <input type="checkbox"/> SIGNATURE <i>JR</i>		
EFFECTIVE DATE <i>19 Feb 51</i> SIGNATURE <i>August J. Thompson</i>		APPROVALS <input type="checkbox"/> SUBJECT TO SECURITY CLEARANCE DATE <input type="checkbox"/> SIGNATURE OF EXECUTIVE		
		DATE <input type="checkbox"/> SIGNATURE OF DIVISION CHIEF <i>O. E. J. Thompson</i>		

TO: *McLean*  
FROM: *Wagren*

March 7

SURNAME UNKNOWN TO HAVING BEEN IN CUSTODY  
Detainee and Detainee # *6-3450* *Mass*

Subject to completion of investigation and trial, awaiting trial  
To report to Camp 6, Ruhama, 10 miles S of Agdudah, Egypt  
Affidavit to the British Consulate, 1900 and 0000 hrs.

TIME: *ead 19 Mar.*

Subject to further processing

Weekly rate:

14-00000

CENTRAL INTELLIGENCE AGENCY  
2450 K STREET NW.  
WASHINGTON 25, D. C.

1 March 1951  
In reply refer to: ED-4

Mr. Leo H. Wigren  
213 Belmont Avenue  
Brockton, Massachusetts

Dear Mr. Wigren:

In reference to your application for employment, this letter is to assure you that the processing of your papers as a GS-6, \$3,120.00 per annum is being continued by this agency. A definite offer of employment cannot be made, however, until such time as all processing has been completed.

The processing is a rather lengthy one; but when further information is available, we shall get in touch with you immediately.

In the meantime, it would be appreciated if you would advise us of any change in your present status, such as change of address, etc.

Your continued interest and patience are appreciated.

Very truly yours,

*m*  
H.C. CHECKSCALE  
Personnel Division

14-00000

21 February 1951

The Honorable Richard B. Wiggleworth  
U. S. House of Representatives  
Washington 25, D. C.

Dear Mr. Wiggleworth:

This will acknowledge receipt of your letter of 10 February 1951, in behalf of Mr. Lee Wigren, who has applied for a position with this Agency.

We are seriously considering Mr. Wigren for employment; however, security clearance necessary for this agency is of such a detailed nature that considerable time is necessary before the checks are completed. On the information available to me I would say that it will take approximately three more weeks before the necessary checks will have been completed in Mr. Wigren's case.

Thanking you for your continued interest in the Central Intelligence Agency, I am

Sincerely yours,

Walter I. Pforzheimer  
Legislative Counsel

WLPfizerheimer:blc  
Central Records  
Personnel W/basic✓  
Stayback - 2

RICHARD B. WIGGLESWORTH  
12th District, Massachusetts

COMMITTEE ON  
APPROPRIATIONS

Congress of the United States  
House of Representatives  
Washington, D. C.

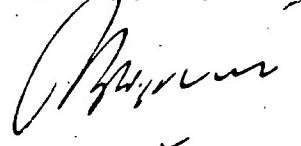
February 10, 1951.

Mr. Walter L. Pforzheimer,  
Legislative Counsel,  
Central Intelligence Agency,  
Washington, D. C.

Dear Mr. Pforzheimer:

Referring to my letter of November 27, 1950, I should greatly appreciate it if you would advise me what action, if any, has been taken on the application for employment with the Central Intelligence Agency filed by my constituent, Mr. Leo Wigren of 212 Belmont Avenue, Brockton, Massachusetts.

Sincerely yours,



218 Belmont Avenue  
Brockton, Massachusetts  
January 16, 1961

Mr. D.V. Mulcahy  
2430 E Street, NW  
Washington, D.C.  
attn. Miss Limbocker

Dear Mr. Mulcahy:

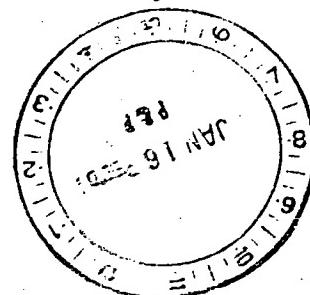
It has been some time since I have had any word regarding my application for a position with the C.I.A. At the time of my interview last fall, I understood that I would probably hear about it by the first of the year.

I should greatly appreciate a word as to the progress in processing of my application, and, if possible, the probable date on which I shall have to report to Washington. Such information would help me greatly in planning my course of action in the coming weeks.

If you should desire any additional information for my application, please let me know.

Sincerely,

Lee H. Wigren  
Lee H. Wigren



14-00000  
RICHARD B. WIGGLESWORTH  
U.S. HOUSE, MASSACHUSETTS

COMMITTEE ON  
APPROPRIATIONS

To Mulcahy  
**Congress of the United States**  
**House of Representatives**  
**Washington, D. C.**

November 27, 1950.

Mr. Donald V. Mulcahy,  
Chief of Procurement,  
Central Intelligence Agency,  
Washington, D. C.

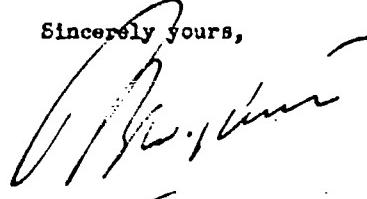
Dear Mulcahy:

I have been asked to write you on behalf  
of a constituent of mine, Mr. Lee Wigren of 218 Belmont Avenue,  
Brockton, Massachusetts, who is most anxious to secure an ap-  
pointment with the Central Intelligence Agency.

You no doubt are familiar with Mr. Wigren's  
experience and qualifications as I understand that he has filed  
an application for employment with your office and that he was  
recently interviewed by your.

I have known his father personally for many  
years and should be happy for his son's sake if his experience  
and qualifications fit him for some position in your organization.

Sincerely yours,



In ~~Re~~ November 1948-4

RE LETTER AND ADDRESS OF MR.

Mr. Leo H. Wigren  
213 Belmont Avenue  
Wellesley, Massachusetts

Dear Mr. Wigren:

This is to advise that actual processing of your application for employment with this Agency has been initiated. Specific details as to the type of appointment and salary will be contained in subsequent correspondence. Please direct all future correspondence to the undersigned.

The attached form should be completed and returned within two weeks. Thank you for your prompt attention to this matter.

Very truly yours,

ROBERT S. J. HOPKINS  
Chief, Employees Division

Enclosure

CONFIDENTIAL

## REPORT OF INTERVIEW

1950

Name of Candidate Lis H. WilgrenPosition Considered for   Office O.S.O. Interviewer P.W. Turner

Personal Appearance	Dignified..... Well-groomed... Wide-Awake.... Impressive.....	Natural..... Clean ..... Stolid..... Ordinary....	Awkward..... Slovenly.... Apathetic... Insignificant
Personality	Persuasive..... Importurbable.. Cheerful..... Straight-forward Modest..... Dominant.....	Responsive.. Steady..... Tranquil ... Reservod.... Complacont.. Confident...	Taciturn.... Excitable... Dojocted.... Evasive.... Conceited.... Submissive...

Is education adequate? Yes (x) No ( ) Is language facility adequate? Yes (x) No ( )

Area Knowledge 2 yearsPrevious intelligence or related experience Only Research - Special Studies of EducationSalary level requested \$ 95-6 Lowest salary acceptable \$  

## GENERAL RECOMMENDATION:

1. Candidate is not recommended for employment. Reasons: \_\_\_\_\_
2. Candidate is recommended for employment. Justification: He is enthusiastic, bright & obviously has a flair for writing & research

## SPECIFIC RECOMMENDATION for employment:

Position: AT&T, OFF. Branch   Division O.S.O.Location: Wash.Salary level: 95-6

RECOMMENDATION as to potential value of candidate to the organization in other than the position immediately under consideration: well be used on research & file review work, could easily be trained for more responsible duties.  
 (Enter any additional remarks on reverse side.)

P.W. Turner  
 Signature of Interviewer

*FBI*

DATE 16 November 1968

TO : NY

FROM : Mr. Garrison

RECO : Employee Division

SUBJECT : DETACH. LINE REPORT

Attached hereto are Personal History Statements  
in duplicate submitted by subject in application for a posi-  
tion with NSD CSD INTELL OFF V ENCLURE, N.Y.

Please initiate security investigation as soon as  
possible and notify this office of the results.

Atch: 2 P.C.  
2 pages

*A. E. J. ABURG*  
*Employee Inspection* *pk*

*ABURG*

14 November 1950

MEMORANDUM

TO: SCD  
FROM: Chief, Staff C  
SUBJECT: Lee W. WIGREN

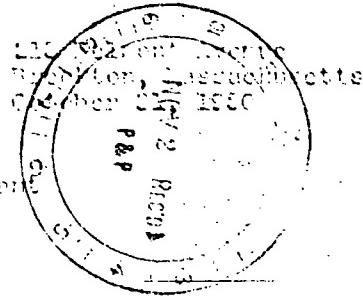
1. It is requested that the above-named applicant be processed with a view toward appointing him to the position of Intelligence Officer, GS-6, in Staff C/CM. Inasmuch as he is presently unemployed, it would be appreciated if this could be handled as soon as possible...

2. It is noted that, although it appears in subject's file that he was on limited service in the Army, this was caused as a result of polio at an early age, and he has since suffered no ill effects. It is also noted that upon interview he readily agreed to overseas service if necessary, although he prefers service in Washington, at least for the time being.

3. In the event it is not contemplated that the applicant will be informed within the next week or ten days that his application is receiving favorable consideration, please let us know and we will write to him directly.

*Dw Timm*

**SECRET**



Mr. Donald V. Mulcahy  
Chief, Procurement & Placement  
Employees Division  
Central Intelligence Agency  
Washington 25, D.C.

Dear Mr. Mulcahy:

Thank you for your letter (ED-42), dated 13 October 1950, which informed me that interest had been expressed in my qualifications.

I have completed the three copies of Form #34-1, and am returning them to you under separate cover by registered mail.

I shall plan to be in Washington on Wednesday and Thursday, November 8 and November 9, 1950 for the interviews which you suggested. I shall plan to report to Temporary I Building on the south side of the reflecting pool adjacent to the Lincoln Memorial at 9:30 A.M. of Wednesday, November 8, 1950.

If it should be impossible for me to have interviews on November 8 and 9, please notify me by letter or telegram. I shall leave Brockton for Washington at about 9:45 A.M. on Tuesday, November 7.

Sincerely,

Lee H. Wigren

Lee H. Wigren

Completed residence requirement for Ph.D. in History.

Room A

| EOP

142000  
23 October 1950  
In reply please refer to ID -3

Mr. Lee H. Wigren  
213 Belmont Avenue  
Brockton, Massachusetts

Dear Mr. Wigren:

Reference is made to your application for employment with this agency.

This is to advise you that interest has been expressed in your qualifications. However, before any commitment can be made, it will be necessary for you to appear for personal interviews in Washington. If you are interested in pursuing this matter, please arrange to be in Washington for two full days. It would be appreciated if you would complete and return the enclosed forms prior to your arrival.

It is requested that you report to Temporary L Building which is located on the south side of the Reflecting Pool adjacent to the Lincoln Memorial.

This is not to be construed as an offer of employment nor as an invitation to come to Washington at Government expense.

Very truly yours,

DONALD V. MULCAHY  
Chief, Procurement & Placement  
Employees Division

Encl.: 3 Forms 38 - 1

AS/raz

10 September 1950

Mr. Lee H. Wigren  
218 Belmont Avenue  
Brockton, Massachusetts

Dear Mr. Wigren:

Reference is made to your correspondence regarding possible employment with this organization.

If you will complete the enclosed forms, and return them to this office at your earliest convenience, we will be able to review your experience and education for consideration for any possible employment opportunity. Upon completion of this process, we will communicate with you regarding the decision reached in your case.

Your interest in our organization is appreciated.

Very truly yours,

103

A. P. FLYNN  
Chief, Procurement & Placement  
Personnel Division

Encls: 2 Forms 57

ros

X

44083

216 Belmont Avenue  
Brookline, Massachusetts  
September 11, 1960.

Central Intelligence Agency  
National Security Council  
2430 E Street NW  
Washington, D.C.

Dear Sir:

I wish to inquire about openings with the Central Intelligence Agency for a man of my qualifications.

I am a graduate of Yale University (A.B., 1947), and have an M.A. degree from Harvard University (1948). In addition, I have completed two years of work toward a degree of Ph.D. at Harvard.

My major studies have been in history, government, and related subjects, with concentration in United States history. Part of my work at Yale was done under the wartime Army Specialized Training Program in Russian area and language studies. The graduate work which I have done has included research and writing in seminars as well as class study.

During World War II, I had approximately two years of administrative and teaching experience with the Information and Education Branch of the Army. After serving as a lecturer, I was sent to the School for Personnel Services, Washington and Lee University, Lexington, Virginia, and was promoted to Administrative Non-Commissioned Officer in the Information and Education Office, Camp Pickett, Virginia. For one and one-half years in that position, I aided in the development of an education program for all permanent personnel at that camp. I was in direct charge of the program of weekly classes and discussion groups on history and current events. These classes covered such topics as: the progress of the war, the U.S. and its allies, and information about the enemy. My duties included supervising and inspecting classes, training instructors, doing research and preparation of class material, lecturing, planning displays, developing news dissemination media, and doing educational counselling. This work necessitated close cooperation with the Intelligence and Security officers of the camp.

I am twenty-six years of age and unmarried. I am a veteran of World War II, but not a member of any reserve.

I should prefer a position involving historical research or some related field, but would be interested in any opportunity that might be available. If there should be an opening for which

4408:

my education and experience would qualify me, I should appreciate being considered for it. My academic records, personal and academic recommendations, or further details concerning my military work will be supplied if desired.

Sincerely,  
*Lee H. Wigren*  
Lee H. Wigren

~~SECRET~~~~REPRODUCTION MASTERS~~~~BIOGRAPHIC PROFILE~~~~BIOGRAPHIC PROFILE~~~~SECRET~~~~Handle With Care~~~~SECRET~~



WILKIN LEE H  
044732 1923

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5 U.S.C. AND EXECUTIVE ORDER 12010 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1976

NAME	ID NUMBER	CRG.	SCH-GR-STEP	NEW SALARY
WIGREN LEE H	CCC6198	CIS	GS 14 5	\$34,850

ALL

LCS 1CO 090

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5 U.S.C. AND EXECUTIVE ORDER 12010 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 09 OCTOBER 1977

NAME	ID NUMBER	CRG.	SCH-GR-STEP	NEW SALARY
WIGREN LEE H	CCC6198	CIS	GS 14 5	\$34,850

15573

KKK: 7 SEP 76

**SECRET**  
(When Filled In)

OOF

## NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT							
006193		WIGREN LEE H		MO	DA	YR	REGULAR						
6. FUNDS ➤		V TO V	V TO CF	7. PAN AND NSCA		8. CSC OR OTHER LEGAL AUTHORITY							
		CF TO V	CF TO CF	T227	0171	0002	50 USC 403 J						
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION											
DOD/CIA STAFF RESEARCH AND ANALYSIS GROUP OFFICE OF THE CHIEF		WASH., D.C.											
11. POSITION TITLE		12. POSITION NUMBER		13. SERVICE DESIGNATION									
OPS OFFICER SAS		EQ15		DAA									
14. CLASSIFICATION SCHEDULE (GS, IB, etc)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY GS RATE							
GS		0136.01		14 5		30441							
18. REMARKS													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING	22. STATION CODE	23. INTEGREE CODE	24. Midlife Code	25. DATE OF BIRTH	26. DATE OF GRADE						
37	10	NUMERIC 31500	ALPHABETIC CIS	75013	1	MO DA YR 12 01 23	MO DA YR 00 00 00						
28. ATB EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. Correction / Cancellation Data		33. SECURITY REQ AND		34. SEX	
35. VET. PREFERENCE		36. SERV. COND. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO			
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE		42. LEAVE CAT CODE		43. FEDERAL TAX DATA		44. STATE TAX DATA							
SIGNATURE FOR OTHER AUTHENTICATION													

**SECRET**  
**SPD***[Signature]*

**SECRET**  
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT			
				MO	DA	YE			
6. FUNDS		V TO V	V TO CF	7. PAY AND NSCA		8. CSC OR OTHER LEGAL AUTHORITY			
		CF TO V	CF TO CF						
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION							
DDO/CIS RESEARCH AND ANALYSIS GROUP INTELLIGENCE DIRECTORATE		MAGNETIC ROLL							
11. POSITION TITLE		12. POSITION NUMBERS		13. SERVICE DESIGNATION					
SAC OFFICER D1		13-1		D1A					
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE			
GS		13-1		16-1		7-1111			
18. REMARKS									
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING	22. STATION CODE	23. INTEGRITY CODE	24. HEIGHT CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LS	
20	1	33-1111	75-11		1	MO DA YE	MO DA YE	MO DA YE	
28. NIE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. Correction / Cancellation Data	EOD DATA →		33. SECURITY REQ. NO.	34. SEA
MO DA YE			1. CSC 2. CIA 3. NSCI	CODE	TYPE	MO DA YE			
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG COMP. DATE	38. CAREER CATEGORY	39. FEHT. HEALTH INSURANCE	40. SOCIAL SECURITY NO.			
CODE		0 - NONE 1 - 3 yrs 2 - 10 yrs	MO DA YE	CAR BSV. EROV IMP.	CODE	CODE	0 - WAVER 1 - TSS	HEALTH INS CODE	
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE		42. LEAVE CAT CODE	43	FEDERAL TAX DATA		44	STATE TAX DATA		
CODE				FORM EXECUTED	CODE	NO TAX EXEMPTIONS	FORM EXECUTED	CODE	NO TAX EXEMPT STATE CODE
SIGNATURE OR OTHER AUTHENTICATION									

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11883 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 12 OCTOBER 1975

NAME	SERIAL ORGN. FUNDS GR-STEP	NEW SALARY
WIGREN LEE H.	006198 31 500 CF CS 13 8	\$28,254

SECRET  
(When Filled In)

DDUJ 4 DEC 73

SCF  
NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST FIRST MIDDLE)						
076198	VIETPHU LPG H						
3. NATURE OF PERSONNEL ACTION							
DELEGATION OF NSCA							
4. EFFECTIVE DATE	5. CATEGORY OF EMPLOYMENT						
MO DA YE	11 20 75	REGULAR					
6. FUNDS							
V TO V	V TO CF	7. JAN AND NSCA		8. CSC OR OTHER LEGAL AUTHORITY			
CF TO V	CF TO CF	6227 1178 170		52 USC 477-3(d)			
9. ORGANIZATIONAL DESIGNATIONS							
DDO/CJ STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH							
MASH., D.C.							
10. LOCATION OF OFFICIAL STATION							
11. POSITION TITLE							
OPS OFFICER CJ							
12. POSITION NUMBER							
EQ27							
13. SERVICE DESIGNATION							
DAA							
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)							
15. OCCUPATIONAL SERIES							
16. GRADE AND STEP							
17. SALARY OR RATE							
18. GS 0136.61 13 0 28254							
19. REMARKS							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
20. ACTION CODE	21. EMPLOYEE CODE	22. OFFICE CODING	23. STATION CODE	24. INTEGRITY CODE	25. HIRING CODE	26. DATE OF BIRTH	27. DATE OF GRADE
37	1C	31574	CIS	25/13	1	MO DA YE 12 11 23	MO DA YE
28. NTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. Correction / Conversion Data		
MO DA YE		1. CSC 2. CIA 3. NMIC	CODE	TYPE	MO DA YE	EOD DATA	33. SECURITY REQ. NO.
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG COMP. DATE	38. CAREER CATEGORY	39. FEES / HEALTH INSURANCE	40. SOCIAL SECURITY NO	
CODE 0 - NONE 1 - 5 PT. 2 - 10 PT.		MO DA YE	MO DA YE	SAF EISV COE EBOV IMP	CODE 1 - YES 2 - NO	CODE 1 - YES 2 - NO	CODE
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE		42. LEAVE CAT CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA			
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 3 YRS 3 - BREAK IN SERVICE MORE THAN 3 YRS		CODE	FORM EXECUTED 1 - YES 2 - NO	NO TAX EXEMPTIONS	FORM EXECUTED 1 - YES 2 - NO	CODE 1 - YES 2 - NO	STATE CODE
SIGNATURE OR OTHER AUTHENTICATION							
8 B2							

SECRET  
(When Filled In)

DRAFT 8 OCT 75

## NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT			
8861781		WIGGINS LEE H.		MO	DA	YR	REGUL/R		
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND CANCELLATION OF NSCA				6. FUNDS		7. PAY AND WEA			
				X	V TO V	V TO CF	CF TO V		
					CF TO V	CF TO CF	CF TO CF		
9. ORGANIZATIONAL DESIGNATIONS  DDO/CI STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH				10. LOCATION OF OFFICIAL STATION  WASH., D.C.					
11. POSITION TITLE  OPS OFFICER CIV				12. POSITION NUMBER		13. SERVICE DESIGNATION  DNA			
14. CLASSIFICATION SCHEDULE (GS, TS, etc.)  GS		15. OCCUPATIONAL SERIES  813E.01		16. GRADE AND STEP  13 3		17. SALARY OR RATE  26785			
18. REMARKS									
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
18. ACTION CODE	19. EMPLOYEE CODE	20. OFFICE CODING	21. STATION CODE	22. INDIVIDUE CODE	23. MOIS	24. DA	25. YEAR	26. DATE OF GRADE	27. DATE OF TS
37	18	31500 CIS	75613		1	12	21	23	
28. NSI EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA	32. CANCELLATION DATA	33. EOD DATA		34. SECURITY REG NO	35. SEX
MO DA YR			1. GS 2. CIA 3. NMH	CRA	TYPE	MO	DA	YR	
36. VET. PREFERENCE		37. SERV. COMP. DATE	38. TS/NS COMP. DATE	39. CAREER CATEGORY	40. FEGL / HEALTH INSURANCE	41. SOCIAL SECURITY NO			
CODE 0 - NMH 1 - SPT 2 - 10 PT		MO DA YR	MO DA YR	CRA	0 - WAIVER 1 - YES				
42. PREVIOUS CIVILIAN GOVERNMENT SERVICE		43. LEAVE CAT. CODE	44. FEDERAL TAX DATA	45. STATE TAX DATA					
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs) 3 - BREAK IN SERVICE (MORE THAN 3 yrs)			FORM EXECUTED CRA 1 - YES 2 - NO	NHS TAX EXEMPTIONS	FORM EXECUTED CRA 1 - YES 2 - NO	NHS TAX EXEMPTIONS	STATE CODE		
SIGNATURE OR OTHER AUTHENTICATION									
POSTED 07-30-75									

SECRET

(When Filled In)

## NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 000190		2. NAME (LAST FIRST MIDDLE) HUGGEN, LUC E.		3. NATURE OF PERSONNEL ACTION CLASSIFICATION	
				4. EFFECTIVE DATE 11 07 74	5. CATEGORY OF EMPLOYMENT FAM AND NSCA
6. FUNDS <input checked="" type="checkbox"/>		V TO V	V TO O	7. ESC OR OTHER LEGAL AUTHORITY 2227 0170 0002	
8. ORGANIZATIONAL DESIGNATIONS DOD/CIO/P DOD/CIO/P/R AND AG/ERS		10. LOCATION OF OFFICIAL STATION WASH D.C.			
11. POSITION TITLE EPS OFFICER-CH		12. POSITION NUMBER 0322		13. CAREER SERVICE DESIGNATION DAA	
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13	17. SALARY OR RATE
18. REMARKS					
SIGNATURE OR OTHER AUTHENTICATION					
				POSTED NOV 26 1974	

YOU ARE DESIGNATED LEVEL 1.

EFFECTIVE DATE OF DESIGNATION: 01 MAY 1974.

WIGREN LEE H

006198

4227017C

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11611 PURSUANT TO AUTHORITY OF OGI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND OGI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENTS: 13 OCTOBER 1974

NAME	SERIAL	DEGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31	500	CF GS 13 8	\$26,905

1-52

1. SERIAL NO	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
006198	WIGREN LEE H	31 500	CF	
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION
Grade	Step	Salary	Last Eff Date	Grade Step Salary Effective Date SI ADJ.
GS 13	7	\$24,811	05/02/71	GS 13 8 \$26,500 04/28/74

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: *[Signature]*

DATE: *1/7/74*

NO EXCESS LWOP        
 IN PAY STATUS AT END OF WAITING PERIOD        
 LWOP STATUS AT END OF WAITING PERIOD     

CLERKS INITIALS: *[Initials]*

PAY CHANGE NOTIFICATION

FORM 760 E Use previous editions (4-51)

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 505 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11739 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 06 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 16 OCTOBER 1973

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 7	\$24,611

"PAY ADJUSTMENT IN ACCORDANCE WITH 5 U.S.C. 5305 AND EXECUTIVE ORDER 11691 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 07 JANUARY 1973

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 7	\$23,642

EFFECTIVE DATE OF PAY ADJUSTMENT CHANGED FROM  
7 JAN 1973 TO 1 OCT 1973 UNDER EXECUTIVE ORDER  
11777, DATED 12 APR 1974.

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 92-210 AND EXECUTIVE ORDER 11637 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 JANUARY 1972

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 7	\$22,487

"PAY ADJUSTMENT IN ACCORDANCE WITH SCHEDULE OF PL 90-656 AS EXECUTIVE ORDER 11474, PURSUANT TO AUTHORITY OF DCI AS AMENDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 13 JULY 1969

NAME	SERIAL ORGN. FUNDS GR-STEP	NEW SALARY
WIGREN LEE H	006198 31 500 CF GS 13 6	\$20,447

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-656, AND EXECUTIVE ORDER 11576 PURSUANT TO AUTHORITY OF DCI AS PROVIDED BY THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 JANUARY 1971

NAME	SERIAL ORGN. FUNDS GR-STEP	NEW SALARY
WIGREN LEE H	006198 31 500 CF GS 13 6	\$20,721

15-3

227-070

1. TAX NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS					
APR 17	006198 WIGREN LEE H	31 500	CF						
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION					
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 13	6	\$20,721	05/04/69	GS 13	7	\$21,313	05/02/71		
CERTIFICATION AND AUTHENTICATION									
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.									
SIGNATURE <i>Donald E. Shatt</i> DATE <i>12 March 1971</i>									
<input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD									
CLERKS INITIALS <i>B.C.S.</i> AUDITED BY <i>J.W.J.</i>									
FOMW 7-66 560 E Use previous editions PAY CHANGE NOTIFICATION									

I53

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
006198	HIGREN LEE H	31 500	CF	
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION
Grade	Step	Salary	Last Eff. Date	Grade Step Salary Effective Date
GS 13	5	\$16,329	05/07/67	GS 13 6 \$16,809 05/04/69
CERTIFICATION AND AUTHENTICATION				
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE				
SIGNATURE	DATE 5/3/69			
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD				
CLERKS INITIALS	AUDITED BY			
ML	DH			
FORM 7-66 560 E Use previous editions	PAY CHANGE NOTIFICATION			
W-511 DB				

SECRET

(When Filled In)

PLW: 15 JUL 68

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)									
C66198		WIGREN LEE H									
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT					
REASSIGNMENT				07 14 68		REGULAR					
6. FUNDS ➤		V TO V		V TO CF		7. Functional Analysis No. Changeable		8. CSC OR OTHER LEGAL AUTHORITY			
		CF TO V		CF TO CF		9227 0170 0000		50 USC 403 J			
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION									
DDP/C1 STAFF RESEARCH AND ANALYSIS GROUP		WASH., D.C.									
11. POSITION TITLE				12. POSITION NUMBER		13. SERVICE DESIGNATION					
OPS OFFICER ✓				0213		D					
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE					
GS		0136.01		13 5		16329					
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. MIGR. CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF RET.		
37	10	NUMERIC	ALPHABETIC	75013		1	MO DA YE	MO DA YE	MO DA YE		
28. RATE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. Correction / Cancellation Data		33. SECURITY REQ. NO.		34. SER.
MO DA YE				1-GRA 2-LSA 3-LSC 4-LSP			MO DA YE	MO DA YE			
35. VET PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY	39. FEGL / HEALTH INSURANCE		40. SOCIAL SECURITY NO.		
CODE		MO DA YE		MO DA YE		CAB REG PROV TEMP	CODE	CODE D WAIVER T-TEN	HEALTH INS COOP		
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA		44. STATE TAX DATA					
CGCS		1. NO PREVIOUS SERVICE 2. NO BREAK IN SERVICE 3. BREAK IN SERVICE (LESS THAN 3 yrs) 4. BREAK IN SERVICE (MORE THAN 3 yrs)		FORM EXECUTED 1-YES 2-NO		NO TAX EXEMPTIONS		FORM EXECUTED 1-YES 2-NO		CODE NET TAX EXEMPT STATE CODE	
SIGNATURE FOR FURTHER AUTHENTICATION											
FROM OTR											
POSTED 07-31-68 JULY 31, 1968 (When Filled In)											

1000  
500 1150  
MNG 10-67Use Previous  
Edition

SECRET

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504  
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,  
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	006198	17 500	V	GS 13 4	\$13,815	\$14,217

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206  
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,  
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	006198	17 500	CF	GS 13 5	\$14,665	\$15,307

D-4

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006198	WIGREN LEE H	17 500 V	
5. OLD SALARY RATE			
Grade	Step	Salary	Last Eff Date
GS 13	4	\$14,217	05/09/65
6. NEW SALARY RATE			
Grade	Step	Salary	Effective Date
GS 13	5	\$14,665	05/01/67
7. TYPE ACTION			
PST	LSD	ADJ.	
8. Remarks and Authorization			
✓ NO EXCESS LWOP			
✓ IN PAY STATUS AT END OF WAITING PERIOD			
✓ LWOP STATUS AT END OF WAITING PERIOD			
CLERKS INITIALS: 20 AUDITED BY: 16			
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.			
SIGNATURE: T. J. WIGREN DATE: 21 NOV 1967			
PAY CHANGE NOTIFICATION			

Based

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND  
EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT  
OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	000198	31 500	CF	GS 13 5	\$15,307	\$16,329

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206  
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,  
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGEN CHRISTINE ANN	498475	48 100	V	GS 06 1	\$ 5,867	\$ 6,137

**SECRET**  
(When Filled In)

OCS 09/24/68		NOTIFICATION OF PERSONNEL ACTION			
1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)				
006198	HIGREN LEE H				
3. NATURE OF PERSONNEL ACTION <b>REASSIGNMENT</b>		4. EFFECTIVE DATE 09 19 68		5. CATEGORY OF EMPLOYMENT	
6. FUNDS →		V 10 V	V 10 C	7. FINANCIAL ANALYSIS NO CHARGEABLE 7275 3200 0000	
8. ORGANIZATIONAL DESIGNATIONS <b>DDS/TRAINING</b>		9. LOCATION OF OFFICIAL STATION WASH., D.C.		10. CSC OR OTHER LEGAL AUTHORITY	
11. POSITION TITLE <b>INSTR INTEL</b>		12. POSITION NUMBER 1238		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, GS, AFK) GS		15. OCCUPATIONAL SERIES 1712,31		16. GRADE AND STEP 13	
18. REMARKS					
SIGNATURE OR OTHER AUTHENTICATION					

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 99-361  
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,  
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 6 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

NAME	SERIAL	ORGAN, FUNDS GRD/STEP	OLD SALARY	NEW SALARY
HIGREN LEE H	006198	17 500 - V	GS 13 4 \$12,915	\$13,335 315.815

53

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours							
006198	HIGREN LEE H	48 200 V								
5. OLD SALARY RATE		6. NEW SALARY RATE								
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSD	ADJ.
GS 13	3	\$12,915	05/10/64	GS 13	4	\$13,335	05/09/65			
8. Remarks and Authorization:										
<input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>9/12</i> AUDITED BY <i>GULF</i>										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE,										
SIGNATURE: <i>Lee H. Higren</i> DATE <i>15 Mar 65</i> PAY CHANGE NOTIFICATION										

SECRET  
(When Filled In)

1 APR 65

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)							
0000198	WICKEN LEE H							
3. NATURE OF PERSONNEL ACTION			4. EFFECTIVE DATE	5. CATEGORY OF EMPLOYMENT				
REASSIGNMENT			104 21 65	REGULAR				
6. FUNDS	X	V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY			
		CF TO V	CF TO CF	5275 2500 0000	50 USC 403 J			
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION					
DDS/OTR SCHOOL OF INTERNATIONAL COMMUNISM FACULTY			WASH., D.C.					
11. POSITION TITLE			12. POSITION NUMBER	13. SERVICE DESIGNATION				
INSTR INTEL			1238	D				
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE				
GS		1712.31	13 3	12915				
18. REMARKS								
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING	22. STATION CODE	23. INITIREE CODE	24. MO./YR.	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
37	10	17500	OTR	75013		12 01 23		
28. HTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ NO.	34. SEX
			1 - CSC 2 - FICA 3 - NONE	CODE	TYPE	MO. DA. YR.	EOD DATA	
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE	40. SOCIAL SECURITY NO.		
CODE 0 - NO 1 - D.P. 2 - O.P.T.		MO. DA. YR.	MO. DA. YR.	CODE	0 - WAIVER 1 - TBS	CODE	CODE	
41. PREVIOUS GOVERNMENT SERVICE DATA			42. LEAVE CAT.	43. FEDERAL TAX DATA	44. STATE TAX DATA			
CODE 0 - NO PREVIOUS SERVICE 1 - NO CARRY IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs.) 3 - BREAK IN SERVICE (MORE THAN 3 yrs.)			CODE	FORM EXECUTED 1 - YES 2 - NO	NO TAX EXEMPTIONS 1 - YES 2 - NO	FORM EXECUTED 1 - YES 2 - NO	CODE	AD TAX EXAMP. STATE CODE
SIGNATURE OR OTHER AUTHENTICATION						POSTED JRC/22/65		
FROM: SR - 2		SECRET		GROUP I Excluded from automatic downgrading and declassification		(When Filled In)		
FORM 11-62 1150 Use Previous Edition		Y9a						

**SECRET**  
(When Filled In)

**NOTIFICATION OF PERSONNEL ACTION**

ADRD 02/10/64

1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)	
006108		WIGNER LEE H	
3. NATURE OF PERSONNEL ACTION <b>REASSIGNMENT</b>			
4. EFFECTIVE DATE MM DD YY 09 31 64		5. CATEGORY OF EMPLOYMENT	
6. FUNDS <input checked="" type="checkbox"/> X V TO V <input type="checkbox"/> V TO C		7. COST CENTER NO CHARGEABLE 5734 0573 0000	
8. ORGANIZATIONAL DESIGNATIONS <b>DUP/SH DIVISION COUNTERINTELL GRP RES DR</b>		9. LOCATION OF OFFICIAL STATION HAGH, D. C.	
10. POSITION TITLE <b>DPS OFFICER CM</b>		11. POSITION NUMBER 1018	12. CAREER SERVICE DESIGNATION D
13. CLASSIFICATION SCHEDULE (GS 18 OR) GS		14. OCCUPATIONAL SERIES 0130.01	15. GRADE AND STEP 13
16. SALARY OR RATE			
17. REMARKS			
SIGNATURE OR OTHER AUTHENTICATION			
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>POSTED</b>  <i>Secy JPL</i> </div>			

Form 1150B  
1-63 MFG. 1-63.Use Previous  
Edition

SECRET

GROUP I  
Excluded from automatic  
downgrading and  
declassification

(When Filled In)

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

**SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE  
AND STEP AS INDICATED IN CHART BELOW**

**GENERAL SCHEDULE RATES**  
**Federal Employees Salary Act of 1964**



SECRET

(When Filled In)

## NOTIFICATION OF PERSONNEL ACTION

ADPC 04/23/64

1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)	
006192		WIGREN LEE H	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT			
4. EFFECTIVE DATE 04 12 64		5. CATEGORY OF EMPLOYMENT	
6. FUNDS X V TO V C TO C		7. COST CENTER NO CHARGEABLE 4234 1000 1000	
8. CSC OR OTHER LEGAL AUTHORITY			
9. ORGANIZATIONAL DESIGNATIONS BDP/SA DIVISION BDP SA CI GR RESEARCH BR			
10. LOCATION OF OFFICIAL STATION WASH., D.C.			
11. POSITION TITLE BPS OFFICER CM		12. POSITION NUMBER 1017	13. CAREER SERVICE DESIGNATION D
14. CLASSIFICATION SCHEDULE (GS, LS, etc) GS		15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 13
17. SALARY OR RATE			
18. REMARKS			
SIGNATURE OR OTHER AUTHENTICATION			

Form 1150B  
1-63 MFG 1-63Use Previous  
Edition

SECRET

GROUP I  
Excluded from automatic  
downgrading and  
declassification

(4-51)

(When Filled In)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND  
DCI MEMORANDUM DATED 1 AUGUST 1964, SALARY IS ADJUSTED AS FOLLOWS.  
EFFECTIVE 14 OCTOBER 1964.

NAME	SERIAL ORGN	FUNDS	OLD GR-ST SALARY	NEW GR-ST SALARY
HIGREN LEE H	006198	60080	V 13 1 \$10635	13 1 \$11150

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours				
006198	HIGREN LEE H	60 080 2 V					
5. OLD SALARY RATE		6. NEW SALARY RATE					
Grade	Step	Salary	Last EH. Date	Grade	Step	Salary	Effective Date
GS 13	1	\$11,150	08/13/62	GS 13	2	\$11,515	05/12/63
7. TYPE ACTION PSI (SI) - ADJ.							
8. Remarks and Authentication <input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS RDR AUDITED BY							
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.							
SIGNATURE: <i>RDR</i>							
DATE <i>14 May 1963</i>							
PAY CHANGE NOTIFICATION							
PSI 300 Obsolete Previous Edition							

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI  
MEMORANDUM DATED 1 AUGUST 1964, SALARY IS ADJUSTED AS FOLLOWS.  
EFFECTIVE 5 JANUARY 1964.

NAME	SERIAL	ORGN	FUNDS	OLD SALARY	NEW SALARY
HIGREN LEE H	006198	48 080	V	GS 13 2 \$11,515	\$12,150

PSC: 11 MAY 62

SECRET  
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION														
1. SERIAL NUMBER.		2. NAME (LAST-FIRST-MIDDLE)												
006198		WIGREN LEE H												
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT										
PROMOTION		05 13 62		REGULAR										
6. FUNDS ➤ X		V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY								
		(F TO V)	(F TO CF)	2234 1000 1000		50 USC 403 J								
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICIAL STATION										
DDP SR CHIEF, OPERATIONS AND PLANS COUNTERINTELLIGENCE BRANCH RESEARCH SECTION				WASH., D.C.										
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION								
OPS OFFICER CH				0351		D								
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE								
GS		0136.01		13 1		10635								
18. REMARKS														
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL														
19. ACTION/20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGRITY CODE	24. Adquis. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF RET.						
22 10	60080 SR		75013	1	12	01 23 05	13 02 05	13 62						
28. RIF EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA					33. SECURITY REQ. NO.	34. SEC. REQ. NO.				
MS - SA - VA	1 - CSC 2 - PICA 3 - RONA	CODE		TYPE	NO.	PN.	ID	EOD DATA ➤						
35. RET. PREFERENCE	36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. MIL. SERV. CREDIT/ICD	39. FEGL / HEALTH INSURANCE	40. SOCIAL SECURITY NO.									
CODE	MO. DA. YR	MO. DA. YR	1 - YES 2 - NO	CODE	1 - WAIVER	HEALTH INS CODE								
41. PREVIOUS GOVERNMENT SERVICE DATA	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA											
CODE		FORM EXECUTED CODE	NO. TAX EXEMPTIONS	FORM EXECUTED	CODE	NO. TAX EXEMPT	STATE CODE							
1 - NO PREVIOUS SERVICE 2 - NO BREAK IN SERVICE 3 - BREAK IN SERVICE (LESS THAN 12 MOS) 4 - BREAK IN SERVICE (MORE THAN 12 MOS)		1 - YES 2 - NO		1 - YES 2 - NO										
SIGNATURE OR OTHER AUTHENTICATION														
LOSTED 5/16/62 AS														

**SECRET**  
(When Filled In)

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours							
106198	WIGREN LEE H	DOD/SR 2 V-20								
5. OLD SALARY RATE		6. NEW SALARY RATE								
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PCH	LST	ADJ.
GS-12	2	\$ 8,570	10/19/59	12	3	\$ 9,215	04/16/61			
7. Remarks and Authentication										
<input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD										
106198 ECHOLS DIRECTOR OF PERSONNEL										
PAY CHANGE NOTIFICATION										

Form 7-60 560. Obsolete Previous Edition

**SECRET**

(4-51)

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
DI	WIGREN LEE H	106198	48 24	GS-12 2	\$ 8,570	\$ 9,215

/S/ EMMETT D. ECHOLS  
DIRECTOR OF PERSONNEL

SECRET

(WHEN FILLED IN)

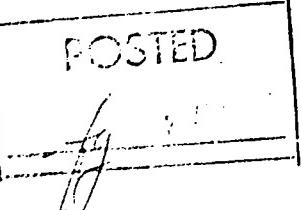
1. F.P.P. SERIAL NO.	2. NAME			3. ASSIGNED ORGAN.			4. FUNDS	5. ALLOTMENT			
106198	WIGREN LEE H			DOP/DR			V-20	5			
6. OLD SALARY RATE				7. NEW SALARY RATE							
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
GS 12	1	\$ 8,330	04	20	59	GS 12	2	\$ 8,570	10	18	59
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											
8. CHECK ONE IF EXCESS LWOP, CHECK FOLLOWING: <input checked="" type="checkbox"/> TO PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> TO LWOP STATUS AT END OF WAITING PERIOD				9. NUMBER OF HOURS LWOP  10. INITIALS OF CLERK      11. AUDITED BY							
12. TYPE OF ACTION				13. REMARKS							
<input type="checkbox"/> P.R.I. <input type="checkbox"/> L.S.I. <input type="checkbox"/> PAY ADJUSTMENT											
14. AUTHENTICATION											
37-1191-11-71-27  BORN 10/10/1948 - 38 000 000 0000 0											
PAY CHANGE NOTIFICATION											

560 OBSOLETE PREVIOUS EDITION  
REPLACES FORM DODG AND DODB.

SECRET

OFFICIAL PERSONNEL FOLDER

**SECRET**  
(When Filled In)

<b>NOTIFICATION OF PERSONNEL ACTION</b>														
1. Serial No.		2. Name (Last-First-Middle)			3. Date Of Birth		4. Vst. Per.		5. Sex		6. CS - ECD			
106198		WIGREN LEE H			Mo.	Da.	Yr.	No. & C	Code	M.	Da.	Yr.		
7. SCD		8. CSC Patent			12	01	23	5 P-1	1	M	1	03		
Mo. Do. Yr.		9. CSC Or Other Legal Authority			10	Appt. Allot.	11. R.R.L.	12. LCD	13. Min. Basic ECD					
03 24 43		19 50 USCA 403			Mo.	Da.	Yr.	Yes-1 No-2	Code	Mo.	Da.	Yr.	Yes-1 No-2	Code
PREVIOUS ASSIGNMENT														
14. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH & SUPPORT SECTION				Code		15. Location Of Official Station				Station Code				
				4824		WASH., D. C.				75013				
16. Dept. / Field		17. Position Title				18. Position No.		19. Serv.		20. Occup. Series				
Dept - 2 USMld - 4 Egn - 6	Code 2 2	10 CI				0400		GS		0136.53				
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade		25. Vst. Due		26. Appropriation Number				
12 1		\$ 8330		DI		Mo.	Da.	Yr.	Mo.	Da.	Yr.			
						04	20	58	10	18	59			
ACTION														
27. Nature Of Action REASSIGNMENT				Code		28. Ell. Date		29. Type Of Employee		Code		30. Separation Date		
				56		08 23 59		REGULAR		01				
PRESENT ASSIGNMENT														
31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH SECTION				Code		32. Location Of Official Station				Station Code				
				4824		WASH., D. C.				75013				
33. Dept. / Field		34. Position Title				35. Position No.		36. Serv.		37. Occup. Series				
Dept - 2 USMld - 4 Egn - 6	Code 2 2	OPS OFFICER				0351		GS		0136.01				
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade		42. Vst. Due		43. Appropriation Number				
12 1		\$ 8330		DI		Mo.	Da.	Yr.	Mo.	Da.	Yr.			
						04	20	58	10	18	59			
44. Remarks														
<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>POSTED</b>   </div>														

**SECRET**  
(When Filled In)

MCM 17 APRIL 59 X XX		<b>NOTIFICATION OF PERSONNEL ACTION</b>																
1. Serial No.		2. Name (Last-First-Middle)			3. Date Of Birth			4. Vet. Prof.		5. Sex		6. CS. EOD						
106198		WIGREN LEE H			Mo. Da. Yr. 12 01 23			Non-nu. Code 5 Pt-1 10 Pt-9		M 1		Mo. Da. Yr. 03 19 51						
7. SCD		8. CSC Rnumt.			9. CSC Or Other Legal Authority			10. Appnt. Altday.		11. TECI		12. LCD		13. NM. Serv. Len.				
Mo.	Da.	Yr.	Yes - 1	No - 9	Codo	Mo.	Da.	Yr.	Yes - 1	No - 9	Codo	Mo.	Da.	Yr.	Yes - 1	No - 2	Codo	
03	24	43				50	USCA	403				03	19	51				
<b>PREVIOUS ASSIGNMENT</b>																		
14. Organizational Designations DDP FI STAFF DIV D COUNTER ESPIONAGE SECT. BIOGRAPHIC UNIT					Code		15. Location Of Official Station WASH., D. C.					Station Code 75013						
16. Dept. - Field		17. Position Title BIOGRAPHIC OFF					18. Position No.			19. Serv.		20. Occup. Series						
Dept - 2	Code	04	2	2				04	20	53	GS			0132.31				
21. Grade & Step		22. Salary Or Rate		23. SD	24. Date Of Grade		25. PSI Duo		26. Appropriation Number									
12 1	\$ 8330		DI	04	20	53	10	18	59	0 2305 23								
<b>ACTION</b>																		
27. Nature Of Action REASSIGNMENT			Code		28. Eff. Date Mo. Da. Yr. 04 19 59		29. Type Of Employee REGULAR			Code		30. Separation Data 01						
<b>PRESENT ASSIGNMENT</b>																		
31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH & SUPPORT SECTION					Code		32. Location Of Official Station WASH., D. C.					Station Code 75013						
33. Dept. - Field		34. Position Title 10 CI					35. Position No.			36. Serv.		37. Occup. Series						
Dept - 2	Code	04	2	10				0400		GS			0136.53					
38. Grade & Step		39. Salary Or Rate		40. SD	41. Date Of Grade		42. PSI Duo		43. Appropriation Number									
12 1	\$ 8330		DI	04	20	53	10	18	59	9 3400 20 001								
44. Remarks																		
<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>POSTED</b>  <div style="text-align: center; margin-top: 5px;">                   21 APR 1959             </div> </div>																		

**SECRET**  
(When Filled In)

**NOTIFICATION OF PERSONNEL ACTION**

MCM 18 APRIL 58

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Vet. Prof.	5. Socx	6. CS - EOD
106198	WIGREN LEE H	Mo. Da. Yr. 12 01 23	Non-0 5 Pt-1 10 Pt-2	Code 1 M 1	Mo. Da. Yr. 03 19 51
7. SCD	8. CSC Rating	9. CSC Or Other Legal Authority	10. Appt. Affidav.	11. FEGLI	12. LCD
Mo. Da. Yr. 03 24 43	Yrs. 1 No. 2	Codo 1	Mo. Da. Yr. No-2	Yrs-1 Codo 03	Mo. Da. Yr. 19 51 No. 2 2
50 USCA 403 J					

**PREVIOUS ASSIGNMENT**

14. Organizational Designations DDP FI STAFF DIVISION D COUNTER-ESPIONAGE SECTION BIOGRAPHIC UNIT	Code 4109	15. Location Of Official Station WASH. D. C.	Station Code 75013		
16. Dept. - Field Dept - 8 USMld - 4 Frpn - 6	17. Position Title BIOGRAPHIC OFF	18. Position No. 712	19. Serv. 20. Occup. Serios GS 0132.31		
21. Grade & Step 11 3	22. Salary Or Rate \$ 6820	23. SD DI	24. Date Of Grade Mo. Da. Yr. 01 16 55	25. PSI Due Mo. Da. Yr. 01 12 58	26. Appropriation Number 8 2305 23

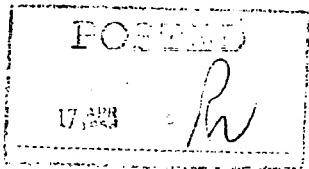
**ACTION**

27. Nature Of Action PROMOTION	Code 30	28. Eff. Date 04 20 58	29. Type Of Employee REGULAR	Code 01	30. Separation Data
-----------------------------------	------------	---------------------------	---------------------------------	------------	---------------------

**PRESENT ASSIGNMENT**

31. Organizational Designations DDP FI STAFF DIV D COUNTER ESPIONAGE SECT. BIOGRAPHIC UNIT	Code 4109	32. Location Of Official Station WASH., D. C.	Station Code 75013		
33. Dept. - Field Dept - 8 USMld - 4 Frpn - 6	34. Position Title BIOGRAPHIC OFF	35. Position No. 0712	36. Serv. 37. Occup. Serios GS 0132.31		
38. Grade & Step 12 1	39. Salary Or Rate \$ 7570	40. SD DI	41. Date Of Grade Mo. Da. Yr. 04 20 58	42. PSI Due Mo. Da. Yr. 10 18 59	43. Appropriation Number 8 2305 23

44. Remarks



SECRET

(WHEN FILLED IN)

E 17

1. EMP. SERIAL NO.	NAME					3. ASSIGNED ORGAN.	4. FUNDS	5. ALIMENT			
106198	WIGREN LEE H					DDP/WE	V-20	ACPS			
6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
11	2	\$ 6,605	07	15	56	11	3	\$ 6,820	01	.12	58
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											
9. CHECK ONE [ ] NO EXCESS LWOP      [ ] EXCESS LWOP IF EXCESS LEAVE LWOP, CHECK FOLLOWING: [ ] IN PAY STATUS AT END OF WAITING PERIOD [ ] IN LWOP STATUS AT END OF WAITING PERIOD						9. NUMBER OF HOURS LWOP					
						10. INITIALS OF CLERK			11. ACCIDED BY		
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. PROJECTED SALARY RATE AND EFFECTIVE DATE						13. REMARKS					
14. AUTHENTICATION											
<p style="text-align: center;">JAN 19 1987 NIP</p> <p style="text-align: center;">C. M. STEWART</p> <p style="text-align: center;">FBI-PATRULL BRANCH</p>											
PERIODIC STEP INCREASE - AUTHENTICATION											

FORM NO. 560b  
1 MAR. 58

SECRET

PERSONNEL FOLDER

1. EMP. SERIAL NO.	NAME					3. ASSIGNED ORGAN.	4. FUNDS	5. ALIMENT				
106198	WIGREN LEE H					DDP/WE	V-20	ACPS				
6. OLD SALARY RATE						7. NEW SALARY RATE						
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE			
11	2	\$ 6,605	07	15	56	11	3	\$ 6,820	01	.12	58	
REMARKS												
CERTIFICATION												
I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE-NAMED EMPLOYEE ARE SATISFACTORY.												
TYPED OR PRINTED NAME OF SUPERVISOR			DATE	SIGNATURE OF SUPERVISOR								
Albert P. KERREL			9 Dec. '57	Albert P. Kergel								
PERIODIC STEP INCREASE - CERTIFICATION												

FORM NO. 560  
1 MAR. 58

SECRET

PERSONNEL FOLDER

REGULAR SALARY INCREASE AUTOMATICALLY EFFECTIVE

12 JUN 1964 AUTHORIZED BY P. L. 82 - 462 AND DOD

SUPERVISOR'S APPROVAL IS FURTHER ADJUSTED AS FOLLOWS

NAME	GRADE	GRAD-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	106198	GS-12-1	\$ 7,570	\$ 8,330

RONALD W. STEWART  
ASST DIRECTOR OF PERSONNEL

6-6-64

SECRET

(Other Filled In)

## NOTIFICATION OF PERSONNEL ACTION

DRAFT

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Vet. Prof.	5. Sex	6. CS - EOD
106125	WIGREN LEE H	Mo. Da. Yr.	Noon-0 Codo	Mo. Da. Yr.	
12 01 23	10 Pt-1	1	M 1	03 19 51	
7. SCD	8. CSC Recd.	9. CSC Or Other Legal Authority	10. Appnt. All. Inv.	11. FEGLI	12. MIL. PRO.
No. Da. Yr.	Yes - 1	Code	Mo. Da. Yr.	Mo. Da. Yr.	Yes - 1
XX XX XX	No - 2	1	50 USCA 403 J	03 19 51	No - 2

## PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code	
DDP WE FI, PP, PM		WASH. D. C.		
16. Dept. - Field	17. Position Title	18. Position No.	19. Serv. 20. Occup. Series	
Dept - 2 Code USId - 4 Frgn - 6 2	AREA OPS OFF	55	GS 0136.01	
21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade 25. PSI Due	26. Appropriation Number
11 2	\$ 6605	DI	Mo. Da. Yr. Mo. Da. Yr.	8 3600 20

## ACTION

27. Nature Of Action	Code	28. Eff. Date	29. Type Of Employee	Code	30. Separation Date
REASSIGNMENT	57	11 17 57	REGULAR	01	

## PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code	
DDP FI STAFF DIVISION D COUNTER ESPIONAGE SECTION BIOGRAPHIC UNIT	4105	WASH. D. C.	75013	
33. Dept. - Field	34. Position Title	35. Position No.	36. Serv. 37. Occup. Series	
Dept - 2 Code USId - 4 Frgn - 6 2	BIOGRAPHIC OFF	712	GS 0132.31	
38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade 42. PSI Due	43. Appropriation Number
11 2	\$ 6605	DI	01 115 155 01 112 150	8 2305 23

44. Remarks

10-1-1  
25-10-57  
JW

AC 1215 PAYROLL INCREASE INFORMATION		CONFIDENTIAL		U. S. GOVERNMENT PRINTING OFFICE 1954, 420080	
Enter one organizational designation		Enter the Pay Period		Enter the Pay Period	
1. Employee's name and social security account number or other appropriate		2. Payroll Period		3. Block No.	
100-1955		7-23		6-3602-30	
4. Grade and Series		5. Grade and Series		6. Grade and Series	
7. Pay rate per hour		8. Pay rate per hour		9. Pay rate per hour	
10. Remarks		11. Appropriations		12. Prepared by	
		WE 3		1705 May 56	
13. Pay rate increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other pay increase <input type="checkbox"/>		14. Effective date		15. Date last equivalent increase	
16. Old salary rate		17. New salary rate		18. Participations (filling in satisfactory or better)	
17.1. 16 Jun 56 \$6300		17.2. 21605		18.1. 100% 18.2. 100% 18.3. 100% 18.4. 100% 18.5. 100% 18.6. 100%	
18.7. 100% 18.8. 100% 18.9. 100% 18.10. 100% 18.11. 100% 18.12. 100%		19. Remarks (fill in appropriate spaces covering 1 month period)		20. Signature or other authentication	
21. In excess: LWOP Total excess LWOP		22. In excess: LWOP Total excess LWOP		23. In excess: LWOP Total excess LWOP	
Standard Payroll MO. 1120d—Revised Approved by Comp. Gen. U. S. Circular 1c, 1954, General Regulations No. 102		LWOP		LWOP	
PAYROLL CHANGE SLIP — PERSONNEL COPY					

**STANDBOARD FORM 50 (10 PARTS)**  
100-1000-100  
**PRODUCED AND  
U. S. CIVIL SERVICE COMMISSION**  
**CHAPTER VI. PERSONNEL MANUAL**

**CENTRAL INTELLIGENCE AGENCY**

## **NOTIFICATION OF PERSONNEL ACTION**

1. NAME AND ADDRESS (ONE DIVER SEPARATE, INDIVIDUAL, AND SURNAME) <b>Mr. Leo N. Ferguson</b>		2. DATE OF BIRTH <b>1 Dec 1923</b>	3. JOURNAL OR ACTION NO. <b>72 July 1955</b>	4. DATE																															
This is to notify you of the following action affecting your employment:																																			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Reclassification</b>		6. EFFECTIVE DATE <b>31 July 1955</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USC 1402-1</b>																																
FROM  Area Ops. Officer BB 67-11 GS-0136.01-11 \$6390.00 p.a.		TO  Area Ops Officer BB 55 GS-0136.01-11 \$6390.00 p.a.																																	
DDP/ME  FI, PP, PM		DDP/ME  FI, PP, PM																																	
FIELD  DEPARTMENTAL		10. POSITION TITLE  B. SERVICE, SERIES, GRADE, SALARY	11. HEADQUARTERS  Washington, D. C.																																
12. FIELD OR DEPT'L  13. POSITION CLASSIFICATION ACTION		14. POSITION CLASSIFICATION ACTION  REG VICE I. A. REG.	15. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)																																
16. APPROPRIATION  From: <b>5-3600-20</b> To: <b>5-3600</b>		17. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS UNIT)		18. LEGAL RESIDENCE  <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:																															
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.																																			
																																			
RANGE PERFORMANCE RATING:  <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>4.0</td> <td>3.9</td> <td>3.8</td> <td>3.7</td> <td>3.6</td> <td>3.5</td> <td>3.4</td> <td>3.3</td> <td>3.2</td> <td>3.1</td> <td>3.0</td> <td>2.9</td> <td>2.8</td> <td>2.7</td> <td>2.6</td> <td>2.5</td> <td>2.4</td> <td>2.3</td> <td>2.2</td> <td>2.1</td> <td>2.0</td> <td>1.9</td> <td>1.8</td> <td>1.7</td> <td>1.6</td> <td>1.5</td> <td>1.4</td> <td>1.3</td> <td>1.2</td> <td>1.1</td> <td>1.0</td> </tr> </table>					4.0	3.9	3.8	3.7	3.6	3.5	3.4	3.3	3.2	3.1	3.0	2.9	2.8	2.7	2.6	2.5	2.4	2.3	2.2	2.1	2.0	1.9	1.8	1.7	1.6	1.5	1.4	1.3	1.2	1.1	1.0
4.0	3.9	3.8	3.7	3.6	3.5	3.4	3.3	3.2	3.1	3.0	2.9	2.8	2.7	2.6	2.5	2.4	2.3	2.2	2.1	2.0	1.9	1.8	1.7	1.6	1.5	1.4	1.3	1.2	1.1	1.0					
22. SIGNATURE OR OTHER AUTHENTICATION  Signature of Personnel																																			

**4. PERSONNEL FOLDER COPY**

Rev 8-5-55

STANDARD FORM 50-10 PART I  
DECEMBER 1950  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
CHAPTER 61, FEDERAL PENITENTIARY, WISCONSIN

CENTRAL INTELLIGENCE AGENCY

## **NOTIFICATION OF PERSONNEL ACTION**

**4. PERSONNEL FOLDER COPY**

STANDARD FORM 50 (A PART)  
1 APRIL 1951  
FORMULATED BY  
U. S. CIVIL SERVICE COMMISSION  
CHAPTER III, FEDERAL PERSONNEL MANUAL

## CENTRAL INTELLIGENCE AGENCY

## NOTIFICATION OF PERSONNEL ACTION 1vr

1. NAME (MR., MRS., MS., MR. & MRS., MARY, INITIALES AND SURNAME) <b>Mr. Leo H. Wigren</b>	2. DATE OF BIRTH <b>1 Dec 1923</b>	3. JOURNAL OR ACTION NO. <b>14 Jan 1955</b>			
This is to notify you of the following action affecting your employment:					
4. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Promotion</b>	5. EFFECTIVE DATE <b>16 Jan 1955</b>	6. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USCA 403 j</b>			
FROM <b>Intell. Off (FI) BV-227 03-0136.51-9 \$5185.00 per annum</b>					
TO <b>Intell. Off. (FI) BV-227 CJ-0136.51-11 \$5940.00 per annum DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec.  Washington, D. C.</b>					
<input type="checkbox"/> FIELD	DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL			
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION			
MUNICIPAL MILITARY OTHER <input checked="" type="checkbox"/>	SUPERVISORY DISAB <input type="checkbox"/>	REGULAR AGE E.A. RANK <b>SD/FI</b>			
15. RACE <b>M</b>	16. APPROPRIATION <b>5-2305-23 Same</b>	17. SUBJECT TO C. S. RETIREMENT ACT <b>Yes</b>	18. DATE OF APPOINTMENT <b>16 Jan 1955</b>	19. DATE OF APPOINTMENT <b>16 Jan 1955</b>	20. LEGAL RESIDENCE <b>Staff Home</b>
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.					
Deputy Assistant Director for Personnel ENTRANCE PERFORMANCE PAYING 1954-1955 AUTHENTICATION					

4. PERSONNEL FOLDER COPY

\* U. S. GOVERNMENT PRINTING OFFICE: 1954-1955

U. S. GOVERNMENT PRINTING OFFICE: 1952, 997474

1. Agency and organizational designations		2. Pay roll No.		3. Block No.		4. Date No.					
				4-2305-23							
5. Employee's name (and social security account number when applicable)		6. Grade and salary		7. Gross pay		8. Net pay					
WIGREN, Lee H.		GS-9 \$5060.00		\$5185.00		\$5060.00					
PAY ROLL CHANGE DATA											
	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BONDS	F. I. C. A.				NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											
10. Remarks								11. Appropriation(s)		12. Prepared by	
								DDP/FI/Staff C 20		dpm 2 Apr 56	
								13. Audited by			
<input checked="" type="checkbox"/> Periodic step-increase		<input type="checkbox"/> Eng. adjustment		<input type="checkbox"/> Other step-increments		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
14. Effective date		15. Date last equivalent rate		16. Old salary rate		17. New salary rate		18. Performance rating is satisfactory or better			
23 May 56		24 May 56		\$5060.00		\$5185.00					
(Signature or other authentication)											
19. LWOP data (fill in appropriate spaces covering LWOP during following period(s))  <input type="checkbox"/> No excess LWOP. Total excess LWOP _____  <small>(Check applicable box in case of excess LWOP) P. J. Initials of Clerk _____ Initials of Clerk _____</small>											
PAY ROLL CHANGE SLIP—PERSONNEL COPY											

STANDARD FORM NO. 1126a—Revised  
Form prescribed by Compt. Gen., U. S.  
Nov. 8, 1950, General Regulation No. 102

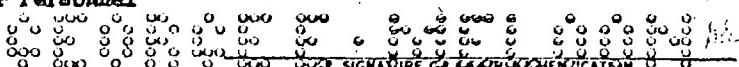
p6

STANDARD FORM 50  
MAY 1949  
PROFORMA EDITION  
U. S. CIVIL SERVICE COMMISSION  
CHAPTER III, FEDERAL PERSONNEL MANUAL

## CENTRAL INTELLIGENCE AGENCY

## NOTIFICATION OF PERSONNEL ACTION

SPW

1. NAME (MR. - MISS - MRS. - ONE GIVEN NAME, INITIAL(S), AND SURNAME) <b>Mr. Lee H. Wigren</b>		2. DATE OF BIRTH <b>12/1/23</b>	3. JOURNAL GRADE (RANK) <b>GS-13</b>	4. DATE <b>2/13/54</b>	
<i>This is to notify you of the following action affecting your employment:</i>					
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>Reassignment</b>		6. EFFECTIVE DATE <b>2/14/54</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>50 USC 403 j</b>		
FROM  <b>Intell Off GS-132-9</b>		8. POSITION TITLE  <b>BV-227</b>	TO  <b>Intell Off (PI) BV-227 GS-0136.52-9 \$5060.00 per annum  DDP/PI Staff C Soviet Intelligence Branch Soviet Intell Ops Guidance Section Washington, D. C.</b>		
<input type="checkbox"/> FIELD	<input type="checkbox"/> DEPARTMENTAL	12. FIELD OR DEPT'L  <b>13. VETERAN'S PREFERENCE</b>	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	
NONE	WWII	OTHER	S-PT.	10-POINT DISAB. OTHER	14. POSITION CLASSIFICATION ACTION  <b>CD-PI</b>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		NEW	VICE	L.A. REAL
15. SEX <b>M</b>	16. RACE <b>W</b>	17. APPROPRIATION <b>FROM: 4-2305-23 TO: Same</b>	18. SUBJECT TO C. S. RETIREMENT ACT (YLS NO) <b>Yes</b>	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE  <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.					
Deputy Assistant Director for Personnel ENTRANCE PERFORMANCE RATING: 					SIGNATURE OR CERTIFICATION

*R. H. 2-16-57*  
4. PERSONNEL FOLDER COPY

\* U. S. GOVERNMENT PRINTING OFFICE: 1953 - 249347

**STANDARD FORM 50**  
REV. APRIL 1951  
PROMULGATED BY  
**U. S. CIVIL SERVICE COMMISSION**  
**CHAPTER XI, FEDERAL PERSONNEL MANUAL**

CENTRAL INTELLIGENCE AGENCY

## **NOTIFICATION OF PERSONNEL ACTION**

**ENTRANCE PERFORMANCE RATING:**

U. S. GOVERNMENT PRINTING OFFICE 1952-310794  
**PERSONNEL FOLDER COPY**

1. Agency and organizational designations CENTRAL INTELLIGENCE AGENCY					2. Pay roll period	3. Block No.	4. Slip No.			
5. Employee's name (and social security account number when appropriate) LAWRENCE LEE					2305-20					
6. Grade and salary GS 7 \$4205										
PAY ROLL CHANGE DATA										
7. Previous normal	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F.I.C.A.		NET PAY
8. New normal										
9. Pay this period										
10. Remarks:					11. Appropriation(s)			12. Prepared by		
					CB 24			dn 5/6/53		
								13. Audited by		
<input type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase									(Signature or other authentication)	
14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.						
10 MAY 53	11 MAY 53	41205	41320	<input checked="" type="checkbox"/> In case of excess LWOP <input checked="" type="checkbox"/> Pay status at end of waiting period <input checked="" type="checkbox"/> In LWOP (natural excess waiting period)						
19. LWOP data fill in appropriate spaces covering LWOP during following periods: Periods: <input checked="" type="checkbox"/>									Initials of Clerk	
STANDARD FORM NO. 1126d-Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950. General Regulations No. 102									PAY ROLL CHANGE SLIP—PERSONNEL COPY	

16-6111-2e \* U. S. GOVERNMENT PRINTING OFFICE 1951 973765

SACR.

Security Information

CO-OPED PERSONNEL ACTION    VOUCHERED TO VOUCHER

Page 2 of 6 7/13/88

(1) Staff or Division E; (2) Date E/O approved 11/17/52; (3) Effective date of action 12/7/52  
FROM TO

(4) NAME	(5) CHG. INT'L.	(6) SCHEDULE	(7) SLOP	(8)	(9) CHG. INT'L.	(10) SCHEDULE	(11) SLOP
	POS. TITLE	SUMMER-SCHOOL	NOS.	ACTION	POS. TITLE	SPR. CHAM	NOS.
Staff - C Soviet Intelli.Br. [redacted]	Intel.off. GS 12		100	C	REP. ST/ CEB Soviet Intelli.Br.		
Admin Pool					Intel.off. GS 132 12	220	
Staff - C Soviet Intelli.Br. [redacted]	intel.off. GS 9		25	C	Soviet Intelli.Ops.Sec		
Soviet Intelli.Br. [redacted]	intel.off. GS 7		104	C	Intel.off. GS 132 9	222	
[redacted] [redacted] Kippen [redacted]	intel.off. GS 13		99	C	Soviet Intelli.Ops.Sec.		
[redacted]	intel.off. GS 11		102	C	Intel.off. GS 132 7	223	
[redacted]	intel.off. GS 7		106	C	Soviet Intelli.Ops.Guidance Section		
[redacted]	intel.off. GS 7		105	C	Intel.off. GS 132 13	225	
PI	Intel.		2	C	Intel.off. GS 132 11	226	
ADMIN pool	intel.off. GS 7		41	C	Intel.off. GS 132 7	227	
[redacted]	intel.off. GS 7				Soviet Intelli.Ops.Guidance		
					Section.		
					Sov. Intel.Agent Iden.Sec.		
					Intel.off. GS 132 7	230	

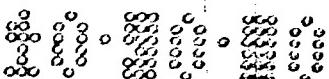
(12) REQUESTED BY: K. P. Jones (13) APPROVED BY: C. J. Johnson (14) APPROVED BY: J. H. Smith  
Staff or Division Chief Class. & Wage Div.

**SECRET**  
Security Information

STANDARD ROAD 30 - A PERIOD  
LITERATURE  
IN ENGLISH  
CHIEFLY OF AMERICAN PUBLISHERS  
U. S. LIBRARY GOVERNMENT PUBLISHING

CENTRAL INTELLIGENCE AGENCY

## **NOTIFICATION OF PERSONNEL ACTION**

1. NAME (MR. MISS. MRS.)		2. GRADE OR RANK		(a)	
Mr. Leo H. Wigren		1 Dec. '23		4. DATE	
This is to notify you of the following action affecting your employment.					
5. NATURE OF ACTION (USE STANDARDS FOR PROMOTION)					
Promotion		6. EFFECTIVE DATE		7. LINE SERVICE OR OTHER LEGAL AUTHORITY	
FROM		11 May '52		Schedule A, 11C(b)	
Clerk		8. POSITION TITLE		TO	
GS-6 \$3920.00 per. annum.		9. SERVICE, PAY RATE, GRADE, SALARY		Intelligence Officer	
DSO		10. ORGANIZATIONAL DESIGNATIONS		GS-7-132 \$4205.00 per. annum	
Staff O		11. REASONS, ARTICLES		OSO	
Soviet Intelligence		12. FIELD OR SECTION		ETC	
Washington, D. C.		13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION	
		NONE <input type="checkbox"/> WIFE <input type="checkbox"/> OTHER <input type="checkbox"/> S-P <input type="checkbox"/> 10-POINT <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		15. SUBJECT TO C. S. RETIREMENT ACT PENSION ETC. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
H M		16. RACE		17. APPROPRIATION FROM: 2123900 TO: 3005	
W		18. STATE		19. DATE OF APPOINTMENT WIFE APPROXIMATELY REASSIGNMENT DATE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED X STATE: 12/9/67	
20. LEGAL RESIDENCE <input type="checkbox"/>					
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.					
<p style="text-align: center;">(106)</p> 					

**Chair, Personnel Division**  
**ENTRANCE EFFICIENCY RATING:**

26 SEPTEMBER 1944  
MURKIN

**4. PERSONNEL FOLDER COPY**

1. Agency and organizational designation CENTRAL INTELLIGENCE AGENCY		2. Pay period		3. Block No.		4. Slip No.	
5. Employee's name LNU A. JONES				401		1000	
6. Grade and salary GS-12 \$3020							
PAY ROLL CHANGE DATA							
	BASIC PAY	OVERTIME	GROSS PAY	TAXES	HRT.	BOND	NET PAY
7. Previous month	1400	100	1500	300	1200	100	1100
8. New month	1400	100	1500	300	1200	100	1100
9. Pay this period	1400	100	1500	300	1200	100	1100
10. Remarks	1400 100 1500 300 1200 100 1100				11. Appropriation(s)		12. Prepared by
1400 100 1500 300 1200 100 1100				13. Approved by		14. Suspense date	
<input type="checkbox"/> Periodic step increase.		<input type="checkbox"/> Pay adjustment.		15. (a) Effective date of change in pay rate to be taken into account entirely and conduct retroactive pay audit.		16. Suspense date	
16. Effective date	17. Date last equivalent	18. Old salary rate	19. New salary rate	15. (a) Effective date of change in pay rate to be taken into account entirely and conduct retroactive pay audit.	16. Suspense date	17. Date last equivalent	18. Old salary rate
20 Jan 62	27 Jan 62	3375	3375	15. (a) Effective date of change in pay rate to be taken into account entirely and conduct retroactive pay audit.	16. Suspense date	27 Jan 62	3375
20. LWOP date (Fill in appropriate spaces covering LWOP during following period). Period(s):							
(Check applicable box in case of excess LWOP) <input type="checkbox"/> In box status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.							
21. No excess LWOP. Total excess LWOP: 0000							
22. Signature of Clerk							
STANDARD FORM NO. 11261 Form prescribed by Comp. Gen., U. S. Gen. 3, 1958, General Regulations No. 102							
PAY ROLL CHANGE SLIP—PERSONNEL COPY							
U. S. GOVERNMENT PRINTING OFFICE							

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(n1)

1. NAME (MR., MRS., MISS) ONE GIVEN NAME, MIDDLE, AND SURNAME	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. RATE		
Mr. Lee H. Wigren	1 Dec. 1923	3 8031	24 Sept. 1951		
This is to notify you of the following action affecting your employment:					
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY			
Intra-Agency Transfer	30 Sept. 1951	Schedule A-6.116(b)			
FROM	TO				
Clerk, GS-6	GS-6				
GS-6-301 \$3450.00 per. annua. Bu.#6799	GS-6				
OSO Staff C I. C. Branch	OSO Staff C Soviet Intelligence				
Washington, D. C.	DEPARTMENTAL	FIELD	DEPARTMENTAL		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION			
NONE <input checked="" type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> B-PV <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAP <input type="checkbox"/> OTHER		Bu. #7803 9/7/51			
15. SEX	16. GRADE	17. APPROPRIATION	18. SUBJECT TO U. S. RETIREMENT ACT (1955-56)	19. DATE OF APPOINT- MENT AFFIDAVIT (AFFIDAVITS ONLY)	20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: MO. 22.
M	W	FROM: 2123900 TO: 3003	700		
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.					
(117) to (106)					
PURSUANT TO DCI DIRECTIVE DIRECTIVE 24 OCT. 1951 SALARY ADJUSTED TO \$3795.00					
ENTRANCE EFFICIENCY RATING: <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span>					
4. PERSONNEL FOLDER COPY					
5. SIGNATURE OR OTHER AUTHENTICATION					
* U. S. GOVERNMENT PRINTING OFFICE 1650-099075					

STANDARD FORM NO. 10 (FEB 55)  
G-2 FORM 100  
PREVIOUS EDITION IS OBSOLETE  
CHIEF OF STAFF, CIVIL SERVICE COMMISSION  
U. S. CIVIL SERVICE COMMISSION

## CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION P.C. 8/26/51  
*(all)*

1. NAME (MR., MRS., OR MISS) - ONE GIVEN NAME, MIDDLE NAME, AND SURNAME	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE	
<b>Mr. Lee H. Wigren</b>	<b>1 Dec. 1923</b>	<b>57010</b>	<b>19 March 1951</b>	
<i>This is to notify you of the following action affecting your employment:</i>				
5. NATURE OF ACTION (USE STANDARD FORMS WHEREVER POSSIBLE)		6. EFFECTIVE DATE		
<b>Excepted Appointment</b>		<b>19 March 1951 Schedule A-6.116(b)</b>		
FROM		TO		
		<b>Clerk, GS-6</b>		
		7. SERVICE SERIES, GRADE, SALARY		
		<b>GS-6-301 \$3450.00 per. annum.</b>		
		8. ORGANIZATIONAL DESIGNATIONS		
		<b>OSO Staff C I C Branch</b>		
		9. HEADQUARTERS		
		<b>Washington, D. C.</b>		
10. FIELD	11. DEPARTMENTAL	12. FIELD OR DEPT'L	13. FIELD	14. DEPARTMENTAL
15. VETERAN'S PREFERENCE		16. POSITION CLASSIFICATION ACTION		
HOME	WIFE	OTHER	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES--NO)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>FROM 2119900 TO 901-101</b>	<b>YES</b>
SEX	RACE	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE <b>Mass.</b>	
<b>M</b>	<b>M</b>	<b>19 March 1951</b>		
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.				
<b>This appointment is subject to the satisfactory completion of a trial period of one year.</b>				
<p><b>DOD-85/24/53</b>  <b>CSED. 03/19 51</b>  <b>LCN-35117/51</b></p>				
<p><b>SUPERVISEURS VERIFIED</b>  <i>H. C. Clinchette</i>  <b>B. C. CLINCHETTE</b>  <i>1951</i>  <b>ENTRANCE EFFICIENCY RATING:</b>  <i>88</i>  <b>Personnel Action</b>  <i>1951-32-7</i>  <b>OTHER AUTHENTICATION</b>  <i>✓</i></p>				

★ U. S. GOVERNMENT PRINTING OFFICE 1950-609-878

4. PERSONNEL FOLDER COPY

## CLASSIFICATION

## FITNESS REPORT

## GENERAL INFORMATION

1. EMPLOYEE NUMBER 006198	2. NAME (last, first, middle) Wigren, Lee H.	3. DATE OF BIRTH 12/01/25	4. SEX M	5. GRADE GS-1-E DAA
7. OFFICIAL POSITION TITLE: Operations Officer	6. OFF/DIVISION OF ASSIGNMENT/CURRENT STATION DPO/CIA/BEN	8. DEPARTMENT CIA	9. CODE X	10. CODE X
11. TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> CONTRACT <input type="checkbox"/> OTHER (SPEC)		12. TYPE OF REPORT <input type="checkbox"/> TEMPORARY <input type="checkbox"/> ANNUAL <input type="checkbox"/> REASONMENT <input type="checkbox"/> SPECIAL		
13. REPORTING PERIOD (From-To) 1 Nov 1976 - 31 Oct 1977		14. DATE REPORT DUE IN O.P. 15 Nov 1977		

## SECTION B

## QUALIFICATIONS UPDATE

If qualifications update form is being submitted with changes, and is attached to this report, place the word "YES" in the box to the right. If no changes are required, place the word "NO" in the box at right.

## SECTION C

## PERFORMANCE EVALUATION

## U-Unsatisfactory

Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.

## M-Marginal

Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.

## P-Proficient

Performance is satisfactory. Desired results are being produced in the manner expected.

## S-Satisfactory

Performance is characterized by exceptional proficiency.

## O-Outstanding

Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

## SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

## SPECIFIC DUTY NO. 1

Manage the production, publication, and dissemination of CI studies and papers.

## RATING LETTER

S

## SPECIFIC DUTY NO. 2

Supervise directly three professional and one clerical, and indirectly other officers, involved in CI publications work.

## RATING LETTER

S

## SPECIFIC DUTY NO. 3

Prepare and edit CI research and analysis for publication.

## RATING LETTER

S

## SPECIFIC DUTY NO. 4

Liaison with foreign intelligence services, other agencies and other CIA components to sponsor and promote CI production and exchange.

## RATING LETTER

P

## SPECIFIC DUTY NO. 5

Conduct training seminars and lectures, personally or in conjunction with CI defectors, for foreign services, other agencies, and CIA components.

## RATING LETTER

P

## SPECIFIC DUTY NO. 6

Other duties as assigned.

## RATING LETTER

S

## OVERALL PERFORMANCE IN CURRENT POSITION

Indicate, general, everything about the employee which influences his effectiveness in his current position such as performance of specific duties, of employee's overall performance during the rating period, personal traits or habits, and particular limitations. Check the statement which most accurately reflects his level of performance.

## RATING LETTER

S

7881

## CLASSIFICATION

## SECTION D

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to derive best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

In August 1976 Mr. Wigren agreed to be responsible for establishing and managing a counterintelligence production element for the CI Staff. He has continued in that capacity up to the present time, in addition to serving as the nominal focal point for one of our more important CI defectors. Although he took the publication assignment with some reservations, he has done an excellent job of sponsoring, processing and publishing a variety of important counterintelligence documents for use with foreign and domestic intelligence and security services. He is well aware of the widespread respect and admiration for his achievements in this position, both in the processing of written studies and presentations which he makes based on his extensive counterintelligence background and knowledge. While he might find better acceptance with some operational background, there are also special advantages and strengths which derive from the depth of headquarters staff experience which constitutes his career. He is a very cooperative and responsive officer and is now felt to be the best candidate to take over counterintelligence training for the Agency, which he will phase in to in the near future.

## SECTION E CERTIFICATION AND COMMENTS

## 1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

32

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

FIR

0 5 13 2

DATE

6 December 1977

OFFICIAL TITLE OF SUPERVISOR

Chief, CI/R&amp;A

TYPED OR PRINTED NAME AND SIGNATURE

Leonard McCoy

## 2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION  
OF MY PERFORMANCE

DATE

SIGNATURE OF EMPLOYEE

7 December 1977

L. McCoy

HAVE ATTACHED

HAVE NOT ATTACHED

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I endorse the rating officer's comments on Mr. Wigren's performance. One of the things that has impressed me most during my nine months as Chief of the Counterintelligence Staff has been the impact of the publications program on the intelligence community at large. In the CI field, there is nothing in the U.S. Government comparable to it. With the current intensification of interest in counterintelligence, it affords the Agency a means of speaking to a wide audience on issues and problems of abiding concern. Mr. Wigren has done excellent work in drawing upon the resources of the Staff to collect and then to present counterintelligence materials in a way calculated to serve their purpose admirably. I have also drawn heavily on Mr. Wigren to prepare special briefing materials for my own

continued

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

23 December 1977

Chief, CI Staff

B. Hugh Tovar

## 4. BY EMPLOYEE

I CERTIFY THAT I HAVE BEEN THE ENTRYS IN  
ALL SECTIONS OF THIS REPORT.

DATE

3 January 1978

SIGNATURE OF EMPLOYEE

L. Wigren

CLASSIFICATION

TOP SECRET

14-00000

[REDACTED]

SECTION E REVIEWING COMMENTS (continued)

Lee H. Wigren

use in dealing with senior echelons of the Agency and other government components. He is a fine officer, whom I expect to rely upon heavily in the counterintelligence training program. The latter I rank among the most important responsibilities of the Staff.

[REDACTED]

~~SECRET~~  
~~CLASSIFIED~~Still valid as of  
6 December 1977.

9 DEC 1977

MEMORANDUM FOR: Lee H. Eigren  
FROM : Leonard McCoy  
Chief, CI/R&A  
SUBJECT : Letter of Instructions

1. The following letter of instructions is provided to outline your functions as Special Assistant to the Chief, CI Staff Research and Analysis Group.
2. The objectives of CI/R&A are:
  - a. To provide current and relevant counterintelligence support to operations being conducted by CI Staff and the operating divisions in the interests of furthering intelligence collection and preventing the frustration of our operations by adversary intelligence services.
  - b. To conduct research and analyze information to facilitate the detection of the efforts of adversary intelligence services to penetrate the US and friendly foreign governments.
3. Your functions as Special Assistant to Chief, CI Staff Research and Analysis Group are as follows:
  - a. Select information and research and analysis products of CIA, other agencies, and liaison services for publication by the CI Staff as CI guidance and references.
  - b. Initiate and supervise the conduct of CI research and analysis by assigned personnel for publication by the CI Staff.
  - c. Establish and implement publication procedures, including editing, rewriting, organizing, sanitizing, classifying, setting up dissemination channels and

EZ IMPDET  
CL BY 012208~~SECRET~~  
~~CLASSIFIED~~

REF ID: A65127  
CLASSIFIED BY  
-2-

controls, and monitoring printing processes for CI Staff publications.

d. Initiate and coordinate the distribution of CI Staff publications as appropriate within the Agency, to other US government agencies, and to liaison services.

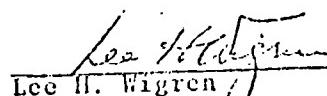
e. Maintain a record of CI Staff publications, including recipients, dates of distribution, responses and comments, related correspondence, and other pertinent information.

f. Conduct liaison with other government agencies and foreign intelligence services to promote the collection and dissemination of CI information.

g. Collect and maintain a library of past and present classified CI publications available from all sources for ready reference and consultation.

  
Leonard McCoy

I have read and understand this letter of instructions.

  
Lee H. Wigren

Date 9 February 1977

Distribution:

Orig - Addressee  
2 - CI/Personnel  
1 - C/CI/R&A

SECRET

CONFIDENTIAL  
CLASSIFICATION

3 - 4

## FITNESS REPORT

## SECTION A

## GENERAL INFORMATION

1. EMPLOYEE NUMBER <b>006198</b>	2. NAME (Last, First, Middle) <b>Wigren, Lee H.</b>	3. DATE OF BIRTH <b>12/01/23</b>	4. SEX <b>M</b>	5. GRADE <b>GS-14 DAA</b>
6. OFFICIAL POSITION TITLE <b>Operations Officer</b>	7. OFF/DIV/BN OF ASSIGNMENT <b>DDO/C1/RGA</b>	8. CURRENT STATION <b>Headquarters</b>	9. GRADE FOR 12 <b>XX MGS</b>	10. GRADE FOR 13 <b>OF</b>
11. TYPE OF APPOINTMENT		12. TYPE OF REPORT		
<input checked="" type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input checked="" type="checkbox"/> TEMPORARY	INITIAL <input checked="" type="checkbox"/>	ANNUAL <input type="checkbox"/>
<input type="checkbox"/> CONTRACT	<input type="checkbox"/> SPECIAL	<input type="checkbox"/> OTHER	13. REPORTING PERIOD (FROM TO) <b>1 Oct 75 - 31 Oct 76</b>	
			14. DATE REPORT DUE IN O.P. <b>30 Nov 76</b>	

## SECTION B

## QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

## SECTION C

## PERFORMANCE EVALUATION

- U-Unsatisfactory      Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.
- M-Marginal      Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.
- P-Proficient      Performance is satisfactory. Desired results are being produced in the manner expected.
- S-Strong      Performance is characterized by exceptional proficiency.
- O-Outstanding      Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

## SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

## SPECIFIC DUTY NO. 1

Manage a branch composed of six staff officers, seven contract personnel and a varying number of detailees.

RATING LETTER  
**P**

## SPECIFIC DUTY NO. 2

Supervise the work of three Soviet intelligence officer defectors and their four contract employees.

RATING LETTER  
**S**

## SPECIFIC DUTY NO. 3

Function as secretariat for an international research and analysis complex.

RATING LETTER  
**S**

## SPECIFIC DUTY NO. 4

Conduct counterintelligence research and analysis.

RATING LETTER  
**P**

## SPECIFIC DUTY NO. 5

Establish a counterintelligence publications system which will collect and sponsor counterintelligence studies, produce studies, and distribute them according to need and security considerations.

RATING LETTER  
**S**

## SPECIFIC DUTY NO. 6

## OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER  
**S**

CONFIDENTIAL

CLASSIFICATION

## SECTION D

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Mr. Wigren received a well-deserved promotion during this reporting period and moved in August to become the Staff Publications Officer. He made solid progress in the early part of the reporting period in making the transition from the narrow sphere he occupied in the previous Staff organization to the much more varied and challenging duties of the External Branch. By the time he left that position he had mastered its peculiar problems and proven his capability to manage its unusual personnel effectively and productively. He has retained responsibility for exploitation of the most useful asset in that branch and recently conducted the asset on a series of liaison visits which has resulted in a significant advance of our CI relations with the services concerned.

He has moved vigorously into the function of Publications Officer, which is one of the most important activities in the Staff. He was selected for this assignment because of his deep CI experience, writing ability, and his mature judgment in selecting and preparing CI information appropriate to various audiences. Cost-effective influences which he faces by participation in local government are also applied in his Agency work. He deals confidently with senior officers of the Staff and other components and gets the best effort out of his subordinates. His present assignment is tailor-made for him, and he exhibits no significant weakness in performing it.

## SECTION E

## CERTIFICATION AND COMMENTS

## 1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
20		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
6 December 1976	Chief, CI/RGA	Leonard McCoy

## 2. BY EMPLOYEE

I HAVE <input type="checkbox"/> OR HAVE NOT <input checked="" type="checkbox"/> ATTACHED A STATEMENT CONCERNING THE SUPERVISOR'S EVALUATION OF MY PERFORMANCE.	DATE	SIGNATURE OF EMPLOYEE
	6 December 1976	See H. Wigren

## 3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL		
I concur with the present assessment of Mr. Wigren's performance by the rating officer. As chief of the External Branch he turned in a highly satisfactory performance. In his present capacity, Staff Publications Officer, he is off to an excellent start. I believe the passage of time will demonstrate that Mr. Wigren's strongest points, never heretofore fully exploited, are in writing and supervising publications of counterintelligence materials. Already one of the new CI Staff monthly publications which he initiated some time ago is earning us plaudits from both domestic and foreign counterintelligence services. Mr. Wigren's work comes to my attention several times a week. I am most pleased that he		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
is a member of the staff at this time.	Chief, CI Staff	George T. Kalaris

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
29 Dec 76	Chief, CI Staff	George T. Kalaris

## 4. BY EMPLOYEE

I CERTIFY I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT. I HAVE <input type="checkbox"/> HAVE NOT <input checked="" type="checkbox"/> ATTACHED A STATEMENT CONCERNING THE REVIEWING OFFICIAL'S EVALUATION OF MY PERFORMANCE.	DATE	SIGNATURE OF EMPLOYEE
	4 Jan 77	See H. Wigren

CLASSIFICATION  
CONFIDENTIAL

FITNESS REPORT												
GENERAL INFORMATION												
1. EMPLOYEE NUMBER		2. NAME (last, first, middle)		3. DATE OF BIRTH		4. GRADE		5. CODE (if one)				
006198		WIGREN, Lee H.		12/01/23		M 13		DAA				
6. OFF/DIV/DR OF ASSIGNMENT		7. CURRENT STATION		8. CODE (if one)		9. HQS		10. HQB				
DDO/CI/R&A/E		Hqs						DF				
11. TYPE OF APPOINTMENT				12. TYPE OF REPORT								
<input checked="" type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> CONTRACT	<input type="checkbox"/> OTHER (Spec.)	<input type="checkbox"/> TEMPORARY	<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASONABLE	<input type="checkbox"/> MEET	<input type="checkbox"/> SPECIAL				
13. REPORTING PERIOD (From-To)				14. DATE REPORT DUE IN O.P.								
1 October 1974 - 30 September 1975				31 October 1975								
SECTION B QUALIFICATIONS UPDATE												
If qualifications update form is being submitted with changes, and is attached to this report, place the word "YES" in the box to the right. If no changes are required, place the word "NO" in the box at right.												
SECTION C PERFORMANCE EVALUATION												
<p><b>U-Unsatisfactory</b> Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.</p> <p><b>M-Marginal</b> Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.</p> <p><b>P-Proficient</b> Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p><b>S-Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O-Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>												
SPECIFIC DUTIES												
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).												
SPECIFIC DUTY NO. 1 Manages a branch composed of six staff officers and nine contract personnel											RATING LETTER P	
SPECIFIC DUTY NO. 2 Supervises the work of [ ] Soviet intelligence defectors and their six contract employees.											RATING LETTER P	
SPECIFIC DUTY NO. 3 Acts as secretariat for an international research and analysis complex											RATING LETTER S	
SPECIFIC DUTY NO. 4 Conducts counterintelligence research and analysis											RATING LETTER P	
SPECIFIC DUTY NO. 5											RATING LETTER	
SPECIFIC DUTY NO. 6											RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION												
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.												
FORM 45 (REVISED EDITION) 9-73				CLASSIFICATION				(4)				
								E2. IMPDET CL BY 13/5				

## CLASSIFICATION

## SECTION D

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Mr. Wigren is doing a quite satisfactory job of running the R&A External Research Branch. When the Group was reorganized he was almost fully committed to Duty No. 3 above. While maintaining that function at a commendable level of performance, he has accepted the assignment of running a new branch which is an amalgamation of components of several previous R&A branches. Comprising, as it does, the disparate elements of defector, contract, and staff officers, Mr. Wigren has done a very good job of assigning work and getting it done by this branch. He gets along well with the personnel and seems well-suited to the kind of bread-and-butter research and analysis which the branch carries out. He is very serious and purposeful in his approach and can be relied on to carry out assignments effectively and on time. His long experience in CI matters and his knowledge of past activities and events in the Staff are a valuable adjunct to the branch chief function which he now fulfills. He is one of very few officers of the former Staff who have been selected to participate in the reorganization and reorientation of the CI effort. He has shown by his performance and attitude a quite acceptable capability to adjust to the present Staff requirements in terms of methodology and intellectual approach. He is conscientious and enthusiastic, and is still feeling his way to some extent organizationally and functionally in his new position.

He reflects genuine consideration for the costs of performing his functions.

## SECTION E

## CERTIFICATION AND COMMENTS

## 1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

IF THIS REPORT HAD NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

8

ON TDY. -

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

31 October 1975

Chief, CI/R&amp;A

Leonard McCoy

## 2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION  
OF MY PERFORMANCE

HAVE ATTACHED

DATE

7 November 1975

SIGNATURE OF EMPLOYEE

/cc: G. McCoy

## 3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the assessment and evaluation of Mr. Wigren as set forth in this Fitness Report. He found himself in the midst of a changing situation and not only has adjusted well but also has made a useful contribution to the reorganization and redirection of the Counterintelligence Staff. His current assignment requires a good deal of common sense, understanding of human nature and the ability to devise meaningful projects for individuals whose expertise and capabilities are quite circumscribed and limited. Success in that respect is important to the Agency for reasons not necessarily associated with the value of the product which emerges from these projects. In his frequent contacts with representatives of foreign liaison officials, Mr. Wigren has invariably created a favorable

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

3 November 1975

Chief, CI Staff

George T. Kalaris

## 4. BY EMPLOYEE

CERTIFY THAT I HAVE BEEN THE ENTRIES IN  
ALL SECTIONS OF THIS REPORT.

DATE

7 November 1975

SIGNATURE OF EMPLOYEE

B-55

CLASSIFICATION

14-00000

CONFIDENTIAL

Fitness Report - Wigren, Lee H.  
# 006198

Reviewing Official Comments (continued)

impression which is also important to the Agency. In sum,  
I regard him as a competent officer who is performing well  
in his present assignment.

CONFIDENTIAL

## CLASSIFICATION

## FITNESS REPORT

## SECTION A

## GENERAL INFORMATION

1. EMPLOYEE NUMBER 006198	2. NAME (last, first, middle) NIGREN, Lee H.	3. DATE OF BIRTH 12/01/23	4. SEX M	5. GRADE 13	6. GD DAA
7. OFFICIAL POSITION TITLE Ops Officer	8. OFF/DIV/BR OF ASSIGNMENT DDO/CI OPS/RSA	9. CURRENT STATION Washington, DC	10. CODE (if one) <input checked="" type="checkbox"/> HOB <input type="checkbox"/> DF		

## 11. TYPE OF APPOINTMENT

OTHER (Spec.)

## 12. TYPE OF REPORT

X	CAREER	RESERVE	CONTRACT	TEMPORARY	X	ANNUAL	REASIGN- MENT	SPECIAL
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## 13. REPORTING PERIOD (from-to)

29 Sept 1973 - 30 Sept 1974

## 14. DATE REPORT DUE IN O.P.

30 October 1975

## SECTION B

## QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

## SECTION C

## PERFORMANCE EVALUATION

- U-Unsatisfactory** Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.
- M-Marginal** Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.
- P-Proficient** Performance is satisfactory. Desired results are being produced in the manner expected.
- S-Strong** Performance is characterized by exceptional proficiency.
- O-Outstanding** Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

## SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY NO. 1	RATING LETTER
The conduct of research into sensitive counterintelligence cases, primarily cases involving Soviet intelligence and security and Bloc operations.	S
SPECIFIC DUTY NO. 2 Assembles, collates, and analyzes selected counterintelligence materials reflecting data on Soviet intelligence organization and activity; maintains files of such materials. Uses these materials in memorandums, reports, and commentaries utilized in sensitive DDO liaison with designated counterintelligence and security services.	S
SPECIFIC DUTY NO. 3 Collects, organizes and maintains other basic data on Soviet intelligence and security for research purposes. Acts as CIOPS referent on Soviet intelligence and security matters.	S
SPECIFIC DUTY NO. 4 Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data.	S
SPECIFIC DUTY NO. 5 Lectures, participates in, and conducts briefings and presentations inside the Agency and under the auspices of the U.S. Intelligence Community on Soviet intelligence and security services and related USSR political developments and communist international and Soviet-directed subversion.	O
SPECIFIC DUTY NO. 6	RATING LETTER

## OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER

S

**SECRET**  
CLASSIFICATION

**SECTION D**

**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Although Subject has only been under my supervision for some four months, I can but agree with earlier comments on his performance. Subject has an encyclopedic knowledge of the organization, function and history of the various Soviet intelligence and security organs. He is a highly skilled researcher and a gifted writer. His work in preparing classified studies on the various aspects of the Soviet intelligence services and operations has been consistently impressive.

Subject has not had the field experience usually associated with his age and grade, but the lack of this has not been a drawback in his chosen research duties. In the future Subject will profit from seeking out opportunities for further activity rather than, as at present, waiting until assignments are given to him.

In addition to his research abilities, Subject is a highly effective lecturer, much sought after by other agencies who are conducting training in the CI field.

Subject has encountered some slight problems with his staff during the reporting period, but these are essentially minor. In my opinion Subject is in the forefront of research personnel at his grade level.

**SECTION E**

**CERTIFICATION AND COMMENTS**

**1. BY SUPERVISOR**

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
4		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	AC/CIRA	W. Hood William J. Hood

**2. BY EMPLOYEE**

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE		DATE	SIGNATURE OF EMPLOYEE
<input type="checkbox"/> HAVE ATTACHED	<input type="checkbox"/> HAVE NOT ATTACHED	16 Jan 75	L. Wigren

**3. BY REVIEWING OFFICIAL**

COMMENTS OF REVIEWING OFFICIAL			
I endorse Mr. Hood's Section D evaluation. I have found Mr. Wigren to be a very dependable and resourceful individual in undertaking the extensive research commitments that the staff has undertaken in meeting very heavy obligations of sensitive liaison exchanges over the past year. Mr. Wigren is above all a gentleman in his attitude toward and treatment of others. I would say in the long run this works to his disadvantage because his contribution and his modesty tend to be overridden by the pretensions and bluster of others. Mr. Wigren has what has now become a most precious commodity to the DDCI in counterintelligence and that is a grasp on many of the aspects of the collegial memory. He is therefore in a position not only to contribute useful ideas for new projects, but to correct, amend, and modify suggestions and courses of action put up by others who do not have the facts. In other words, this is a man whose continued utility and potential are considerable in my judgment.			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	17 Jan 75 ADC/CJOPS Raymond G. Rocca

**4. BY EMPLOYEE**

STATEMENT THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.	DATE	SIGNATURE OF EMPLOYEE
	17 Jan 75	L. Wigren
CLASSIFICATION		

S E C R E T  
CLASSIFICATION

## FITNESS REPORT

## SECTION A

## GENERAL INFORMATION

1. EMPLOYEE NUMBER 006198	2. NAME (last, first, middle) WIGREN, Lee H.	3. DATE OF BIRTH 12/01/23	4. SEX M	5. GRADE 13	6. SD D
7. OFFICIAL POSITION TITLE Ops Officer	8. OFF/DIV/BR OF ASSIGNMENT DDO/CI/OPS/R&A	9. CURRENT STATION Washington, D.C.	10. CODE (if one) HQB	11. TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> CONTRACT <input type="checkbox"/> OTHER (Spec.)	12. TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGN- MENT <input type="checkbox"/> SPECIAL
13. REPORTING PERIOD (from-to) 1 November 1972 - 28 September 1973		14. DATE REPORT DUE IN O.P. October 1973			

## SECTION B

## QUALIFICATIONS UPDATE

If QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

## SECTION C

## PERFORMANCE EVALUATION

<u>U</u> -Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.
<u>M</u> -Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.
<u>P</u> -Proficient	Performance is satisfactory. Desired results are being produced in the manner expected.
<u>S</u> -Strong	Performance is characterized by exceptional proficiency.
<u>O</u> -Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

## SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

## SPECIFIC DUTY NO. 1

The conduct of research into sensitive counterintelligence cases, primarily cases involving Soviet intelligence and security and Bloc operations.

RATING LETTER

S

SPECIFIC DUTY NO. 2 Assembles, collates, and analyzes selected counterintelligence materials reflecting data on Soviet intelligence organization and activity; maintains files of such materials. Uses these materials in memorandums, reports, and commentaries utilized in sensitive DDO liaison with designated counter-intelligence and security services.

RATING LETTER

S

SPECIFIC DUTY NO. 3 Collects, organizes and maintains other basic data on Soviet intelligence and security for research purposes. Acts as CI/OPS referent on Soviet intelligence and security matters.

RATING LETTER

S

## SPECIFIC DUTY NO. 4

Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data.

RATING LETTER

S

SPECIFIC DUTY NO. 5 Lectures, participates in, and conducts briefings and presentations inside the Agency and under the auspices of the U.S. Intelligence Community on Soviet intelligence and security services and related USSR political developments and communist international and Soviet-directed subversion.

RATING LETTER

O

## SPECIFIC DUTY NO. 6

Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data.

RATING LETTER

S

## OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER

S

S E C R E T  
CLASSIFICATION

**SECTION D****NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

In the past six months the compartmented nature of Mr. Wigren's work has brought him more directly into the DC/CIOPS' cognizance rather than the Chief of the R&A component as has previously been the case.

I think Mr. Wigren's strengths and weaknesses have been winnowed thoroughly in previous reporting. He is a recognized expert in his topic and as such he represents a considerable capital investment by the Agency in that kind of expertise. He can write and he can speak with unusual fluency on his specialty and in consequence is a key man in the ongoing research and study of sensitive Soviet intelligence and security organizations and operations, particularly penetrations and disinformation. This statement is backed up by ~~the~~ production, in the form of briefing papers, memoranda, and other production, which goes outside the Agency. I have found his work to be extremely satisfactory and more particularly, it is if he is given the time and specifications which are ingredients of his meticulous and thoroughgoing approach to his work. Mr. Wigren could carry on in his specialty at a very high level of competence in any other part of the Agency, or for that matter anywhere in Government where there is any interest in Soviet intelligence and security. I am firm in the view that he merits the overall

**SECTION E****CERTIFICATION AND COMMENTS** grading of "Strong."**1. BY SUPERVISOR**

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
---	---

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
11 Jan 74	Deputy Chief, CI/OPS	<i>Rocca</i> Raymond G. Rocca

**2. BY EMPLOYEE**

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE	DATE	SIGNATURE OF EMPLOYEE
<input type="checkbox"/> HAVE ATTACHED. <input checked="" type="checkbox"/> HAVE NOT ATTACHED	11 Jan 74	<i>Lee Shulman</i>

**3. BY REVIEWING OFFICIAL****COMMENTS OF REVIEWING OFFICIAL**

I concur with the rating officer's comments above.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
11 Jan 74	Chief, CI/OPS	<i>J. Angleton</i> James Angleton

**4. BY EMPLOYEE**

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.	DATE	SIGNATURE OF EMPLOYEE
<i>Lee Shulman</i>	11 Jan 74	<i>Lee Shulman</i>

CLASSIFICATION  
**S E C R E T**

**SECRET**  
(When Filled In)

<b>FITNESS REPORT</b>				EMPLOYEE SERIAL NUMBER <b>006198</b>													
<b>GENERAL</b>																	
1. NAME <b>WIGREN, Lee H.</b>		2. DATE OF BIRTH <b>12/01/23</b>		3. SEX <b>M</b>	4. GRADE <b>13</b>	5. SD <b>D</b>											
6. OFFICIAL POSITION TITLE <b>Ops Officer</b>		7. OFF/DIV/BRN OF ASSIGNMENT <b>DDP/CI/R&amp;A</b>		8. CURRENT STATION <b>Washington, D.C.</b>													
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <small>CAREER=PROVISIONAL (See Instructions - Section C)</small> <small>SPECIAL (Specify):</small>				10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): <small>REASSIGNMENT SUPERVISOR</small> <small>REASSIGNMENT EMPLOYER</small>													
11. DATE REPORT DUE IN O.P. <b>November 1972</b>		12. REPORTING PERIOD (From To) <b>1 November 1971 - 31 October 1972</b>															
<b>SECTION B PERFORMANCE EVALUATION</b>																	
<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">U-Unsatisfactory</td> <td>Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</td> </tr> <tr> <td style="width: 15%;">M-Marginal</td> <td>Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</td> </tr> <tr> <td style="width: 15%;">P-Proficient</td> <td>Performance is satisfactory. Desired results are being produced in the manner expected.</td> </tr> <tr> <td style="width: 15%;">S-Strong</td> <td>Performance is characterized by exceptional proficiency.</td> </tr> <tr> <td style="width: 15%;">O-Outstanding</td> <td>Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</td> </tr> </table>								U-Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.	M-Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.	P-Proficient	Performance is satisfactory. Desired results are being produced in the manner expected.	S-Strong	Performance is characterized by exceptional proficiency.	O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.
U-Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.																
M-Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.																
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O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.																
<b>SPECIFIC DUTIES</b>																	
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>																	
SPECIFIC DUTY NO. 1 <b>Analyzes and synthesizes materials dealing with both the history and current status of the Soviet intelligence and security services and with the operations directed by them against their major counter- (cont.)</b>							<b>RATING LETTER</b> <b>O</b>										
SPECIFIC DUTY NO. 2 <b>As a corollary of the above, serves as CI/R&amp;A's principal point of contact with SB Division (except for ADP matters).</b>							<b>RATING LETTER</b> <b>S</b>										
SPECIFIC DUTY NO. 3 <b>Organizes and maintains basic CI data on the RIS, such as strength figures at home and abroad, changes in structure and functions, case histories, and other categories of facts. This information is (cont.)</b>							<b>RATING LETTER</b> <b>S</b>										
SPECIFIC DUTY NO. 4 <b>Conducts occasional, detailed counterintelligence debriefings of knowledgeable sources selected by the DC/CI. Records and reports the resultant information.</b>							<b>RATING LETTER</b> <b>S</b>										
SPECIFIC DUTY NO. 5 <b>Lectures and conducts briefings in various training courses both within CIA and in other governmental programs. The main topics dealt with are the Soviet intelligence and security services, political devel- (cont.)</b>							<b>RATING LETTER</b> <b>O</b>										
SPECIFIC DUTY NO. 6							<b>RATING LETTER</b>										
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>																	
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>																	
<small>Prepared by: ON/SPD/PB 14 DEC 1972</small>							<b>RATING LETTER</b> <b>S</b>										

## SECRET

(Other Filled In)

## SECTION C

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment basis for determining future personnel action. Mention of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete section C, attach a separate sheet of paper.

As was noted in the preceding fitness report, Mr. Wigren has a solid and broad knowledge of the USSR; its history, government, and intelligence services. He also has a useful working knowledge of Russian. Consequently he serves in CI/R&A as senior referent on the RIS, against which target most of the group's work is directed.

as

A key responsibility in R&A is to serve/the Staff's repository and memory for essential elements of information about the RIS. Mr. Wigren has organized this abundance of material effectively, has ensured its retrievability, and continues to update it.

Mr. Wigren consistently shows sound and dispassionate judgment. He does not jump to conclusions but digs out the pertinent facts and brings them into proper focus. He is skeptical without being negative. He accepts tasks and responsibilities without quibbling, and he carries out these assignments successfully without needing further consultation or guidance.

He is a quiet person who keeps a low profile; but when a significant issue is at stake, he is firm, even tenacious, when persuaded that the facts are on his side.

(continued)

## SECTION D

## CERTIFICATION AND COMMENTS

1.

## BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

29 Nov 72

*Lee Wigren*

2.

## BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

46

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

29 November 1972

C/CI/R&amp;A

*Donovan E. Pratt*  
Donovan E. Pratt

3.

## BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Mr. Wigren is a solid methodical researcher and analyst. He possess developed skills in presentation both in writing and from the platform. He works quietly and effectively with a minimum of supervision required once the job has been blocked out. He is a most dependable and consistently productive.

He is overly modest in personal demeanor and tends to prefer to concentrate his efforts on single tasks rather than to handle a range of simultaneous undertakings.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
		<i>R. Johnson</i>

SECRET

14-00000

SECRET

SECTION B (Cont.) SPECIFIC DUTIES      Lee H. WIGREN

SPECIFIC DUTY NO. 1

intelligence targets, especially the intelligence services of the non-Communist world.

SPECIFIC DUTY NO. 3

provided to other Agency components, to other U.S. departments and agencies (principally the FBI), and to selected liaison services as appropriate.

SPECIFIC DUTY NO. 5

gements in the USSR, and Communist subversion.

SECRET

14-00000

SECRET

SECTION C - NARRATIVE COMMENTS - (Continued)  
Lee H. WIGREN

His supervisory responsibility is limited to providing guidance to one secretary whom he shares with others. I should not hesitate, however, to assign other employees to his supervision if our T/O permitted. His past record and his current performance (which demonstrates an ability to look ahead, to grasp essentials, to get along with others, and to be both fair and firm) show that he can handle a manager's role very well.

SECRET

## SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006198	
<b>SECTION A</b>					
1. NAME <i>(Last) (First) (Middle)</i> WIGREN, Lee H.			2. DATE OF BIRTH 12/01/23	3. SEX M	4. GRADE 13
5. OFFICIAL POSITION OPS Officer			6. OFF/DIV/BG OF ASSIGNMENT DDP/CIA/RGA	7. CURRENT STATION Washington, D.C.	
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C)			10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR ANNUAL      REASSIGNMENT EMPLOYEE SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P. 30 November 1971			12. REPORTING PERIOD (From To) 1 January 1971 - 31 October 1971		
<b>SECTION B</b> <b>PERFORMANCE EVALUATION</b>					
<p>U-Unsatisfactory      Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>M-Marginal      Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p>P-Proficient      Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p>S-Strong      Performance is characterized by exceptional proficiency.</p> <p>O-Outstanding      Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
<b>SPECIFIC DUTIES</b>					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 Analyzes and synthesizes materials dealing with both the history and current status of the Soviet intelligence and security services and with the operations directed by them against their major counter- (cont.)					RATING LETTER O
SPECIFIC DUTY NO. 2 As a corollary of the above, serves as CIA/RGA's principal point of contact with SB Division (except for ADP matters).					RATING LETTER S
SPECIFIC DUTY NO. 3 Organizes and maintains basic counterintelligence data on the RIS, such as strength figures, case histories, counteraction (e.g., the results of the AESMITE defection), etc.					RATING LETTER S
SPECIFIC DUTY NO. 4 Engages from time to time in counterintelligence interrogations/debriefings at the direction of the DC/CI. Records data thus obtained and prepares detailed reports.					RATING LETTER S
SPECIFIC DUTY NO. 5 Lectures and conducts briefings in various training courses both within CIA and in other governmental programs. The main topics dealt with are the Soviet intelligence and security services, political devel- (cont.)					RATING LETTER O
SPECIFIC DUTY NO. 6					RATING LETTER
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity; conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					
					RATING LETTER S

## SECRET

(This Field Is)

## SECTION C

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Ratings of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren's responsibilities have broadened during the reporting period and will continue to grow. In part this change has resulted from the assignment of Mr. Edward Knowles to CI/OPS, but in equal or greater measure it is the product of Mr. Wigren's demonstrated ability to carry added responsibility with equanimity and resourcefulness.

Mr. Wigren has a very sound knowledge of the Soviet Union; its history, government, intelligence services, etc. He reads widely to keep his knowledge current. He maintains an excellent balance between a respect for the importance of facts and a creative faculty. Recently he has been increasingly concerned with ways to ensure a more regular, orderly flow of essential counter-intelligence into this office and with restructuring the organization of this information to make it more readily responsive to our needs. His approach has been both imaginative and sound.

His work shows a very high level of organizational ability. This is reflected in his structuring of a report or speech, in the lucidity of his expression, and in his grasp of the inter-relatedness of the functions of this group. He is thoughtful and temperate; he does not jump to conclusions, show

(continued)

## SECTION D

## CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

9 November 1971

SIGNATURE OF EMPLOYEE

*Lee Chapman*

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

34

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

9 November 1971

OFFICIAL TITLE OF SUPERVISOR

Chief, CI/R&amp;A

TYPED OR PRINTED NAME AND SIGNATURE

*Donovan E. Pratt*

Donovan E. Pratt

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Mr. Wigren is a very knowledgeable research specialist in Soviet Bloc counterintelligence matters. He also is an excellent expositor of that kind of information from a lecture platform. He has done a good job. I am in agreement with the rating but would want this man to show more dynamism.

DATE

18 NOV 1971

OFFICIAL TITLE OF REVIEWING OFFICIAL

Deputy Chief, CI Staff

TYPED OR PRINTED NAME AND SIGNATURE

*Raymond G. Rocca*

Raymond G. Rocca

SECRET

SECRET

SPECIFIC DUTY NO. 1 - (Continued)

intelligence targets, especially the intelligence services of the non-Communist world.

SPECIFIC DUTY No. 5 - (Continued)

operations in the USSR, and Communist subversion.

SECRET

SECRET

Section C - Narrative Comments - (Continued)

bias, or push pet theories. He is flexible, broad-gauged, and genuinely interested in his work. He reads Russian and uses this facility in his work.

Mr. Wigren does not need close supervision. He carries out tasks without seeking additional guidance or support when he encounters the usual difficulties. He relates well to others, and his creative abilities are frequently sparked by discourse and an exchange of views. He is exceptionally considerate and tactful in his dealings with other Agency employees.

At present he does not have supervisory responsibilities. Both his past record and his present performance show, however, that he is fully capable of quiet, competent leadership.

He has shown no deficiencies of any sort in respect to security or economy.

SECRET

SECRET

(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006196	
<b>SECTION A</b>					<b>GENERAL</b>	
1. NAME <b>(Last) WIGREN, LEE H. (First) (Middle)</b>			2. DATE OF BIRTH <b>12/01/23</b>	3. SEX <b>M</b>	4. GRADE <b>GS-13</b>	5. SD <b>D</b>
6. OFFICIAL POSITION TITLE <b>OPS OFFICER</b>			7. OFF/DIV/BR OF ASSIGNMENT <b>DDP/CI/R&amp;A</b>	8. CURRENT STATION <b>Wash., D.C.</b>		
9. CHECK (X) TYPE OF APPOINTMENT  <b>CAREER</b> <b>RESERVE</b> <b>TEMPORARY</b>  <b>CAREER-PROVISIONAL (See Instructions - Section C)</b>			10. CHECK (X) TYPE OF REPORT  <b>INITIAL</b> <b>ANNUAL</b>			
11. SPECIAL (Specify):  <b>CAREER-PROVISIONAL (See Instructions - Section C)</b>			12. REASSIGNMENT SUPERVISOR  <b>SPECIAL (Specify):</b>			
11. DATE REPORT DUE IN O.P.  <b>1 January 1970</b>			12. REPORTING PERIOD (From To)  <b>1 January 1970 - 31 December 1970</b>			
<b>SECTION B</b> <b>PERFORMANCE EVALUATION</b>						
<p><b>U-Unsatisfactory</b>      Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>M-Marginal</b>      Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p><b>P-Proficient</b>      Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p><b>S-Strong</b>      Performance is characterized by exceptional proficiency.</p> <p><b>O-Outstanding</b>      Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>						
<b>SPECIFIC DUTIES</b>						
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>						
SPECIFIC DUTY NO. 1 Obtains sensitive counterintelligence data from varied (including live) sources at the direction of the DC/CI. Records and prepares analyses of such data. The topics range from operations of primarily historical significance to current matters.						RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 2 In the course of carrying out specific duty No. 1, establishes and maintains relationships, as appropriate and directed, with non-CIA personnel.						RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 3 Analyzes and synthesizes materials dealing with the growth and development of the Soviet intelligence and security services and with the counterintelligence operations directed by them against the non-Communist services.						RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 4 Lectures and conducts briefings in OTR courses and in the training programs of other U.S. Government agencies. The main topics covered are the Soviet intelligence and security services, political developments in the USSR, and Communist subversion.						RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6						RATING LETTER <b>S</b>
<p style="text-align: right;">15 MAR 1971</p> <b>OVERALL PERFORMANCE IN CURRENT POSITION</b>						
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>						RATING LETTER <b>S</b>

**SECRET**

(When Filled In)

**SECTION C****NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required by present position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

*Mr. Wigren continues to maintain the high quality of performance noted in his preceding fitness report.*

His analytic work is characterized chiefly by his ability to view a case in perspective. He brings extensive experience to bear upon current undertakings and thus looks at a given RIS operation or project not as a picture in a frame but rather as one part of the history of Soviet intelligence.

His work is further characterized by flexibility, thoroughness, and sound judgement. He has a knack for getting at facts; he does not jump to conclusions. He organizes material well and writes with lucidity.

Mr. Wigren is also genuinely interested in his field. He reads and studies publications about the USSR during off-duty hours. He is able to read Russian and uses this language skill in his work.

Although he does not need close supervision, he is very responsive to guidance. He is also a congenial person whose relationships with his colleagues are uniformly cordial. Although he has no present supervisory responsibilities, both his past record (continued)

**SECTION D****CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE <i>4 December 1970</i>	SIGNATURE OF EMPLOYEE <i>Lee H. Wigren</i>	
2. BY SUPERVISOR		
MONT'S EMPLOYEE HAS BEEN UNDER MY SUPERVISION 24	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE <i>4 December 1970</i>	OFFICIAL TITLE OF SUPERVISOR Chief, CI/RGA	TYPED OR PRINTED NAME AND SIGNATURE <i>Donovan E. Pratt</i>

3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
I concur with the high evaluation given Subject by his supervisor, Mr. Pratt. Mr. Wigren handles extremely sensitive operations in a competent, thoroughly professional manner. He relates well with his co-workers and is respected by them. I too believe he is performing his duties in an exceptionally proficient manner.		
DATE <i>11 March 1971</i>	OFFICIAL TITLE OF REVIEWING OFFICIAL Deputy Chief, CI Staff	TYPED OR PRINTED NAME AND SIGNATURE <i>Raymond A. Rocca</i>

**SECRET**

14-00000

Section C - Narrative Comments (continued)

and his present performance demonstrate that he is able to direct the work of others effectively. He has shown no deficiencies of any kind in respect to economy or security.

SECRET

(When Filled In)

<b>FITNESS REPORT</b>				EMPLOYEE SERIAL NUMBER 006198
<b>SECTION A</b>				
<b>GENERAL</b>				
1. NAME <b>WIGREN, LEE H.</b>		2. DATE OF BIRTH <b>12/01/23</b>	3. SEX <b>M</b>	4. GRADE <b>GS-13</b>
5. OFFICIAL POSITION TITLE <b>Ops Officer</b>		6. OFF/Div/RG OF ASSIGNMENT <b>DPP/CI/RGA</b>	7. CURRENT STATION <b>Washington, D.C.</b>	
8. CHECK IN TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY    9. CHECK IN TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify) <b>SPECIAL (Specify):</b>				
10. DATE REPORT DUE IN O.P. <b>January 1969</b>		11. REPORTING PERIOD (From To) <b>14 July 1968 - 31 Dec 1969</b>		
<b>SECTION B</b>				
<b>PERFORMANCE EVALUATION</b>				
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment, or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>				
<b>SPECIFIC DUTIES</b>				
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>				
<b>SPECIFIC DUTY NO. 1</b> Analyzes sensitive counterintelligence cases as directed by the C/CI/RGA. These analyses range from operations of primarily historical significance to current and pressing matters.				RATING LETTER <b>S</b>
<b>SPECIFIC DUTY NO. 2</b> Analyzes and synthesizes materials dealing with the growth and development of the Soviet intelligence and security services and with the counterintelligence operations directed by them against the non-Communist services.				RATING LETTER <b>S</b>
<b>SPECIFIC DUTY NO. 3</b> Conducts substantial reviews of summary reports on overt publications dealing with the past and present of Soviet intelligence. This assignment does not consist merely of editing				RATING LETTER <b>S</b>
<b>SPECIFIC DUTY NO. 4</b> Lectures and conducts briefings in OTR courses and in the training programs of other U.S. Government agencies. The main topics covered are the Soviet intelligence and security services, political developments in the USSR, and Communist subversion.				RATING LETTER <b>S</b>
<b>SPECIFIC DUTY NO. 5</b>				RATING LETTER
<b>SPECIFIC DUTY NO. 6</b>				RATING LETTER
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>				
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>				RATING LETTER <b>S</b>

~~SECRET~~

(When Filled In)

**SECTION C****NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren joined CI/R&A on 14 July 1968, so that this fitness report is his first in his present assignment. Consequently a significant part of his time has been used, during the period of this report, in familiarizing himself with his job and its potential. His performance, nonetheless, has been consistently strong.

He brings to his assignment an excellent background, both academically and in terms of Agency experience. He shows consistently sound judgement and equanimity, an ability to sort out facts and to reach decisions on a factual basis. He seeks and welcomes guidance but is also fully capable of acting independently within his limits of responsibility.

Mr. Wigren has an excellent potential in the area of research and analysis. He has no present supervisory responsibilities. He is consistently aware of the significance of the cost factor.

**SECTION D****CERTIFICATION AND COMMENTS**1. **BY EMPLOYEE**

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE 19 Aug 69 SIGNATURE OF EMPLOYEE See H. Wigren

2. **BY SUPERVISOR**

MONTHS EMPLOYER HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

1 Year

DATE 31 AUG 1969 OFFICIAL TITLE OF SUPERVISOR Chief, CI/R&ATYPED OR PRINTED NAME AND SIGNATURE  
Donald E. Pratt  
Donald E. Pratt3. **BY REVIEWING OFFICIAL**

COMMENTS OF REVIEWING OFFICIAL

Highly competent, professional employee. Combines capacity to do the research job and to articulate the results in a training setting, authoritatively. These are skills that are uncommon; they want recognition, and management. Tends to prefer settled, agreed-upon work load situations.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
	<u>Deputy Chief, Counter Intelligence Staff</u>	<u>R.G. Rocca</u> <u>Raymond G. Rocca</u>

~~SECRET~~

14-00000

**Section B - Specific Duty #3**

these summaries, which are compiled by another element of CI/RGA; the principal purpose is to carry out analyses designed to ensure that the relevance of the material to a broad RGA program is made fully explicit.

SECRET

(Other Editions)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006198
<b>SECTION A</b>					<b>GENERAL</b>
1. NAME <b>WIGREN, Lee H.</b>			2. DATE OF BIRTH <b>1 Dec 1923</b>	3. SEX <b>M</b>	4. GRADE <b>GS-13 D</b>
5. OFFICIAL POSITION TITLE <b>Instr Intel</b>			6. OTR/SIC <b>C-5</b>	7. OTR OR BR OF ASSIGNMENT <b>OTR</b>	8. CURRENT STATION <b>Hqs.</b>
9. CHECK (X) TYPE OF APPOINTMENT <b>XN CAREER</b>			10. CHECK (X) TYPE OF REPORT <b>XN INITIAL</b>	11. ASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See Instructions - Section C) <b>SPECIAL (Specify):</b>			XN ANNUAL	REASSIGNMENT EMPLOYEE	
12. DATE REPORT DUE IN O.P. <b>31 January 1968</b>			13. REPORTING PERIOD (From To) <b>1 January 1967 - 31 December 1967</b>		
<b>SECTION B</b> <b>PERFORMANCE EVALUATION</b>					
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
<b>SPECIFIC DUTIES</b>					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1		Instructs in Introduction to Communism, USSR Survey, and UT courses.			D A2 C S
SPECIFIC DUTY NO. 2		Supervises Introduction to Communism course.			RATING LETTER S
SPECIFIC DUTY NO. 3		Conducts covert tutorial training programs for foreign nationals.			RATING LETTER S
SPECIFIC DUTY NO. 4		Participates in programs of other U.S. government agencies.			RATING LETTER S
SPECIFIC DUTY NO. 5					RATING LETTER
SPECIFIC DUTY NO. 6					RATING LETTER
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER S

SECRET

(Form Filled In)

## SECTION C

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B, to provide basis for determining future personnel actions. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be considered on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

S 03 14 68

Mr. Wigren has continued his good and strong third year well contribution to SIC activities. For most of this reporting period he has assumed the responsibility for supervision of the Introduction to Communism course -- a role which he has carried out with a high degree of success. He has a natural, disciplined, inspiring and endearing to have found in this instructional assignment a function for which his talents and personality are well suited.

In addition, his contacts in SS Division, which he maintains closely, are a valuable asset to SIC.

Mr. Wigren was one of two instructors who were the subjects of a highly complimentary letter from the Director of the South African service to the DCI resulting from a training TTY in that country.

Subject -- in his supervisory capacity as chief instructor of Introduction to Communism is efficient and cost conscious in the use of personnel and equipment.

I strongly urge that Mr. Wigren's desire to transfer into a Training career status be given favorable consideration.

## SECTION D

## CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE  
15 January 1968SIGNATURE OF EMPLOYEE  
Alfonso Rodriguez

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

12

3.

OFFICIAL TITLE OF SUPERVISOR

TY

DATE  
15 January 1968

Title: SIC/CIR

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Wigren has done very well during this reporting period. He makes a fine contribution to SIC. I concur in this rating.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

22 January 1968

Deputy Director of Training

Alfonso Rodriguez

SECRET

SECRET

(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER	
					006198	
<b>SECTION A</b>						
<b>GENERAL</b>						
1. NAME WIGREN, Lee H.	(Last) Lee	(First) H.	(Middle)	2. DATE OF BIRTH 1 Dec 1923	3. SEX M	4. GRADE GS-13
5. OFF/DIV/BR OF ASSIGNMENT & CURRENT STATION Instr Intel OTR/SIC Hqs.						
6. OFFICIAL POSITION TITLE						
7. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY    INITIAL REASSIGNMENT SUPERVISOR <input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C) <input checked="" type="checkbox"/> ANNUAL REASSIGNMENT EMPLOYEE <input type="checkbox"/> SPECIAL (Specify): SPECIAL (Specify):						
8. DATE REPORT DUE IN O.P. 31 January 1967    9. REPORTING PERIOD (From To) 1 January 1966 - 31 December 1966						
<b>SECTION B</b>						
<b>PERFORMANCE EVALUATION</b>						
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>						
<b>SPECIFIC DUTIES</b>						
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>						
SPECIFIC DUTY NO. 1						RATING LETTER
Instructs in <u>Introduction to Communism</u> , <u>USSR Survey</u> , and <u>CT courses</u> .						S
SPECIFIC DUTY NO. 2						RATING LETTER
Conducts covert tutorial training programs for foreign nationals.						S
SPECIFIC DUTY NO. 3						RATING LETTER
Participates as guest in programs of other U.S. government agencies.						S
SPECIFIC DUTY NO. 4						RATING LETTER
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6						RATING LETTER
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>						
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>10 FEB 1967</p>						RATING LETTER
S						
FORM 45 USE PREVIOUS EDITIONS <small>4-68</small>						
SECRET						
<small>GROUP I Revised 1 Jan 1968 Replaces Form 45, 15 Jan 1967 Edition Number 1</small>						

**SECRET**

(When Filled In)

**SECTION C****NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in mind perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section A to provide best basis for determining future personnel action. Manner of performance of manager or supervisor duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

908 AM '67

Mr. Wigren has made a significant contribution to ~~MAN~~<sup>ROTC</sup> program during this reporting period -- his first complete one with this staff. I believe that my comment of last January that he "has excellent potential for further development as a senior instructor" has been validated. He has greatly broadened his scope, has participated actively in external programs, and, although he has not been assigned any to date, is ready to assume course supervisory responsibility. I strongly recommend this his request for an extension of his tour in OTR be accepted.

**SECTION D****CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

24 January 1967

SIGNATURE OF EMPLOYEE

Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

12

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

23 January 1967

OFFICIAL TITLE OF SUPERVISOR

Chief, SIC/OTR

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

**SECRET**

## SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
				006198	
<b>SECTION A</b>					
<b>GENERAL</b>					
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH		3. SEX	4. GRADE
WIGREN, Lee H.		1 Dec 1923		M	GS-13 D
5. OFFICIAL POSITION TITLE		6. OFF/ DIV/ BN OF ASSIGNMENT		7. CURRENT STATION	
Instr Intel		OTR/SIC		Hqs.	
8. CHECK (X) TYPE OF APPOINTMENT			9. CHECK (X) TYPE OF REPORT		
<input checked="" type="checkbox"/> CAREER		<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT EMPLOYEE	
(SPECIAL (Specify))			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From- To)		
31 January 1967			1 January 1966 - 31 December 1966		
<b>SECTION B</b>					
<b>PERFORMANCE EVALUATION</b>					
<p><u>W - Weak</u>: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><u>A - Adequate</u>: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><u>P - Proficient</u>: Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><u>S - Strong</u>: Performance is characterized by exceptional proficiency.</p> <p><u>O - Outstanding</u>: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
<b>SPECIFIC DUTIES</b>					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1		RATING LETTER			
Instructs in <u>Introduction to Communism</u> , <u>USSR Survey</u> , and <u>CT courses</u> .		S			
SPECIFIC DUTY NO. 2		RATING LETTER			
Conducts covert tutorial training programs for foreign nationals.		S			
SPECIFIC DUTY NO. 3		RATING LETTER			
Participates as guest in programs of other U.S. government agencies.		S			
SPECIFIC DUTY NO. 4		RATING LETTER			
SPECIFIC DUTY NO. 5		RATING LETTER			
SPECIFIC DUTY NO. 6		RATING LETTER			
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					
				RATING LETTER	
				S	

SECRET

(When Filled In)

## SECTION C

## NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manager of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren has made a significant contribution to SIC's program during this reporting period -- his first complete one with this staff. I believe that my comment of last January that he "has excellent potential for further development as a senior instructor" has been validated. He has greatly broadened his scope, has participated actively in external programs, and, although he has not been assigned any to date, is ready to assume course supervisory responsibility. I strongly recommend that his request for an extension of his tour in OTR be accepted.

## SECTION D

## CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTION A, B, AND C OF THIS REPORT

DATE

24 January 1967

SIGNATURE OF EMPLOYEE

*Lee Wigren*

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

12

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

23 January 1967

OFFICIAL TITLE OF SUPERVISOR

Chief, SIC/OTR

TYPED OR PRINTED NAME AND SIGNATURE

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
------	--------------------------------------	-------------------------------------

SECRET

SECRET  
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006198	
<b>SECTION A</b>					
1. NAME <b>WIGREN, Lee H.</b>			2. DATE OF BIRTH <b>1 Dec 1923</b>	3. SEX <b>M</b>	4. GRADE <b>GS-13</b>
5. OFFICIAL POSITION TITLE <b>Instr. Intell.</b>			6. OFF/DIV/BR OF ASSIGNMENT <b>OTR/SIC</b>	7. CURRENT STATION <b>Hqs.</b>	
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY  <input type="checkbox"/> CAREER/PROVISIONAL (See Instructions - Section C)  <input type="checkbox"/> SPECIAL (Specify):			10. CHECK (X) TYPE OF REPORT <input type="checkbox"/> INITIAL  <input checked="" type="checkbox"/> ANNUAL  <input type="checkbox"/> SPECIAL (Specify):	11. DATE REPORT DUE IN O.P. <b>31 January 1966</b>	
12. REPORTING PERIOD (From - To) <b>3 May 1965 - 31 December 1965</b>					
<b>SECTION B</b>					
PERFORMANCE EVALUATION					
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counselling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 <b>Instructs in Introduction to Communism, USSR Basic Country Survey, and CT courses.</b>					RATING LETTER <b>B</b>
SPECIFIC DUTY NO. 2 <b>Conducts covert tutorial training programs.</b>					RATING LETTER <b>B</b>
SPECIFIC DUTY NO. 3					RATING LETTER
SPECIFIC DUTY NO. 4					RATING LETTER
SPECIFIC DUTY NO. 5					RATING LETTER
SPECIFIC DUTY NO. 6					RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p><b>27 JAN 1966</b></p>					RATING LETTER <b>B</b>

## SECRET

(When Filled In)

## SECTION C

## NARRATIVE COMMENTS

## DEFINITION OF PERSONNEL

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. *Manner of performance of managerial or supervisory duties* can be cited, if applicable.

CAY 277-192710000

Mr. Wigren has been a member of SIC staff for eight months. He brought to us a knowledge in depth of the Soviet intelligence services and Soviet methods of clandestine activities which have been a distinct asset, and which have provided most useful judgments and insights.

Mr. Wigren appears to have a sound, disciplined, scholarly attitude toward substantive problems, and a searching, imaginative approach to pedagogical problems. He has developed as a team member easily and effectively, and has been willing to take on increasing responsibility. I feel that Mr. Wigren has excellent potential for further development as a senior instructor.

Mr. Wigren has not--at this time--been assigned any supervisory responsibilities.

## SECTION D

## CERTIFICATION AND COMMENTS

## BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

14 January 65

SIGNATURE OF EMPLOYEE

*Wigren*

2.

## BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

8

DATE

OFFICIAL TITLE OF SUPERVISOR

T1

14 January 1966

Chief, SIC/OTR

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

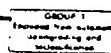
TYPED OR PRINTED NAME AND SIGNATURE

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006198																
<b>SECTION A</b>				<b>GENERAL</b>																
1. NAME <b>WIGREN, Lee H.</b>		(Last)      (First)      (Middle)	2. DATE OF BIRTH <b>12-1-23</b>	3. SEX <b>M</b>	4. GRADE <b>GS-13</b>															
6. OFFICIAL POSITION TITLE <b>Ops Officer</b>		7. OFFICE/SECTION OR ASSIGNMENT <b>DDP/SR/CI</b>		8. CURRENT STATION <b>Hqs</b>																
9. CHECK (X) TYPE OF APPOINTMENT <table border="1"> <tr><td>CAREER</td><td>RESERVE</td><td>TEMPORARY</td></tr> <tr><td colspan="3">CAREER-PROVISIONAL (See Instructions - Section C)</td></tr> <tr><td colspan="3">SPECIAL (Specify):</td></tr> </table>				CAREER	RESERVE	TEMPORARY	CAREER-PROVISIONAL (See Instructions - Section C)			SPECIAL (Specify):			10. CHECK (X) TYPE OF REPORT <table border="1"> <tr><td>INITIAL</td><td>REASSIGNMENT SUPERVISOR</td></tr> <tr><td>X ANNUAL</td><td>REASSIGNMENT EMPLOYEE</td></tr> <tr><td colspan="2">SPECIAL (Specify):</td></tr> </table>		INITIAL	REASSIGNMENT SUPERVISOR	X ANNUAL	REASSIGNMENT EMPLOYEE	SPECIAL (Specify):	
CAREER	RESERVE	TEMPORARY																		
CAREER-PROVISIONAL (See Instructions - Section C)																				
SPECIAL (Specify):																				
INITIAL	REASSIGNMENT SUPERVISOR																			
X ANNUAL	REASSIGNMENT EMPLOYEE																			
SPECIAL (Specify):																				
11. DATE REPORT DUE IN O.P. <b>31 January 1964</b>				12. REPORTING PERIOD (From - to) <b>1 January 1963 to 31 December 1963</b>																
<b>SECTION B</b> PERFORMANCE EVALUATION																				
<p><b>W - Weak</b> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><b>A - Adequate</b> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><b>P - Proficient</b> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><b>S - Strong</b> Performance is characterized by exceptional proficiency.</p> <p><b>O - Outstanding</b> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>																				
<b>SPECIFIC DUTIES</b>																				
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>																				
<b>SPECIFIC DUTY NO. 1</b> Supervises and directs the work of a Branch of 8 people, and coordinates and guides the research work of other Branches of this Group.					RATING LETTER <b>P</b>															
<b>SPECIFIC DUTY NO. 2</b> Plans the research program of SR/CI					RATING LETTER <b>P</b>															
<b>SPECIFIC DUTY NO. 3</b> Gives lectures and briefings to Agency and foreign officials.					RATING LETTER <b>S</b>															
<b>SPECIFIC DUTY NO. 4</b> Manages personnel.					RATING LETTER <b>P</b>															
<b>SPECIFIC DUTY NO. 5</b> Edits the research production of SR/CI					RATING LETTER <b>S</b>															
<b>SPECIFIC DUTY NO. 6</b> Personally prepared a long and complicated report on a highly important matter under pressure of supervision and extremely tight deadlines.					RATING LETTER <b>S</b>															
<b>OVERALL PERFORMANCE IN CURRENT POSITION</b>																				
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p><b>30 JAN 1964</b></p>																				
FORM 45 OBSOLETE PREVIOUS EDITIONS. SECRET																				



## SECRET

(When Filled In)

<b>SECTION C</b>		<b>NARRATIVE COMMENTS OFFICE OF PERSONNEL</b>	
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personal action. <u>Manner of performance of manager</u> <u>JAN 29 1964</u> <u>12 PM '64</u>  <u>Advisory</u> during must be described, if applicable.</p>			
<p>Mr. Wigren is a conscientious and capable research officer with a good grasp of his material and is able to present it effectively to audiences of widely varied sophistication. Since his last report, the basic orientation of SR/CI has changed, and is now directed almost wholly to the creation and exploitation of operations. The organization thus needs more urgently than ever the digested operational experience which it is Mr. Wigren's job to produce. This has made it necessary to apply strict priorities based on operational need and relevancy, which has been difficult for Mr. Wigren, who has no direct operational experience. He has not been able to get the most out of his people, nor give them the sort of close and consistent guidance which some of them require in the face of changing or sudden requirements. He has a tendency to be over-concerned with organizational and bureaucratic exercise to the expense of substantive production. Nonetheless, his real qualities came to the fore recently when he produced well and used his staff effectively on an important and complicated project. He is a distinct asset in his responsible and demanding job.</p>			
<p>Mr. Wigren performs his duties with maximum economy.</p>			
<b>SECTION D</b> <b>CERTIFICATION AND COMMENTS</b>			
<p>1. <b>BY EMPLOYEE</b></p> <p>I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT</p>			
DATE	SIGNATURE OF EMPLOYEE <i>John H. Wigren</i>		
22 January 1964			
<p>2. <b>BY SUPERVISOR</b></p> <p>MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION</p> <p>14</p>			
<p>IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION</p>			
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE	
22 Jan. 1964	Chief, SR/CI	<i>Tennent H. Bagley</i>	
<p>3. <b>BY REVIEWING OFFICIAL</b></p> <p>COMMENTS OF REVIEWING OFFICIAL</p> <p>Concur.</p>			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	
27 January 1964	Chief, SR Division	<i>John H. Wigren</i>	

SECRET

SECRET  
(When Filled In)

## FITNESS REPORT

EMPLOYEE SERIAL NUMBER  
006198

mcl

SECTION A			GENERAL				
1. NAME <b>WIGREN</b>	(Last) <b>LEE</b>	(First) <b>H.</b>	(Middle)	2. DATE OF BIRTH <b>12-1-23</b>	3. SEX <b>M</b>	4. GRADE <b>GS-13</b>	5. SD <b>D</b>
6. OFFICIAL POSITION TITLE <b>Ops Officer</b>			7. OFF/DIV/BN OF ASSIGNMENT <b>DDP/SR/COPS/CI</b>				
8. CHECK (X) TYPE OF APPOINTMENT <b>CAREER</b>			9. CHECK (X) TYPE OF REPORT <b>INITIAL</b>				
CAREER-PROVISIONAL (See Instructions - Section C)			X REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYEE				
SPECIAL (Specify): <b>SPECIAL (Specify):</b>			SPECIAL (Specify):				
11. DATE REPORT DUE IN O.P. <b>31 January 1963</b>			12. REPORTING PERIOD (From- To) <b>September 1961 - 31 December 1962</b>				

## SECTION B

## PERFORMANCE EVALUATION

- W - Weak**: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
- A - Adequate**: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
- P - Proficient**: Performance is more than satisfactory. Desired results are being produced in a proficient manner.
- S - Strong**: Performance is characterized by exceptional proficiency.
- O - Outstanding**: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

## SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).

## SPECIFIC DUTY NO. 1

Supervises and reviews work of a section including 11 research analysts and three clerks.

RATING LETTER  
**S**

## SPECIFIC DUTY NO. 2

Plans and implements divisional research program on Soviet intelligence.

**DA 12-**RATING LETTER  
**P+**

## SPECIFIC DUTY NO. 3

Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers.

**DC 31**RATING LETTER  
**S**

## SPECIFIC DUTY NO. 4

Gives lectures and briefings to Agency and foreign officials as required.

**DD 11**RATING LETTER  
**S**

## SPECIFIC DUTY NO. 5

Effects coordination with CI Staff, OS, OTR and others on CI research matters.

**DA 26**RATING LETTER  
**S**

## SPECIFIC DUTY NO. 6

Establishes divisional criteria for records and methods of information processing required for CI research.

RATING LETTER  
**S**

## OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER  
**S+**

25 JAN 1963

**SECRET**

(When Filled In)

**SECTION C****NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

SEE ATTACHED SHEET

**SECTION D****CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

14 January 1965

Lee H. Wilson

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

44

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

C/SR/CI

TYPED OR PRINTED NAME AND SIGNATURE

Edward W. Nicowles

E.W.N.

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

16 JAN 1965

SR/COP

TYPED OR PRINTED NAME AND SIGNATURE

Edward D. Getloway

E.D.G.

**SECRET**

NARRATIVE COMMENTS

Mr. Wigren is extremely proficient in handling his section from both the personnel and managerial standpoints. In addition, he is an expert on Soviet Intelligence in his own right and lectures on the topic to officials of this and other governments. He is particularly capable at training new researchers.

In reviewing his file today, I note that the Reviewing Official for his fitness report of a year ago noted his opinion that my ratings of Mr. Wigren at that time were too high. That opinion was not discussed with me or with Mr. Wigren. Perhaps the ratings were indeed too high, but I must say that considering the Fitness Report form and criteria in use at that time and his performance in relation to that of other officers in this branch and outside it, I would give him the same ratings today for that period.

The ratings in this current report will appear slightly lower than those of the last report. This is not entirely due to the different report form. Mr. Wigren's problems increased in both intensity and complexity during this period, and I do not feel that he met the increased burden with as much of an increase in performance as was necessary. This should not at all detract from my rating of his overall performance, which is still exceptional and only slightly less than outstanding.

*G. L. Schaefer*

**SECRET**  
*(When Filled In)*

FITNESS REPORT							EMPLOYEE SERIAL NUMBER 106153																																																																														
<b>SECTION A</b>							<b>GENERAL</b>																																																																														
1. NAME <b>WIGREN</b>		(First) <b>Lee</b>	(Middle) <b>H.</b>	3. DATE OF BIRTH <b>12-1-23</b>	4. SEX <b>M</b>	5. GRADE <b>GS-12</b>																																																																															
6. SERVICE DESIGNATION <b>D</b>		7. OFFICIAL POSITION TITLE <b>Ops Officer</b>		8. OFF/DIV/BR OF ASSIGNMENT <b>PPR/GR/CI</b>																																																																																	
9. CAREER STAFF STATUS <b>PENDING</b>		10. TYPE OF REPORT <b>DEFERRED</b>		11. INITIAL <b>X ANNUAL</b>	12. REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYER																																																																																
13. DATE REPORT DUE IN O.P. <b>From 1 Jan. '61 - Sept. '61 To</b>		14. REPORTING PERIOD <b>1 Jan. '61 - Sept. '61</b>		15. SPECIAL (Specify)																																																																																	
<b>SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES</b>																																																																																					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>																																																																																					
1. Unsatisfactory	2. Barely adequate	3. Acceptable	4. Competent	5. Excellent	6. Superior	7. Outstanding																																																																															
SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 9 research analysts and 4 clerks.		RATING NO. <b>7</b>	SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign officials as required.		RATING NO. <b>7</b>																																																																																
SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence.		RATING NO. <b>6</b>	SPECIFIC DUTY NO. 5 Effects coordination with CI Staff, OG, OTR and others on CI research matters.		RATING NO. <b>7</b>																																																																																
SPECIFIC DUTY NO. 3 Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers.		RATING NO. <b>7</b>	SPECIFIC DUTY NO. 6 Establishes divisional criteria for records and methods of information processing required for CI research.		RATING NO. <b>6</b>																																																																																
<b>SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION</b>																																																																																					
<p>Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.</p>																																																																																					
<ul style="list-style-type: none"> <li>1. Performance in many important respects fails to meet requirements.</li> <li>2. Performance meets most requirements but is deficient in one or more important respects.</li> <li>3. Performance clearly meets basic requirements.</li> <li>4. Performance clearly exceeds basic requirements.</li> <li>5. Performance in every important respect is superior.</li> <li>6. Performance in every respect is outstanding.</li> </ul>						RATING NO. <b>5</b>																																																																															
<b>SECTION D DESCRIPTION OF THE EMPLOYEE</b>																																																																																					
<p>In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.</p>																																																																																					
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree																																																																																	
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**SEE SECTION "E" ON REVERSE SIDE**

**SECRET**  
*(When Filled In)*

**SECTION E MARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Add extra suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. Wigren's performance during the past year has been outstanding in every important respect. Despite great pressure and frequently difficult assignments he has directed his section in a calm and mature manner which has enabled it to meet deadlines on R&D research despite the relatively inexperience of its personnel. His potential for development is excellent and the responsibilities of his section are being expanded to enable it to produce even more of its high-quality product.

**SECTION F CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE		
I certify that I have seen Sections A, B, C, D and E of this Report.		
DATE	SIGNATURE OF EMPLOYEE	
13 September	Mr. Wigren	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON		
EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS	REPORT MADE WITHIN LAST 90 DAYS	
OTHER (Specify)		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
13 September 1961	C/SP/CI	Edward W. Knowles
3. BY REVIEWING OFFICIAL		
<input type="checkbox"/> I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. <input type="checkbox"/> I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. <input checked="" type="checkbox"/> X I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. <input type="checkbox"/> I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.		
COMMENTS OF REVIEWING OFFICIAL		
<p>While I quite agree that Mr. Wigren has done a very fine job, I consider that the ratings in Section E are overly generous. I base this on the fact that I know of no other highly competent officer who has received 7 ratings on two-thirds of his specific duties; and I do not believe that Wigren's performance is better than any other officer's I know. There is no question in my mind that Wigren's performance in this job has been superior to any previous incarnations of reviewing official.</p> <p align="right">TYPED OR PRINTED NAME AND SIGNATURE</p> <p>Sept 1961 QUENTIN C. JOHNSON, SR/COP</p>		

**SECRET**

SECRET  
(When Filled In)

13 MAR 1968				FITNESS REPORT	C-3	EMPLOYEE SERIAL NUMBER 106198
SECTION A				GENERAL		
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH		3. SEX	4. GRADE	
WIJREN Leo H.		12-1-23		M	08-12	
5. SERVICE DESIGNATION		6. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT		
D		Ops Officer		DDP/SR/CB		
8. CAREER STAFF STATUS				9. TYPE OF REPORT		
<input checked="" type="checkbox"/> NOT ELIGIBLE	<input checked="" type="checkbox"/> MEMBER	<input type="checkbox"/> DEFERRED	<input checked="" type="checkbox"/> INITIAL	ASSIGNMENT/SUPERVISOR		
PENDING	DECLINED	DENIED	<input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT/EMPLOYEE		
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD		SPECIAL (Specify)		
31 Jan 61		From 1 Jan 60 - 31 Dec 60 To				
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding
SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 8 research analysts and 2 clerks.		RATING NO. 5+	SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign officials as required.		RATING NO. 6	
SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence.		RATING NO. 6	SPECIFIC DUTY NO. 5 Effects coordination with CI Staff, OS, OIR and others on CI research matters.		RATING NO. 6	
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SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.						
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.						RATING NO. 5
SECTION D DESCRIPTION OF THE EMPLOYEE						
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.						
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree		
CHARACTERISTICS				NOT APPLI-CABLE	NOT OBSERVED	RATING
GETS THINGS DONE						X
RESOURCEFUL						X
ACCEPTS RESPONSIBILITIES						X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X
DOES HIS JOB WITHOUT STRONG SUPPORT						X
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X
WRITES EFFECTIVELY						X
SECURITY CONSCIOUS						X
THINKS CLEARLY						X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X
OTHER (Specify):	<input checked="" type="checkbox"/>					
SEE SECTION "E" ON REVERSE SIDE.						

**SECRET**

(When Filled In)

**SECTION E****NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

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119 9 255 PH '61

As Chief of SR's Research Section on Soviet Intelligence, Mr. Wigren's performance has continued to be superior in the same manner as described in Section E of last year's report. In addition to this he has worked closely with OIR on the revamping of the CI Operations Course. He has been particularly effective in organizing and leading briefings on the RIB given to chiefs and operations officers of foreign intelligence services during their visits to Washington, and in leading a seminar designed to assist SR personnel in handling liaison briefings. His success in carrying out a planned approach to SR's CI research problems, using personnel who have relatively little substantive experience, has been especially gratifying.

**SECTION F****CERTIFICATION AND COMMENTS**

1.

**BY EMPLOYEE**

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

SIGNATURE OF EMPLOYEE

24 February 61

Lett Wigren

2.

**BY SUPERVISOR**EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (SPECIFY):

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

24 February 1961

C/SR/RISB

Edward W. Knowles

Edward W. Knowles

3.

**BY REVIEWING OFFICIAL** I COULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. I COULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I COULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

**SECRET**

SECRET  
(When Filled In)

EMPLOYEE SERIAL NUMBER

106198

## FITNESS REPORT

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## SECRET

(When Filled In)

## SECTION E

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Mr. Wigren has excellent substantive background on the Soviet Union and, except for a two year period on a WE operations desk, has devoted his entire 9 years in the Agency to research on Soviet Intelligence in one way or another. His performance for the past year in a job formerly held by GS-14's and 15's can only be described as superior. He has not only assumed responsibilities greater than those of the previous incumbents; he has carried these out with a minimum of support and in a calm, mature manner which has earned respect on all sides. Although his analysts have often been relatively inexperienced, he has geared their assignments to their capabilities and subjects designed to increase their competence. His most important contribution during this period has been in the formation of an organized plan of research in response to Agency and external requirements, and the establishment of improved records and procedures to carry out this program.

Although Mr. Wigren would prefer eventual assignment to the field as an operational officer, it seems to me his greatest potential lies in the kind of research and support of operations he is presently performing. I would therefore recommend that future training be oriented along these lines rather than strictly operational lines, and that planning for his eventual field assignment should emphasize his knowledge of Soviet Intelligence and his ability to deal with other specialists in a "liaison" relation.

## SECTION F

## CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

22 March 60

SIGNATURE OF EMPLOYEE

Lee Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

21 March 1960

SR/COP/CE

Edward W. Knowles

3.

BY REVIEWING OFFICIAL

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

 I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

*Although I am not familiar with the employee's performance, I believe that his rating is accurate and reflects his actual job performance, not because I am biased in any way, but because the rating and my opinion both agreed with the rating.*

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

22 March 60

SR/COP

Quentin Johnson

SECRET

**SECRET**  
(When Filled In)

<b>FITNESS REPORT</b>						EMPLOYEE SERIAL NUMBER 106198										
SECTION A						GENERAL										
1. NAME <b>WIGREN, Lee H.</b>			2. DATE OF BIRTH 1 December 1923		3. SEX <b>M</b>	4. GRADE <b>GS-12</b>										
5. SERVICE DESIGNATION <b>DI</b>		6. OFFICIAL POSITION TITLE <b>I. O. (FI)</b>			7. OFF/DIV/BR OF ASSIGNMENT <b>FI Div D</b>											
8. CAREER STAFF STATUS <table border="1" style="width: 100%;"><tr><td>NOT ELIGIBLE</td><td>MEMBER</td><td>DEFERRED</td></tr><tr><td>PENDING</td><td>DECLINED</td><td>DENIED</td></tr></table>			NOT ELIGIBLE	MEMBER	DEFERRED	PENDING	DECLINED	DENIED	9. TYPE OF REPORT <table border="1" style="width: 100%;"><tr><td>INITIAL</td><td>REASSIGNMENT/SUPERVISOR</td></tr><tr><td>X ANNUAL</td><td>REASSIGNMENT/EMPLOYEE</td></tr></table>		INITIAL	REASSIGNMENT/SUPERVISOR	X ANNUAL	REASSIGNMENT/EMPLOYEE	SPECIAL (Specify) <b>31 January 1959 - 7 Mar 58 - 31 Dec 58</b>	
NOT ELIGIBLE	MEMBER	DEFERRED														
PENDING	DECLINED	DENIED														
INITIAL	REASSIGNMENT/SUPERVISOR															
X ANNUAL	REASSIGNMENT/EMPLOYEE															
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES																
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).																
1 - Unsatisfactory		2 - Barely adequate		3 - Acceptable		4 - Competent										
5 - Excellent		6 - Superior		7 - Outstanding												
SPECIFIC DUTY NO. 1 <b>Supervises 4 people - 3 professional (GS-7 through 9) conducting research and 1 clerical (GS-4)</b>			RATING NO. <b>5</b>	SPECIFIC DUTY NO. 4 <b>Assists in developing new programs</b>			RATING NO. <b>5</b>									
SPECIFIC DUTY NO. 2 <b>Writes reports</b>			RATING NO. <b>6</b>	SPECIFIC DUTY NO. 5 <b>Coordinates with other offices</b>			RATING NO. <b>5</b>									
SPECIFIC DUTY NO. 3 <b>Conducts research</b>			RATING NO. <b>6</b>	SPECIFIC DUTY NO. 6 <b>Conducts external liaison</b>			RATING NO. <b>5</b>									
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION																
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.																
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.																
RATING NO. <b>5</b>																
SECTION D DESCRIPTION OF THE EMPLOYEE																
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee																
1 - Least possible degree		2 - Limited degree		3 - Normal degree		4 - Above average degree										
5 - Outstanding degree																
CHARACTERISTICS				NOT APPLI-CABLE	NOT OB-SERVED	RATING										
						1	2	3	4	5						
GETS THINGS DONE																
RESOURCEFUL								X								
ACCEPTS RESPONSIBILITIES								X								
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES								X								
DOES HIS JOB WITHOUT STRONG SUPPORT								X								
FACILITATES SMOOTH OPERATION OF HIS OFFICE								X								
WRITES EFFECTIVELY								X								
SECURITY CONSCIOUS								X								
THINKS CLEARLY								X								
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS								X								
OTHER (Specify):																

SEE SECTION "E" ON REVERSE SIDE

**SECRET**  
(When Filled In)

**SECTION E****NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths & weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. WIGREN has shown intelligence, initiative and originality in his approach to various assignments. He has calmly accepted heavy working pressures and has efficiently carried out research and administrative matters requiring the careful disposition of manpower and time. He has willingly accepted responsibility and made decisions on his own when the need arose.

It is recommended that Mr. WIGREN take a course on the Communist Party and one on management.

During the sixteen months that he has been under my supervision Mr. WIGREN has capably carried out assignments of a progressively more difficult nature. And he appears to have the potential to assume greater responsibilities.

**SECTION F****CERTIFICATION AND COMMENTS****1.****BY EMPLOYEE**

I certify that I have seen Sections A, B, C, D and E of this Report.

**DATE**

16 January 1959

SIGNATURE OF EMPLOYEE

hjw/160

**2.****BY SUPERVISOR**MONTHS EMPLOYEE HAS BEEN  
UNDER MY SUPERVISION

16 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

**DATE**

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

16 January 1959

Chief, SAS, FI/D

**3.****BY REVIEWING OFFICIAL**

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

**DATE**

19 January 1959

OFFICIAL TITLE OF REVIEWING OFFICIAL

AIC/FI/Division D

**SECRET**

SECRET

(When Filled In)

## FITNESS REPORT (Part I) PERFORMANCE

## INSTRUCTIONS

**FOR THE ADMINISTRATIVE OFFICER:** Consult current instructions for completing this report.

**FOR THE SUPERVISOR:** This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any section. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A. of Section "A" below.

## SECTION A.

GENERAL			
1. NAME <b>WIGREN, Lee</b>	(Last) (First) (Middle)	2. DATE OF BIRTH <b>1 Dec 1923</b>	3. SEX <b>M</b>
4. OFFICE-DIVISION-BRANCH OF ASSIGNMENT <b>FI Div D Intel Support Br</b>		5. OFFICIAL POSITION/TITLE <b>Biographic Officer</b>	
6. GRADE <b>GS-11</b>	7. DATE REPORT DUE IN OP <b>19 Mar 58</b>	8. PERIOD COVERED BY THIS REPORT (Inclusive dates) <b>23 September 57 - 19 March 1958</b>	
9. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL	INITIAL	REASSESSMENT-SUPERVISOR	SPECIAL (Specify)

## SECTION B.

## CERTIFICATION

1. FOR THE RATER: THIS REPORT  HAS  HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY  
NOTE:

## A. CHECK (X) APPROPRIATE STATEMENTS:

X THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "D" IN C OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
X THIS REPORT REFLECTS THE COMBINED OPINION OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
X I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

2. THIS DATE **14 February 1958** C. TYPED OR PRINTED NAME AND SIGNATURE OF RATER **John D. Rowlett** D. SUPERVISOR'S OFFICIAL TITLE **Chief, Spec. Act. Br., FI/D**

3. FOR THE REVIEWING OFFICER: COMMENTS, SUGGESTIONS, OR INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

5  
DATE  
11 MAR 1958

Posted Per. Control

Reviewed by **John D. Rowlett** **14 Feb 58** **CONTINUED ON ATTACHED SHEET**

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE **14 February 1958** B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICER **John D. Rowlett** C. OFFICIAL TITLE OF REVIEWING OFFICER **Chief, FI/D**

## SECTION C.

## JOB PERFORMANCE EVALUATION

## 1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
- 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
- 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
- 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

## COMMENTS:

## SECRET

(When filled in)

## 2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

## DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during **OFFICE OF INFORMATION** period.  
 Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (*do not rate as supervisor those who supervise a secretary only*).
- d. Compare in your mind, when possible, the individual being rated with others performing similar duties of a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:
- |                             |                                |                            |
|-----------------------------|--------------------------------|----------------------------|
| ORAL BRIEFING               | HAS AND USES AREA KNOWLEDGE    | MAIL ROOM                  |
| GIVING LECTURES             | DEVELOPS NEW PROGRAMS          | CONTROLS INTERRUPTIONS     |
| CONDUCTING SEMINARS         | ANALYZES INDUSTRIAL REPORTS    | EXPLAINS SUMMARIES         |
| WRITING TECHNICAL REPORTS   | MANAGES FILES                  | TRANSLATES GERMAN          |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO                 | DISCOURSES SOURCES         |
| TYPING                      | COORDINATES WITH OTHER OFFICES | READS BOOKS                |
| TAKING DICTATION            | WRITES REGULATIONS             | DRIVES TRUCK               |
| SUPERVISING                 | PREPARES CORRESPONDENCE        | Maintains AIR CONDITIONING |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, **✓** the case of a radio operator.

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	
	3 - PERFORMS THIS DUTY ACCEPTABLY	
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4
Writing specialized reports	5	
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5
Evaluating significance of data	5	
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6
Has and uses area knowledge	5	

## 3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Mr. Wigren is intelligent, competent and diligent.

## SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED  
 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW  
 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION  
 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION  
 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS  
 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION

RATING NUMBER      5 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION      YES  NO.  IF YES, EXPLAIN FULLY:

SECRET

SECRET

Cohen Filled In

## FITNESS REPORT (Part II) POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, to be completed only after the 90-days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be held and complete after the 90-days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 30 days after the due date indicated in item 8 of Section GII below.

SECTION E.					
GENERAL					
1. NAME <b>WIGREN, Inc</b>	(Last)	(First)	(Middle)	2. DATE OF BIRTH <b>1 Dec 1923</b>	3. SEX <b>M</b>
4. SERVICE DESIGNATION <b>FI</b>			5. OFFICIAL POSITION TITLE <b>Biographic Officer</b>		
6. GRADE <b>GS-11</b>	7. DATE REPORT DUE IN UP <b>19 Mar 58</b>		8. PERIOD COVERED BY THIS REPORT (Inclusive Dates) <b>23 September 57 - 19 March 1958</b>		
9. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL		10. REASSESSMENT SCHEDULE REASSESSMENT PERIOD <input type="checkbox"/> ANNUAL		11. SPECIES (Specify)	

SECTION F.					
CERTIFICATION					
1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED A. THIS DATE <b>14 Feb. 1958</b>	B. DATE OF REVIEWING OFFICIAL <b>14 Feb. 1958</b>		C. SUPERVISOR'S OFFICIAL TITLE <b>Chief, Spec. Ac. Br., FI/D</b>		
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND FIND NO DIFFERENCE OF OPINION IN ATTACHED MEMO. A. THIS DATE <b>14 Feb. 1958</b>					
B. NAME OF REVIEWING OFFICIAL <b>John B. Rowlett</b>		C. OFFICIAL TITLE OF REVIEWING OFFICIAL <b>Chief, FI/D</b>			

SECTION G.					
ESTIMATE OF POTENTIAL					
1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES					
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.					
<p><input type="checkbox"/> 1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED</p> <p><input type="checkbox"/> 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED</p> <p><input type="checkbox"/> 3. MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES</p> <p><input type="checkbox"/> 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES</p> <p><input type="checkbox"/> 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING</p> <p><input type="checkbox"/> 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL</p> <p><input type="checkbox"/> 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES</p>					
2. SUPERVISORY POTENTIAL					
DIRECTIONS: Answer this question: Does this person have the ability to be a supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "ACTUAL" column. If based on opinion of his potential, note the rating in the "POTENTIAL" column.					
ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION			
		A GROUP DOING THE BASIC JOB (TRUCK DRIVERS, TELETYPE, TECHNICIANS OR PROFESSIONAL SPECIALISTS OF VARIOUS KINDS) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (FIRST LINE SUPERVISOR)			
	3				
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (SECOND LINE SUPERVISORS)			
	0	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (EXECUTIVE LEVEL)			
	0	WITH CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT			
	3	WITH IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION			
	3	WITH IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX			
		SPECIES (Specify)			

## SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE INDIVIDUAL HAS BEEN UNDER YOUR SUPERVISION/PERSONNEL

## 4. COMMENTS CONCERNING POTENTIAL

Mr. Wigren has a flair for research which should enable him *MAP 7/2 16 PH '58*  
responsibilities in work of a research nature.

MAIL ROOM

## FUTURE PLANS

## SECTION N.

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

It is planned to give Mr. Wigren an opportunity to assume more research responsibilities.

7. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

## SECTION I.

## DESCRIPTION OF INDIVIDUAL

INSTRUCTIONS: This section is provided as an aid in describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X = HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- 1. APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2. APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3. APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4. APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5. APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	4	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
4	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITY	4	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	4	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	5	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
4	6. KNOWS WHEN TO SEEK ASSISTANCE	4	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG WITH PEOPLE	4	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
4	8. HAS MEMORY FOR FACTS	4	18. IS OBSERVANT	5	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	4	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
4	10. CAN COPSE WITH EMERGENCIES	4	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	4	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

*Station Filled In*

## FITNESS REPORT (Part I) PERFORMANCE

### **INSTRUCTIONS**

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

**FOR THE SUPERVISOR:** This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-379. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in Item 8, of Section A below.

**SECTION A.**

GENERAL

1. NAME <b>Wiggen, Lee H.</b>	2. DATE OF BIRTH <b>1 December 1903</b>	3. SEX <b>M</b>	4. SERVICE DESIGNATION <b>DT</b>
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT <b>DDP/WE/Scandinavian Branch</b>	6. OFFICIAL POSITION/TITLE <b>Area Ops Officer</b>		
7. GRADE <b>CS-13</b>	8. DATE REPORT DUE IN OP <b>MAP</b>	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) <b>19 March 1957 - 23 September 1957</b>	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL	INITIAL <input checked="" type="checkbox"/>	REASSESSMENT/UPDATE <input type="checkbox"/>	SPECIAL (Specify) <input type="checkbox"/>

**SECTION A**

**CERTIFICATION**

1. FOR THE RATER: THIS REPORT  HAS  NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY  
NOTE: He is no longer in WE-1

A. CHECK (X) APPROPRIATE STATEMENT(S)

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	<input type="checkbox"/> THIS INDIVIDUAL IS RATED "B" IN CT 50 D. A RATING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.	
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	<input type="checkbox"/> I CANNOT CERTIFY THAT THE RATED INDIVIDUAL FACED HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (SPECIFY)	
<input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.		
D. THIS DATE 25 October 1957	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR <i>S. J. G. Sime</i>	D. SUPERVISOR'S OFFICIAL TITLE AC/WF-1/SW/6600

BY DATE  
Posted for Court DP 11/14/57  
Reviewed, F.D.C. C-1 NOV 21  
1957

SEARCHED & INDEXED 4/16/81

I certify that any substantial difference of opinion with the subscriber is reflected in the statement.

A. THIS DATE  
25 October 1957      B. TYPED OR PRINTED NAME AND SIGNATURE OF REVISING OFFICIAL  
                          *Edward F. Ryan*      C. OFFICIAL TITLE OF REVISING OFFICIAL  
                          SGTES Ryan      C/WF-1

**SECTION C.**

JOB PERFORMANCE EVALUATION

#### 1. RATING ON GENERAL PERFORMANCE OF BULLETS

**DIRECTIONS:** Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
  - 2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
  - 3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
  - 4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
  - 5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
  - 6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

## OBJECTS:

## SECRET

## C. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

## DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty; do not rate as supervisor those who supervise a secretary only.
- d. Compare, in your mind, when possible, the individual being rated with Oct 30, 3:55 PM '57 same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM
GIVING LECTURES	DEVELOPS NEW PROGRAMS	INTERROGATES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	ESTABLISHES SOURCE
WRITING TECHNICAL REPORTS	MANAGES FILES	TRANSLATES GERMAN
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	DISSEMINATING SOURCES
TYPING	COORDINATES WITH OTHER OFFICES	KEEPS BOOKS
TAKING DICTATION	WRITES REGULATIONS	DRIVES TRUCK
SUPERVISING	PREPARES CORRESPONDENCE	MAINTAINS AIR CONDITIONING
		EVALUATES SIGNIFICANCE OF DATA

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

SPECIFIC DUTY NO. 1 Is a Headquarters case officer	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
	2 - DARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY	7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
SPECIFIC DUTY NO. 2 Prepares correspondence and reports	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	
SPECIFIC DUTY NO. 3 Coordinates with other offices	RATING NUMBER 3	SPECIFIC DUTY NO. 4
	RATING NUMBER 4	SPECIFIC DUTY NO. 5
SPECIFIC DUTY NO. 4 Coordinates with other offices	RATING NUMBER 3	SPECIFIC DUTY NO. 6
		RATING NUMBER 1

## 3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. This officer is intelligent and possesses good judgement. He is neat and methodical. In his work, within the area of his explicit duties he is a willing worker who takes and executes orders faithfully. At this desk, the weaker aspect of his performance lies in matters of initiative, drive and imagination. Though this impression may be heightened by Mr. Wigren's naturally quiet, unobtrusive manner, the final assessment must be that he is not inclined to go beyond carrying out assignments given to him.

## SECTION D.

## SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
- 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
- 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
- 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
- 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
- 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
- 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION?  YES  NO  IF YES,

EXPLAIN FULLY: In view of his relative strengths and weaknesses, Mr. Wigren would seem better fitted for work requiring studious and methodical application to one or a few activities or projects, rather than as an across-the-board operations case officer, either at Headquarters or in the field.

SECRET

SECRET

(When Filled In)

(Date)

## FITNESS REPORT (Part II) POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 30 days after the due date indicated in item 8 of Section "E" below.

## SECTION E.

## GENERAL

1. NAME <i>Wigren, Joe H.</i>	(Last)      (First)      (Middle)	2. DATE OF BIRTH 1 December 1923	3. SEX M	4. SERVICE DESIGNATION DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT DDP/WE/S		6. OFFICIAL POSITION TITLE Area Ops Office		
7. GRADE GS-11	B. DATE REPORT DUE IN OP ASAP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 1957- 23 September 1957		
10. TYPE OF REPORT (Check one) ANNUAL		INITIAL	REASSIGNMENT-SUPERVISOR A	SPECIAL (Specify)

## SECTION F.

## CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE

25 Oct. 1957

C. SUPERVISOR'S OFFICIAL TITLE

AC/WE-1

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE

25 Oct. 1957

B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL  
*Edward Ryan*

C. OFFICIAL TITLE OF REVIEWING OFFICIAL

C/WE-1

## SECTION G.

## ESTIMATE OF POTENTIAL

## 1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his kind and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
- 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
- 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
- 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
- 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
- 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
- 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

## 2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor?  Yes  No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which corresponds to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER	0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION	1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION	2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION	3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (Truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	1	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	2	WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	1	WHERE IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	0	WHERE IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
3		OTHER (Specify) In absence of actual experience of individual in supervisory job, ratings are very arbitrary

SECRET

(Other Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION  
 S.M. OFFICE OF PERSONNEL

## 4. COMMENTS CONCERNING POTENTIAL

At the time of Mr. Wigren's last fitness report, the supervisor and reviewing official discussed with him his particular weaknesses and strengths. **OCT 30 3-35 PM '59** It was felt by both that his advancement, particularly his overseas assignment, would depend upon his showing greater initiative and interest as a case officer. It should be recorded that Mr. Wigren took this to heart and consciously strove to improve his performance **MAY 1960** to the time he left this office. The results were not such, however, as to seem to qualify Mr. Wigren SECTION H. for overseas service. By **FUTURE PLANS** mutual agreement, therefore, he transferred to the FI Staff

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Section H.

## FUTURE PLANS

No longer in WE-1

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

## SECTION I.

## DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- |                 |  |
|-----------------|--|
| CATEGORY NUMBER | 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE |
|                 | 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE              |
|                 | 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE             |
|                 | 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE       |
|                 | 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE         |

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	2	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
2	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
3	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	X	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	2	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	3	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
2	9. GETS THINGS DONE	4	19. EXPLAINS CLEARLY	3	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
X	10. CAN COPE WITH EMERGENCIES	3	20. COMPLETES ALL DUTIES WITHIN ALLOWABLE LIMITS	3	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (Part I) PERFORMANCE

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any portion. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B, of Section "A" below.

## SECTION A.

## GENERAL

1. NAME <b>(Last)                                  (First)                                  (Middle)</b>	2. DATE OF BIRTH <b>1 Dec. 1923</b>	3. SEX <b>M</b>	4. SERVICE DESIGNATION <b>DI</b>
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT <b>DDP WE</b>		6. OFFICIAL POSITION/TITLE <b>Area Ops. Officer</b>	
7. GRADE <b>11</b>	8. DATE REPORT DUE IN OP <b>19 March 1957</b>	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) <b>19 March 1956-19 March 1957</b>	
10. TYPE OF REPORT (Check one) <b>X ANNUAL</b>	INITIAL	REASSIGNED SUPERVISOR	SPECIAL (Specify)

## SECTION B.

## CERTIFICATION

1. FOR THE RATER: THIS REPORT  HAS  HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY  
NOTE:

## A. CHECK (X) APPROPRIATE STATEMENTS:

THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL. <b>X</b>	BY <b>Perfected PDS, Contact</b>	DATE <b>19 March 1957</b>
THIS REPORT REFLECTS THE COMBINED OPINION OF MYSELF AND PREVIOUS SUPERVISORS. <b>X</b>	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW REVIEWED BY YOU HIS PERFORMANCE BECAUSE (Specify) <b>Not yet</b>	
I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. <b>X</b>		

B. THIS DATE  
**25 March 1957**      C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR  
**Edward Ryan**      D. SUPERVISOR'S OFFICIAL TITLE  
**C/VE-1**

2. FOR THE REVIEWING OFFICIAL: ADDITIONAL INFORMATION, DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

I have discussed this report, and his general situation, in considerable detail with Mr. Wigren. He felt he did not wish to challenge the critical comments of the rating officers (I had two officers work together in that capacity), but felt that a rating of 3 under specific duty No.2 did not do him justice. I think he's right on this score and would raise that rating to a 4. I would say there has been an improvement in Mr. Wigren's performance within the last year, and I have raised with the Division Personnel Board the subject of a promotion for him to GS-12. The Board recommended deferral of his case for a few months.  CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE <b>25 March 1957</b>	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL <b>Edward Ryan</b>	C. OFFICIAL TITLE OF REVIEWING OFFICIAL <b>Chief, WE-1</b>
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## SECTION C.

## JOB PERFORMANCE EVALUATION

## 1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- |          |   |
|----------|---|
| <b>4</b> | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.<br>2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.<br>3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.<br>4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.<br>5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.<br>6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |
|----------|---|

COMMENTS:

## SECRET

(When Filled In)

## E. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

- OFFICE

- DIRECTIONS:  
 a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period.  
 Place the most important first. Do not include minor or unimportant duties.  
 b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.  
 c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).  
 d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.  
 e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.  
 f. Be specific. Examples of this kind of duties that might be rated are:
- |                             |                                |                            |
|-----------------------------|--------------------------------|----------------------------|
| ORAL BRIEFING               | HAS AND USES AREA KNOWLEDGE    | MAIL ROOM                  |
| GIVING LECTURES             | DEVELOPS NEW PROGRAMS          | CONDUCTS INVESTIGATIONS    |
| CONDUCTING SEMINARS         | ANALYZES INDUSTRIAL REPORTS    | PREPARES SUMMARIES         |
| WRITING TECHNICAL REPORTS   | MANAGES FILES                  | TRANSLATES GERMAN          |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO                 | DETERMINING SOURCES        |
| TYPING                      | COORDINATES WITH OTHER OFFICES | KEEPS DOORS                |
| TAKING DICTATION            | WRITES REGULATIONS             | DRIVES TRUCK               |
| SUPERVISING                 | PREPARES CORRESPONDENCE        | MAINTAINS AIR CONDITIONING |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

SPECIFIC DUTY NO. 1 DESCRIPTION: Rating Number	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY		6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER	
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY		7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS	
	3 - PERFORMS THIS DUTY ACCEPTABLY		8 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY	
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER			
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB			
SPECIFIC DUTY NO. 2	Writes Mgs and field Communications	RATING NUMBER 5	SPECIFIC DUTY NO. 4 Analyses operations and proposes action.	RATING NUMBER 5
SPECIFIC DUTY NO. 3	Coordinates with other area desks and staffs.	RATING NUMBER 3	SPECIFIC DUTY NO. 5 Briefs superiors on his activities	RATING NUMBER 4
SPECIFIC DUTY NO. 6	Prepares intelligence reports	RATING NUMBER 4	SPECIFIC DUTY NO. 7	RATING NUMBER

## 3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Most notable among this officer's strong qualities are his intelligence, inquisitiveness, emotional stability and good judgement. He comprehends and analyzes situations and problems readily and in the latter seems very able at finding logical solutions. He expresses himself well orally and in writing. He is neat in both personal and work habits. Such weaknesses as Mr. Wigren seems to have lie in the areas of social relationship and motivation. He is calm and introspective, not gregarious nor easy to know. Though he is always polite and even tempered he seems at the roots, perhaps, unduly sensitive to criticism. In his attitude towards and the performance of his job he seems to do what he likes well, but to let the less agreeable things slide.

## SECTION D.

## SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...,and how he fits in with your team. Compare him with others doing similar work of about the same level.

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED  
 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW  
 3 - A BARELY ACCEPTABLE EMPLOYEE...BETTER AVERAGE BUT WITH NO STRENGTHS SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION  
 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION  
 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS  
 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION  
 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION?  YES  NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

2. For the Reviewing Official (continued).

Mr. Wigren has also asked that it be made a matter of record that, for a period of three months in 1956, he was acting chief of the [redacted] and handled these responsibilities effectively. I have agreed to cite the extent of his responsibilities. Certainly the routine business of the desk was kept moving during this period. I have pointed out with respect to the manner of his performance of his duties that his fitness report is not an unfavorable one. The factors which have turned this annual fitness report into a personal crisis for him are the simultaneous deferment of his hoped-for promotion, and the deferment of an overseas assignment for him -- both of which actions naturally reflect on his past performance. I have pointed out that we have to require appreciably better than average performances from officers we send overseas, that I believe we have in the Branch at least one better qualified candidate for the overseas assignment in question, and that I am obliged to give the assignment to the person I feel is best qualified.

Perhaps understandably, Mr. Wigren continues to believe that this report is not a fair reflection of his performance. I have told him that I can go no further in attempting to explain my judgement and have asked that he discuss his situation with the Deputy Division Chief and/or the Division Chief. He agreed to do so.

SECRET

SECRET

(When Filled In)

## FITNESS REPORT (PART II) : POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OF no later than 30 days after the due date indicated in item 8 of Section "C" below.

## SECTION E.

## GENERAL

1. NAME Wigren, Leo H.	2. DATE OF BIRTH 1 Dec. 1923	3. SEX M	4. SERVICE DESIGNATION DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT DDP WE	6. OFFICIAL POSITION TITLE Area Ops. Officer		
7. GRADE 11	8. DATE REPORT DUE IN OR 19 March 1957	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 1956-19 March 1957	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL	INITIAL	REASSESSMENT-SUPERVISOR REASSESSMENT-EMPLOYEE	SPECIAL (Specify)

## SECTION F.

## CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED.

A. THIS DATE  
25 March 1957B. C. SUPERVISOR'S OFFICIAL TITLE  
C/H-E-1

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE  
25 March 1957B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL  
Edward RyanC. OFFICIAL TITLE OF REVIEWING OFFICIAL  
Chief, WE-1

## SECTION G.

## ESTIMATE OF POTENTIAL

## 1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

**DIRECTIONS:** Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- |                     |   |
|---------------------|---|
| RATING NUMBER<br>54 | 1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED  |
|                     | 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED  |
|                     | 3. MAKING PROGRESS, BUT NEEDS MORE TIME BECAUSE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES                          |
|                     | 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITY  |
|                     | 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING   |
|                     | 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL  |
|                     | 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES |

## 2. SUPERVISORY POTENTIAL

**DIRECTIONS:** Answer this question: Has this person the ability to be a supervisor?  Yes  No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

- |                                |  |
|--------------------------------|--|
| DESCRIPTIVE RATING NUMBER<br>0 | 0. HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION              |
| 1                              | 1. BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION     |
| 2                              | 2. BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION |
| 3                              | 3. BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION           |

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	3 2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional operators of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	2 1	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisor)
	0	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	1	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	2	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
	OTHER (Specify)	

SECRET

14-47000-101

OFFICE OF PERSONNEL

APR 29

11-2044

1. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

## 4. COMMENTS CONCERNING POTENTIAL

He is, I believe, at a crucial stage in his career. Depending upon his ~~outlook~~<sup>ambition</sup> during the next 3 to 5 years he will have become either a mediocre senior case officer or an officer ready and able to assume executive responsibilities. He already has the inherent judgement and intelligence for more responsible jobs, but has not yet demonstrated a sufficient industry and resolve to make him as a promising professional.

## SECTION H.

## FUTURE PLANS

## 1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Mr. Wigren has been undergoing a variety of specialized training, including [redacted] language, preparatory to an assignment in [redacted]. Such an assignment has been deferred and future training plans must therefore be held in abeyance.

## 2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

## SECTION I.

## DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "CATEGORY." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

A - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- |                 |  |
|-----------------|--|
| CATEGORY NUMBER | 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE |
|                 | 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE              |
|                 | 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE             |
|                 | 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE       |
|                 | 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE         |

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ARGUMENT'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN PERSUASIONS WITH ASSOCIATES
4 3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	2	12. SHOWS ORIGINALITY	2	22. IMPLEMENTS DECISIONS REL. REGARDLESS OF OWN FEELINGS
1-2	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITY WELL	3	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS FAULTS	X	24. WORKS WELL UNDER PRESSURE
4 3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	3	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	4 3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	3	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	3	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
3	9. GETS THINGS DONE	4	19. THINKS CLEARLY	3	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
X	10. CAN COPE WITH EMERGENCIES	3	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	3	30. DOES NOT REQUIRE STRONG AND CONFIDENTIAL SUPERVISION

SECRET

SECRET

2. For the Reviewing official: Note:

I have indicated in ink in the forms wherein my judgement differs  
from that of the rating officer.

SECRET

## SECRET

Form 45 (Part I) Fitness Report

B-2

## FITNESS REPORT (Part I) PERFORMANCE

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to communicate this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any portion. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B, of Section A below.

## SECTION A.

## GENERAL

1. NAME <b>Wigren</b>	(Last) Lee	(First) H.	(Middle)	2. DATE OF BIRTH <b>1 Dec. 1923</b>	3. SEX <b>M.</b>	4. SERVICE DESIGNATION <b>Aren Opa Officer D1</b>
5. OFFICE DIVISION/BRANCH OF ASSIGNMENT <b>DOP/OS</b>			6. OFFICIAL POSITION/TITLE <b>Aren Opa Officer</b>			
7. GRADE <b>OS 11</b>	8. DATE REPORT DUE IN OP <b>19 March 1956</b>		9. PERIOD COVERED BY THIS REPORT (Inclusive dates) <b>19 March 55 - 19 March 56</b>			
10. TYPE OF REPORT (Check one) <b>X ANNUAL</b>	INITIAL	REASSESSMENT-SUPERVISOR	SPECIAL (Specify)			

## SECTION B.

## CERTIFICATION

1. FOR THE RATER: THIS REPORT  HAS  HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY  
NOTE:

## A. CHECK (X) APPROPRIATE STATEMENTS

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	<input type="checkbox"/> IF INDIVIDUAL IS RATED BETTER OR EQUAL TO ME, A WARNING LETTER OR RECOMMENDATION IS ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISOR(S).	<input type="checkbox"/> I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify)
<input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

## B. THIS DATE

**2 May 1956**

2. FOR THE REVIEWING OFFICIAL: Please add any comments or observations which will lead to a better understanding of this report.

I have discussed this report at length with Mr. Stenger, because of its critical character, and subscribe entirely to it. I think the discussion of the report with Mr. Wigren has been beneficial, and I believe an improvement will result, since Wigren seems to have good capabilities, if he cares to use them. If there is not an improvement within the next year, the question of a reassignment will have to be considered. Wigren likes to feel he was given opportunity of self-improvement and that the report is therefore to some extent useful, without actually forcing the individual to make the effort.  CONFIDENTIAL OR ATTACHED NOTES

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE <b>4 May 1956</b>	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL <b>Will W. Wigren</b>	C. OFFICIAL TITLE OF REVIEWING OFFICIAL <b>Branch Chief</b>
-----------------------------------	---	--

## SECTION C.

## JOB PERFORMANCE EVALUATION

## 1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- |  |   |
|--|---|
| <input type="checkbox"/> 3<br>INSERT RATING NUMBER | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.<br>2. BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.<br>3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.<br>4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.<br>5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.<br>6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS "EQUALLED" BY FEW OTHER PERSONS LEADING TO THE SUPERVISOR. |
|--|---|

COMMENTS:

*2 May 1956*  
*Will W. Wigren*

## SECRET

(When Filled In)

## 2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

## DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during the period appraised.  
 Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others performing the same job title holding a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:
- |                             |                                |                                      |
|-----------------------------|--------------------------------|--------------------------------------|
| ORAL BRIEFING               | HAS AND USES AREA KNOWLEDGE    | MAINTAINS SIGNIFICANT COMMUNICATIONS |
| GIVING LECTURES             | DEVELOPS NEW PROGRAMS          | PREPARES SUMMARIES                   |
| CONDUCTING SEMINARS         | ANALYZES INDUSTRIAL REPORTS    | TRANSLATES GERMAN                    |
| WRITING TECHNICAL REPORTS   | MANAGES FILES                  | DEBRIEFING SOURCES                   |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO                 | KEEPS BOOKS                          |
| TYPING                      | COORDINATES WITH OTHER OFFICES | DRIVES TRUCK                         |
| TAKING DICTATION            | WRITES REGULATIONS             | MAINTAINS AIR CONDITIONING           |
| SUPERVISING                 | PREPARES CORRESPONDENCE        | EVALUATES SIGNIFICANCE OF DATA       |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
	2 - BARELY ACCEPTABLE IN THE PERFORMANCE OF THIS DUTY	FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY	EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	
SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4
Processing and dissemination of field information reports	4	Preparation of correspondence to the field
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5
Handling of project outlines and renewals and other administrative details	4	
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6
Providing operational support to the station	3	

## 3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. A large portion of Mr. Wigren's time is taken up with the processing of field information reports and the handling of administrative aspects of various FI projects, both of which he performs efficiently, although he requires supervision to ensure the prompt completion of project details. In the area of operational support for the field, which includes providing the station with requirements, with name traces, operational appraisal and operational guidance, Mr. Wigren, performs acceptably but occasionally shows a lack of initiative and originality of ideas such as would be required to raise the rating in this category. As regards preparation of correspondence for the field, Mr. Wigren here again performs acceptably, but occasionally shows of a lack of observance and attention to detail.

## SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

4	1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
	2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
	3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
	4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
	5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
	6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
	7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION?  YES  NO. IF YES, EXPLAIN FULLY:

Although this question has been answered in the negative, it is believed that Mr. Wigren's performance would be rated higher in a position involving more research-type work.

SECRET

SECRET

When Filled In

1-64

## FITNESS REPORT (Part II) POTENTIAL

## INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OFC no later than 30 days after the due date indicated in item 8 of Section "E" below.

## SECTION E.

GENERAL			
1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH
Wigren	Leo	H.	1 Dec. 1923
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT DOP/VE	4. OFFICIAL POSITION TITLE Area Ops Officer		
GS 11	5. DATE REPORT DUE IN OR 19 March 1956	6. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 55 - 19 March 56	
10. TYPE OF REPORT (Check one)	INITIAL <input checked="" type="checkbox"/>	ASSIGNMENT-SUPERVISOR ANNUAL	SPECIAL (Specify)

## SECTION F.

## CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED		
A. THIS DATE 2 May 1956	B. NAME of Supervisor	C. SUPERVISOR'S OFFICIAL TITLE Chief Swedish Wg-1
2. FOR THE REVIEWING OFFICIAL	D. NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.	
A. THIS DATE 4 May 56	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL Edward Moran	C. OFFICIAL TITLE OF REVIEWING OFFICIAL Branch Chief

## SECTION G.

## ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.
<ul style="list-style-type: none"> <li><input type="checkbox"/> 1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED</li> <li><input type="checkbox"/> 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED</li> <li><input type="checkbox"/> 3. MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES</li> <li><input type="checkbox"/> 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES</li> <li><input type="checkbox"/> 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING</li> <li><input type="checkbox"/> 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL</li> <li><input type="checkbox"/> 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES</li> </ul>
3 RATING NUMBER

## 2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor?  Yes  No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "Actual" column. If based on opinion of his potential, note the rating in the "potential" column.

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	1	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	1	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	1	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	1	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

## SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

12

CLASS OF PERSONNEL

## 4. COMMENTS CONCERNING POTENTIAL

In the opinion of the rater, Mr. Wigren does not display quite the degree of initiative, originality of ideas, and attention to details required for assuming greater responsibility, although he is believed to be of better than average intelligence, PH '56.

TALL RICH

## SECTION H.

## FUTURE PLANS

## 1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Within the next twelve months Subject may be considered for an overseas assignment. It is believed that such an assignment may be beneficial in giving Mr. Wigren broader experience which may serve to increase his potential to the Agency.

## 2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

Subject is desirous of having overseas duty. Should he be assigned to an overseas post, it is believed that this duty may provide him with the necessary stimulus to bring out latent potential in addition to broadening his experience. Should an overseas tour not result in an increase in potential, particularly as regards initiative and ability to think originally, it is recommended consideration be given to employing Subject in a research-type job.

## SECTION I.

## DESCRIPTION OF INDIVIDUAL

DIRECTIONS: - This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X = HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- CATEGORY NUMBER      1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE  
                         2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE  
                         3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE  
                         4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE  
                         5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITY	4	23. IS THOUGHTFUL OF OTHERS
3	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
2	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	3	15. RESPONDS WELL TO SUPERVISION	3	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG WITH PEOPLE	2	17. COMES UP WITH SOLUTIONS TO PROBLEMS	3	27. IS VERSATILE
4	8. HAS MEMORY FOR FACTS	2	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE
3	9. GETS THINGS DONE	3	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	3	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	2	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

SECURITY INFORMATION

PERSONNEL EVALUATION REPORT				BY	DATE
				DODIG-BG-C-100	5 12-13
Items 1 through 6 will be completed by Administrative or Personnel Officer					
1. NAME (Last) (First) (Middle)	(First)	(Middle)	2. GRADE	3. POSITION (Title/Pl.)	4. 12-14
WIGREN, Lee H.			GS-9	IO (FI) CD-FI	
4. OFFICE DDP/PI	STAFF OR DIVISION Staff C	BRANCH Soviet Intel, PR	[XXXX] DEPT/L FIELD	IF FIELD, SPECIFY STATION	
5. PERIOD COVERED BY REPORT From 19 Mar. 53 To 18 Mar. 54	6. TYPE OF REPORT <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Special <input type="checkbox"/> Reassignment <input type="checkbox"/> Reassignment of Supervisor				
Items 7 through 10 will be completed by the person evaluated					
7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.					
<p>1. Conduct continuing examination of structure and operational methods of Soviet Satellite intelligence services. Maintain files and records pertinent to this examination.</p> <p>2. Assist personnel of country desks in matters involving Satellite services. Advise and aid GS personnel of Satellite country desks.</p> <p>3. Conduct research on problem of relationships between Soviet intelligence services and those of the Soviet satellites. Publish studies pertinent to this subject.</p> <p>4. Prepare analyses of special counterespionage problems for use in the field, headquarters and training.</p> <p>5. Prepare counterespionage studies dealing with specific areas (eg: [ ] ) and based on systematic analyses of espionage cases in those areas.</p> <p>6. Perform special tasks as assigned.</p>					
8. IN WHAT AREA DO YOU FINNALLY INTERESTED? [ ] CR, Research and Analysis.					
9. IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).					
10.					
1 October 1954			<i>Lee H. Wigren</i>		
DATE			SIGNATURE		
Items 11 through 18 will be completed by Supervisor					
11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.					
<p><i>He has been for several years a one man orchestra, viz. list of duties above.</i></p>					

SECRET - OF PERSONNEL

SECURITY INFORMATION

OCT 8

853-111-10

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICABLY GOOD OR OUTSTANDING?

doing about ~~all~~<sup>the</sup> one man can do  
on a difficult job

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

is growing with job

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

very good potential in research  
in satellite field

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

I do not think so

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

training completed -  
rotation as desired in  
line with background17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE. *Nice*

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

4 Oct 154

DATE

M.W. Holbrook

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

5000 54

DATE

R.P. James

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET

SECURITY INFORMATION

## PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (First) <i>WILLIAM</i>	MIDDLE <i>L.</i>	2. GRADE <i>OF-7</i>	3. POSITION TITLE <i>INTELL. OFF.</i>
4. OFFICE <i>D-P</i>	STAFF OR DIVISION <i>NUCCE C-CCE</i>	BRANCH	5. DEPT'L. IF FIELD, SPECIFY STATION <i></i>
6. PERIOD COVERED BY REPORT From <i>4-10-52</i> To <i>4-10-53</i>		7. TYPE OF REPORT <input type="checkbox"/> Initial <input type="checkbox"/> Reassignment	<input checked="" type="checkbox"/> Annual <input type="checkbox"/> Special <input type="checkbox"/> Reassignment of Supervisor

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

1. Under general supervision, examine the structure and operational methods of Soviet intelligence services, and prepare studies based on this examination.
2. Conduct research to determine current relationships between Soviet intelligence services and those of the Soviet satellite countries.
3. Prepare analyses of special counterespionage problems for use in the field, headquarters, and training.
4. Prepare counterespionage studies dealing with specific areas, and based on systematic analyses of espionage cases in those areas.
5. Assist in the review of Country Plans from the counterespionage viewpoint.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
----------------	----------	------------------	----------------

The following courses were completed during the period April to July 1951, and have not been previously reported:

1. Basic Orientation Course; 2. Basic Intelligence Course; 3. Operations Course; and 4. Advanced Operations Course.

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? Research, analysis, and support -- all mainly in the field of counterespionage.  
IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (ATTITUDE, KNOWLEDGE, SKILLS).

10.

21 April 1953

DATE

*Will Wijman*

SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

Highly satisfactory. Has displayed conspicuous good judgment, accuracy, and cooperation.

**SECRET**  
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

Judgment.

13. IN WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

In knowledge of Soviet Intelligence, particularly operational analysis, for which he has shown a decided aptitude.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

Showed capacity for effective and eventual leadership.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

No.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Training assignments. Eventual operational experience, preferably in Scandinavian areas, desirable.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS, INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

DATE

21 Apr. 1953

SIGNATURE OF SUPERVISOR

*George E. Lissneray*

DATE

21 Apr. '53

SIGNATURE OF REVIEWING OFFICIAL

*Newt W. Brothman*

20. COMMENTS (if necessary, may be continued on reverse side of cover sheet.)

*Weld PCL  
Apr 26 1953*

**SECRET**

CONFIDENTIAL  
(When filled in)

TRAINING REPORT  
MANAGEMENT FOR EQUALITY OF OPPORTUNITY (MEO)

Student: Lee H. Wigren

Dates: 12-14 Sept 1977

Employee No.: 006198

Office: DDO/CI

Service Designation: D

COURSE DESCRIPTION

The course is designed especially for people in managerial and supervisory positions. It is based upon the assumption that the Agency's ability to promote full utilization of all employees regardless of race, color, sex, religion, national origin, or age, depends upon the awareness and behavior of managerial/supervisory personnel. They have a critical role in making the decisions necessary to eliminate real or apparent discrimination and to promote productive work relations among employees who differ in race, sex, or culture. In fact managerial awareness and decisions have a great impact on the recommendations and efforts of EEO, UMP, Upward Mobility and other employees concerned with compliance and affirmative action.

OBJECTIVES

Through lectures, readings, films, group discussion, workshop exercises, and case studies, each supervisor, at the conclusion of the course, should be able to:

- 1) Identify some of the more prominent patterns of discrimination and describe their impact upon supervisory processes; 2) Have had the opportunity or been able to critically evaluate his or her own attitudes towards equality of opportunity; 3) Better contribute to the effective utilization of all employees by being aware of and sensitive to several creditable approaches to management behavior and actions; 4) Explain the historical background which gave rise to today's Equal Employment Opportunity Programs; 5) Articulate the Agency's progress in Equal Employment Opportunity Programs; 6) Describe what efforts the Agency is making to be fair to all employees, including describing such programs as the Upward Mobility Program, Federal Women's Program and the Hispanic Program; 7) Be responsive to the complaint process and know what he or she, as a supervisor, should do when faced with a complaint from an employee; and 8) Articulate the significance and importance of major legislation, executive orders and internal CIA policies which affect the management of Equality Opportunity Programs.

CONFIDENTIAL  
(When filled in)

14-00000  
CONFIDENTIAL  
(When filled in)

ACHIEVEMENT RECORD

This is a certificate of attendance only. No attempt was made to evaluate student achievement in this course.

FOR THE DIRECTOR OF TRAINING:

[Redacted]

26 SEP 1977

Course Coordinator

Date

CONFIDENTIAL

(When filled in)

CONFIDENTIAL

MEMORANDUM FOR: Lee H. Wigren

SUBJECT : Acknowledgment of Evaluation Board Functional Category  
REFERENCE : Evaluation Board Precepts for Your Grade

1. Based upon an examination of your past assignments and duties, and after considering likely future assignments, you have been placed (subject to your signature below) in the functional category BAA for Evaluation Board purposes. Precise definitions of this category are contained in the Evaluation Board precepts for your grade. This placement is made in order that your performance, growth potential, and career planning may be judged against officers similarly placed professionally. YOU ARE URGED TO STUDY THE PRECEPTS AND CONSIDER YOUR OWN CASE CAREFULLY.

2. In general, you should consider the following;
  - a. Categories are sharply defined. Competition is within categories, not between them. Thus, a weak B/OG performance is not strengthened by reclassifying it as B/OS.
  - b. A change in category after sustained performance in a different category may cause a temporary loss of momentum in your career advancement until you have demonstrated proficiency in your new assignment.
  - c. A category change should not be initiated for the period of a temporary, training or rotational assignment unless a permanent change of career track will follow.

3. If you believe that this is not the correct category for you because the substantive nature of your job more closely approximates another category or because you have made a permanent change of career track, please take the matter up through your command channel to secure the concurrence of your component of assignment or of your home base component, as appropriate, to a change of your category. Previously assigned and acknowledged categories will remain in effect until a fully executed acknowledgment of change is received by the Career Management Staff.

4. Please sign and date this notification in the space provided and return it to your Personnel Evaluation and Management Officer or to your Personnel Officer.

ACKNOWLEDGED:

Lee H. Wigren  
Signature of Addressee

March 1977  
Date

CONFIDENTIAL

**SECRET**

9 FEB 77

MEMORANDUM FOR: Lee H. Wigren  
FROM : Leonard McCoy  
Chief, CI/R&A  
SUBJECT : Letter of Instructions

1. The following letter of instructions is provided to outline your functions as Special Assistant to the Chief, CI Staff Research and Analysis Group.
2. The objectives of CI/R&A are:
  - a. To provide current and relevant counterintelligence support to operations being conducted by CI Staff and the operating divisions in the interests of furthering intelligence collection and preventing the frustration of our operations by adversary intelligence services.
  - b. To conduct research and analyze information to facilitate the detection of the efforts of adversary intelligence services to penetrate the US and friendly foreign governments.
3. Your functions as Special Assistant to Chief, CI Staff Research and Analysis Group are as follows:
  - a. Select information and research and analysis products of CIA, other agencies, and liaison services for publication by the CI Staff as CI guidance and references.
  - b. Initiate and supervise the conduct of CI research and analysis by assigned personnel for publication by the CI Staff.
  - c. Establish and implement publication procedures, including editing, rewriting, organizing, sanitizing, classifying, setting up dissemination channels and

E2 IMPDET  
CL BY 012208

**SECRET**

14-00000  
**SECRET**

- 2 -

controls, and monitoring printing processes for CI Staff publications.

d. Initiate and coordinate the distribution of CI Staff publications as appropriate within the Agency, to other US government agencies, and to liaison services.

e. Maintain a record of CI Staff publications, including recipients, dates of distribution, responses and comments, related correspondence, and other pertinent information.

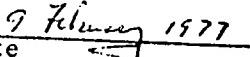
f. Conduct liaison with other government agencies and foreign intelligence services to promote the collection and dissemination of CI information.

g. Collect and maintain a library of past and present classified CI publications available from all sources for ready reference and consultation.

  
Leonard McCoy

I have read and understand this letter of instructions.

  
Lee H. Wigren

  
Date

Distribution:

Orig - Addressee  
? - CI/Personnel  
1 - C/CI/R&A

**SECRET**

**SECRET**  
(When Filled In)

## REPORT OF SERVICE ABROAD

**TO:**

Office of Personnel, Transactions and Records Branch, Payroll Section

SERIAL NO.	NAME	
	LAST	FIRST
000198	(Print)	LEE
		7-24
		BY MIDDLE

## **INSTRUCTIONS**

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 88, REVISED.

**PCS DATES OF SERVICE**

**TDY DATES OF SERVICE**

ARRIVAL O/S			DEPARTURE O/S			TYPE OF DATA			O/P USE ONLY		AREA(S)	
MONTH	DAY	YEAR	MONTH	DAY	YEAR				CODE	CODE	CODE	
25-26	27-28	29-30	31-32	33-34	35-36	2 - TDY (Basic)	4 - CORRECTION	6 - CANCELLATION	37	30-30	40-42	
10	24	75	11	02	75	2				EUROPE	801	

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

TRAVEL VOUCHER	DISPATCH	
CABLE	DUTY STATUS OR TIME AND ATTENDANCE REPORT	
OTHER (Specify)		
DOCUMENT IDENTIFICATION NO. CT-31-76	DOCUMENT DATE/PERIOD OCT 24 - NOV 2 - 76	
REMARKS		
PREPARED BY DCO	REPORT ANNOTATED ON CONTROL DOCUMENT	ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
C & L DIVISION, CTDR.	DATE	SIGNATURE <i>Muslim</i>
C & T DIVISION		

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL  
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER



## NAVAL INVESTIGATIVE SERVICE

HOFFMAN BUILDING  
2401 EISENHOWER AVENUE  
ALEXANDRIA, VIRGINIA 22301

~~SECRET~~

IN REPLY REFER TO  
NIS-22B/akc  
3870  
Ser S- 3460  
19 November 1975

SECRET

From: Director, Naval Investigative Service  
To: Director of Central Intelligence  
Subj: Counterintelligence/Counterespionage Training (U)

1. (S) During the period 20 October through 28 October 1975, twenty-seven Special Agents of this Service attended an intensive, comprehensive course of instruction regarding counterintelligence techniques as applied overseas, the instructors and facilities for which were graciously provided by your Agency. As in past matters of this nature, Mr. William M. Decker, Mr. Saeed Trabulsi, and the other dedicated members of your staff provided support and coordination truly unsurpassed in excellence. Both Mr. Decker and Mr. Trabulsi consistently devoted time and effort far beyond that which could normally be expected in order to ensure the highest quality of instruction and assistance.

2. (S) In addition to excellent administrative support, the caliber of instructors and content of the material discussed combined to make every presentation a significant and meaningful experience for the students concerned. Although it was evident that all instructors were highly motivated and fully conversant regarding their respective subjects, I wish to particularly cite those individuals who contributed generous amounts of their valuable time and extensive knowledge toward the improvement of the Naval Investigative Service counterintelligence posture overseas. Those gentlemen are:

Mr. Lee Warren  
Mr. Joseph Flaherty  
Mr. John Bogart  
Mr. Peter Ernest  
Mr. Charles Beling  
Mr. Edward Andrews

3. (U) I again wish to extend my most sincere appreciation for a job well done.

Copy to:  
Chief, CI Staff



Classification: Top Secret//SI  
Subject to automatic downgrading  
Information to be evaluated at 1-year intervals  
Declassification: 30 years from 1975

~~SECRET~~



NAVAL INVESTIGATIVE SERVICE  
HOFFMAN BUILDING  
2401 EISENHOWER AVENUE  
ALEXANDRIA, VIRGINIA 22331

SECRET

IN REPLY REFER TO  
NTS-22B/ukc  
3870  
Ser S-3460  
19 November 1975

SECRET

From: Director, Naval Investigative Service  
To: Director of Central Intelligence

Executive Secretary  
175-17466/1

Subj: Counterintelligence/Counterespionage Training (U) 75-6524

1. (S) During the period 20 October through 28 October 1975, twenty-seven Special Agents of this Service attended an intensive, comprehensive course of instruction regarding counterintelligence techniques as applied overseas, the instructors and facilities for which were graciously provided by your Agency. As in past matters of this nature, Mr. William M. Decker, Mr. Nageeb Trabulsi, and the other dedicated members of your staff provided support and coordination truly unsurpassed in excellence. Both Mr. Decker and Mr. Trabulsi consistently devoted time and effort far beyond that which could normally be expected in order to ensure the highest quality of instruction and assistance.

2. (S) In addition to excellent administrative support, the caliber of instructors and content of the material discussed combined to make every presentation a significant and meaningful experience for the students concerned. Although it was evident that all instructors were highly motivated and fully conversant regarding their respective subjects, I wish to particularly cite those individuals who contributed generous amounts of their valuable time and extensive knowledge toward the improvement of the Naval Investigative Service counterintelligence posture overseas. Those gentlemen are:

{ Mr. Lee Wigren  
Mr. Joseph Flaherty  
Mr. John Bogart  
Mr. Peter Ernest  
Mr. Charles Beling  
Mr. Edward Andrews

3. (U) I again wish to extend my most sincere appreciation for a job well done.

*Hector W. Martin*

Hector W. Martin

Copy to:  
Chief, CI Staff



Classified by: ADMN/DOCS  
Subject to automatic downgrading  
Distribution controlled by: ADMN/DOCS  
Reclassification date: 12/12/83

SECRET

SECRET

(This Form 444)

## QUALIFICATIONS UPDATE

## READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS.

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not. Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I BIOGRAPHIC AND POSITION DATA						
EMP. S/N. NO.	NAME (Last-First-Middle)	DATE OF BIRTH				
006198	WIGREN, LEE H.	12/01/23 / / D				
SECTION II EDUCATION						
HIGH SCHOOL						
LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)		GRADUATE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
1.						
2.						
COLLEGE OR UNIVERSITY STUDY						
NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		YEARS ATTENDED FROM - TO	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/OTR. HRS. (Specify)
	MAJOR	MINOR				
1.						
2.						
IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.						
SECTION III TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS						
NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS		
1.						
2.						
OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE						
NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS		
1.						
2.						
SECTION IV MARITAL STATUS						
1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY						
2. NAME OF SPOUSE (Last) (First) (Middle) (Maiden)						
3. DATE OF BIRTH	4. PLACE OF BIRTH (City, State, Country)					
5. OCCUPATION	6. PRESENT EMPLOYER					
7. CITIZENSHIP	8. ALIENAGE CITIZENSHIP(S) COUNTRY(IES)		9. DATE U.S. CITIZENSHIP ACQUIRED			
SECTION V DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE						
NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS		
1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE						
2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE						

SECRET

*John Elliott Jr.*

SECTION V

## GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL						
NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY STUDY	TRAVEL	STUDY
	U.S.A.	18-63	1970	REGIONS	RESEARCH	ADVISORY
				PEOPLES	TECHNIQUE	MENT

SECTION VI

## TYPING AND STENOGRAPHIC SKILLS

1. TYPING (TYPEWRITER, SHORTHAND) 2. SHORTHAND (TYPEWRITER) 3. INDICATE SHORTHAND SYSTEM USED CHECK (✓) APPROPRIATE FIELD

SECTION VI

**SPECIAL QUALIFICATIONS**

PROVIDE INFORMATION ON Hobbies, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED.

SECTION VIII

**MILITARY SERVICE**

CURRENT DRAFT STATUS

- |  |                       |
|--|-----------------------|
| CURRENT DRAFT STATUS                                     |                       |
| 1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED?    | 2. NEW CLASSIFICATION |
| <input type="checkbox"/> YES <input type="checkbox"/> NO |                       |
| 3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS      |                       |
| 4. IF DEFERRED, GIVE                                     |                       |

**MILITARY RESERVE, NATIONAL GUARD, SEAPORT**

CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG

- |                                     |  |   |   |   |
|-------------------------------------|--|---|---|---|
| ARMED FORCES                        |  | <input type="checkbox"/> MARINE CORPS         | <input type="checkbox"/> COAST GUARD        | <input type="checkbox"/> NATIONAL GUARD     |
| <input type="checkbox"/> NAVY       |  | <input type="checkbox"/> AIR FORCE            | <input type="checkbox"/> AIR NATIONAL GUARD |   |
| 1. CURRENT RANK, GRADE OR RATE      |  | 2. DATE OF APPOINTMENT IN CURRENT RANK        | 3. EXPIRATION DATE OF CURRENT OBLIGATION    |   |
|                                     |  |   |   |   |
| 4. CHECK CURRENT RESERVE CATEGORY   |  | <input type="checkbox"/> READY RESERVES       | <input type="checkbox"/> STANDBY (ACTIVE)   | <input type="checkbox"/> STANDBY (INACTIVE) |
|                                     |  |   | <input type="checkbox"/> (TIME)             | <input type="checkbox"/> DISCHARGE          |
| 5. MILITARY MOBILIZATION ASSIGNMENT |  | 6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED |   |   |

MILITARY SCHOOLS COMPLETED (Extended Active Reserve) -

NAME AND ADDRESS OF SCHOOL

NAME AND CHAPTER	STUDY OR SPECIALIZATION	DATE COMPLETED	RESIDENT AGENCY-SUPPORTED	
			PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS	

SECTION IX

## PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER			ADDRESS (Number, Street, City, State, Country)		DATE OF MEMBERSHIP From _____ To _____	
1.						
2.						
3.						

SECTION A

STMSPKS

107

15 October 70

SIGNATURE OF IMPLICATED

~~SECRET~~

REF ID: A6511  
SECRET  
(When Filled In)

## REPORT OF SERVICE ABROAD

TO: Office of Personnel, Control Division, Statistical Reporting Branch

SERIAL NO.	LAST	FIRST	MIDDLE					
006198	(Print) WIGREN	7-24 L-E-C	H.					
INSTRUCTIONS								
USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 58, REVISED.								
PCS DATES OF SERVICE								
ARRIVAL O/S MONTH	DAY	YEAR	DEPARTURE O/S MONTH	DAY	YEAR	TYPE OF DATA 1 - PCS (Basic) 2 - CORRECTION 3 - CANCELLATION	O/P USE ONLY CODE 37	COUNTRY CODE 40-42
							CODE 38-39	
25-26	27-28	29-30	31-32	33-34	35-36			
TDY DATES OF SERVICE								
ARRIVAL O/S MONTH	DAY	YEAR	DEPARTURE O/S MONTH	DAY	YEAR	TYPE OF DATA 2 - TDY (Basic) 3 - CORRECTION 4 - CANCELLATION	O/P USE ONLY CODE 37	AREAS CODE 40-42
							CODE 38-39	
25-26	27-28	29-30	31-32	33-34	35-36			
1107	7211	1273						
SUBJECT TO SEPARATE FORMS FOR EACH OFFICE OF PERSONNEL USE ONLY - PUNCH AREA OF E. O. 11052, AUTOMATICALLY EXEMPTED FROM THE AUTOMATIC DECLASSIFICATION LAW								
31 DEC 77 (Insert date or event)								
CLASSIFIED BY 1451a								
SOURCE DOCUMENT AND CERTIFICATION								
<input checked="" type="checkbox"/> TRAVEL VOUCHER						DISPATCH		
<input type="checkbox"/> CABLE						DUTY STATUS OR TIME AND ATTENDANCE REPORT		
<input type="checkbox"/> OTHER (Specify)								
DOCUMENT IDENTIFICATION NO. CT 554-73						DOCUMENT DATE/PERIOD		
REMARKS								
PREPARED BY <input checked="" type="checkbox"/> OCO <input checked="" type="checkbox"/> C & L DIVISION, CTBB, <input type="checkbox"/> C & T DIVISION			REPORT ANNOTATED ON CONTROL DOCUMENT DATE 30 JUN 73			ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED SIGNATURE John Tolson		
THIS AGREEMENT INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER								

FORM 1451a OBSOLETE PREVIOUS  
4-71 EDITIONSREF ID: A6511  
SECRETREF ID: A6511  
EXCLUDED FROM AUTOMATIC  
DECLASSIFICATION  
BY E.O. 11052

(4-1)

MEMORANDUM FOR: Official Personnel File

SUBJECT : Wigren, Lee H.

1. Studies in Intelligence is the Agency's quarterly professional journal. It publishes a wide variety of unique material—historical, analytical, technical, etc.—on all aspects of intelligence both as a profession and as a function of national security and foreign policy. Employees whose writings are accepted for publication make a valuable contribution to the Agency's work which ought to be reflected in their official files.
2. Accordingly, the Board of Editors wishes to record the fact that Studies in Intelligence has published the following material submitted by Mr. Wigren:

Book Reviews: "Spy Ring" - Vol. V, No. 4 (Fall 1961)  
"Soviet Spy Ring" - Vol. VI, No. 2 (Spring 1962)

*Hugh J. Cunningham*  
HUGH J. CUNNINGHAM  
Chairman, Board of Editors  
Studies in Intelligence

Distribution:

- Subject's Official File  
 - CI/Pers

**SECRET**  
(When Filled In)

### REPORT OF SERVICE ABROAD

TO: Office of Personnel, Control Division, Statistical Reporting Branch

SERIAL NO.		NAME	
1-6 006198	LAST (Print) Wigren	FIRST 7-24 Lee	MIDDLE M

#### INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One Only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 58, REvised.

#### PCS DATES OF SERVICE

ARRIVAL D/S			DEPARTURE D/S			TYPE OF DATA	O/P USE ONLY	COUNTRY	CODE
MONTH	DAY	YEAR	MONTH	DAY	YEAR				
25-26	27-28	29-30	31-32	33-34	35-36	1 - PCS (BASIC) 3 - CORRECTION 5 - CANCELLATION	37 38 39		40-42

#### TDY DATES OF SERVICE

ARRIVAL D/S			DEPARTURE D/S			TYPE OF DATA	O/P USE ONLY	AREA(S)	CODE
MONTH	DAY	YEAR	MONTH	DAY	YEAR				
25-26	27-28	29-30	31-32	33-34	35-36	2 - TDY (BASIC) 4 - CORRECTION 6 - CANCELLATION	37 38 39	Ottawa Winnipeg	40-42
0530	0720	0600	0517	0722		2			

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

#### SOURCE DOCUMENT AND CERTIFICATION

<input checked="" type="checkbox"/> TRAVEL VOUCHER		DISPATCH
CABLE		DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)		

DOCUMENT IDENTIFICATION NO.  
**CI 121-72**

DOCUMENT DATE/PERIOD

30 May — 5 June 1972

REMARKS

PREPARED BY

REPORT ANNOTATED ON  
CONTROL DOCUMENT

ABOVE DATA CERTIFIED CORRECT BASED UPON SOURCE  
DOCUMENT CITED

SIGNATURE

22 August 1972  
THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL  
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

4-71-14563 REPORTS PREVIOUS

**SECRET**

(4-10)

SECRET  
(When Filled In)

## REPORT OF SERVICE ABROAD

FILE

TO: Office of Personnel, Transactions and Records Branch, Status Section

SERIAL NO.	LAST (Print)	FIRST 7-24	NAME MIDDLE Lee
1-6 006198	Witten		

## INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 58, REVISED.

## PCS DATES OF SERVICE

ARRIVAL O/S			DEPARTURE O/S			TYPE OF DATA	CODE	O/P USE ONLY	COUNTRY	CODE
MONTH	DAY	YEAR	MONTH	DAY	YEAR					
25-26	27-28	20-30	31-32	33-34	35-36	1 - PCS (Basic)	37	39 39		40-42
						3 - CORRECTION				
						5 - CANCELLATION				

## TDY DATES OF SERVICE

ARRIVAL O/S			DEPARTURE O/S			TYPE OF DATA	CODE	O/P USE ONLY	AREAS	CODE
MONTH	DAY	YEAR	MONTH	DAY	YEAR					
25-26	27-28	20-30	31-32	33-34	35-36	2 - TDY (Basic)	37	30 39		40-42
						4 - CORRECTION				
						6 - CANCELLATION				
0	6	2	3	7	1	0	6	2	7	7

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

## SOURCE DOCUMENT AND CERTIFICATION

<input checked="" type="checkbox"/> TRAVEL VOUCHER	DISPATCH
<input type="checkbox"/> CABLE	DUTY STATUS OR TIME AND ATTENDANCE REPORT
<input type="checkbox"/> OTHER (Specify)	DOCUMENT DATE/PERIOD

DOCUMENT IDENTIFICATION NO.

## REMARKS

## PREPARED BY

<input checked="" type="checkbox"/> DCS	REPORT ANNOTATED ON CONTROL DOCUMENT
<input checked="" type="checkbox"/> C & L DIVISION, CTOR.	DATE
<input type="checkbox"/> C & T DIVISION	26 July 71

ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE  
DOCUMENT CITED  
SIGNATURE: *Lemmons P. Brown*

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL  
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

(4-10)

SECRET

GROUP 1  
CONTAINS NO INFORMATION  
AUTOMATICALLY  
CLASSIFIED AS CONFIDENTIAL

SECRET

(When Filled In)

**FILE  
PUNCHED**

BY S

**REPORT OF SERVICE ABROAD**

**TO:** Office of Personnel, Transactions and Records Branch, Status Section

SERIAL NO.	NAME		
1-6 706198	LAST (Print)	FIRST 7-24	MIDDLE
Wigren, Lee H.			

**INSTRUCTIONS**

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFF NO. 90, REVISED.

**PCS DATES OF SERVICE**

ARRIVAL O/S			DEPARTURE O/S			TYPE OF DATA	O/P USE ONLY	COUNTRY	
MONTH	DAY	YEAR	MONTH	DAY	YEAR			CODE	CODE
25-26	27-28	29-30	31-32	33-34	35-36	1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION	37 38 39		40-42

**TDY DATES OF SERVICE**

ARRIVAL O/S			DEPARTURE O/S			TYPE OF DATA	O/P USE ONLY	AREA(S)	
MONTH	DAY	YEAR	MONTH	DAY	YEAR			CODE	CODE
25-26	27-28	29-30	31-32	33-34	35-36	2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION	37 38 39		40-42
070870071370						2		WI	811

**OFFICE OF PERSONNEL USE ONLY - PUNCH AREA****SOURCE DOCUMENT AND CERTIFICATION**

X TRAVEL VOUCHER	DISPATCH
CABLE	DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)	
DOCUMENT IDENTIFICATION NO.	DOCUMENT DATE/PERIOD 7/8/70 to 7/15/70

**REMARKS**

PREPARED BY	REPORT ANNOTATED ON CONTROL DOCUMENT	ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
DCO <input checked="" type="checkbox"/> C B L DIVISION, CTB& <input type="checkbox"/> C B T DIVISION	DATE 9/9/70	SIGNATURE <i>[Signature]</i>

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL  
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

SECRET

(When Filled In)

G-S 13 D

## QUALIFICATIONS UPDATE

## READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS.

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room SE-13 Headquarters, whether information is added or not. Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

## SECTION I

## BIOGRAPHIC AND POSITION DATA

EMP. SIR. NO. 006108	NAME (Last-First-Middle) WIGREN, Lee H.	DATE OF BIRTH 12/01/23
-------------------------	--	---------------------------

## SECTION II

## EDUCATION

HIGH SCHOOL			
LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

## COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		YEARS ATTENDED FROM - TO	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/OTR. HRS. (Specify)
	MAJOR	MINOR				
1.						
2.						

If a graduate degree has been noted above which required submission of a written thesis, indicate the title of the thesis and briefly describe its content.

## TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
----------------------------	-------------------------	------	----	---------------

## OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
1.				
2.				

## SECTION III

## MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY:

2. NAME OF SPOUSE (Last) (First) (Middle) (Widow)

3. DATE OF BIRTH

4. PLACE OF BIRTH (City, State, Country)

5. OCCUPATION

6. PRESENT EMPLOYER

7. CITIZENSHIP

8. FORMER CITIZENSHIP(S) COUNTRY(IES)

9. DATE U.S. CITIZENSHIP ACQUIRED

## SECTION IV

## DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE				
2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE				

SECRET

(When filled in)

SECTION V GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL								
NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY - CHECK (X)				
			APR-15-1970	REFUGEE	TRAVEL	STUDY	WORK ASSIGNMENT	
Republic of South Africa	Security forces and General	1966			X		X	
SECTION VI TYPING AND STENOGRAPHIC SKILLS								
1. TYPING (WPM)	2. SHORTHAND (WPM)	3. INDICATE SHORTHAND SYSTEM USED - CHECK ONE APPROPRIATE ITEM						
		<input type="checkbox"/> GREGG <input type="checkbox"/> SPEDDERTYPE <input type="checkbox"/> STENOTYPE <input type="checkbox"/> OTHER SPECIFY:						
SECTION VII SPECIAL QUALIFICATIONS								
PROVIDE INFORMATION ON Hobbies, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED								
SECTION VIII MILITARY SERVICE								
CURRENT DRAFT STATUS								
1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED?	2. NEW CLASSIFICATION							
<input type="checkbox"/> YES <input type="checkbox"/> NO								
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON							
MILITARY RESERVE, NATIONAL GUARD STATUS								
CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG	<input type="checkbox"/> ARMY <input type="checkbox"/> MARINE CORPS <input type="checkbox"/> COAST GUARD <input type="checkbox"/> NATIONAL GUARD	<input type="checkbox"/> NAVY <input type="checkbox"/> AIR FORCE <input type="checkbox"/> AIR NATIONAL GUARD						
1. CURRENT RANK, GRADE OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT OBLIGATION						
4. CHECK CURRENT RESERVE CATEGORY	<input type="checkbox"/> ACTIVE RESERVE <input type="checkbox"/> STANDBY (ACTIVE) <input type="checkbox"/> STANDBY (INACTIVE) <input type="checkbox"/> RETIRED <input type="checkbox"/> DISCHARGED							
5. MILITARY MOBILIZATION ASSIGNMENT	6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED							
MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)								
NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	<div style="background-color: #cccccc; padding: 2px;">RECENT AGENCY SPONSORED</div>					
SECTION IX PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS								
NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)				DATE OF MEMBERSHIP			
					FROM	TO		
1.								
2.								
3.								
SECTION X REMARKS								
DATE	SIGNATURE OF EMPLOYEE							
9 April 1970	<i>Lee H. Higgin</i>							

SECRET

**SECRET**

**ELECTION, DECLINATION, OR WAIVER  
OF LIFE INSURANCE COVERAGE  
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM**

**IMPORTANT  
AGENCY INSTRUCTIONS  
ON BACK OF ORIGINAL**

**TO COMPLETE THIS FORM—**

**1 FOLLOW THESE GENERAL INSTRUCTIONS:**

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

**2**

**FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):**

NAME (last)	(first)	(middle)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
WIGREN, LEE HOBART 006198			DEC 1, 1923	024 16 4873
EMPLOYING DEPARTMENT OR AGENCY				
LOCATION (City, State, ZIP Code)				

**3**

**MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):**

Mark here \_\_\_\_\_  
if you  
WANT BOTH  
optional and  
regular  
insurance

 (A)

**ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE**

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here \_\_\_\_\_  
if you  
DO NOT WANT  
OPTIONAL but  
do want  
regular  
insurance

 (B)

**DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE**

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here \_\_\_\_\_  
if you  
WANT NEITHER  
regular nor  
optional  
insurance

 (C)

**WAIVER OF LIFE INSURANCE COVERAGE**

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

**4**

**SIGN AND DATE, IF YOU MARKED BOX "A" OR "C",  
COMPLETE THE "STATISTICAL STUB." THEN RETURN  
THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURE (do not print)

Lee H. Wigren

DATE

19 February 1968

**FOR EMPLOYING OFFICE USE ONLY**

(Official receiving date stamp)

OFFICE OF PERSONNEL

FEB 20 11 1968

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

**SECRET**

STANDARD FORM No. 1761  
JANUARY 1968  
(For use only until April 14, 1968)  
176-101

## CONFIDENTIAL

(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave of government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last) <b>WIGREN</b>	(First) <b>LEE</b>	(Middle) <b>HOGERT</b>	SOCIAL SECURITY NUMBER <b>021-16-9813</b>
1. RESIDENCE DATA			
PLACE OF RESIDENCE WHEN INITIALLY EMPLOYED BY AGENCY <b>BROCKTON MASS</b>	LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If Appointed abroad) <b>FAIRFAX VA</b>		
PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESI- DENCE <b>FAIRFAX VA</b>	HOME LEAVE RESIDENCE <b>FAIRFAX VA</b>		
2. MARITAL STATUS (Check one)			
<input checked="" type="checkbox"/> SINGLED	<input type="checkbox"/> MARRIED	<input type="checkbox"/> SEPARATED	<input type="checkbox"/> DIVORCED
IF MARRIED, PLACE OF MARRIAGE <b>WASHINGTON D.C.</b>		DATE OF MARRIAGE <b>27 SEPT 1952</b>	
IF DIVORCED, PLACE OF DIVORCE DECREE		DATE OF DECREE	
IF WIDOWED, PLACE SPOUSE DIED		DATE SPOUSE DIED	
3. MEMBERS OF FAMILY			
NAME OF SPOUSE <b>ALICE ELLEN (RADER) WIGREN</b>	ADDRESS (No., Street, City, Zone, State) <b>10107 ALICE CT, FAIRFAX VA</b>	TELEPHONE NO. <b>273-4950</b>	
NAME OF CHILDREN <b>- CHRISTOPHER LEE WIGREN</b>	ADDRESS <b>10107 ALICE CT, FAIRFAX VA</b>	SEX <b>M</b>	DATE OF BIRTH <b>10 MAR 1957</b>
<b>- ERIC VICTOR WIGREN</b>	" " "	" "	<b>M - 15 AUG 1954</b>
NAME OF YOUR FATHER (Or male guardian) <b>AUGUST HERMAN WIGREN</b>	AUTHORITY <b>DECEASED</b>	TELEPHONE NO.	
NAME OF YOUR MOTHER (Or female guardian) <b>EVA CAROLINE WIGREN</b>	ADDRESS <b>65 EARL ST, BROCKTON MASS</b>	TELEPHONE NO. <b>107-4615</b>	
WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THIS ORGANIZATION IN CONTACT IS RE- QUIRED IN AN EMERGENCY.			
4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY			
NAME (Mr., Mrs., Miss) (Last-First-Middle) <b>MR. WIGREN, RUSSELL H.</b>	RELATIONSHIP <b>BROTHER</b>	HOME TELEPHONING NUMBER <b>617-1923-1487</b>	
HOME ADDRESS (No., Street, City, Zone, State) <b>19 PANDORA LANE EAST WILMINGTON MASS</b>	BUSINESS TELEPHONE & EXTENSION <b>617-1923-1487</b>		
5. THE INDIVIDUAL NAMED ABOVE HAVING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.)			
<b>YES</b>		YES <input checked="" type="checkbox"/>	
		NO <input type="checkbox"/>	
6. THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.)			
<b>YES</b>		YES <input checked="" type="checkbox"/>	
		NO <input type="checkbox"/>	
7. DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in Item 6.)			
The persons named in Item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BE- CAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 8 ON THE REVERSE SIDE OF THIS FORM.			
CONTINUED ON REVERSE SIDE			
CURRENT RESIDENCE AND DEPENDENCY REPORT			

## CONFIDENTIAL

(When Filled In)

## 5. VOLUNTARY ENTRIES

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

- Potomac Bank & TRUST, Fairfax Va - checking (Mr H. Egan Jr.)
- Columbia Federal SAVINGS & TRUST - Savings (" " )  
WASHINGTON DC

ARE YOU A MEMBER OF THE NORTHWEST FEDERAL CREDIT UNION?

YES  NO

IF YES, DO YOU HAVE A JOINT ACCOUNT?

YES  NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT?  YES  NO. (If "Yes" where is document located?)

ORIGINAL: WIFE ; COPIES: RUSSELL H. EGAN & FILE IN OFFICE

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS?

YES  NO. (If "Yes" give name(s) and address)

RUSSELL H. EGAN M. BONNIE LANE, E. WALPOLE ST.

HAVE YOU EXECUTED A POWER OF ATTORNEY?  YES  NO. (If "Yes", who possesses the power of attorney?)

## 6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

SIGNED AT	DATE	SIGNATURE
	3 October 1966	Russell Egan

CONFIDENTIAL

SECRET

11 JAN 1966

MEMORANDUM FOR: Director, Office of Training

SUBJECT : Recent Training for SELEVER/10 and  
SELEVER/11 under Project SELEVER

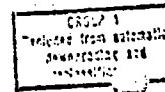
Reference: Memorandum for Director of Training -  
Subject: Request for Training for SELEVER/10  
and SELEVER/11 under Project SELEVER, dated  
30 September 1965.

Africa Division wishes to express its appreciation  
for the excellent support and cooperation rendered by  
members of the Covert Training Staff and School of Inter-  
national Communism during the recent one-month training  
course provided for SELEVER/10 and SELEVER/11. In parti-  
cular we wish to thank Mr. [redacted] of the  
Covert Training Staff, who not only handled the majority  
of the training but also spent considerable time and made  
a special effort with the trainees during evenings and  
weekends "handholding" them. We also wish to thank in  
particular the following members of the School of Inter-  
national Communism for their assistance: Messrs. [redacted]

[redacted] and Lee Wigren.

*Brian Field*  
Chief, Africa Division

SECRET



14-00000  
3 December 1959

MEMORANDUM FOR: Chief, SR

ATTENTION: Mr. Lee Wigren

[redacted]  
Mr. Edward Knowles

SUBJECT: Training program for three Swiss Federal Police officers.

1. The Swiss Branch of the Eastern European Division wishes to express its appreciation to SR Division for its cooperation and support, in particular for the personal contribution of four of its officers, Mr. Lee Wigren, [redacted] and Mr. Edward Knowles, during the recent training program for three Swiss Federal Police officers.

2. Mr. Wigren's, [redacted] and Mr. Knowles's uniformly excellent briefings on the Soviet Intelligence Services, their legal and illegal support structures, and their modus operandi contributed significantly to what we have reason to believe was a successful training venture. To this must be added the comments of the Swiss officers who pointed out that they were most impressed by the comprehensive and systematic development of the various themes which Mr. Wigren, [redacted] and Mr. Knowles presented [redacted] and admitted that the briefings added a good deal to their knowledge of the subject.



Standard Form No. 2809 CHAPTER I-S E.P.M. G-1A5-1000		HEALTH BENEFITS REGISTRATION FORM <small>FEDERAL EMPLOYEES HEALTH BENEFITS ACT OF 1959</small>						CARRYING CHILDREN AND 1535-57																									
		1. NAME (LAST) <b>WIGREN</b> MIDDLE INITIAL <b>L</b> . FIRST <b>Lee</b>		2. DATE OF BIRTH <small>(Use numbers) MONTH DAY YEAR</small> <b>12 1 1923</b>		3. Are you now married? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> 2																											
<b>PART A</b> <small>ALL WHO REGISTER MUST FILL IN THIS PART.</small>		4. YOUR MAILING ADDRESS <small>NUMBER AND STREET</small> <b>15 Moda Street, Fairfax, Virginia</b>		5. CITY AND STATE (ZIP CODE) <small>(5147)</small>		6. SEX <input type="checkbox"/> MALE <input checked="" type="checkbox"/> FEMALE <input type="checkbox"/> 2																											
		7. Are you covered by, or is any family member listed below covered by, or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 (through the enrollment of another United States or District of Columbia Government employee or annuitant)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> 3		8. Please place an "X" in proper box to show your annual basic salary range. <input type="checkbox"/> UNDER \$4,000 <input type="checkbox"/> \$4,000 TO \$9,999 <input checked="" type="checkbox"/> \$10,000 OR OVER <input type="checkbox"/> 4																													
<b>PART B</b> <small>FILL IN THIS PART IF YOU WISH TO EN- ROLL IN A HEALTH BENEFITS PLAN.</small>		9. I elect to enroll in a health benefits plan as shown below. I understand deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information in part B below from inside cover of brochure of the plan you selected.)		10. OPTION (HIGH OR LOW) <b>High</b>		11. ENROLLMENT CODE NUMBER <b>4 2 2</b>																											
		12. In space below list all eligible family members without exception. List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.)		13. NAMES OF FAMILY MEMBERS <small>DATE OF BIRTH (Month, Day, Year)</small>		14. NAMES OF FAMILY MEMBERS <small>DATE OF BIRTH (Month, Day, Year)</small>																											
		<table border="1"> <tr> <td>Wife or husband <b>Ellen R. Wigren</b></td> <td><b>8/13/1927</b></td> <td><b>1</b></td> <td><b>2</b></td> <td><b>3</b></td> <td><b>4</b></td> <td><b>5</b></td> <td><b>6</b></td> </tr> <tr> <td>Christopher L. Wigren</td> <td><b>3/10/1957</b></td> <td><b>1</b></td> <td><b>2</b></td> <td><b>3</b></td> <td><b>4</b></td> <td><b>5</b></td> <td><b>6</b></td> </tr> <tr> <td>Erie V. Wigren</td> <td><b>8/15/1959</b></td> <td><b>1</b></td> <td><b>2</b></td> <td><b>3</b></td> <td><b>4</b></td> <td><b>5</b></td> <td><b>6</b></td> </tr> </table>		Wife or husband <b>Ellen R. Wigren</b>	<b>8/13/1927</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	Christopher L. Wigren	<b>3/10/1957</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	Erie V. Wigren	<b>8/15/1959</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>						
Wife or husband <b>Ellen R. Wigren</b>	<b>8/13/1927</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>																										
Christopher L. Wigren	<b>3/10/1957</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>																										
Erie V. Wigren	<b>8/15/1959</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>																										
		15. If you are a female (employee or annuitant)—does the family listed above include a husband who is incapable of self-support by reason of mental or physical disability which can be expected to continue for more than one year? (If answer is "Yes," attach a doctor's certificate.) <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> 4																															
<b>PART C</b> <small>FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT.</small>		16. PLACE AN "X" IN ITEM 1 OR ITEM 2, WHICHEVER APPLIES AND ANSWER ITEM 3.		17. The reason for my election is (Place an "X" in proper box). (a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent. <input type="checkbox"/> 1 (b) I am covered by a health insurance plan which is not under the Health Benefits Act. <input type="checkbox"/> 2 (c) Any other reason. <input type="checkbox"/> 3																													
		18. I elect not to enroll in any plan under the Health Benefits Act. <input type="checkbox"/>																															
		19. I elect to cancel my present enrollment under the Health Benefits Act. <input type="checkbox"/>																															
<b>PART D</b> <small>FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT.</small>		20. I elect to change my enrollment as shown by the enrollment number and other information in Part B.		21. Enrollment code number of present plan. <input type="checkbox"/>		22. Number of event which permits change. <small>(See table on back of duplicate for codes and numbers.)</small>		23. Date of event which permits change. <small>(See table on back of duplicate for codes and numbers.)</small>																									
<b>PART E</b> <small>ALL WHO REGISTER MUST FILL IN THIS PART.</small>		24. NAME AND ADDRESS OF EMPLOYING OFFICE <b>Lee H. Wigren, June 24, 1960</b>		25. WARNING.—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 3 years, or both. (18 U.S.C. 1001.)		26. DATE RECEIVED IN EMPLOYING OFFICE <b>6/27/60</b>		27. EFFECTIVE DATE OF ELECTION <b>7/1/60</b>																									
<b>PART F</b> <small>TO BE COMPLETED BY AGENCY.</small>		28. SIGNATURE OF AUTHORIZED AGENT OR AGENT <b>SAC</b>		29. PAYROLL OFFICE NO.		30. PAYROLL ACTION (INITIALS AND DATE)																											
<b>REMARKS</b> <small>FOR USE ONLY BY ANNUITANTS AND AGENCIES.</small>																																	

Triplicate—To Employing Office

101 08

SECRET  
(When Filled In)

P-5

## CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.		GENERAL	
1. NAME OF EMPLOYEE (Last-First-Middle)	WIGGINS, Lee Hobart	2. DATE OF BIRTH	1 December 1923
3. ORGANIZATIONAL TITLE	None	4. SERVICE DESIGNATION	FI
		5. GRADE	11
6. POSITION TITLE		7. OCCUPATIONAL CODE	
		8. OFFICE OF ASSIGNMENT	YI/D

## SECTION B. CAREER INTERESTS

## D. GENERAL TYPE OF ACTIVITY

Counterintelligence (CE)

## 10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

## A. IMMEDIATE (Within next 1 to 2 years)

Remain at present Division D assignment until about Spring 1962, participating in various aspects of the work of the office to which assigned, including the administrative side.

## B. LONG-PERIOD (Within next 3 to 5 years)

Field or headquarters assignments making use of background, interest and experience in Counterintelligence and/or area knowledge. Would welcome and seriously consider suggestions of possible future assignments.

SECTION C. TRAINING	
11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING	
A. IMMEDIATE (Within next 1 to 2 years)	
Basic Management Course; Communist Party Organization and Operations Course	
On-the-job training within the office	
Continued self-study of [ ]	
B. LONG-PERIOD (Within next 3 to 5 years)	
To be planned at a later date, based on projected future assignments	
12. ADDITIONAL COMMENTS	
Although I feel that my interests, experience, and training fit me best for CE type assignments, I wish to gain some breadth of experience through diversified assignments. I also believe that my [ ] area and language knowledge should be put to use at some time during my career. See Item 21	
13. I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.	14. DATE COMPLETED
	3 March 1958
15. SIGNATURE OF EMPLOYEE	
Lee Hobart Wiggins	

SECRET

(When Filled In)

## SECTION D.

## COMMENTS BY SUPERVISOR

## 15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

Prior to completing this Career Preference Outline, Mr. WIGGINS and I discussed his career interests and desired training. I concur with the views which he has expressed in the completed outline.

## 16. RELATIVE TO TRAINING FOR EMPLOYEE

See Item 15.

## 17. TYPED OR PRINTED NAME OF SUPERVISOR

19. T

Chief, Special Activities Branch, PI/D

3 March 1958

## SECTION E.

## FOR USE OF CAREER SERVICE

## 21. COMMENTS

Detailed Individual Career Plan approved by PI Panel  
on file in PI Career Management Office, 20081

## 22. TYPED OR PRINTED NAME

Robert A. Skoels  
PI Career Management Officer

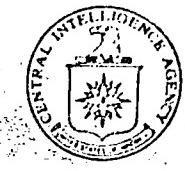
## 23. SIGNATURE

## 25. DATE

16 1958 14 APR 1958

LEAVE BLANK

SECRET



SECRET  
CLASSIFIED

CENTRAL INTELLIGENCE AGENCY  
WASHINGTON 25, D. C.

OFFICE OF THE DIRECTOR

20 SEP 1955

MEMORANDUM FOR: Lee H. Wigren

SUBJECT: Notification of Membership in the Career Staff

1. On behalf of the Director of Central Intelligence, it gives me pleasure to inform you that your application for membership in the Career Staff has been accepted by the CIA Selection Board. The effective date of your membership is 1 July 1954.

2. Please indicate that you have received this notification by signing in the space provided below and return it to the Head of your Career Service. He will forward it to the Executive Director of the CIA Selection Board.

3. Because your membership in the Career Staff is classified information, it is necessary that this notification be conveyed to you in this manner. The application for membership which you signed has been endorsed on behalf of the Director of Central Intelligence by the Executive Director of the CIA Selection Board and placed in your permanent Official Personnel Folder.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

A handwritten signature in ink that reads "Harrison G. Reynolds".

Harrison G. Reynolds  
Chairman, CIA Selection Board

Noted:

A handwritten signature in ink that reads "Lee H. Wigren".

Date: 20 October 1955

Career Staff - Class  
Office of Personnel

3 JAN 1956

REC'D 12 NOV 1955  
100

SECRET

## CAREER SERVICE QUESTIONNAIRE

SECTION I (To be completed by employee)

NAME (Last)	(First)	(Middle)	AGE	GRADE	NO. OF MOS. IN GRADE	CAREER DESIGNATION
Wigren	Lee	Hobart	30	9	28 14	FI

STAFF OR DIVISION	BRANCH	POSITION TITLE			
Staff C	SIB	Intelligence Officer			

NO. OF MOS. IN PRESENT POSITION	NO. OF MOS. IN OS9	NO. OF MOS. IN CIA	NO. OF MOS. IN CIA
40	0	0	40

DATA ON ALL PERMANENT DUTY OVERSEAS OR IN U.S. FIELD (Include any TDY during last two years)

APPROXIMATE DATES OF SERVICE		LOCATION		TDY	PCS	COMMENTS
FROM	TO	COUNTRY	STATION			
None						

INDICATE WILLINGNESS TO SERVE TOUR OF DUTY OVERSEAS PCS

A  YES

B  ONLY UNDER CERTAIN CONDITIONS

C  NO

INDICATE ASSIGNMENT PREFERENCE IF PRECEDING ANSWER IS "A" OR "B"

PREFERENCE	COUNTRY	STATION	TYPE OF POSITION
1ST			Staff (CB)
2ND			Staff (CB)
3RD			Staff (CB)

IF ANSWER ABOVE IS "D," STATE CONDITIONS; IF ANSWER ABOVE IS "C," EXPLAIN YOUR REASONS

INDICATE GEOGRAPHIC AREAS OVERSEAS IN WHICH YOU WILL NOT SERVE AND EXPLAIN REASONS

Tropical areas. Wife's health will not permit.

INDICATE RELATIONSHIP AND AGE OF EACH DEPENDENT TO BE MOVED OVERSEAS

Wife age 27.

INDICATE KNOWN MEDICAL RESTRICTIONS WHICH THE AGENCY HAS IMPOSED ON YOUR SERVICE

None

## SECRET

INDICATE ANY UNUSUAL CIRCUMSTANCES CONCERNING DEPENDENTS (old age, chronic illness, need for special educational facilities, etc.) OR ANY UNUSUAL PERSONAL SITUATION WHICH WOULD AFFECT YOUR OVERSEAS ASSIGNMENT.

None

DESCRIBE TYPES OF HEADQUARTERS AND U.S. FIELD POSITIONS FOR WHICH YOU WOULD LIKE TO BE CONSIDERED AND THE ORGANIZATIONAL COMPONENT IN WHICH YOU WOULD LIKE TO SERVE

Like present assignment very much. Feel most qualified in CE work and would prefer to remain in it. Desire to continue work dealing with problem of Soviet Satellite intelligence services which is my specialty.

## REMARKS

DATE 19 July 54	SIGNATURE OF EMPLOYEE <i>Lee H. Clegg Jr.</i>
SECTION II (To be completed by employee's supervisor)	
INDICATE APPROXIMATE TIME (MONTHS) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR OVERSEAS SERVICE	INDICATE APPROXIMATE TIME (MONTHS) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR ANOTHER HEADQUARTERS OR U.S. FIELD ASSIGNMENT
COMMENTS ON AVAILABILITY AND EMPLOYEE'S PREFERENCE FOR NEXT ASSIGNMENT <i>depends on circumstances</i>	
DATE 23 July 54	SIGNATURE OF SUPERVISOR <i>Glenston D. Billingsley</i>
PERSONNEL OFFICER WILL FORWARD ONE COPY TO OFFICE OF PERSONNEL AND FIRST COPY TO APPROPRIATE CAREER SERVICE BOARD	

SECRET

\*MAY BE CONTINUED UNDER REMARKS

STANDARD FORM 61 (REVISED APRIL, 1942)  
PRIMULATED BY CIVIL SERVICE COMMISSION  
CHAPTER 46 FEDERAL PERSONNEL MANUAL

## APPOINTMENT AFFIDAVITS

**IMPORTANT.**—Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CIA

(Department or agency)

(Bureau or division)

WASHINGTON, D. C.

(Place of employment)

I, Lee H. Wigren,

, do solemnly swear (or affirm) that—

### A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

### B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

### C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

### D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

### E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. \_\_\_\_\_, dated \_\_\_\_\_, 19\_\_\_\_\_, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

*Lee H. Wigren*

(Signature of appointee)

Subscribed and sworn before me this 19 day of March, A. D. 1953,

at

(City)

Washington

D. C.

(State)

[SEAL]

*Chlorie H. Anderson*

(Signature of officer)

(Title)

**NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.**

16-56100-1

## DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 3 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are different, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (Street and number, city and state)

**3200 16<sup>th</sup> St. N.W., WASHINGTON D.C. (APT 319)**

2. (a) DATE OF BIRTH

**1 DEC. 1923**

(b) PLACE OF BIRTH (city or town and State or country)

**13 ROCKTON, MASS**

3. (a) IN CASE OF EMERGENCY PLEASE NOTIFY:

**A. H. WIGREN**

(b) RELATIONSHIP

**FATHER**

(c) STREET AND NUMBER, CITY AND STATE

**215 BELMONT AVE,  
ROCKTON, MASS.**

(d) TELEPHONE NO.

**13 ROCKTON  
4402-44**

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (OTHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS?  YES  NO

If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(1) CITIZENSHIP (2) HANDBOOK OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATION- SHIP	MAR- RIED (Check area)	SINGLE (Check area)
		1.....			
		2.....			
		3.....			
		4.....			
		5.....			
		6.....			
		7.....			
		8.....			
		9.....			
		10.....			

INDICATE "YES" OR "NO" ANSWER BY PLACING "X"  
IN PROPER COLUMN

YES      NO

### 10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO.      WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?

6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR  
MUNICIPALITY?

If your answer is "Yes", give details in Item 10.

7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF  
COLUMBIA GOVERNMENT UNDERS ANY RETIREMENT ACT OR ANY PAYMENT OR  
OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?

If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 3 years' service; amount of retirement pay, and under what retirement act; and rating if retired from military or naval service.

8. HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN, FOR MISCONDUCT  
OR UNSATISFACTORY SERVICE FROM ANY POSITION?

If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.

9. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR  
SUICIDED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION, OR  
CONVICTED OF A CRIME IN A COURT OF RECORD OR PROBATION, OR HAVE YOU  
EVER BEEN ORDERED TO PAY FINE OR CONFINEMENT FOR THE VIOLATION  
OF ANY LAW, POLICE REGULATION, OR ORDINANCE (EXCLUDING MINOR TRAFFIC  
VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF MOTOR LEIS WAS IMPOSED)?

If your answer is "Yes", list all such cases under Item 10.  
Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case.  
If appointed, your fingerprints will be taken.

### INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and other Government regulations pertaining thereto.

This form should be checked for sealing of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) Identity of appointee.—The appointee's signature and handwriting are to be compared with the applicante's and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) Citizenship.—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veterans preference are not subject to this requirement. The members-of-family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

STANDARD FORM 144  
REVISED SEPTEMBER 1961  
U. S. GOVERNMENT PRINTING OFFICE: 1961, 51-1445

### STATEMENT OF PRIOR FEDERAL CIVILIAN AND MILITARY SERVICE AND DETERMINATION OF COMPETITIVE STATUS

**DISCLAIMER:** The information on this form will be used (1) in determining creditable service for leave purposes and retention credits for reduction in force, and (2) in recording agency determination of competitive status. The employee should complete Part I and the Personnel Office should complete Parts II through V.

<b>PART I.—EMPLOYEE'S STATEMENT</b>								<b>PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE</b>		
1. NAME (Last, First; middle initial)				2. DATE OF BIRTH				D. RETENTION GROUP		
WIGRENN, LEE H.				1 DEC 1923				13. A. CSC STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENT (Do not include military service.)								B. TYPE OF PRESENT APPOINTMENT		
NAME AND LOCATION OF AGENCY		FROM—			TO—			11. SERVICE		
		YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEAR	MONTH	DAY
NONE										
4. LIST PERIODS OF ACTIVE SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO ACTIVE MILITARY SERVICE, WRITE "NONE."								C. DISCHARGE (Hon. or dishon.?)		
BRANCH		FROM—			TO—			12. TOTAL SERVICE		
U.S. ARMY		YEAR	MONTH	DAY	YEAR	MONTH	DAY	13. NONCREDITABLE SERVICE (Leave purposes only):		
1943 FEB 17 1946 FEB 11								14. NONCREDITABLE SERVICE (RIP purposes only):		
5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS' ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO								15. REEMPLOYMENT RIGHTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
IF ANSWER IS "YES," LIST FOLLOWING INFORMATION:								16. RETENTION RIGHTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
TYPE IF KNOWN (LWOP, Furl, Susp, AWOL, Mer Mar)		FROM—			TO—			17. EXPIRATION DATE OF RETENTION RIGHTS		
		YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEAR	MONTH	DAY
6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If answer is "Yes," in what agency were you employed at the time status was acquired?)										
7. ARE YOU: A. THE WIFE OF A DISABLED VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO C. THE UNREMARRIED WIDOW OF A VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO										
8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS. I swear (or affirm) that the above statements are true to the best of my knowledge and belief.										
10 January 1966 (DATE)								Lee H. Wigren (SIGNATURE)		
Subscribed and sworn to before me on this _____ day of _____ 19____ at _____ (MONTH) (CITY) (STATE)										
<b>SEAL</b>										
NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.										
INSTRUCTIONS: File this form on the permanent side of the employee's official personnel folder immediately before or after the personnel action involved.										

V

X

~~SECRET~~

Security Information  
PERSONNEL QUALIFICATION QUESTIONNAIRE

1. Serial No. (no entry)	2. NAME: (last) <b>WIGREN</b> , (first) <b>LEE</b> (middle) <b>HOGART</b>	3. Office <b>FE/CD/SIB</b>
4. Date of Birth <b>1 DECEMBER 1923</b>	5. Sex: <input checked="" type="checkbox"/> male (1) <input type="checkbox"/> female (2)	Marital Status <b>M</b> Nr. Dependents <b>1</b>
7. Citizenship: <input checked="" type="checkbox"/> U.S. <input type="checkbox"/> Other	8. Acquired By: (1) <input checked="" type="checkbox"/> Birth (2) <input type="checkbox"/> Marriage (3) <input type="checkbox"/> Naturalization (4) <input type="checkbox"/> Other(specify) <b>Year U.S. citizenship acquired, if not by birth</b>	6. Employment Date: <b>MARCH 1951</b>

SEC. I. EDUCATION

1. Extent: (circle one)

- 1. Less than high school
- 2. High school graduate
- 3. Trade, Business or Commercial school graduate
- 4. Two years college, or less
- 5. Over two years, no degree
- 6. Bachelor degree
- 7. Post-graduate study  
(minimum 8 sem. hrs.)
- 8. Masters degree
- 9. Doctors degree

2. College or University Study:

Name and location of College or University	Major	Minor	Dates att'd From	To	Yrs Compl Day	Degree Recd Title	Date	Sem Hrs
BOSTON UNIV., CLA.								
BOSTON, MASS.	HISTORY	GOUT	1941	1943	1 1/2	—	—	
YALE UNIV.								
NEW HAVEN, CONN	HISTORY		1943	1944	—			
" "	"	"	1946	1947	2 1/2	—	A.B.	1947
HARVARD GRADUATE SCHOOL, CAMBRIDGE, MASS.	HISTORY		1947	1950	3	—	A.M.	1948

3. Trade, Commercial, and Specialized Training:

School	Attendance Dates			Study or Specialization
	From	To	Tot. mo's	

4. Military, Intelligence or Investigative training (full time duty as a student in specialized schools such as intelligence, communications, ordnance disposal, etc.)

School	Attendance Dates			Study or Specialization
	From	To	Tot. mo's	
ARMY SPECIALIZED TNG. PROGRAM, YALE UNIV., NEW HAVEN, CONN.	JUNE 1943	MAR. 1944	9	RUSSIAN LANGUAGE + AREA STUDIES
SCHOOL FOR PERSONNEL SERVICES, WASHINGTON + LEE UNIV., ALEXANDRIA, VA	OCT 1944	MAY 1944	1	TRAINING AS INFORMATION + EDUCATIONAL SPECIALIST

~~SECRET~~  
Security Information

SEC. II. WORK EXPERIENCE

1. State the nature of duties performed with this organization, starting with your present position. Approximate dates (month and year) are sufficient. Use a continuation sheet, if necessary, to adequately describe your duties.

From <u>MAR 51</u> To <u>NOV 52</u> Tot. mos. <u>20</u>	Description of Duties:- EXAMINATION OF STRUCTURE AND METHODS OF SAVING INTELLIGENCE SERVICES IN CONNECTION WITH GENERAL CONDITIONS OF SIB. - MAINTENANCE AND MAINTENANCE OF SAVING AND INTELLIGENCE SERVICES; - PREPARATION OF STUDIES OF COUNTERESPIONAGE SITUATION IN SPECIFIC AREAS REQUIRING Duty Station, if overseas:
Grade <u>7</u> Salary <u>4205</u>	
Office <u>FI/CD/SIB</u>	
Position	
Title: <u>INTELLIGENCE OFFICER</u>	
Duty	
Title:	
From _____ To _____ Tot. mos. _____	Description of Duties:
Grade _____ Salary _____	<u>ANALYSIS OF SPIONAGE CASES IN THE AREA. CONCLUSIONS ARE DRAWN ON CURRENT SOVIET INTELLIGENCE METHODS.</u>
Office	
Position	
Title:	
Duty	
Title:	
From <u>MAY 51</u> To <u>JULY 52</u> Tot. mos. <u>1</u>	Description of Duties: <u>SAME AS ABOVE</u>
Grade <u>6</u> Salary <u>3795</u>	
Office <u>(Time included in above entry)</u>	
Position	
Title:	
Duty	
Title:	
From _____ To _____ Tot. mos. _____	Description of Duties:
Grade _____ Salary _____	
Office	
Position	
Title:	
Duty	
Title:	
From _____ To _____ Tot. mos. _____	Description of Duties:
Grade _____ Salary _____	
Office	
Position	
Title:	
Duty	
Title:	
Duty Station, if overseas:	

## SEC. II. WORK EXPERIENCE (CONT'D.)

2. Previous Employment: Describe your previous work experience in sufficient detail to permit full recognition of your qualifications. Include military work experience. List last position first.

From <u>Sept 1946</u> To <u>Jan 1947</u> Tot. mo's	Exact Title of your position <u>CATALOGER</u>
Classification Grade(if in Federal Service) <u>Salary</u>	Description of Duties: - <u>PART-TIME WORK</u> <u>CATALOGING &amp; INDEXING LETTERS AND</u> <u>PRINTING WITH YALE EDITION OF</u> <u>THE CORRESPONDENCE OF HIRSHBERG</u> <u>A LARGE-SCALE HISTORICAL PROJECT.</u>
Number and Class of Employees Supervised: <u>None</u>	Duty Station if overseas:
Employer <u>YALE UNIVERSITY</u>	Exact Title of your position <u>INFORMATION &amp;</u> <u>EDUCATIONAL SPECIALIST</u>
Kind of Business or organization (i.e., paper products mfr, public utility)	Description of Duties: - <u>WORK IN SUPERVISION</u> <u>&amp; PLANNING INFO. EDUCATION PROGRAM AT</u> <u>CAMP PINEY, VA. DEVELOPED BN AND OFF-</u> <u>DUTY EDUCATIONAL PROGRAMS; TRAINED</u> <u>&amp; SUPERVISED UNIT EDUCATION PERSONNEL;</u> <u>PREPARED LECTURES &amp; DISCUSSION MATERIAL</u> Duty Station if overseas:
From <u>Aug 47</u> To <u>Feb 48</u> Tot. mo's	Exact Title of your position _____
Classification Grade(if in Federal Service) <u>S/2, Salary</u>	Description of Duties: - <u>ON HISTORY, CURRENT EVENTS, ETC;</u> <u>PUBLISHED DAILY NEWS SHEET; WROTE</u> <u>ARTICLES FOR WEEKLY PAPER; LECTURED</u> <u>ON AIRCAST DAILY NEWS CASTS; MAINTAINED</u> <u>REFERENCE LIBRARY OF CURRENT INFO.</u>
Number and Class of Employees Supervised: _____	Duty Station if overseas:
Employer <u>ARMY</u>	Exact Title of your position _____
Kind of Business or organization (i.e., paper products mfr, public utility)	Description of Duties: - <u>IMPLEMENTED AND SUPERVISED EDUCATION</u> <u>LECTURES &amp; CLASSES</u> <u>PREVIOUSLY DID SIMILAR WORK</u> <u>ON COMPANY LEVEL</u>
From <u>          </u> To <u>          </u> Tot. mo's	Duty Station if overseas:
Classification Grade(if in Federal Service) <u>Salary</u>	Exact Title of your position _____
Number and Class of Employees Supervised: _____	Description of Duties: _____
Employer <u>          </u>	_____
Kind of Business or organization (i.e., paper products mfr, public utility)	_____

SEC. II. WORK EXPERIENCE (CONT'D)

3. Special Work Experience: Check any of the following organizations by which you may have been employed.

- |                                 |                                 |
|---------------------------------|---------------------------------|
| 01 U.S. Secret Service          | 24 Air Force A-2                |
| 02 Civil Police                 | 25 Foreign Economic Admin.      |
| 03 Military Police              | 26 Counter Intelligence Corps   |
| 04 U.S. Border Patrol           | 27 Immigration & Naturalization |
| 05 U.S. Narcotics Squad         | 28 Strategic Services Unit      |
| 06 FBI                          | 29 Foreign Service, State Dept. |
| 07 Criminal Investigation Div.  | 30 Central Intelligence Group   |
| 21 Office of Naval Intelligence | 31 Armed Forces Security Agency |
| 22 Office of War Information    | 32 Coordinator of Information   |
| 23 Army G-2                     | 33 Office of Facts & Figures    |
| 20 Office of Strategic Services | 34 Board of Economic Warfare    |
|                                 | 35 Federal Communications Comm. |

SEC. III. FOREIGN LANGUAGES

List below the foreign languages in which you have some competence. Be sure to include uncommon modern languages. Check ( X ) your competence and how acquired.

LANGUAGE	COMPETENCE						HOW ACQUIRED		
	Equivalent to Native Fluency *	Fluent but obviously Foreign *	Adequate for Research **	Adequate for Travel	Limited Knowledge	Native of Country	Prolonged Residence	Contact (Parents, etc.)	Academic Study
FRENCH	X								X
SPANISH		X							X
RUSSIAN				X					X
SWEDISH				X				X	X

\* If you have checked 'Fluent' for a language that has significant difference in spoken and written form (e.g., Arabic), explain your competence herein \_\_\_\_\_

\*\*Specialized Language Competence: Describe ability to do specialized language work involving vocabularies and terminology in the scientific, engineering, telecommunications, and military fields. List the language with the type of speciality. \_\_\_\_\_

FRENCH - HISTORY TECHNOLOGY

RUSSIAN - LANGUAGE FINANCIAL TRADE NON-USU; CAN BE REFERRED

**SEC. IV. AREA KNOWLEDGE**

1. List below any foreign countries or regions of which you have knowledge gained as a result of residence, travel or study. Study can mean either academic study, or study of a foreign country resulting from an intelligence, military, commercial or professional work assignment.

Country or Region	Dates of Residence, Study Etc.	Manner in Which Knowledge Was Acquired (check (X) one)		
		Residence	Travel	Study
USSR	1943 - 44			X
SCANDINAVIA (SWEDEN)	NO SPECIFIC PERIOD			X

**2. Specialized Knowledge of Area**

List specialized knowledge of foreign country such as knowledge of terrain, coasts and harbors, utilities, railroads, industries, political parties, etc., gained as a result of study or work assignment. Include name of employer or organization.

Country	Type of Knowledge	How and When Gained
SWEDEN	POLITICAL PARTIES (LTD)	STORY, 1946 - 7

**SEC. V. TYPING AND STENOGRAPHIC SKILLS (PRESENT UTILIZATION)**

Skill	Per Cent of Time Used	Not Used	WPM (Approximate Proficiency)	Prefer Assignment Using Skill Obtener
Typing	1. V LTD	2.		1. Yes 2. No
Shorthand	1.	2.		1. Yes 2. No
Shorthand System: 1. Manual 2. Machine 3. Speedwriting.				

**SEC. VI. LICENSES, HOBBIES, SPECIAL QUALIFICATIONS**

1. Licenses: List any licenses or certification such as teachers, pilot, marine, etc. <u>N/A</u>	2. Hobbies: List any hobbies such as sailing, skiing, writing, or other special qualifications. <u>STAMP COLLECTING; MUSIC; READING</u>

**SEC. VII. PROFESSIONAL AND ACADEMIC HONORS**

List any professional or academic associations or honorary societies in which you hold membership. <u>None</u>

**SEC. VIII. PUBLICATIONS**

List below the type of writing (non-fiction: professional or scientific articles, general interest subjects, current events, etc; fiction: novels, short stories, etc.) of any published materials of which you were author or co-author.

*(None)*

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**SEC. IX. INVENTIONS**

Describe any devices you have invented as to type of work for which intended and whether patented.

Device	Patented	
<i>None</i>	(1) Yes	(2) No
	(1) Yes	(2) No
	(1) Yes	(2) No

**SEC. X. TESTS (Within present organization)**

Describe below the type of tests which you have taken.

Type of Test	Date Taken
<i>GENERAL TESTS TAKEN UPON ENTRANCE ON DUTY</i>	<i>MARCH 1951</i>

**SEC. XI. PHYSICAL HANDICAPS**

List any physical handicaps you may have.

*(None)*

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**SEC. XII. OVERSEAS ASSIGNMENT**

Are you willing to accept periodic tour of duty overseas?

- (1) 2 year Tour  (2) 4 year Tour  (3) Not interested

**SEC. XIII. WORK ASSIGNMENT**

In view of your total experience and education, for what assignment do you think you are best qualified?

*- RESEARCH, ANALYSIS, AND EXAMINATION OF INTELLIGENCE DATA. DETERMINING PATTERNS OF INFORMATION BY SYSTEMATIC STUDY OF REPORTS.*

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Security information

**SEC. XIV. MILITARY STATUS**

- ## 1. Present Draft Signs

Have you registered under the Selective Service Act of 1948? - Yes  No   
If yes, indicate your present draft classification S-A

- ## 2. Present Reserve or National Guard Status

Do you now have Reserve or National Guard Status Yes  No.  
If yes, complete the following.

1.  National Guard  
2.  Air National Guard  
3.  Active Reserve Status (member of organized unit)  
4.  Inactive Reserve Status

**Reserve Unit with which currently affiliated**

**Service Mobilization Assignment, if any:**

**Location of Service Records, if known**

## SEC. XV. TRAINING

List the training courses or subjects you have taken in this organization

Course or Subject	(from)	Dates (to)	Hours
BASIC ORIENTATION (INTELLIGENCE) COURSE	APRIL - MAY 1951	4 weeks	
OPERATIONS COURSE	MAY - JUNE 1951	4 weeks	
ADVANCED OPERATIONS COURSE	JUNE - JULY 1951	3 weeks	
COURSE ON FUNCTIONS OF CIA COMPONENTS, ETC	JUNO 1951	1 week	

SEC. XVI. REMARKS

Use this space to indicate any other qualifications you may have which you do not describe above.

DATE 14 November 1952

SIGNATURE see file

## REPORT OF QUALIFICATIONS

NOTE: THIS REPORT MUST NOT BE DISCUSSED WITH APPLICANT OR EMPLOYEE.

Lisboker

NAME OF EMPLOYER (OR APPLICANT)

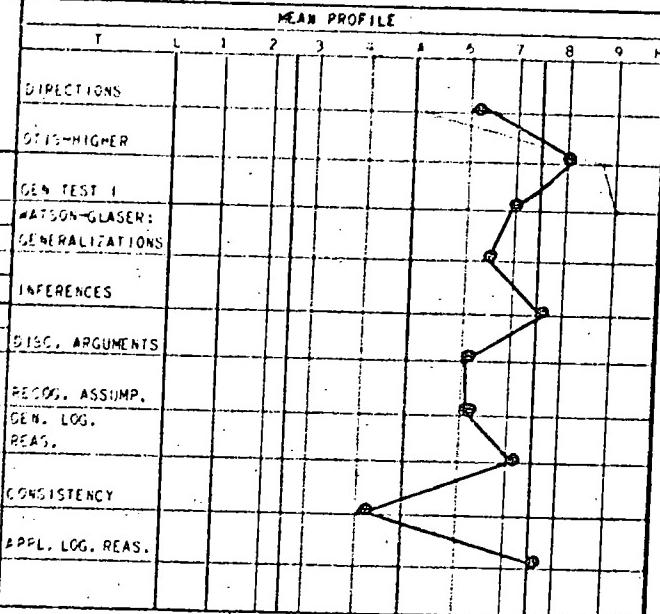
THIS DATE

WILCOX, Inc. N.

November, 1950

## TEST RECORD

NOTE: PRINTED LINE REPRESENTS AVERAGE RANKINGS FOR PROFESSIONAL AND TECHNICAL PERSONNEL.  
 COLORED LINE REPRESENTS SUBJECT'S RANKS.



## EVALUATION OF EDUCATION AND EXPERIENCE

TYPE OF POSITION	OUTSTANDING	SUPERIOR	ADEQUATE	WEAK	INADEQUATE
EDUCATION	<input type="checkbox"/>				
DIRECT EXPERIENCE	<input type="checkbox"/>				
INDIRECT EXPERIENCE	<input type="checkbox"/>				
EDUCATION	<input type="checkbox"/>				
DIRECT EXPERIENCE	<input type="checkbox"/>				
INDIRECT EXPERIENCE	<input type="checkbox"/>				
EDUCATION	<input type="checkbox"/>				
DIRECT EXPERIENCE	<input type="checkbox"/>				
INDIRECT EXPERIENCE	<input type="checkbox"/>				

QUALIFICATIONS TECHNICIAN

SECRET

(WHEN FILLED IN)

Wigren, Lee

QUALIFICATIONS SYSTEM RECORD CHANGE

AAPLICANT CODING DATA

1. ID	2. EMPLOYEE NO.	3. NAME						
< 2	12-DIGITS	MUST CONTAIN 12-DIGITS						
4. DATE OF BIRTH	5. DATE CODED	THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1062, MASTER QUALIFICATIONS CODING RECORD.						
MO DA YR	MO DA YR							

LANGUAGE CODING DATA - FORM 444C

1. ID	2. EMPLOYEE NO.	3. NAME	4. LANGUAGE DATA CODE					
< 3	•	3-LETTERS	BASE CODE R W P S U T YR					
5. DATE SUBMITTED	6. DATE OF BIRTH	WHEN FORM 444C DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO+LANGUAGE" (12-DIGITS)						
MO DA YR	MO DA YR							

LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME	4. CODE	5. LANGUAGE DATA BEFORE TEST								
< 5	446198	WIG	C-A-D	BASE CODE R W P S U T YR								
6. LANGUAGE DATA AFTER TEST			7. DATE OF TEST	DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273 LANGUAGE PROFICIENCY AND AWARDS DATA. : 7 APR 1967								
BASE CODE	R	W	P	S	U	T	YR	MO	DA	YR	>	
BF45	7	7	8	0	7	4	66	11	17	66		

29 MAR  
1967

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

**SECRET**

(WHEN FILLED IN)

Wigren, Lee

## QUALIFICATIONS SYSTEM RECORD CHANGE

## APPLICANT CODING DATA

1. ID	2. APPL. NO.	3. NAME MUST CONTAIN 20-DIGITS
• 2 •	6-DIGITS	•
4. DATE OF BIRTH		5. DATE CODED
MO DA YR	MO DA YR	THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, WALTER QUALIFICATIONS CODING RECORD.

## LANGUAGE CODING DATA - FORM 116C

1. ID	2. EMPLOYEE NO.	3. NAME 3-LETTERS	4. LANGUAGE DATA CODE
• 3 •	•	•	BASE CODE R W P S U T YR
5. DATE SUBMITTED		6. DATE OF BIRTH	WHEN FORM 116C DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO+LANGUAGE" (12-DIGITS)
MO DA YR	MO DA YR	•	•

## LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME 3-LETTERS	4. CODE C-A-D	5. LANGUAGE DATA BEFORE TEST				
• 5 •	• 006198	• WIG	• C	BASE CODE R W P S U T YR				
6. LANGUAGE DATA AFTER TEST			7. DATE OF TEST	DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA, 1 APR 1967				
BASE CODE	R	W	P	S	U	T	YR	MO DA YR
BK50	7	0	7	0	4	66	11 17 66	• B J T

WIGREN  
20-107

The authorization to process this employee's disclaimer of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

S-7-1000  
DRAFTED BY [Signature] Major, Lee H

QUALIFICATIONS SYSTEM RECORD CHANGE														
APPLICANT SECTION DATA														
1. ID	2. APPL. NO.	3. NAME												
4. C-DIGITS		LAST CONTAIN 20 C-DIGITS												
5. DATE OF BIRTH			6. DATE APPLIED			<small>THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN C-D IS AN APPL. CNT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, MASTER QUALIFICATION RECORD.</small>								
MO	DA	YR	MO	DA	YR									
LANGUAGE SECTION DATA - FORM 1273														
1. ID	2. EMPLOYEE NO.	3. NAME	4. LANGUAGE DATA CODE											
5. C-DIGITS		6. 3-LETTERS		7. BASE CODE	R	W	P	S	U	T	YR			
8. DATE SUBMITTED			9. DATE OF BIRTH			<small>WHEN FORM LINE DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO LANGUAGE" (12-DIGITS)</small>								
MO	DA	YR	MO	DA	YR									
LANGUAGE PROFICIENCY TEST DATA														
1. ID	2. EMPLOYEE NO.	3. NAME	4. C-DIGITS	5. LANGUAGE DATA BEFORE TEST										
6. 3-LETTERS		7. BASE CODE		8. BASE CODE	R	W	P	S	U	T	YR			
<small>9. LANGUAGE DATA AFTER TEST</small>														
10. BASE CODE		11. DATE OF TEST		<small>DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA.</small>										
BK5Φ		317ΦΦ465ΦΦ3Φ65												

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

7 NOV 1968

3 NOV 1968

SECRET

(When Filled In)

## VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 5 E 2906 Headquarters

EMPLOYEE SERIAL NO.	NAME OF EMPLOYEE			OFFICE / COMPONENT
	LAST (Print)	FIRST	MIDDLE	
S-4 006198	Higren	Lee	H.	25-26 RR

## INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

## PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL			DEPARTURE			COUNTRY	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
1 - PCS (DURATION)	77	28-29	30-31	32-33	34-35	36-37	38-39		40-43
2 - CORRECTION									
3 - CANCELLATION									

## TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE			RETURN			AREA(S)	OMIT
		MONTH	DAY	YEAR	MONTH	DAY	YEAR		
2 - TDY (DURATION)	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
4 - CORRECTION									
6 - CANCELLATION	2	10	13	66	11	13	66	AF	803

## SOURCE OF RECORD DOCUMENT

<input checked="" type="checkbox"/> TRAVEL VOUCHER	DISPATCH
CABLE	DUTY STATUS OR TIME AND ATTENDANCE REPORT
OTHER (Specify)	

DOCUMENT IDENTIFICATION NO.

AF-69-67

DOCUMENT DATE/PERIOD

13 October - 13 November 1966

REMARKS

PREPARED BY	REPORT ANNOTATED ON SOURCE DOCUMENT	ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
<input checked="" type="checkbox"/> OSA	DATE	SIGNATURE
<input type="checkbox"/> C & L DIVISION		
<input type="checkbox"/> G & T DIVISION		

FORM 1451a 601 PARAGRAPH  
4-66 EDITION

SECRET

CAGLI  
Excludes time overseas  
dominating and decontaminating

(4-10)

Office of Logistics  
Training Program

Office of Logistics  
Training Program

3rd PRINTING DIVISION, CIA

Lee H. Wigren

OS-12

SR/DTP

has participated in the Office of Logistics required training program, the Printing Services Course. The course program was received on a part-time basis during the period 30 October 1960, and consisted of 37 hours of classroom instruction, including an orientation tour of the Agency printing plant.

The program is primarily designed to contribute to the general background and knowledge of Agency printing responsibilities; to acquaint Agency personnel with the policies, functions, and organization of CIA printing and reproduction services. Emphasis is placed on economy in printing; printing costs and cost estimating; various printing and photographic processes are explained.

CERTIFICATE OF COURSE COMPLETION

The above-named individual has regularly attended the program.

*Lee H. Wigren*  
Lee H. Wigren  
Logistics Training Officer

LOGISTICS TRAINING  
October 1960

CIA INTERNAL USE ONLY

14-00000

C O N F I D E N T I A L  
(When Completed)

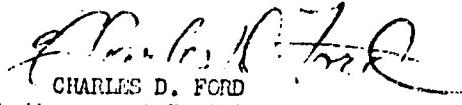
Date 1 June 1960

MEMORANDUM FOR RECORD

THROUGH: Staff Training Officer  
SUBJECT: Completion of Management Conference

1. Lee H. Wigren has completed a Management Conference conducted for SR from 9 - 20 May 1960
2. The conference covered 40 hours of group discussions, lectures, and selected readings concerning problems of Agency management at the middle levels. The individual named completed all conference assignments. No grade has been given since no evaluation is made of any individual's performance in this conference.

FOR THE DIRECTOR OF TRAINING:

  
CHARLES D. FORD  
Chief, Management Training Faculty

C O N F I D E N T I A L  
(When Completed)

SECRET - EYES ONLY

## TECHNICAL SERVICES STAFF

## TRAINING DIVISION EVALUATION

## PHOTO 1 - Basic Photography

NAME: **Wipren, Leo W.**OFFICE: STAFF: **T2** DIV: **25** BRANCH: \* DATES TRAINED: from: **Nov. 19** to: **7 Dec. 1956**

The course is primarily designed to develop skills. Several subjects, however, (such as telephoto lenses, stereo photography etc.) are covered only briefly and the purpose in these subjects is merely to impart an understanding, and not a skill.

This form, therefore, evaluates:

- a. The student's level of understanding (signified by the letter "U") or
- b. The degree of skill attained (signified by the letter "S") -

whichever is applicable.

## I Basic photographic theory and practices

## A. Manipulation of cameras

1. Leica (S) \_\_\_\_\_
2. Signet (S) \_\_\_\_\_
3. Camera focusing (S) \_\_\_\_\_

		none	poor	fair	good	very good	excellent
	View						
	depth of field						
	shutter speed						
	camera pose						

## B. Depth of Field scales (U) \_\_\_\_\_

## C. Relationship of aperture to shutter speeds (U) \_\_\_\_\_

x
x

## II Processing and Printing:

- A. Developers, hypo, washing, drying (S) \_\_\_\_\_
- B. Loading NIKOR film developing tank (S) \_\_\_\_\_
- C. Use and function of the enlarger (S) \_\_\_\_\_
- D. Contrast papers - selection of proper paper for a particular negative (S) \_\_\_\_\_
- E. Print control (S) \_\_\_\_\_

x
x
x
x
x

## III Use of filters: (U) \_\_\_\_\_

x
x

## IV Use of exposure meter. (U) \_\_\_\_\_

x
x

## V Indoor photography:

- A. Employing only natural room lighting (S) \_\_\_\_\_
- B. Employing accessory room lighting for ID pictures (S) \_\_\_\_\_

x
x

SECRET - EYES ONLY

## SECRET-EYES ONLY

## VI Document copying

- A. Techniques (S) \_\_\_\_\_  
 B. Equipment (S) \_\_\_\_\_  
 C. Selection of film (S) \_\_\_\_\_  
 D. Developing and Printing (S) \_\_\_\_\_

	None	Good	Very good	Excellent
None	X			
Good		X		
Very good			X	
Excellent				X

## VII Telephoto, wide angle lenses, stereo photography (U) \_\_\_\_\_

## VIII Reflex Copy Printing:

- A. Use of permanent photo lab printing box (S) \_\_\_\_\_  
 B. Use of portable "Contura" unit (S) \_\_\_\_\_  
 C. Adaptation of "Contura" unit to clandestine needs (U) \_\_\_\_\_

X
X
X

## IX Graphics Registry/OCD - Understanding of what is necessary in a photograph in order to be of use to Graphics Registry (U) \_\_\_\_\_

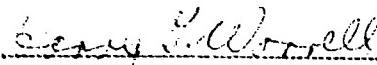
## OBSERVED GENERAL TRAITS &amp; CHARACTERISTICS

I General Quality of prints	X
II Choice of subject matter - organization and composition	X
III Quality of darkroom work (cleanliness, neatness, etc.)	X
IV Attitude toward subject matter	X

## REMARKS:

Test Grade: \_\_\_\_\_

## APPROVED:

  
 Harry S. Worrall  
 Instructor

C/TSS/Training Division

SECRET-EYES ONLY

14-00000  
Wigron, Leo H.

Instruction was given in general photography, and its application to the specific problems of ground intelligence photography, document copying with two methods, casing, fixed and mobile surveillance, available light, small object and ID photography and photography in room search.

This student is well organized in his work and has a fine foundation for the work he will be called upon to do. Currently he should be able to handle similar assignments intensified in the field and with additional practice and experience is capable of applying photography widely and in a more technical situation.

8/20/61  
SAC

SECRET

(When Filled In)

## CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

## SECTION A.

## GENERAL

1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
WIGREN, Lee H.	1 Dec 1923	DI	GS-11
5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
	Intelligence Officer		WE

## SECTION B.

## CAREER INTERESTS

## 9. GENERAL TYPE OF ACTIVITY

## PI Operations

## 10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

## A. IMMEDIATE (Within next 1 to 2 years)

Assignment to [ ]

## B. LONG-RANGE (Within next 3 to 5 years)

Reassignment to Headquarters Desk within WE/1

## SECTION C.

## TRAINING

## 11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

## A. IMMEDIATE (Within next 1 to 2 years)

CE Operations, O.4

Communist Party Organization and Operations, C.2

Information Reporting, Reports &amp; Requirements, O.25

Secret Writing, T.9

Audio Surveillance, T.6

B. LONG-RANGE (Within next 3 to 5 years) Language Study

## 12. ADDITIONAL COMMENTS

I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

## 13. DATE COMPLETED

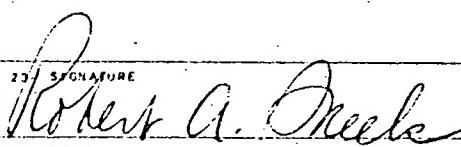
20 Nov 56

## 14. SIGNATURE OF EMPLOYEE

See Item 21

~~SECRET~~

(When Filled In)

SECTION D.		COMMENTS BY SUPERVISOR
15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE		
See Item 21		
16. RELATIVE TO TRAINING FOR EMPLOYEE		
17. TYPED OR PRINTED NAME OF SUPERVISOR		18. SIGNATURE
19. TITLE		20. DATE
SECTION E. FOR USE OF CAREER SERVICE		
21. COMMENTS		
<p>Detailed Individual Career Plan approved by FI Panel            on file in FI Career Management Office, 2048 L</p>		
22. TYPED OR PRINTED NAME		23. SIGNATURE
Robert A. Skeels H. Career Management Officer		
24. TITLE		25. DATE
		13 FEB 1957
LEAVE BLANK		

~~SECRET~~

U. S. AIR FORCE  
TECHNICAL TRAINING CENTER

**NAME** Lee WIGREN **GRADE** AF/TS

**SCHOOL** Basic Audio

**DATE OF BIRTH** 9 - 16 November 1936

**EVALUATION**

1. Comprehension of Principles	<b>Good</b>
2. Cleanliness and Interest	<b>Good</b>
3. Current and Appropriate of Subject	<b>Good</b>
4. Normal Dexterity	<b>Good</b>
5. Desire to work	<b>Good</b>
6. Attitudes	<b>Good</b>
7. Mechanical Potential	<b>Good</b>

**NOTE:** "Marked for Future Use" is an estimate of the individual's ability the student might acquire after continued instruction and practice. It is not an estimate of his current level of technique.

**RECOMMENDATION** Poor Average Good Very Good

Person holding this evaluation form by this part of basic training  
please return this copy of this form to TTS/TB for a new distribution.

**CIVILIAN INSTRUCTORS**

- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| 1. Mr. John Twissman Staff at         | 2. Captain Staff Training Officer     |
| 3. Director Training Division Officer | 4. Division Training Division Officer |
| AFSC Repatriation                     | TTS/TB                                |
| Director of Education                 |                                       |
| CCS/TB                                |                                       |

**Instructor**

14-8000

S-E-C-R-E-T

To: Registrar, Office of Training

I certify that I completed the Cable Writing Refresher No. 8  
on 27 June 56.

J. F. M. 11 C. G. R. M. WE  
Name (Please Print) Staff or Division

S-E-C-R-E-T

S-E-C-R-E-T

## TRAINING EVALUATION

Advanced Counterespionage Course No. 1

<u>HIGREN, Leo H.</u>	M	<u>4-15 Oct. '54</u>
Name	Sex	Dates of Course
<u>12/11/23</u>	<u>3/51</u>	<u>GS-9</u>
Date of Birth	UCD	Grade or Rank
		<u>DDPM</u> <u>10</u> Office

Research and analysis - Intelligence OfficerProjected Assignment or Present Position

1. The Advanced Counterespionage Course is a specialized course of two weeks' duration designed for CE specialists and their supervisors. The Basic CE Course or equivalent experience is a normal prerequisite for entry into the Advanced CE Course. The course is conducted on a seminar, round-table basis. Emphasis is placed on student participation during staff and guest lectures. Time is allotted for reading the extensive material provided.
2. Specialized techniques of CE operations are emphasized. Counterespionage aspects of double agent operations, liaison situations, and defection are examined in detail. Special attention is given to the structure and modus operandi of Soviet and Satellite internal and external clandestine services. Similar studies are made of the Western Services, as they currently exist and as they may affect Agency operations.
3. Each student is required to give a presentation before the class. This hour-long presentation is based on a problem assignment given the student by the staff. Exception is made where students have the field or headquarters experience in CE or a related field; such a student is permitted to give a one-hour lecture based on specific experience. The "canned" problems are selected to test students' ability to do CE research, collate, make logical analyses, and present ideas effectively to a seminar group.
4. This evaluation is based primarily on the student presentation, and to a lesser degree on participation in seminar discussions when conducted by the staff.

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-2-

1. Mr. Wigren ranked in the top bracket of a strong class. He contributed effectively in seminar discussions. He appeared to be alert, and to have a good grasp of CE fundamentals.
2. Mr. Wigren's presentation dealt with his basic assignment in Staff C. The presentation was well organized and was a major contribution to the class's CE background.
3. In my opinion, Mr. Wigren has the background and grasp of CE principles adequate for a CE case officer and analyst.

Z  
GHOSH ZOGET

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## TRAINING EVALUATION

3. The official to whom this report is entrusted is personally responsible for it. Although he may, within his discretion, show it to other members of his staff, the report should never be shown to the student whom it concerns.

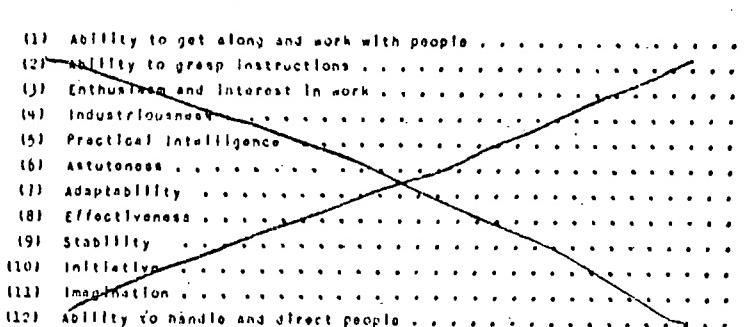
4. The report summarizes the findings, observations and opinions of the various instructors during the course listed only, with no reference to other facts or findings about the student. More complete data is available in the files of the training division and may be examined after contacting the Records and Scheduling officers.

STUDENT'S NAME Lee Liebert Wigren DATE OF REPORT 8 June 1951  
 TRAINING COURSE Operations DIVISION 050A GRADE C3-6  
 TRAINING PERIOD 7 May - 2 June 1951 PROJECTED ASSIGNMENT Clerk AGE 27

1. PERFORMANCE RECORD. The following grades show the achievement of the student in class problems and examinations. The total possible score is broken down to indicate the relative weighting of various factors. The overall adjectival rating is based on the following scales: 0 to 598 Unsatisfactory; 60 to 798 Satisfactory; 80 to 878 Excellent; 88 to 100 Superior.

	Possible Score	Enclosed Score
(1) Comprehension of basic principles of clandestine operations . . . . .	140	25 Sat.
(2) Use of tradecraft (ability to apply principles of clandestine operations) . . . . .	150	30 Sat. -
(3) Ability to evaluate operational data . . . . .	120	12 Sat. -
(4) Ability to use operational data . . . . .	120	11 Med. <u>+</u>
(5) Planning . . . . .	130	19 Sat.
(6) Personality analysis . . . . .	120	14 Sat.
(7) Personality manipulation . . . . .	190	35 Sat.
(8) Adaptability to operational emergencies . . . . .	130	20 Sat.
(9) Attention to detail . . . . .	120	12 Sat. -
(10) Organization and presentation of written operational material . . . . .	120	12 Sat.
TOTAL	1300	191
Overall adjectival rating . . . . .	Satisfactory, 643.	

2. TRAIT CHARACTERISTICS RECORD. The following indicates the various personality traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations. A scale of 0 to 10 is used, 0 indicating that the trait has not been observed, the lower numbers indicating below average, and the higher indicating above average.



See Attachment

3. COMMENT. (To be used only in cases of outstanding strengths or weaknesses)

APPROVED.

CHIEF, TRO

CHIEF INSTRUCTOR

REVIEWED.

CHIEF, TRO

FORM NO. 51-86  
JAN 1950

SECRET

*Lee H. Dugan*  
*Grade: K-5-6*

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2. POINT SECOND. The following indicates the various traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations.

1. UNDERSTANDING INSTRUCTIONS

Not observed \_\_\_\_\_

1	2	3	4	5
Misunderstood instructions completely or more than once occasion.	Was very slow to grasp instructions. Often requested additional explanation or repetition.	Understood instructions if given in detail.	Did not require a detailed explanation.	Grasped instructions quickly, completely, accurately.

2. PLANNING WORK

Not observed \_\_\_\_\_

1	2	3	4	5
Got in serious difficulty because of failure to plan work.	Planned inadequately.	Made plans which permitted adequate implementation of a project.	Gave evidence of careful, thoughtful, planning.	Planned thoroughly, allowed for almost all contingencies.

3. ABILITY TO WRITE

Not observed \_\_\_\_\_

1	2	3	4	5
Seemed unable to express thoughts clearly in written form.	Was weak in expressing thoughts clearly in written form.	Written work showed no significant weakness.	Displayed ability to express thoughts thoroughly in written form.	Was outstanding in ability to express ideas in clear, correct, coherent manner.

4. ATTENDING TO DETAIL

Not observed \_\_\_\_\_

1	2	3	4	5
Written and oral work suffered seriously from constant inattention to details.	Work frequently marred by carelessness or incomplete treatment of significant detail.	Work showed acceptable attention to significant detail.	Careful handling of significant detail.	Work was consistently outstanding for precise, accurate handling of detail.

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## S. CREATIVE IMAGINATION

Not observed

1. Derived from  
stimulative im-  
agination or  
imagination in  
expressive im-  
aginative abilities.

2. Displayed only a  
very limited  
degree of con-  
structive im-  
aginative im-  
agination.

3. Showed sufficient  
constructive im-  
aginative im-  
agination to meet  
most school  
situations  
adequately.

4. Demonstrated the  
possession of  
creative ability  
to a greater than  
average degree.

5. Outstandingly  
creative, in-  
ventive, or  
original.

## B. FACILITY OF ORAL EXPRESSION

Not observed

1. Tended to speak with lack of fluency  
and clarity.  
Presented ideas in speech, but  
meaning usually  
obscure and incom-  
prehensible.

2. Displayed  
reasonable  
facility in oral  
expression.

3. Spoke confidently, outstanding in  
conveying ideas fluently and  
clearly and ready-  
ily.

4. Outstanding in  
clarity of oral  
expression.

## C. INDUSTRY

Not observed

1. Work was un-  
satisfactory as  
a result of in-  
sufficient  
application of  
time and effort.

2. Applied minimum  
amount of time  
and effort nec-  
essary to satis-  
factorily accom-  
plish assigned  
work.

3. Showed adequate  
compliance in  
regards time and  
effort for  
accomplishment  
of assigned work.

4. Volunteered  
greater time and  
effort than is  
normally expect-  
ed in this course.

5. Unusually  
industrious,  
giving generous-  
ly of time,  
effort and  
interest.

## D. ENTHUSIASM

Not observed

1. Failed to act  
without being  
specifically  
instructed to  
do so.

2. Occasionally  
acted on his own.

3. Usually took  
steps to  
implement ideas.

4. Usually displayed  
enthusiasm and  
aggressiveness.

5. Displayed un-  
usual energy,  
enthusiasm and  
aggressiveness.

## E. PERSISTENCE IN EFFORTS

Not observed

1. Gave up as soon  
as he met  
opposition or dif-  
ficulty in  
pursuing his  
objectives.

2. Gave up after  
several attempts  
of opposition or dif-  
ficulty had failed.

3. Overcame minor  
difficulties,  
but was slowed  
by severe  
opposition.

4. Was slowed only  
by severe  
opposition.

5. Persisted in his  
efforts to  
achieve ob-  
jectives despite  
repeated set-  
backs or severe  
opposition.

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10. ENTUSIASM AND INTEREST IN THE WORK  
Not observed \_\_\_\_\_

1	2	3	4	5
Displayed no indication of genuine interest in the subject.	Appeared only mildly interested in the subject.	Displayed definite interest in making this sphere of activity his career.	Displayed unusual enthusiasm and interest.	Displayed exceptional enthusiasm and intense interest.

11. ABILITY TO GET ALONG WITH ASSOCIATES  
Not observed \_\_\_\_\_

1	2	3	4	5
Frequently alienated associates.	Was noticeably lacking in: a. sociability b. consideration of others c. cooperativeness.	Reasonably sociable, considerate and cooperative vis-a-vis associates.	Displayed definite a. sociability b. consideration of others c. cooperativeness.	Unusually sociable, considerate and cooperative vis-a-vis associates.

12. LEADERSHIP  
Not observed \_\_\_\_\_

1	2	3	4	5
Appeared to withdraw from group activities to a marked degree even when requested to take part.	Took little part in group activities.	Normally participated within the group.	Displayed leadership ability on several occasions.	Consistently assumed leadership in group activities.

## 13. TACT

Not observed \_\_\_\_\_

1	2	3	4	5
Markedly blunt and indiscreet	Occasionally said or did something which induced an unfavorable reaction.	Reasonably discreet.	Had good discernment for the appropriate thing to say or do.	Consistently demonstrated keen perception for fitting speech or conduct.

## 14. PERSUASIVENESS

Not observed \_\_\_\_\_

1	2	3	4	5
Did not influence the thinking and actions of others	His opinions rarely affected his associates.	Was fairly successful in selling a point or himself.	Was very good at influencing others by his own personality and thinking.	Was outstanding in ability to command respect and attention through his personality and thinking.

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## 15. COMMON SENSE

Not observed \_\_\_\_\_

1	2	3	4	5
Displayed lack of common sense.	Displayed inconsistencies in judgment.	Usually displayed sound judgment.	Consistently displayed sound judgment.	Displayed outstanding ability to make sound decisions.

## 16. ASTUTENESS

Not observed \_\_\_\_\_

1	2	3	4	5
Appeared gullible and naive.	Lacked adequate skepticism and discernment.	Displayed adequate discernment and skepticism.	Displayed above average perspicacity and skepticism.	Displayed exceptional shrewdness and perspicacity.

## 17. ABILITY TO LEARN

Not observed \_\_\_\_\_

1	2	3	4	5
Showed no improvement during course of instruction.	Improvement was slow and laborious.	Assimilated course material in satisfactory fashion.	Showed marked improvement during progress of instruction.	Despite lack of previous experience displayed unusual ability to assimilate course material.

## 18. ADAPTATION TO TRAINING

Not observed \_\_\_\_\_

1	2	3	4	5
Did not adjust to training program. Remained directionless, an outsider.	Accepted training but with reluctance.	Adapted himself to most aspects of training.	Accepted the training situation with good spirit.	Accepted training with obvious enthusiasm.

A rating of 3 in personality traits is considered average for a CIA operations officer.

NOTE: For remarks see page 6.

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## TRAINING EVALUATION

## STAFF ORIENTATION

1. The official to whom this report is entrusted is personally responsible for it, although he may, within his discretion, show it to other members of his staff; the report should never be shown to the student whom it concerns.
2. The report summarizes the test results, observations and opinions of the various instructors for the course listed only. More complete data is available in the files of the Training Division and may be examined after contacting the Records and Scheduling officials. Any questions as regards the evaluation of this student should be referred to the Chief, Records and Evaluation, TAO.

STUDENT'S NAME Lee Hobart MironDATE OF REPORT 28 April 1951TRAINING COURSE STAFF ORIENTATION 24DIVISION CGO/STC AGE 27 GRADE GS-6TRAINING PERIOD 2 - 27 April 1951PROJECTED ASSIGNMENT Clerk

1. PERFORMANCE RECORD. The following grades show the achievement of the student in class problems and examinations. The total possible score is broken down to indicate the relative weighting of various factors. The overall adjectival rating is based on the following scale: 0 to 69% unsatisfactory; 66 to 75% satisfactory; 76 to 85% Excellent; 86 to 100% Superior.

Problems

	Possible Score	Achieved Score	Percentage Score
(11) Editing of Information	(20)	14.9	75
(12) Reporting of Information	(40)	29.1	73
(13) Message writing	(20)	14.3	72
(14) Interviews: Procurement of Information	(30)	21.3	71
(15) Interviews: Personality handling	(30)	23.2	77
(16) Mapping and Sketching	(20)	15.7	79
(17) Observation and description	(10)	7.9	79
(18) Security Problems	(5)	4.3	85
<u>Objective Tests</u>			
(19) Intelligence Tools and Objectives	(30)	22.2	74
(110) Reporting Mechanics	(20)	16.6	83
(111) USSR and Communism	(75)	64.5	86
<u>TOTAL</u>	(300)	234.0	78.0
Overall adjectival rating			Excellent

2. TRAIT RECORD. The following indicates the various traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations:

## 1. UNDERSTANDING INSTRUCTIONS

Not observed \_\_\_\_\_

1	2	3	4	5
Misunderstood instructions completely on more than one occasion.	Was very slow to grasp instructions. Often requested additional explanation or repetition.	Understood instructions if given in detail.	Did not require a detailed explanation.	Grasped instructions quickly, completely, accurately.

## 2. PLANNING WORK

Not observed \_\_\_\_\_

1	2	3	4	5
Got in serious difficulty because of failure to plan work.	Planned inadequately for the effective carrying out of a project.	Made plans which did not hinder the satisfactory completion of a project.	Gave evidence of careful, thoughtful planning.	Planned thoroughly, allowed for all contingencies.

## 3. ATTENDING TO DETAIL

Not observed \_\_\_\_\_

1	2	3	4	5
Written and oral work suffered seriously from constant inattention to details.	Work frequently marred by careless or imprecise treatment of significant detail.	Work showed acceptable attention to significant detail, but contained a number of minor errors.	Careful handling of significant detail, with occasional lapses of a minor nature.	Work was outstanding for precise, accurate handling of detail at all times.

## 4. ABILITY TO WRITE

Not observed \_\_\_\_\_

1	2	3	4	5
Seemed unable to express thoughts clearly or correctly in written form.	Weak in English usage. Frequent grammatical or spelling errors.	Written work mechanically correct, but poorly organized.	Written work showed no significant weakness.	Outstanding in ability to express ideas in clear, correct, coherent manner.

## 5. PERSEVERING IN EFFORTS

Not observed \_\_\_\_\_

1	2	3	4	5
Gave up as soon as he met opposition or difficulties in pursuing an objective.	Gave up after several attempts had failed.	Surmounted minor difficulties, but stopped by severe opposition.	Renewed his efforts after a major setback.	Persisted in his efforts to achieve objectives despite repeated set-backs or severe opposition.

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6. CONSTRUCTIVE IMAGINATION  
Not observed

1	2	3	4	5
Devoid of imagination or inventiveness in approach to problems.	Showed only a very limited degree of imagination.	Showed sufficient imagination to meet most school situations adequately.	Demonstrated the possession of creative ability to a greater than average degree.	Outstandingly creative, inventive, or original.

7. FACILITY OF ORAL EXPRESSION  
Not observed

1	2	3	4	5
Unable to express self clearly. Presented ideas in a groping and incoherent fashion.	Lacked fluency or ease in his speech, but meaning usually clear.	Displayed reasonable facility in oral expression.	Spoke confidently, conveying ideas clearly and readily.	Outstanding in fluency and clarity of oral expression.

8. FORCEFULNESS  
Not observed

1	2	3	4	5
Was not able to project his own personality and ideas to others.	Rarely convinced anyone of his point.	Was fairly successful in selling a point or himself.	Was able to influence or control others through his personality and thinking.	Outstanding in ability to command attention and respect through personal forcefulness.

9. ADAPTATION TO TRAINING  
Not observed

1	2	3	4	5
Did not adjust to training program. Remained disoriented, an outsider.	Accepted training, but with reluctance.	Adapted himself to most aspects of training.	Accepted the training situation with good spirit.	Accepted training with obvious enthusiasm.

10. TACT  
Not observed

1	2	3	4	5
Continually alienated others by indiscreet actions or words.	Occasionally said or did something which induced an unfavorable reaction.	Not skilled, but avoided arousing antagonism in dealing with others.	Used good discernment for the appropriate thing to say or do.	Showed keen perception for fitting speech or conduct at all times.

## 3. REMARKS:

APPROVED.

*L.B. Shallowans*

CHIEF, STA

CHIEF INSTRUCTOR

REVIEWED.

*R. Langley*

CHIEF, RES

#### A. RAW TEST DATA

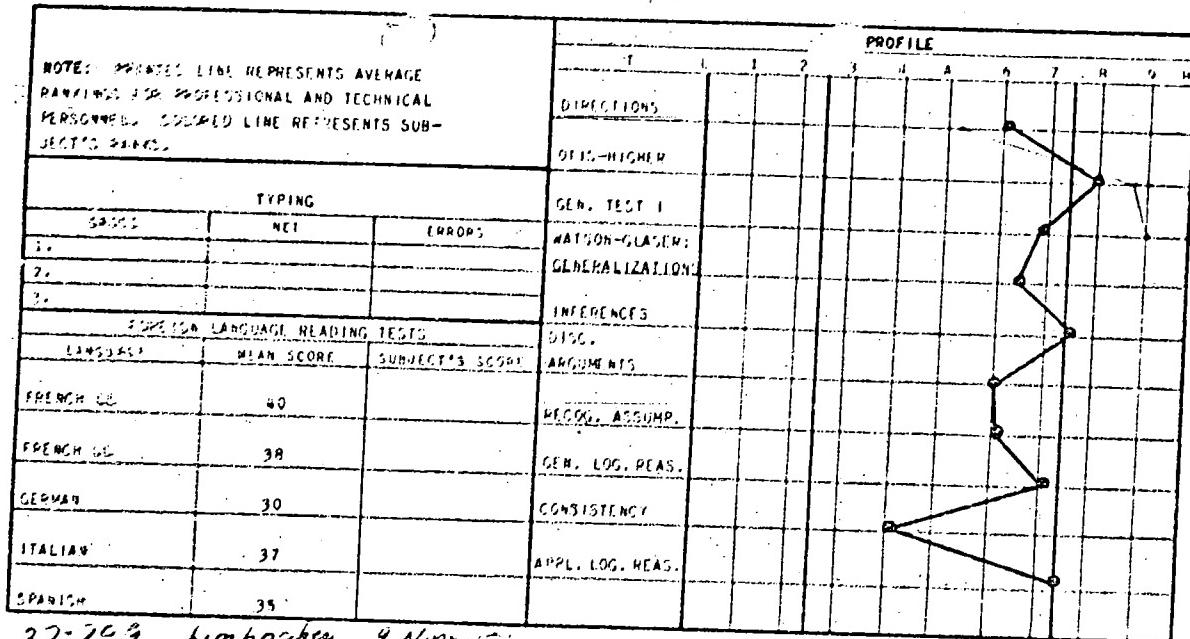
TYPE OF TEST	RAW SCORE	PERC. TILE	TYPE OF TEST	RAW SCORE	PERCEN- TILE	TYPE OF TEST	RAW SCORE	PERCEN- TILE
DIRECTIONS			DIRECTIONS A	36	52	AREA INFO (AFFAIRS)		
DAT: CLERICAL			OTIS-HIGHER A	66	87	AREA INFO (PEOPLE)		
SPELLING			GEN. TEST I	68	90	BENNETT LIBRARY INFO		
SENTENCES			LA-5			CIA CLASSIF. I		
NUMERICAL AB.			FRENCH LL			CIA CLASSIF. II		
ABSTR. REAS.			FRENCH UL			CORR. AND EFF. OF EXP.		
SPACE REL.			GERMAN LL			OSU TEST: FORM		
VERB. REAS.			ITALIAN LL			TECHNICAL READING		
MECH. REAS.			SPANISH LL			WATSON-GLASER:		
SUPV. TEST: FORM						GENERALIZATIONS		
ORAL DIRECTIONS TEST						INFERENCES		
						DISC. ARGUMENTS		
						RECOG. ASSUMPTIONS		
						GEN. LOG. REAS.		
						CONSISTENCY		
						APPL. LOG. REAS.		

**B. PERSONAL DATA**

AGE	SEX		STATUS						EDUCATION	
	M	F	NEW	EMP.	ELEM.	H.SCH.	COL.	DEG.	MAJOR	POSITION
26	<input checked="" type="checkbox"/>	<input type="checkbox"/>	X						Limbocker	Intelligence Officer
NAME LAST, FIRST, MIDDLE INITIAL (5244)					SERVICE GRADE G-1-S					

14-00000  
NOTES: DASHED LINE REPRESENTS AVERAGE  
RANKINGS FOR PROFESSIONAL AND TECHNICAL  
PERSONNEL. SOLID LINE REPRESENTS SUB-  
JECT'S RANKS.

## TEST RECORD





SECRET

(When Filled In)

REQUEST FOR MEDICAL EVALUATION		1. DATE OF REQUEST
2. NAME Wigren, Lee H.	3. POSITION TITLE Ops Officer	4. GRADE GS-13
5. OFFICE/DIVISION/BRANCH DDO/CI Staff/RGA	6. EMPLOYEE'S EXT. 6947	
7. PURPOSE OF EVALUATION		
<input type="checkbox"/> PRE-EMPLOYMENT	<input type="checkbox"/> HQGS/TDY	
<input type="checkbox"/> ENTRANCE ON DUTY	<input type="checkbox"/> OVERSEAS ASSIGNMENT	
<input checked="" type="checkbox"/> TDY STANDBY	ETO	
<input type="checkbox"/> SPECIAL TRAINING	STATION	
<input type="checkbox"/> ANNUAL	TDY OR POC	
<input type="checkbox"/> RETURN TO DUTY	TYPE OF COVER	
<input type="checkbox"/> FITNESS FOR DUTY	NO. OF DEPENDENTS TO ACCOMPANY	
<input type="checkbox"/> MEDICAL RETIREMENT	NO. OF DEPENDENTS REPORTS OF MEDICAL HISTORY ATTACHED	
8. OVERSEAS PLANNING EVALUATION (One block must be checked)		
<input type="checkbox"/> YES	9. APPROVING OFFICER	
<input type="checkbox"/> NO	ROOM	EXT.
10. COMMENTS		
Mr. Wigren is planning to travel 10/24/75 to London, please expedite. Mr. Wigren had MPT/PHE-in July 1975.		
11. REPORT OF EVALUATION		
Qualified for TDY Standby until 1 October 1977.		
12. SIGNATURE		
23 October 1975		
13. APPROVAL		
OVS/pro		

PHYSICAL QUALIFICATION RECORD	
NAME	NATURE OF ACTION
Wigren, Lee	END
TITLE OF POSITION	GRADE
Clerk	G-6
DEPARTMENT OR FIELD	
Dept.	
Subject was found physically <input checked="" type="checkbox"/> fit <input type="checkbox"/> unfit for duty with this organization in the above grade and position.	
RECOMMENDATIONS:	
And, o/s duty	
10 Mar 51	
DATE	SIGNATURE OF PHYSICAL REQUIREMENTS OFFICER

SECRET

(When Filled In)

DWB  
778

## QUALIFICATIONS UPDATE

## READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING, TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444g, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room SE-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

## SECTION I

## BIOGRAPHIC AND POSITION DATA

EMP. SER. NO. 006198	NAME (Last-First-Middle) WIGREN, Lee H.	DATE OF BIRTH 12/01/23	SD D	GRADE 13
-------------------------	--	---------------------------	---------	-------------

## SECTION II

## EDUCATION

## HIGH SCHOOL

LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE <input type="checkbox"/> YES <input type="checkbox"/> NO
---------------------------	--------------------------------	--------------------------	--

## COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		YEARS ATTENDED FROM--TO--	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/QUARTER HRS. (Specify)
	MAJOR	MINOR				
1.						
2.						

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

## TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
----------------------------	-------------------------	------	----	---------------

## OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
----------------------------	-------------------------	------	----	---------------

## SECTION III

## MARITAL STATUS

1. PRESENT STATUS (Single, Unmarried, Widowed, Separated, Divorced, Annulled Marriage) SPECIFY:

2. NAME OF SPOUSE (Last) (First) (Middle) (Vaiden)

3. DATE OF BIRTH

4. PLACE OF BIRTH (City, State, Country)

5. OCCUPATION

6. PRESENT EMPLOYER

7. CITIZENSHIP

8. FORMER CITIZENSHIP(S) COUNTRY(IES)

9. DATE U.S. CITIZENSHIP ACQUIRED

## SECTION IV

## DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE				
2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE				

SECRET

(When Filled In)

SECTION V GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL							
NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	RESIDENCE OR TRAVEL ON RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY - CHECK (X)	RESIDENCE	TRAVEL	STUDY
			SEP 30 859 AM '71				
SECTION VI TYPING AND STENOGRAPHIC SKILLS							
1. TYPING (WPM)	2. SHORTHAND (WPM)	3. INDICATE SHORTHAND SYSTEM USED - CHECK THE APPROPRIATE ITEM					
		<input type="checkbox"/> GREGG	<input type="checkbox"/> SPEEDPITTS	<input type="checkbox"/> STENOTYPE	<input type="checkbox"/> OTHER SPECIFY:		
SECTION VII SPECIAL QUALIFICATIONS							
PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED.							
SECTION VIII MILITARY SERVICE							
CURRENT DRAFT STATUS							
1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED?	2. NEW CLASSIFICATION						
<input type="checkbox"/> YES	<input type="checkbox"/> NO						
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON						
MILITARY RESERVE, NATIONAL GUARD STATUS							
CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG	<input type="checkbox"/> ARMY	<input type="checkbox"/> MARINE CORPS	<input type="checkbox"/> COAST GUARD	<input type="checkbox"/> NATIONAL GUARD			
	<input type="checkbox"/> NAVY	<input type="checkbox"/> AIR FORCE	<input type="checkbox"/> AIR NATIONAL GUARD				
5. CURRENT RANK, GRADE OR RATE	6. DATE OF APPOINTMENT IN CURRENT RANK	7. EXPIRATION DATE OF CURRENT OBLIGATION					
8. CHECK CURRENT RESERVE CATEGORY	<input type="checkbox"/> READY RESERVE	<input type="checkbox"/> STANDBY(DEPLOY)	<input type="checkbox"/> STANDBY(INACTIVE)	<input type="checkbox"/> RETIRED	<input type="checkbox"/> DISCHARGED		
9. MILITARY MOBILIZATION ASSIGNMENT	10. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED						
MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)							
NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	<input type="checkbox"/> RESIDENT <input type="checkbox"/> AGENCY-SPONSORED				
SECTION IX PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS							
NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)				DATE OF MEMBERSHIP		
					FROM	TO	
SECTION X REMARKS							
DATE ✓ 27 Sept 71		SIGNATURE OF EMPLOYEE ✓ Leslie Larson					

SECRET

SECRET

(When filled in)

OFFICIAL USE ONLY (until filled in)

*file*

## • QUALIFICATIONS SUPPLEMENT TO PERSONAL HISTORY STATEMENT

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS.

BIOGRAPHIC AND POSITION DATA				
1. SER NO	2. NAME	3. SEX	4. DATE OF BIRTH	5. SCHEDULE GRADE/STEP
206198	WIGHEN LEE W	M	12/01/23	GS - 33-05
6	6. POSITION TITLE INSTR INTEL	7. OFFICE OF ASSIGNMENT OTR	8. LOCATION, Country City WASH., D.C.	
AGENCY OVERSEAS SERVICE				
9. DEST		TYPE TOUR	FROM	TO
AFRICA		TDY-RR	68/10/13	68/11/13

OVERSEAS DATA

COPED

DATE: INITIALS: *KP*

7 AUG 1968

SECTION III		EDUCATION	
DEGREE	MAJOR FIELD	COLLEGE	YEAR
BACH ASTR	HISTORY, GENERAL HISTORY, GENERAL	YALE UNIV CONN HARVARD UNIV MASS	47 48

AUG 1968  
MIS 1007

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(When filled in)

SECTION IV

**GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL**

SECTION V

## **TYING AND STENOGRAPHIC SKILLS**

- |   |                          |  |                                       |
|---|--------------------------|--|---------------------------------------|
| PHOTOCOPIER AND STENOGRAPHIC SKILLS   |                          |  |                                       |
| 1. TYPEWRITER   | 2. SHORTHAND SYSTEM USED | 3. INDICATE SHORTHAND SYSTEM USED -- CHECK IN APPROPRIATE ITEM |                                       |
|   |                          | <input type="checkbox"/> GREGG                                 | <input type="checkbox"/> SPEEDWRITING |
|   |                          | <input type="checkbox"/> STENOGRAPHIC                          | <input type="checkbox"/> OTHER        |
| 4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Computer, mimeograph, word processor, etc.) |                          |  |                                       |

Also see -

SECTION VI

**SPECIAL QUALIFICATIONS**

- SPECIAL QUALIFICATIONS**

I LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH.

SWIMMING (PROFICIENT); STAMP COLLECTING

2. EXCLUDING BUSINESS EQUIPMENT OR MACHINES WHICH YOU MAY HAVE LISTED IN ITEM 4, SECTION V., LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT AND MACHINES SUCH AS OPERATION OF RADIO TRANSMITTERS (indicate CW, telegraph, reading & recording), OFFSET PRESS, TURRET LATHE, ETC AND OTHER SCIENTIFIC & PROFESSIONAL SERVICES

NONE

3. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION SUCH AS PILOT, ELECTRICIAN, RADIO OPERATOR, TEACHER, LAWYER, CPA, MEDICAL TECHNICIAN, PSYCHOLOGIST, PHYSICIAN, ETC?  YES  NO

4. IF YOU HAVE ANSWERED "YES" TO ITEM 3 ABOVE, INDICATE KIND OF LICENSE OR CERTIFICATION AND THE ISSUING STATE MUNICIPALITY, ETC. PLEASE STATE REGISTRY NUMBER IF KNOWN.

1. [FIRST CLASS EDITIONS](#) | 2. [SEARCH](#) | 3. [ABOUT](#)

- 6 LATEST LICENSES/CERTIFICATIONS

2. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR. DO NOT submit copies unless requested. INDICATE THE TITLE, PUBLICATION DATE, AND TYPE OF WORK FOR EACH PUBLICATION OR SCIENTIFIC SERIES OF WHICH YOU ARE THE AUTHOR.

- 8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND DESCRIBE HOW THEY WORK.**

- #### 3. PUBLIC SPEAKING AND PUBLIC RELATIONS PREFERENCE

**OTR TEACHING ASSIGNMENT - LECTURING / BRIEFING ASSIGNMENTS**

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SECTION VII			
MILITARY SERVICE			
CURRENT DRAFT STATUS			
1. ARE YOU REGISTERED FOR THE DRAFT?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	2. SELECTIVE SERVICE CLASSIFICATION
3. IF YES, SELECT 4 SERVICE BOARD NUMBER AND ADDRESS			4. IF DEFERRED, GIVE REASON
MILITARY SERVICE RECORD - Active Duty Only			
1. MILITARY ORGANIZATION (Army, Navy, etc.) - Specified	2. BRANCH OF SERVICE	3. DATES OF SERVICE (extended active duty)	
ARMY	ARMY	FROM	TO
4. STATUS (Regular, Reserves, etc.) - Specified	5. RANK, GRADE OR RATE IN ACTIVATION OF THIS SERVICE	6. SERIAL SERVICE NUMBER	
	S/Sgt	1FG13 1946	
7. CHECK TYPE OF SEPARATION	<input checked="" type="checkbox"/> HONORABLE DISCHARGE <input type="checkbox"/> RELEASE TO INACTIVE DUTY <input type="checkbox"/> RETIREMENT FOR AGE		
	<input type="checkbox"/> RETIREMENT FOR SERVICE <input type="checkbox"/> RETIREMENT FOR COMBAT DISABILITY <input type="checkbox"/> RETIREMENT FOR NON-COMBAT DISABILITY		
8. UNDUE HANDICAPS			
9. OTHER SERVICE			
3. BRIEF DESCRIPTION OF MILITARY DUTIES (Record the duties and skills which best describe your work or function in the military service)			
MILITARY RESERVE, NATIONAL GUARD STATUS			
CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG	<input type="checkbox"/> ARMY	<input type="checkbox"/> MARINE CORPS	<input type="checkbox"/> COAST GUARD
	<input type="checkbox"/> NAVY	<input type="checkbox"/> AIR FORCE	<input type="checkbox"/> NATIONAL GUARD
<input type="checkbox"/> AIR NATIONAL GUARD			
1. CURRENT RANK, GRADE OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT RESERVE OBLIGATION	
4. CHECK CURRENT RESERVE CATEGORY	<input type="checkbox"/> READY RESERVE	<input type="checkbox"/> STANDBY (Active)	<input type="checkbox"/> STANDBY (Inactivated)
<input type="checkbox"/> RECRUIT	<input type="checkbox"/> DISCHARGED		
5. BRIEF DESCRIPTION OF MILITARY RESERVE DUTIES (Record the duties and skills which best describe your work or function in the military service)			
6. IF YOU ARE CURRENTLY ASSIGNED TO A RESERVE OR NATIONAL GUARD TRAINING UNIT, IDENTIFY THE UNIT AND ITS ADDRESS.			
MILITARY SCHOOLS COMPLETED (List Date, Reserve Status or as Civilian)			
NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	
1.			<input type="checkbox"/> RESIDENT
			<input type="checkbox"/> CORRESPONDENCE
			<input type="checkbox"/> AGENCY SPONSORED
			<input type="checkbox"/> RESIDENT
			<input type="checkbox"/> CORRESPONDENCE
			<input type="checkbox"/> AGENCY SPONSORED
			<input type="checkbox"/> RESIDENT
			<input type="checkbox"/> CORRESPONDENCE
			<input type="checkbox"/> AGENCY SPONSORED
			<input type="checkbox"/> RESIDENT
			<input type="checkbox"/> CORRESPONDENCE
			<input type="checkbox"/> AGENCY SPONSORED

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(When Filled In)

SECTION VIII AGENCY EMPLOYMENT HISTORY			
1. INCLUSIVE DATES (From-To-by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH	
MAY 1957 - MAY 1965	HQ/AGENCY, Country, City	DDP/SR	
4. TITLE OF JOB	5. GRADES HELD IN JOB		
CHIEF, RESEARCH BRANCH, C.I. GROUP, SR DIV.	GS-12, GS-13		
6. DESCRIPTION OF DUTIES			
<ul style="list-style-type: none"> <li>- PLANNED &amp; IMPLEMENTED SR DIVISION RESEARCH PROGRAM ON SOCIET INTELLIGENCE</li> <li>- SUPERVISED WORK OF SECTION (LIAISON BRANCH) WHICH AT MAXIMUM STRENGTH INCLUDED <u>17</u> ANALYSTS &amp; CLERKS</li> <li>- EDITED PUBLICATIONS</li> <li>- DIRECTED DISSEMINATION OF PUBLICATIONS TO AGENCY AND U.S. INTEL COMMUNITY CUSTOMERS</li> <li>- CONDUCTED LECTURES &amp; BRIEFINGS FOR U.S. &amp; FOREIGN LIAISON PERSONNEL</li> <li>- <del>Conducted research &amp; prepared reports</del></li> </ul>			
1. INCLUSIVE DATES (From-To-by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH	
SEPT 1957 - MAY 1959	HQ	DDP/FE/1D	
4. TITLE OF JOB	5. GRADES HELD IN JOB		
BIOGRAPHIC OFFICER	GS-11, 12		
6. DESCRIPTION OF DUTIES			
<ul style="list-style-type: none"> <li>- CONDUCTED RESEARCH &amp; PREPARED REPORTS</li> <li>- CONDUCTED EXTERNAL LIAISON</li> <li>- HELPED DEVELOP NEW PROGRAMS</li> <li>- SUPERVISED <u>11</u> PERSONNEL</li> </ul>			
1. INCLUSIVE DATES (From-To-by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH	
APRIL 1955 - SEPT 1957	HQ	DDP/WF-1	
4. TITLE OF JOB	5. GRADES HELD IN JOB		
AREA OPS OFFICER	GS-11		
6. DESCRIPTION OF DUTIES			
<ul style="list-style-type: none"> <li>- SUPPORTED ACTIVITIES OF STOCKHOLM STATION</li> </ul>			

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(When filled in)

SECTION VIII AGENCY EMPLOYMENT HISTORY (Cont'd)			
1. INCLUSIVE DATES (From - To - by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE/OFFICE OR DIVISION, BRANCH	4. GRADES HELD IN JOB
MAR 1951 - APR 1955	HQ	DDP/ S1B *	GS-6, 7, 9, 11
5. TITLE OF JOB  INTELLIGENCE OFFICER		6. DESCRIPTION OF DUTIES  - CONDUCTED RESEARCH - PREPARED STUDIES ON SOVIET INTELLIGENCE - STUDIED RELATIONSHIP OF SOVIET & EAST EUROPEAN INTELLIGENCE SERVICES; PREPARED PAPERS ON SUBJECT; CONDUCTED BRIEFINGS	
7. INCLUSIVE DATES (From - To - by month & year)		8. LOCATION (Country, City)	
9. TITLE OF JOB		10. GRADES HELD IN JOB	
11. DESCRIPTION OF DUTIES			
12. INCLUSIVE DATES (From - To - by month & year)		13. LOCATION (Country, City)	
14. TITLE OF JOB		15. GRADES HELD IN JOB	
16. DESCRIPTION OF DUTIES			

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Whale Island Inn

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30 December 1963

**MEMORANDUM FOR THE RECORD**

**SUBJECT: Certificate of Completion - Midcareer Course No. 1  
7 October - 15 November 1963**

The attached certificate indicates that Lee H. Wigren, SR, has completed the Agency's Midcareer Course No. 1. This course is one part of the Agency's Midcareer Training Program.

Among other topics, this course covers the functioning of the various components of the Agency, the functioning of other agencies of the U.S. Government, particularly those with intelligence and action responsibilities, and the Agency's relation to them. It also covers foreign, domestic, political and other factors affecting the policies of the U.S. Government.

*Lester C. Houck*  
Lester C. Houck  
Chairman  
Midcareer Course

*SECRET*

14-00000

Valeat Intelligenter Melius



This certifies that

LEE H. WIGREN

has completed the  
Midcareer Course

15 November 1963

Matthew Baird

DIRECTOR OF TRAINING

Marshall S. Carter

DEPUTY DIRECTOR OF CENTRAL INTELLIGENCE

SECRET  
(When Filled In)

-LY

PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT		THIS DATE 9 FEBRUARY 1954
INSTRUCTIONS		
<p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.</p>		
SECTION I GENERAL		
<p>1. FULL NAME (Last-First-Middle) <b>WIGREN, Lee H.</b></p>		
<p>2. CURRENT ADDRESS (No., Street, City, Zone, State) <b>15 MODE ST, FAIRFAX, VIRGINIA</b></p>		
<p>3. PERMANENT ADDRESS (No., Street, City, Zone, State) <b>SAME</b></p>		
<p>4. HOME TELEPHONE NUMBER <b>CRESCENT 3-4950</b></p>		
<p>5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE <b>VIRGINIA</b></p>		
SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY		
<p>1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. <b>WIGREN, Ellen R</b></p>		
<p>2. RELATIONSHIP <b>Wife</b></p>		
<p>3. HOME ADDRESS (No., Street, City, Zone, State, Country) <b>15 MODE ST, FAIRFAX, VIRGINIA</b></p>		
<p>4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE <b>NA</b></p>		
<p>5. HOME TELEPHONE NUMBER <b>CR 3-4950</b></p>		
<p>6. BUSINESS TELEPHONE NUMBER <b>NA</b></p>		
<p>7. BUSINESS TELEPHONE EXTENSION <b>NA</b></p>		
<p>8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE. <b>NOT DESIRABLE</b></p>		
SECTION III MARITAL STATUS		
<p>1. CHECK (X) ONE: <input checked="" type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WEDDED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED</p>		
<p>2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULEMENTS <b>NA</b></p>		
<p>SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving date below for all previous marriages. If marriage is contemplated, provide same data for fiance.</p>		
<p>3. NAME (First) (Middle) (Maiden) (Last) <b>(Alice) ELLEN RADCL WIGREN</b></p>		
<p>4. DATE OF MARRIAGE <b>27 SEPT 1952</b></p>		
<p>5. PLACE OF MARRIAGE (City, State, Country) <b>WASHINGTON, DC</b></p>		
<p>6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country) <b>ARLINGTON VIRGINIA</b></p>		
<p>7. LIVING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <b>NA</b></p>		
<p>8. DATE OF DEATH <b>NA</b></p>		
<p>9. CAUSE OF DEATH <b>NA</b></p>		
<p>10. CURRENT ADDRESS (Give last address, if deceased) <b>15 MODE ST, FAIRFAX, VIRGINIA</b></p>		
<p>11. DATE OF BIRTH <b>13 AUGUST 1927</b></p>		
<p>12. PLACE OF BIRTH (City, State, Country) <b>ROANOKE VIRGINIA</b></p>		
<p>13. IF BORN OUTSIDE U.S.-DATE OF ENTRY <b>NA</b></p>		
<p>14. PLACE OF ENTRY <b>NA</b></p>		
<p>15. CITIZENSHIP (Country) <b>U.S.</b></p>		
<p>16. DATE ACQUIRED <b>BIRTH</b></p>		
<p>17. WHERE ACQUIRED (City, State, Country) <b>NA</b></p>		
<p>18. OCCUPATION <b>NO HOUSEWIFE</b></p>		
<p>19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers) <b>NA</b></p>		
<p>20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country) <b>NA</b></p>		
<p>SECTION III CONTINUED TO PAGE 2</p>		

## SECRET

(This Form Is)

## SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE OF SPOUSE (MONTH AND DAY, MONTH AND YEAR) N/A		
22. BRANCH OF SERVICE N/A		23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED N/A
24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN N/A		
SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS		
1. FULL NAME (Last-First-Middle) N/A		2. RELATIONSHIP
3. CITIZENSHIP (Country)		
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		5. FREQUENCY OF CONTACT
6. CITIZENSHIP (Country)		7. DATE OF LAST CONTACT
1. FULL NAME (Last-First-Middle)		2. RELATIONSHIP
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)		6. FREQUENCY OF CONTACT
7. DATE OF LAST CONTACT		3. AGE
1. FULL NAME (Last-First-Middle)		2. RELATIONSHIP
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)		6. FREQUENCY OF CONTACT
7. DATE OF LAST CONTACT		3. AGE
5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES		
SECTION V FINANCIAL STATUS		
1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.		
3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.  N/A		
5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS.  N/A		
SECTION V CONTINUED TO PAGE 2		

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(This form is to be filled in)

## SECTION V CONTINUED FROM PAGE 2

## 5. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
JEFFERSON FEDERAL SAVINGS	WASHINGTON DC
KIGGS (THRIFF CHECK)	" "

6. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? YES  NO 

7. IF YOU HAVE ANSWERED "YES" TO QUESTION 6 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S).

— N/A —

## • SECTION VI CITIZENSHIP

1. COUNTRY OF CURRENT CITIZENSHIP U.S.	2. CITIZENSHIP ACQUIRED BY: <input checked="" type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input type="checkbox"/> OTHER (Specify) N/A
3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	4. GIVE PARTICULARS N/A
5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (Please specify, etc.) — N/A —	

## • SECTION VII EDUCATION

## 1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

LESS THAN HIGH SCHOOL GRADUATE	OVER TWO YEARS OF COLLEGE + BD DEGREE
HIGH SCHOOL GRADUATE	BACHELOR'S DEGREE
TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE	GRADUATE STUDY LEADING TO HIGHER DEGREE
FOUR YEARS COLLEGE OR LESS	MASTER'S DEGREE
	DOCTOR'S DEGREE

## 2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE RECEIVED	DATE RECEIVED	SEMESTER/HRS. COMPLETED (Specify)
	MAJOR	MINOR	FROM	TO			

## 3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS
		FROM	TO	

## 4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL WEEKS
		FROM	TO	

## 5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

SECRET

3

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(When Filled In)

SECTION X CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (BOOKS, ETC., SCIENTIFIC ARTICLES, GENERAL INTEREST ARTICLES, BOOKS, SHORT STORIES, ETC.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1. INCLUSIVE DATES (From and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
SEPT 1957	1A	FS 10
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	INTERSCIENCE UNIFACIE
6. DESCRIPTION OF DUTIES	- Supervision of research personnel. - Planning & preparation of reports - Assisting in planning of office tasks	
1. INCLUSIVE DATES (From and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
6. DESCRIPTION OF DUTIES		
1. INCLUSIVE DATES (From and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
6. DESCRIPTION OF DUTIES		
1. INCLUSIVE DATES (From and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
6. DESCRIPTION OF DUTIES		

(Use additional pages if required)

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### *(Other Pastoral Inn)*

**SECTION XIII**

**CHILDREN AND OTHER DEPENDENTS**

1. NUMBER OF CHILDREN (INCLUDING STEPCHILDREN AND ADOPTED CHILDREN) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING.

2. NUMBER OF OTHER DEPENDENTS (INCLUDING SPOUSE, PARENTS, STEPCHILDREN, RELATIVES, ETC.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING.

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

DATE COMPLETED

9 February 1959

SIGNATURE *[Signature]*

## Geography

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N/A.C.

PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT <i>A B</i>		THIS DATE 16 May 1957
INSTRUCTIONS		
<p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.</p>		
<b>SECTION I GENERAL</b>		
1. FULL NAME (Last-First-Middle) <b>HIGREN, Leo Hobart</b>		
2. CURRENT ADDRESS (No., Street, City, Zone, State) <b>15 Mole Street, Fairfax, Virginia</b>		
3. PERMANENT ADDRESS (No., Street, City, Zone, State) <b>15 Mole Street, Fairfax, Virginia</b>		
4. HOME TELEPHONE NUMBER <b>Chescoat 3-1750</b>		5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE <b>Virginia</b>
<b>SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY</b>		
1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. <b>HIGREN, Ellen Rader</b>		2. RELATIONSHIP <b>Wife</b>
3. HOME ADDRESS (No., Street, City, Zone, State, Country). <b>15 Mole Street, Fairfax, Virginia</b>		
4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE <b>none</b>		
5. HOME TELEPHONE NUMBER <b>Chescoat 3-1750</b>		6. BUSINESS TELEPHONE NUMBER <b>none</b>
7. BUSINESS TELEPHONE EXTENSION <b>none</b>		
8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE. <b>not desirable</b>		
<b>SECTION III MARITAL STATUS (change)</b>		
1. CHECK ONE: <input checked="" type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED		
2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS <b>DA</b>		
WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving date below for all previous marriages. If marriage is contemplated, provide same data for fiance.		
3. NAME (First) (Middle) (Maiden) (Last) <b>Alice Ellen Rader HIGREN</b>		
4. DATE OF MARRIAGE <b>27 Sept 1952</b>		5. PLACE OF MARRIAGE (City, State, Country) <b>Washington, D.C.</b>
6. HIS (or her) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country) <b>4003 20th Road, North, Arlington, Virginia</b>		
7. LIVING      8. DATE OF DEATH      9. CAUSE OF DEATH <b>na na na</b>		<b>CODED</b>
10. CURRENT ADDRESS (Give last address, if deceased) <b>15 Mole Street, Fairfax, Virginia</b>		
11. DATE OF BIRTH <b>13 August 1927</b>		12. PLACE OF BIRTH (City, State, Country) <b>Roanoke, Virginia</b>
13. IF EVER OUTSIDE U.S.-DATE OF ENTRY <b>na</b>		14. PLACE OF ENTRY <b>na</b>
15. CITIZENSHIP (Country) <b>U.S.</b>		16. DATE ACQUIRED <b>birth</b>
17. OCCUPATION <b>housewife</b>		18. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers) <b>FORMER: Arlington County School Board</b>
20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country) <b>Arlington, Virginia</b>		
SECTION III CONTINUED TO PAGE 2		

SECRET

(When Filled In)

## SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE (From, and To, ) IN MONTH AND YEAR <b>From February 1943 to February 1946</b>																																																																										
22. BRANCH OF SERVICE <b>Army</b>	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED <b>U.S.</b>																																																																									
24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN  <b>None</b>																																																																										
• SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS																																																																										
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SECRET

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(When Filled In)

## SECTION V CONTINUED FROM PAGE 2

4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)		

DA

6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE?		
<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO

7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS		
---	--	--

DA

8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTEREST?		
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.		

## SECTION VI

## CITIZENSHIP

1. PRESENT CITIZENSHIP (Country)	2. CITIZENSHIP ACQUIRED BY: CHECK (X) ONE
U.S.	<input checked="" type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input type="checkbox"/> OTHER (Specify)

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP?	4. GIVE PARTICULARS
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DA

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)	
DA	

## SECTION VII

## EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

LESS THAN HIGH SCHOOL GRADUATE	OVER TWO YEARS OF COLLEGE - NO DEGREE
HIGH SCHOOL GRADUATE	BACHELOR'S DEGREE
TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE	GRADUATE STUDY LEADING TO HIGHER DEGREE
THREE YEARS COLLEGE OR LESS	<input checked="" type="checkbox"/> MATTER'S DEGREE <input type="checkbox"/> DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE REC'D	DATE REC'D	SEM/QU. HOURS SPECIFY
	MAJOR	MINOR	FROM	TO			
Boston University, Liberal Arts College Boston, Massachusetts	History		Sept 41	Feb 43			
Yale University New Haven, Connecticut	History		July 43	Apr 44	A.B.	1944	
Harvard University, Graduate School Cambridge, Massachusetts	History		Mar 46	June 47	A.B.	1947	

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL MONTHS
		FROM	TO	
DA				

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL MONTHS
		FROM	TO	
Information & Education School Lexington, Virginia	Information and education specialist course	October 1944	May 1945	1

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

None

SECRET

SECRET

(When Filled In)

• SECTION VIII

**FOREIGN LANGUAGE ABILITIES**

3. IF YOU HAVE CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED", INDICATE LENGTH AND INTENSIVENESS OF STUDY

3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD

SECTION IX

## GEOGRAPHIC AREA KNOWLEDGE

**SECTION IX**

1. LIST BELOW ANY "FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT, UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE". INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBORS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.

KNOWLEDGE ACQUIRED BY \_\_\_\_\_

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED IN			
			RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
Sweden	political	na			x	x
USSR	political				x	x
Soviet Satellites	political					x

2. INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

DA

SECTION X

## **TYPING AND STENOGRAPHIC SKILLS**

SECTION X  
1. TYPING (W.P.M.) 2. SHORTHAND (W.P.M.) 3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM  
**eight** **none** **GREGG** **SPEEDWRITING** **STENOGRAPHY** **OTHER (Specify):**

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (COMPUTER, TELETYPE, MICROGRAPH, CARD PUNCH, ETC.) **DP**

SECTION 2

**SPECIAL QUALIFICATIONS**

**SECTION A**

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH.

IN EACH stamp collecting, swimming, tennis

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK  
*research and analysis experience in school and at work*

3. EXCLUDING EQUIPMENT NOTED IN SECTION X, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR VA-  
 CHINES SUCH AS OPERATION OF SHORTWAVE RADIO, MULTICLITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

**8. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, ETC.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN.**

1. FIRST LICENSE OR CERTIFICATE (Year of issue)

**6. LATEST LICENSE OR CERTIFICATE (Year of issue)**

SECRET

(When Filled In)

## SECTION XI CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

none

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

none

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

public speaking - high school, college, church

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

na

## SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Mar 51 - Jan 55	up to OS-9	STC/ Soviet Intelligence Branch
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
none	intelligence officer and research analyst	

## 6. DESCRIPTION OF DUTIES

Research, preparation of case studies and analyses, lecturing. Specialization in intelligence services of Soviet satellites.

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Jan 55 - Mar 55	11	SH/CB

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE
none	intelligence officer

## 6. DESCRIPTION OF DUTIES

Same as above -- Branch was transferred

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Apr 55 -	11	WE-1 /

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE
	Intelligence Officer

## 6. DESCRIPTION OF DUTIES

Study, guidance and support of operations; preparation and coordination of intelligence and operational reports; preparation of administrative documents; providing support to field stations Acting desk chief for 3 months.

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
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4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE
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## 6. DESCRIPTION OF DUTIES

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
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4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE
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## 6. DESCRIPTION OF DUTIES

(Use additional pages if required)

SECRET

**SECRET**  
(See Filed In)

**DATE COMPLETED**

SIGNATURE OF EMPLOYEE

SECRET

SECRET

(THIS FORM FOLLOWS ON)

(11-61) 106198	LANGUAGE DATA RECORD		
PART I-GENERAL			
1. NAME (Last-First-Middle) (11-61)	2. DATE OF BIRTH (12-53)		
WIGREN, LEO HERBART	MONTH	DAY	YEAR
3. LANGUAGE (131-331)	4. COUNTRY OF BIRTH (134-13)	5.	
Swedish 73Y	MAY	16	1957
<input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE			
PART II-LANGUAGE ELEMENTS			
SECTION A. Reading (40)			
A. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. B. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. C. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY. D. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY. E. I HAVE NO READING ABILITY IN THE LANGUAGE.			
SECTION B. Writing (41)			
A. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY. B. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY. C. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY. D. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY. E. I CANNOT WRITE IN THE LANGUAGE.			
SECTION C. Pronunciation (42)			
A. MY PRONUNCIATION IS NATIVE. B. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME. C. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND. D. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND. E. I HAVE NO SKILL IN PRONUNCIATION.			
CONTINUE ON REVERSE SIDE			

**CONTINUATION OF PART II-LANGUAGE ELEMENTS**

**SECTION D.**

**Speaking (45)**

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FLUENTLY AND AUTOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
- (4) I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

**SECTION E.**

**Understanding (34)**

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
- (3) I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
4. I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

**PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (85)**

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
- (4) NONE OF THE ABOVE STATEMENTS APPLY.

**PART IV-CERTIFICATION**

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES AN APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 10(1). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE	
16 May 1957	<i>[Signature]</i>	E
(46)	C	(47)

SECRET  
(This Field Is)

(1-6) 106-195	LANGUAGE DATA RECORD					
PART I-GENERAL						
1. NAME (Last-First-Middle)	(7-24)		2. DATE OF BIRTH (7-5-30)			
WIGGINS, LEE Hobert				MONTH	DAY	YEAR
3. LANGUAGE	EST-ABR	A. TODAY'S DATE (34-39)	MONTH	DAY	YEAR	
FRENCH	265	1957	16	16	1957	
I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE						
PART II-LANGUAGE ELEMENTS						
SECTION A. Reading (40)						
1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.						
2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.						
③ 3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (NEWSPAPERS, REFERENCE MATERIALS, ETC.), USING THE DICTIONARY FREQUENTLY.						
4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.						
5. I HAVE NO READING ABILITY IN THE LANGUAGE.						
SECTION B. Writing (41)						
1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.						
2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.						
3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN AN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.						
④ 4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.						
5. I CANNOT WRITE IN THE LANGUAGE.						
SECTION C. Pronunciation (42)						
1. MY PRONUNCIATION IS NATIVE.						
2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.						
③ 3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.						
4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.						
5. I HAVE NO SKILL IN PRONUNCIATION.						
CONTINUE ON REVERSE SIDE						

CONTINUATION OF PART II-LANGUAGE ELEMENTS	
SECTION D.	<b>Speaking (43)</b>
1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND INFORMATIONALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.	
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.	
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.	
(4) I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.	
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.	
SECTION E.	<b>Understanding (44)</b>
1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.	
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.	
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.	
(4) I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.	
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.	
BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.	
<b>PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)</b>	
1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.	
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.	
3. BOTH OF THE ABOVE STATEMENTS APPLY.	
(4) NONE OF THE ABOVE STATEMENTS APPLY.	
<b>PART IV-CERTIFICATION</b>	
<p>I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 23-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFOR I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.</p>	
DATE SIGNED	SIGNATURE
16 Aug 1957	Hector W. Jansen
1481	C
	E

SECRET

(When filled in)

106198	LANGUAGE DATA RECORD		
PART I-GENERAL			
1. NAME (LAST-FIRST-MIDDLE) (7-14)		7. DATE OF BIRTH (7-5-10)	
WIGGINS, LEE HOSKINS		MONTH	DAY
		DECEMBER	1
8. LANGUAGE (7-1-33)		9. TODAY'S DATE (7-4-57)	
GERMAN 2P3		MONTH	YEAR
		MAY	1957
<input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE			
PART II-LANGUAGE ELEMENTS			
SECTION A. Reading (40)			
1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. 2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. 3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (NEWSPAPERS, REFERENCE MATERIALS, ETC.), USING THE DICTIONARY FREQUENTLY.  (4) I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.  5. I HAVE NO READING ABILITY IN THE LANGUAGE.			
SECTION B. Writing (41)			
1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.  2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.  3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.  4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.  (5) I CANNOT WRITE IN THE LANGUAGE.			
SECTION C. Pronunciation (42)			
1. MY PRONUNCIATION IS NATIVE.  2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.  (3) MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.  4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.  5. I HAVE NO SKILL IN PRONUNCIATION.			
CONTINUE ON REVERSE SIDE			

## CONTINUATION OF PART II-LANGUAGE ELEMENTS

## SECTION D.

## Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
4. I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

## SECTION E.

## Understanding (41)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
- (4) 4. I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

## PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
- (4) 4. NONE OF THE ABOVE STATEMENTS APPLY.

## PART IV-CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE
16 January 1957	<i>Lee Field Jr.</i>
(46) <i>S</i>	(47) <i>E</i>

SECRET

(Form P-101a)

106 198		LANGUAGE DATA RECORD					
PART I-GENERAL							
1. NAME (Last-First-Middle) (12-24)		2. DATE OF BIRTH (12-30)					
WIGGINS, ROBERT		3. MONTH	4. DAY	5. YEAR			
6. LANGUAGE (131-233)	7. TODAY'S DATE (134-135)	8.					
SPANISH	MAY 16 1957	MONTH	DAY	YEAR			
					<input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE		
PART II-LANGUAGE ELEMENTS							
SECTION A. Reading (40)							
1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.							
2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.							
3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (Newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY.							
4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.							
5. I HAVE NO READING ABILITY IN THE LANGUAGE.							
SECTION B. Writing (41)							
1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.							
2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.							
3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.							
4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.							
5. I CANNOT WRITE IN THE LANGUAGE.							
SECTION C. Pronunciation (42)							
1. MY PRONUNCIATION IS NATIVE.							
2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.							
3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.							
4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.							
5. I HAVE NO SKILL IN PRONUNCIATION.							
CONTINUE ON REVERSE SIDE							

CONTINUATION OF PART II-LANGUAGE ELEMENTS	
SECTION D.	<b>Speaking (43)</b>
1. I SPEAK FREQUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND FLUENTLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.  2. I SPEAK FREQUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.  3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCE POSITIVE BUSINESS IN PARTICULAR FIELDS.  4. I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.  5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.	
SECTION E.	<b>Understanding (31)</b>
1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.  2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND RUMORS.  3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.  4. I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.  (5) I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.	
BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.	
<b>PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)</b>	
1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.  2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.  3. BOTH OF THE ABOVE STATEMENTS APPLY.  (4) NONE OF THE ABOVE STATEMENTS APPLY.	
<b>PART IV-CERTIFICATION</b>	
<p>I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1G(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.</p>	
DATE SIGNED	SIGNATURE
16 May 1957	<i>Lee Miller</i>
(46)	(47)

SECRET  
(When Filled In)

11-61	LANGUAGE DATA RECORD		
PART I-GENERAL			
1. NAME (Last-First-Middle) (17-24)		2. DATE OF BIRTH (125-101)	
WICKREIN, Leo M. HORNART		MONTH	DAY
		DECEMBER	1
3. LANGUAGE (131-33)		4. TODAY'S DATE (134-131)	
RUSSIAN (54)		MONTH	DAY
		MAY	16
		YEAR	
		1957	
5. I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE			
PART II-LANGUAGE ELEMENTS			
SECTION A. Reading (40)			
1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. 2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. 3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY. <b>(4) 4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.</b> 5. I HAVE NO READING ABILITY IN THE LANGUAGE.			
SECTION B. Writing (41)			
1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY. 2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY. 3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY. 4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY. <b>(5) 5. I CANNOT WRITE IN THE LANGUAGE.</b>			
SECTION C. Pronunciation (42)			
1. MY PRONUNCIATION IS NATIVE. <b>(2) 2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.</b> 3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND. 4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND. 5. I HAVE NO SKILL IN PRONUNCIATION.			
CONTINUE ON REVERSE SIDE			

## CONTINUATION OF PART II-LANGUAGE ELEMENTS

## SECTION D.

## Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
- (4.) I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

## SECTION E.

## Understanding (44)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
- (4.) I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

## PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
4. NONE OF THE ABOVE STATEMENTS APPLY.

## PART IV-CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 23-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE BECOMING ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE
16 May 1957	<i>Lee M. Green</i>
(46) S	E

SECRET

NAME Lee H. Wigren DATE 31 May 1956

IN CASE OF EMERGENCY PLEASE NOTIFY:

NAME Mrs. Lee H. Wigren RELATIONSHIP wife

ADDRESS 15 Moda Street, Fairfax, Virginia

TELEPHONE Crescent 3-4950

WE FILE

SECRET

STANDARD FORM 57 NOV. 1942  
U. S. CIVIL SERVICE COMMISSION

## APPLICATION FOR FEDERAL EMPLOYMENT

**INSTRUCTIONS:** In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or print in ink. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a **WRITTEN** examination, follow the

instructions on the advertisement and regarding disposition of this application. If you are applying for an **INTERVIEW** examination, mail this application to the office named in the advertisement. Be sure to mail to the same office and to the same address used by the advertisement. Notify the office with which you file this application of any change in your address.

APPLICATION NO.  ANNOUNCEMENT	<b>CENTRAL INTELLIGENCE AGENCY</b> <small>(Optional if mentioned in examination announcement)</small>		DO NOT WRITE IN THIS BLOCK For Use of Old Service Commission Only				
	5. PLACE OF EMPLOYMENT APPROVED (City and State) <b>WASHINGTON D. C.</b>		6. DATE OF LAST EXAMINATION <b>OCT. 5, 1950</b>				
	7. NAME (First name) <b>Lee Richard</b>		8. ADDRESS (Maiden, Manner) <b>118 Belmont Avenue</b>				
	9. STREET AND NUMBER OR R. O. BOX						
	10. CITY OR POST OFFICE (including postal zone) AND STATE <b>Brockton, Massachusetts</b>		11. PHONE NUMBER <b>44CE-W</b>				
	12. LEGAL OR VOTING RESIDENCE (State) <b>Massachusetts</b>		13. DATE OF BIRTH (month, day, year) <b>December 1, 1922</b>				
	14. GENDER <input checked="" type="checkbox"/> MALE		15. HEIGHT WITHOUT SHOES <b>5 FEET 2 INCHES</b>				
	16. IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE <b>150 POUNDS</b>		17. GRADE <b>GS-6 #3450</b>				
	18. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		19. INITIALS AND DATE <b>55-6 #3450</b>				
	(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE						
20. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? <b>\$ 3,120.00</b> <small>PUR YEAR. You will not be considered for any position with a lower entrance salary.</small>		21. CHECK IF YOU WILL ACCEPT APPOINTMENT IF OFFERED. <input checked="" type="checkbox"/> IN WASHINGTON, D. C. <input checked="" type="checkbox"/> ANYWHERE IN THE UNITED STATES <input type="checkbox"/> OUTSIDE THE UNITED STATES					
(B) CHECK IF YOU WILL ACCEPT SHORT TERM APPOINTMENT IF OFFERED, FOR <input type="checkbox"/> 1 TO 3 MONTHS <input type="checkbox"/> 3 TO 6 MONTHS <input type="checkbox"/> 6 TO 12 MONTHS		22. (C) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS <b>NOTE: Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probationary appointment.</b>					
23. (D) IF YOU ARE WILLING TO TRAVEL, SPECIFY: <input checked="" type="checkbox"/> OCCASIONALLY <input checked="" type="checkbox"/> FREQUENTLY <input type="checkbox"/> CONSTANTLY							
24. EXPERIENCE. It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, naming the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the space below in proper sequence.							
<p>(e) If you were ever employed in any position under a name different from that shown in Item 3 of this application, give under "Description of your work" for each position, the name used.</p> <p>(f) If you have never been employed or are now unemployed, indicate that fact in the space provided below the "Present Position."</p>							
<b>PRESENT POSITION</b>							
1. DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR PRESENT POSITION <b>Student</b>		CLASSIFICATION GRADE OF in Federal Service		SALARY OR EARNINGS: STARTING, <b>\$</b> PRESENT, <b>\$</b> PER PER	
FROM: <b>TO PRESENT TIME</b>				NAME AND TITLE OF IMMEDIATE SUPERVISOR			
PLACE OF EMPLOYMENT (city and State)							
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division)				KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of Alaska, etc.)			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU				REASON FOR DESIRING TO CHANGE EMPLOYMENT			
DESCRIPTION OF YOUR WORK <b>Since discharge from the Army, 11 Feb. 1946, I have been a student at Yale (until June 1947), and at Harvard (Sept. 1947 to date) under provisions of the G. I. Bill. Details of my studies are to be found elsewhere on this form.</b>							

(CONTINUED ON NEXT PAGE)

10-63960-8

(2) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION OR GRADE [if in Federal service]	SALARY OR EARNINGS STARTING \$ FINAL \$	PERIOD S.C.G. PERIOD
FROM Sept. 1946 to Oct. 1947 PLACE OF EMPLOYMENT (city and State)		Indexer	NAME AND TITLE OF IMMEDIATE SUPERVISOR <b>Editorial Staff</b> KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacturer of books, etc.) <b>1015 Westgate Collection</b>		
NAME AND ADDRESS OF SUPERVISOR (firm, organization, or person; if Federal, name department, bureau or establishment, and division) <b>Mr. Lewis, Corcoran, Wash.</b>		REASON FOR LEAVING			
NAME AND KIND OF EMPLOYEES SUPERVISED BY YOU <b>C. L. Lewis, editor, Yule Valley &amp; Collection</b>					
<p>DESCRIPTION OF YOUR WORK: This was a part-time job (10 hours per week) through which I catalogued all the news and heard at all news items catalogued and indexed. I also transcribed material in connection with the Hale edition of the correspondence of George Washington. Mr. Lewis was general editor, but I assisted under the supervision of Mr. Warren Smith of the staff. This was particularly interesting in English history. It provided an opportunity to participate in a large-scale historical project.</p>					
(3) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION OR GRADE [if in Federal service]	SALARY OR EARNINGS STARTING \$ FINAL \$	PERIOD S.C.G. PERIOD
FROM June, 1944 to Nov., 1946 PLACE OF EMPLOYMENT (city and State)		Information and Education Branch, 1st	NAME AND TITLE OF IMMEDIATE SUPERVISOR <b>105-2274</b>		
NAME AND ADDRESS OF SUPERVISOR (firm, organization, or person; if Federal, name department, bureau or establishment, and division) <b>Post Information &amp; Education Office</b>		REASON FOR LEAVING			
NAME AND KIND OF EMPLOYEES SUPERVISED BY YOU <b>Corps - Post, Virginia</b>					
<p>DESCRIPTION OF YOUR WORK: 16-16 lectures and clerical help assistance over service. I helped organize the non-military education and information program at Camp Pickett. I prepared material for, and personally conducted lectures and discussions on history, current events, the U.S. and its allies, and the enemy. I trained and supervised other lecturers, and prepared material for their use. I published a daily news sheet and the newspaper articles for the weekly newspaper, and broadcastr daily news summaries. I maintained a library of current information material and several War Information Centers. I aided military personnel to obtain correspondence courses. (Details on extra sheet.)</p>					
(4) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION OR GRADE [if in Federal service]	SALARY OR EARNINGS STARTING \$ FINAL \$	PERIOD S.C.G. PERIOD
FROM Sept. 1946 to Aug., 1948 PLACE OF EMPLOYMENT (city and State)		Unit Information and Education Clerk	NAME AND TITLE OF IMMEDIATE SUPERVISOR <b>J. E. Gandy</b>		
NAME AND ADDRESS OF SUPERVISOR (firm, organization, or person; if Federal, name department, bureau or establishment, and division) <b>Corps - Post, Virginia Detachment</b>		REASON FOR LEAVING			
NAME AND KIND OF EMPLOYEES SUPERVISED BY YOU <b>Corps - Post, Camp Pickett, Virginia</b>					
<p>DESCRIPTION OF YOUR WORK: While a clerk in this unit, I was assigned the duty of acting as unit non-commissioned officer for the Information and Education program. In this, I conducted two or three hourly lectures or discussions on history, current events, and other topics under the direction of supervisor in the Post Info &amp; Ed Office, and utilized bulletin board in that office. I edited a War Information Center news items and news of basic areas. I promoted interest in correspondence courses available through the N.G.A.R.E. As a result of this work, I was placed in the position of Interrogation and Information Non-Commissioned Officer, which first day, 7 Dec. 1948.</p>					

## FORM 57

Lee Richard Wigren  
118 Belmont Avenue  
Brookline, Massachusetts

PERSONAL STATEMENT FOR THE U.S. ARMY

(Information &amp; Education Non-commissioned Specialist, Aug, 1944 - Feb, 1946)

4. After completing the Army Specialized Training Program course in Russian area and language studies, I was assigned to the 16th Infantry, 7th Division, then at Camp Pickett, Va. While with that unit, I conducted "orientation" lectures covering world news and background material on the war (April-May 1944). *Am I disabled? No disability.*
5. Because of my limited-service status, I was transferred to the Supply Section, Headquarters Detachment, 1818 SCM, at Camp Pickett. While a clerk in that unit, I performed the duties of a Unit Info & Education lecturer -- lecturing on history and current events, maintaining maps and bulletins on the battle areas, and enrolling soldiers in correspondence courses. As a result of this work (May-July 1944), I was promoted to be Info & Education Non-Commissioned Officer in the Post Info & Education Office.
6. The Post Information & Education Office was charged with the duty of planning, producing, and disseminating war information and non-literary education for all troops permanently stationed at Camp Pickett and for a large hospital on the grounds. The purpose of this program was to help the troops to understand why and what we were fighting, and to understand their role in that fight. It was morale building through information.
- As Non-Commissioned Officer for the Info & Education Office, I performed both administrative and functional duties. I aided in the development and execution of the policies and content of the education program, and was in immediate charge of the weekly instructional program. The following are the duties which I performed:
1. Prepared material for use in weekly lectures or discussions which all troops were required to attend.  
- Info & Education Branch in Washington supplied topical information for use in these classes. I expanded, revised, or supplemented it to suit it to the needs of our camp.
  2. Trained men to conduct lectures in each of 12 to 18 units; briefed them on prepared material each week; and inspected their classes.  
- Each company or unit was required to have one or more men with suitable education or experience to conduct weekly classes on history and current events under the direction of the Info & Education Office. At briefing conferences, I discussed with them the topic for the following week, suggested means of presentation, and described general policies to be followed. I made periodic inspection visits to classes conducted by these men.
  3. Lectured or conducted several discussions each week.  
- The topics of these classes were the same as those conducted by other men: basic U.S. and world history, current events, background material on the war, the relation of the U.S. to its allies, the enemy, and the role of the individual soldier. These classes contained from 75 to 100 men each, with all educational levels represented.

Leopold Tigran  
16 Belmont Avenue  
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR FORM # 16, Block 2 (continued):  
(Information & Education Enlisted Specialist, Aug., 1944 - Feb., 1946)

4. Designed and prepared displays for War Information Centers in camp libraries, and in post headquarters. Developed visual aids for classroom use.
  - Displays consisted of pictures, posters, maps, and explanatory material dealing with various topics such as: The German Army, Growth of the Japanese Empire, Nazism, etc. Their purpose was to give a graphic presentation of background information concerning the war. The display at post headquarters also had maps and news items dealing with battle areas.
5. Compiled and edited daily news sheet, broadcast daily news summaries, and wrote articles on current events for camp newspaper.
  - At my suggestion, the news disseminating media at Camp Pickett were expanded by establishment of the news sheet and news broadcasts. The news sheet contained late news bulletins, factual background material, and some editorials. The news sheet and broadcasts were necessitated by the remoteness of the camp.
6. Did educational counselling and encouraged enrollments in correspondence courses offered by United States Armed Forces Institute.
7. Maintained close cooperation with camp newspaper staff, Public Relations Office, the Special Services Office, and the Intelligence Officer.

I believe that my work as Non-Commissioned Officer in the Post Information & Education Office at Camp Pickett, Virginia, from August 1944 to February 1946 would be valuable to the Central Intelligence Agency.

The job was given to me as a promotion. I received special training for it at the School for Personnel Services, Washington and Lee University, Lexington, Virginia. While performing the duties of this job, I received promotions in rank from Private First Class to Staff Sergeant. During the closing months of my service, I was in complete charge of the office in the absence of any full-time Info & Education Officer.

As the result of my work, I was invited to attend a conference of the Info & Education officers and non-commissioned officers of the Third Service Command at Edgewood Arsenal, Maryland, and to address that conference on educational and counselling problems. Since my discharge was in process at that time, I was unable to attend. Upon discharge, I received a special commendation for my work from Colonel H.G. Patlin, Commanding Officer of Camp Pickett, and a letter of recommendation from my superior.

(Copies of these letters, orders, and commendations will be submitted if necessary.)

Form 57

Robert Wigren  
117 Belmont Avenue  
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #17:

1. Army Specialized Training Program, Russian area & language course (Yale University, July 1943 - April 1944)

After completing basic training in June 1943, I was sent to the examination center at Georgetown University to be tested for entrance into the Army Specialized Training Program.

On the basis of a language aptitude test, I was sent to Yale to take the A.S.T.P. course in Russian area and language studies. This was a nine-month course running from July 1943 through March 1944. I completed the course with grades of "dean's list" rating, and received a certificate of completion of the course.

The program of study included courses in Russian history, geography, literature, and culture; modern European history; and Far Eastern history. Special lectures from the Commerce Department, Lend Lease, and other agencies spoke to our classes occasionally.

Much attention was devoted to study of the Russian language. Classroom work, consisting of grammar, practice reading, and conversation occupied seventeen hours of our schedule each week. This was equivalent to about three years of normal language work.

2. School for Personnel Services, Course for Information & Education Enlisted Assistants (Washington & Lee U., Lexington, Va. Oct-Nov 1944)

In order to be better prepared for work as Post Information and Education Non-Commissioned Officer at Camp Pickett, Virginia, I was sent to take the one-month course for Info & Education Enlisted Specialists, October and November 1944.

This course was prepared by the War Department, and conducted by military personnel. It presented material to be used in the preparation of Info & Education programs in camps, it suggested methods of presentation, and it provided practical experience in assessing and dealing with "orientation program" problems.

Some of the topics covered in lectures and discussions were:

Ideas as Weapons	Know the Enemy
Group Leadership Principles	Know our Allies
Morale Factors	Know the U.S.A.
Global Warfare	Teaching Methods

In addition, movies and visual aides were demonstrated.

Upon completion of this course (with a grade of Excellent), I received a certificate, and a Military Occupational Specialty Classification of: MOS 2274 (Information and Education Unlisted Specialist).

## FORM 57

Robert Wigren  
117 Pelmont Avenue  
Frockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #18 (EDUCATION):

- a. I attended Boston University, College of Liberal Arts from September 1941 until February 1<sup>st</sup>, 1943. On the latter date, I was called to active duty with the Army Enlisted Reserve Corps after completing one and one-half years (three semesters) of work. My intention had been to major in history.

Among the subjects which I studied were:

-History of Western Civilization	-Astronomy
-United States History	-English Composition
-American Government	-English Bible
-Comparative Government	-French
-General Economics	-Spanish
-Psychology	

- b. After basic training in the Army, I was sent to Georgetown University (June 1943), to take qualifying examinations for the Army Specialized Training Program. As a result, I was sent to Yale to study in the ASTP Russian language and area course (curriculum #71). This course covered the following subjects:

-Russian History	3 terms	-European History	3 terms
-Russian Geography	2 terms	-Far East History	1 term
-Russian Literature			
and Customs	1 term		
-Russian Language	3 terms		

(intensive course, 17 hours of class work per week)

This course was taught by regular instructors at Yale with full college standards maintained. I received a certificate for successful completion of this course. I also received one year of academic credit for this work.

- c. Upon discharge from service in February 1946, I entered Yale for the spring term, and majored in history. I was graduated from Yale in June 1947. Among the subjects I studied at Yale were:

-United States History
-American Thought & Civilization
-U.S. Diplomatic History
-History of the Contemporary World
-Senior Essay: "The Interchurch World Movement and the Steel Strike of 1919".
-Moral and Political Philosophy
-American Government in Transition
-American Immigration
-Public Opinion and Propaganda
-Greek Classics
-English Literature
-The New Testament
-German

(continued on next page)

See 57

John E. Migen  
718 Belmont Avenue  
Brockton, Massachusetts

ADDITIONAL ATTACHED FOR TYPE #12 (CONTINUED, continue):

D. In September, 1947, I entered Harvard Graduate School of Arts and Sciences again to major in History. In June 1948, I received a degree of Master of Arts. Since then, I have done two years of additional graduate work toward a degree of Doctor of Philosophy. My studies in graduate school included:

- Ancient Greek History
- English History from 1688
- U.S. Colonial History
- History of the Westward Movement
- Seminar: The New Deal: "The Communist Party in the New Deal Period"
- Seminar on the West: "The Attitude of Massachusetts Democracy toward Populism in the 1890's"
- American Literature
- Directed reading in American History
- Directed reading in English History

In addition, I audited the following courses:

- The Immigrant in American History
- Government Regulation of Industry
- U.S. Intellectual History
- American Social & Cultural History
- The British Empire
- European Intellectual History in the 18th and 19th Centuries

I also attended a course of lectures on college teaching.

(Transcripts of school records will be supplied if needed)  
(Educational recommendations may be obtained from:

Mrs. Florence Leetch  
Graduate Placement Office  
Harvard University  
Cambridge, Massachusetts)

(5) DATES OF EMPLOYMENT (month, year) FROM <u>July 1941</u> TO <u>Dec 1941</u>		EXACT TITLE OF YOUR POSITION <u>Store Clerk</u>		CLASSIFIED <u>IN P-4</u>	GRADE <u>S-1</u>	SALARY OR EARNINGS STARTING \$ <u>11</u> FINAL \$ <u>16.66</u>	PER HR. <u>.66</u>		
PLACE OF EMPLOYMENT (city and State) <u>Alantic-Pacific Corp., Inc., Boston, Mass.</u>				NAME AND TITLE OF IMMEDIATE SUPERVISOR <u>Frank DiPietro, Vice Pres. of Production Dept.</u>					
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) <u>Atlantic-Pacific Corp., Inc., Boston, Mass.</u>				KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale firm, insurance agency, manufacture of locks, etc.) <u>Manufacture of locks, etc.</u>					
NUMBER AND NATURE OF EMPLOYEES SUPERVISED BY YOU <u>Mr. JACK EDWARDS, gen. mgr.</u>				REASON FOR LEAVING <u>Disagreement</u>					
DESCRIPTION OF YOUR WORK <u>Planned, purchased, bought, checked and during production, supervised all work in the lock department of Atlantic-Pacific Corp., Inc., Boston, Mass.</u>				REASON FOR LEAVING <u>Disagreement</u>					
If more space is required, use a continuation sheet (Standard Form No. 80) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to back of this application.									
17. MILITARY TRAINING In the space below, describe any training received in the Armed Services (not already listed under Item 16) that would assist you in getting a position in this field. Detailed information regarding any special service which you attended is especially important. (Extra space may be used to give full descriptions.)									
DATES FROM <u>July 1941</u> TO <u>April 1944</u>		LOCATION <u>Yale University, New Haven, Conn.</u>		DESCRIPTION OF TRAINING <u>Army Specialized Training Program. Basic language study (curriculum #71). (Details on extra sheet)</u>					
2. Oct 1944 Nov 1944		<u>Washington, D. C.</u>		<u>U. S. School for Personnel Services, course for Information &amp; Education-related assistants. (Details on extra sheet)</u>					
18 EDUCATION (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 <b>(12)</b>									
MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF: <input checked="" type="checkbox"/> ELEMENTARY SCHOOL <input checked="" type="checkbox"/> JUNIOR HIGH SCHOOL <input checked="" type="checkbox"/> SENIOR HIGH SCHOOL									
(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY <u>Boston University, Boston, Mass.</u>		MAJOR AND SPECIALTY <u>HISTORY</u>		(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED <u>Brockton High School, Brockton, Mass.</u>					
Yale University, New Haven, Conn.				(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED <u>History, civics</u>					
Harvard University, Cambridge, Mass.				(C) DATES ATTENDED FROM <u>1941</u> TO <u>1944</u> DAY <u>1/2</u> NIGHT <u>—</u> TITLE <u>A. B.</u> DATE <u>1947</u>					
(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS <u>HISTORY, GREEK, LING. I. S. H., American Literature</u>		HOURS CREDITS <u>48</u>		LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS <u>HISTORY, GREEK, LING. I. S. H., American Literature</u> HOURS CREDITS <u>30</u> <u>6</u>					
(E) OTHER TRAINING SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GAINED THROUGH THE ARMED FORCES INSTITUTE (TRAIN, DURATION AND LOCATION OF EACH) OR "IN-SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT <u>None</u>									
19. INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES		READING <u>French</u>	SPEAKING <u>X</u>	UNDERSTANDING <u>X</u>	22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO GIVE KIND OF LICENSE AND STATE: FIRST LICENSE OR CERTIFICATE (YEAR) LATEST LICENSE OR CERTIFICATE (YEAR)				
20. IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (1) NAMES OF COUNTRIES, (2) DATES AND LENGTH OF TIME SPENT THERE, AND (3) REASON OR PURPOSE (e. g., military service, business, education, recreation)		21. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS: (1) YOUR MORE IMPORTANT PUBLICATIONS (DO NOT SUBMIT COPIES UNLESS REQUESTED) (2) YOUR PATENTS OR INVENTIONS (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (5) HONORS AND FELLOWSHIPS RECEIVED							
DURC						C. -Community Fund Speaker -Winner, 10 <sup>th</sup> District American Legion Oratorical Contest -Class President, Boston University 1942-43			
APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING ..... SHORTHAND ....									

Item #1: Reference from previous listed below you can file with the  
U.S. LIBRARY, LAWRENCE PLATEAU BIBLIOTHEQUE, PARIS, FRANCE,

Please cite: copies of these references from *Jsp Match*.

FEDERAL BUREAU OF INVESTIGATION, U.S. DEPARTMENT OF JUSTICE		HISTORY DEPT., HARVARD UNIV., RADCLIFFE, MASS.	PROFESSOR PAINTER WITH F.B.I.
PROFESSOR DAVID OWEN		SAY YOUR R.D., WOODBRIDGE, CONN.	PROFESSOR PAINTER WITH F.B.I.
MR. H. B. FISHER			
INDICATE "YES" OR "NO" ANSWER BY PLACING "1" IN PROPER COLUMN		YES NO	INDICATE "YES" OR "NO" ANSWER BY PLACING "1" IN PROPER COLUMN YES NO
25. MAY YOU BE MADE OF YOUR PRESENT ATTITUDE REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC?			25. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?
26. ARE YOU A CITIZEN OF OR DO YOU HAVE AFFILIATION TO THE UNITED STATES?		X	If your answer is "Yes," give details in Item 39.
27. ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF THE COMMUNIST PARTY, U. S. A. OR ANY COMMUNIST ORGANIZATION?		X	26. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY INDIVIDUE OF YOUR KNOWLEDGE, WHETHER WITH WHOM YOU LIVE OR HAVE LIVED DURING THE PAST 12 MONTHS?
28. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF A FASCIST ORGANIZATION?		X	If your answer is "Yes," show in Item 39 (1) full name; (2) present address; (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment.
29. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL AND DEMOCRATIC GOVERNMENT, OR OF AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS, WHICH HAS ADOPTED A POLICY OF DESTROYING OR OPPRESSING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TOWARD OTHER PERSONS, THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY CONSTITUTIONAL MEANS?			<b>SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE</b>
If your answer to question 27, 28, or 29 is "Yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.			"A" If you are claiming preference as a PRACTICING VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR CAMPAIGN VETERAN, attach Veteran Preference Card CSC Form 14, together with proof specified therein.
30. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION, OR MADE TO EVER BE ORDERED TO DEPOSIT BAIL OR SECURITY, THAT FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE, INCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR PENALTY OF \$100 OR LESS WAS IMPOSED?		X	"B" If you are a PRACTICING VETERAN not claiming disability preference, you should NOT submit your discharge with your application. Preference will be tentatively credited to you and if approved, you will be required to submit to the appointing officer prior to entry on duty, official evidence of service to active service in the armed forces of the United States in time of war.
If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed; and (5) the explanation of the case. If appointed, your fingerprints will be taken.			37-(a) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?
31. HAVE YOU EVER BEEN DISCHARGED, DERIVED, DISCHARGED, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?		X	(1) IS THE WORD "HONORABLE" OR THE WORD "SAFEGUARD" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?
If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case.			(2) WAS SERVICE INFORMED ON AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?
32. HAVE YOU EVER BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS?		X	(3) DATE OF ENTRY OR ENTRANCE INTO SERVICE DATE OF SEPARATION OR SEPARATIONS
If your answer is "Yes," give dates of and reasons for such disbarment in Item 39.			37-(b) BRANCH OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.) SERIAL NO. (if none, give rating at time of separation) DATE OF SEPARATION
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK?		X	37-(c) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACE TIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?
If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.			(1) ARE YOU A DISABLED VETERAN? If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.
34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR CIVIL SERVICE?		X	(2) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?
If your answer is "Yes," give complete details in Item 39.			(3) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT?
35. SPACE FOR DETAILED ANSWERS TO GENERAL QUESTIONS (Indicate item numbers to which answers apply).		<b>THIS SPACE FOR USE OF APPOINTING OFFICER ONLY</b>	
ITEM NO.		The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on _____.	
12.	Spanish: Reading, Good; Speaking, Fair; Understanding, Fair.	Agency: _____ Title: _____	
If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.			
Before signing this application check back over it to make sure that you have answered ALL questions correctly.			
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.			
False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).			
SIGNATURE OF APPLICANT <u>See H. B. Fisher</u>			
(Sign your name in INK (one given name, initial, middle, and surname). If female, prefix Miss, Mrs., and if married, your own given name as "Mrs. Mary L. Doe")			

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.  
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

**False statement on this application  
is punishable by Law (U. S. Code,  
Title 18, Section 80).**

**SIGNATURE OF APPLICANT**

(Sign your name in INK (one given  
prefix Miss or Mrs. and if married

(e, initial or initials, and surname). If female, our own given name as "Mrs. Mary L. Doe")

STANDARD FORM 57 - NOV. 1947  
U. S. CIVIL SERVICE COMMISSION

## APPLICATION FOR FEDERAL EMPLOYMENT

**INSTRUCTIONS:** In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the directions on the admission card regarding disposition of this application. If you are applying for an ORAL OR WRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office addressed in the announcement. Notify the office with which you file this application of any change in your address.

ANNOUNCEMENT	1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR <b>CENTRAL INTELLIGENCE AGENCY</b>		INSTRUCTIONS ON THE ADMISSION CARD REGARDING DISPOSITION OF THIS APPLICATION. If you are applying for an ORAL OR WRITTEN EXAMINATION, MAIL THIS APPLICATION TO THE OFFICE NAMED IN THE ANNOUNCEMENT. BE SURE TO MAIL TO THE SAME OFFICE ADDRESSED IN THE ANNOUNCEMENT. NOTIFY THE OFFICE WITH WHICH YOU FILE THIS APPLICATION OF ANY CHANGE IN YOUR ADDRESS.					
	2. OPTIONIST (If mentioned in examination announcement)		DO NOT WRITE IN THIS BLOCK For Use of Civil Service Commission Only					
	3. PLACE OF EMPLOYMENT APPLIED FOR (City and State) <b>WASHINGTON D. C.</b>		4. DATE OF THIS APPLICATION <b>OCT. 5, 1950</b>		5. APPROVAL <input type="checkbox"/> APPROVED <input type="checkbox"/> NON APPROVED		6. VARIATION <input type="checkbox"/> SUBMITTED <input type="checkbox"/> RETURNED	
	5. MIDDLE (First name) (Middle) ( Maiden, if any) (Last)		6. STREET AND NUMBER OR P. O. NUMBER <b>218 Belmont Avenue</b>		7. APPROVAL <input type="checkbox"/> APPROVED		8. ENTERED REGISTER	
	7. CITY OR POST OFFICE (including postal zone) AND STATE <b>Brockton, Massachusetts</b>		8. DATE OF THIS APPLICATION <b>44-08-4</b>		9. APPROVAL <input type="checkbox"/> APPROVED		10. APPROVAL <input type="checkbox"/> APPROVED	
	9. LEGAL OR VOTING RESIDENCE (State) <b>Massachusetts</b>		10. DATE OF BIRTH (month, day, year) <b>December 1, 1922</b>		11. APPROVAL <input type="checkbox"/> APPROVED		12. APPROVAL <input type="checkbox"/> APPROVED	
	11. PLACE OF BIRTH (city and State, if born outside U. S., name city and country) <b>Brockton, Massachusetts</b>		12. APPROVAL <input checked="" type="checkbox"/> MALE <input type="checkbox"/> FEMALE <b>5 FEET 2 INCHES</b>		13. APPROVAL <input type="checkbox"/> APPROVED		14. APPROVAL <input type="checkbox"/> APPROVED	
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## PERSONAL HISTORY STATEMENT

- Instructions: 1. Answer all questions completely. If question is not applicable write "N/A." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print, or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? *yes* (Type or No)

### SEC. I. PERSONAL BACKGROUND

A. FULL NAME Mr. LEE (Last Name) Hobart WIGREN (First Name) (Middle Name) Telephone: Office EL 24115  
Res. 277-2  
Brace DC 246-88

PRESENT ADDRESS 2700 - Que St. NW WASHINGTON 7, D.C. (Street and Number) (City) (Country)

PERMANENT ADDRESS 218 Belmont Ave. BROOKLYN MASS. (Street and Number) (City) (Country)

B. NICKNAME ..... WHAT OTHER NAMES HAVE YOU USED?

..... UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES?

HOW LONG? ..... IF A LEGAL CHANGE, GIVE PARTICULARS

..... (Where?) (By what authority) C. DATE OF BIRTH ..... PLACE OF BIRTH (City) (State) (Country)

D. PRESENT CITIZENSHIP ..... BY BIRTH? ..... BY MARRIAGE?

BY NATURALIZATION CERTIFICATE NO. ..... ISSUED (Date) BY (Country)

AT (City) (State) (Country)

HAVE YOU HAD A PREVIOUS NATIONALITY? (Type or No) (Country)

HELD BETWEEN WHAT DATES? ..... TO ..... ANY OTHER NATIONALITY? (Country)

GIVE PARTICULARS

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? ..... GIVE PARTICULARS:

(2)

E. IF BORN OUTSIDE U. S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY?  
 PORT OF ENTRY? ON PASSPORT OF WHAT COUNTRY?

LAST U. S. VISA ..... (Number) ..... (Type) ..... (Place of Issue) ..... (Date of Issue)

**SEC. 2. PHYSICAL DESCRIPTION**

AGE .....	SEX .....	HEIGHT .....	WEIGHT .....
EYES .....	HAIR .....	COMPLEXION .....	SCARS .....
BUILD .....	OTHER DISTINGUISHING FEATURES .....		

**SEC. 3. MARITAL STATUS**

A. SINGLE ..... MARRIED ..... DIVORCED ..... WIDOWED .....

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDING ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE ..... Alice ..... Elen ..... Zer ..... Whren ..... (Last) September  
 (First) (Middle) (Name) (Date)  
 PLACE AND DATE OF MARRIAGE ..... Washington, District of Columbia ..... 27.1952

HIS (OR HER) ADDRESS BEFORE MARRIAGE ..... 4008 - Twelfth & Peale Virginia ..... United States  
 (St. and Number) ..... (City) ..... (State) ..... (Country)

LIVING OR DECEASED ..... Living ..... DATE OF DECEASE ..... CAUSE .....

(AS OF 28 Sept 52) PRESENT, OR LAST, ADDRESS ..... 2700 ..... Rue Street ..... Washington, D.C. ..... U.S.A.  
 (St. and Number) ..... (City) ..... (State) ..... (Country)

DATE OF BIRTH ..... Aug. 13. 1927 ..... PLACE OF BIRTH ..... Roanoke, Virginia ..... U.S.A.  
 (Month) ..... (Day) ..... (Year) ..... (City) ..... (State) ..... (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY

CITIZENSHIP ..... WHEN ACQUIRED? ..... WHERE? ..... (City) (State) (Country)

OCCUPATION ..... Teacher ..... LAST EMPLOYER ..... Arlington County School Board

EMPLOYEE'S OR BUSINESS ADDRESS ..... School Board ..... Arlington, Virginia ..... U.S.A.  
 (St. and Number) ..... (City) ..... (State) ..... (Country)

MILITARY SERVICE FROM ..... TO ..... BRANCH OF SERVICE .....

COUNTRY ..... DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN

14-4755-1

(4)

OCCUPATION ..... LAST EMPLOYER .....

EMPLOYER'S OR OWN BUSINESS ADDRESS ..... (St. and Number) (City) (State) (Country)

MILITARY SERVICE FROM ..... TO ..... BRANCH OF SERVICE .....

COUNTRY ..... DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN

## SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters):

1. FULL NAME ..... (First) (Middle) (Last) AGE .....

PRESENT ADDRESS ..... (St. and Number) (City) (State) (Country) (Citizenship)

2. FULL NAME ..... (First) (Middle) (Last) AGE .....

PRESENT ADDRESS ..... (St. and Number) (City) (State) (Country) (Citizenship)

3. FULL NAME ..... (First) (Middle) (Last) AGE .....

PRESENT ADDRESS ..... (St. and Number) (City) (State) (Country) (Citizenship)

4. FULL NAME ..... (First) (Middle) (Last) AGE .....

PRESENT ADDRESS ..... (St. and Number) (City) (State) (Country) (Citizenship)

5. FULL NAME ..... (First) (Middle) (Last) AGE .....

PRESENT ADDRESS ..... (St. and Number) (City) (State) (Country) (Citizenship)

## SEC. 8. FATHER-IN-LAW

FULL NAME ..... W. H. .... Cecil ..... Rader ..... (Last)

LIVING OR DECEASED Living DATE OF DECEASE ..... CAUSE .....

PRESENT, OR LAST, ADDRESS ..... Nace, Virginia USA ..... (St. and Number) (City) (State) (Country)

DATE OF BIRTH Aug 23, 1903 PLACE OF BIRTH Nace, Virginia

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY

CITIZENSHIP U.S. WHEN ACQUIRED? BIRTH WHERE? (City) (State) (Country)

OCCUPATION Farmer LAST EMPLOYER

## SEC. 9. MOTHER-IN-LAW

FULL NAME Bawlah Sara Kidder  
 (First) (Middle) (Last)

LIVING OR DECEASED LIVING DATE OF DECEASE  CAUSE

PRESENT, OR LAST, ADDRESS None (St. and Number) Virginia (City) A-1 (Country)

DATE OF BIRTH Jan 19 PLACE OF BIRTH None (State) None (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY

CITIZENSHIP U.S. WHEN ACQUIRED? Birth WHERE? (State) (Country)

OCCUPATION Waitress LAST EMPLOYER Student School Board

## SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

NONE

1. NAME ..... RELATIONSHIP ..... AGE .....

CITIZENSHIP ..... ADDRESS ..... (St. and Number) (City) (State) (Country)

2. NAME ..... RELATIONSHIP ..... AGE .....

CITIZENSHIP ..... ADDRESS ..... (St. and Number) (City) (State) (Country)

3. NAME ..... RELATIONSHIP ..... AGE .....

CITIZENSHIP ..... ADDRESS ..... (St. and Number) (City) (State) (Country)

## SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U. S. OR OF A FOREIGN GOVERNMENT:

NONE

1. NAME ..... RELATIONSHIP ..... AGE .....

CITIZENSHIP ..... ADDRESS ..... (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN) .....

2. NAME ..... RELATIONSHIP ..... AGE .....

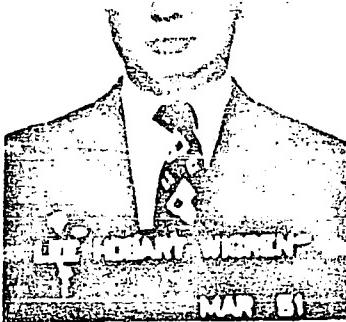
CITIZENSHIP ..... ADDRESS ..... (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN) .....

3. NAME ..... RELATIONSHIP ..... AGE .....

CITIZENSHIP ..... ADDRESS ..... (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN) .....



### PERSONAL HISTORY STATEMENT

**Instructions:**

1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? YES

Yes or No

**SEC. 1. PERSONAL BACKGROUND**

Telephone:

Office: NONE  
Ext. NONE  
Home: 4402-W

A. FULL NAME Mr. LEE Mrs. HOBART WIGREN Middle  Last

PRESENT ADDRESS 218 BELMONT AV., BROCKTON, MASSACHUSETTS U.S.A.  
St. & No. City State Country

PERMANENT ADDRESS 218 BELMONT AV., BROCKTON, MASSACHUSETTS U.S.A.  
St. & No. City State Country

B. NICKNAME SAMMY WHAT OTHER NAMES HAVE YOU USED? NONE

UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? NOT APPLICABLE

HOW LONG?  IF A LEGAL CHANGE, GIVE PARTICULARS

NOT APPLICABLE Where?  By What Authority

C. DATE OF BIRTH DEC. 1, 1923 PLACE OF BIRTH BROCKTON, MASS., U.S.A.  
City State Country

D. PRESENT CITIZENSHIP U.S.A. BY BIRTH? YES BY MARRIAGE?   
Country

BY NATURALIZATION CERTIFICATE?  ISSUED  BY   
Date Court

AT NOT APPLICABLE City State Country

HAVE YOU HAD A PREVIOUS NATIONALITY? NO Yes or No Country

HELD BETWEEN WHAT DATES?  TO  ANY OTHER NATIONALITY?  Country

GIVE PARTICULARS NOT APPLICABLE

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? NO GIVE PARTICULARS:

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? NOT APPLICABLE  
 PORT OF ENTRY? \_\_\_\_\_ ON PASSPORT OF WHAT COUNTRY? \_\_\_\_\_

LAST U.S. VISA \_\_\_\_\_  
 Number \_\_\_\_\_ Type \_\_\_\_\_ Place of Issue \_\_\_\_\_ Date of Issue \_\_\_\_\_

SEC. 2. PHYSICAL DESCRIPTION

AGE 26 yes, His SEX MALE HEIGHT 5'9" WEIGHT 160 lbs.

EYES BLUE HAIR BROWN COMPLEXION FAIR SCARS NONE

BUILD MEDIUM OTHER DISTINGUISHING FEATURES MOLE ON LEFT ARM AT  
7 ELBOW

SEC. 3. MARITAL STATUS

A. SINGLE Yes MARRIED \_\_\_\_\_ DIVORCED \_\_\_\_\_ WIDOWED \_\_\_\_\_

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS \_\_\_\_\_

NOT APPLICABLE

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE - INCLUDE ANNULMENTS - USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE NOT APPLICABLE First \_\_\_\_\_ Middle \_\_\_\_\_ Maiden \_\_\_\_\_ Last \_\_\_\_\_

PLACE AND DATE OF MARRIAGE \_\_\_\_\_

HIS (OR HER) ADDRESS BEFORE MARRIAGE \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

LIVING OR DECEASED \_\_\_\_\_ DATE OF DECEASE \_\_\_\_\_ CAUSE \_\_\_\_\_

PRESENT, OR LAST, ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ WHEN ACQUIRED? \_\_\_\_\_ WHERE? \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

OCCUPATION \_\_\_\_\_ LAST EMPLOYER \_\_\_\_\_

EMPLOYER'S OR BUSINESS ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

MILITARY SERVICE FROM \_\_\_\_\_ TO \_\_\_\_\_ BRANCH OF SERVICE \_\_\_\_\_

COUNTRY \_\_\_\_\_ DETAILS OF OTHER GOVT. SERVICE, U.S. OR FOREIGN \_\_\_\_\_

*NOT  
APPLICABLE*

SEC. 4 CHILDREN OR DEPENDENTS (Include partial dependents) NONE

1. NAME Not Applicable RELATIONSHIP   AGE    
 CITIZENSHIP   ADDRESS   St. & No.   City   State   Country    
 NOT APPLICABLE

2. NAME   RELATIONSHIP   AGE    
 CITIZENSHIP   ADDRESS   St. & No.   City   State   Country  

3. NAME   RELATIONSHIP   AGE    
 CITIZENSHIP   ADDRESS   St. & No.   City   State   Country  

## SEC. 5 FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME AUGUST First HERMAN Middle WIGREN Last

LIVING OR DECEASED LIVING DATE OF DECEASE   CAUSE  

PRESENT, OR, LAST, ADDRESS 218 BELMONT AV., BROCKTON, MASS., U.S.A.  
St. & No. City State Country

DATE OF BIRTH 1889 PLACE OF BIRTH CHICAGO, ILLINOIS U.S.A.  
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

CITIZENSHIP U.S.A. WHEN ACQUIRED? BIRTH WHERE?    
City State Country  
 HIGH SCHOOL

OCCUPATION TEACHER LAST EMPLOYER SCHOOL DEPT., BROCKTON, MASS.

EMPLOYER'S OR OWN BUSINESS ADDRESS HIGH SCHOOL, BROCKTON, MASS., U.S.A.  
St. & No. City State Country

MILITARY SERVICE FROM JULY 1917 TO Aug 1919 BRANCH OF SERVICE ARMY  
Date Date

COUNTRY U.S.A. DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN.

MASS. STATE GUARD, 1ST LIEUT., 1942-45

## SEC. 6 MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME IDA First CAROLINE (HALLQUIST) Middle WIGREN Last

LIVING OR DECEASED LIVING DATE OF DECEASE   CAUSE  

PRESENT, OR LAST, ADDRESS 218 BELMONT AV., BROCKTON, MASS., U.S.A.  
St. & No. City State Country

DATE OF BIRTH 1892 PLACE OF BIRTH QUINCY, MASS.

CITIZENSHIP U.S.A. WHEN ACQUIRED? BIRTH WHERE?    
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

OCCUPATION Housewife LAST EMPLOYER \_\_\_\_\_  
 EMPLOYER'S OR OWN BUSINESS ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 MILITARY SERVICE FROM \_\_\_\_\_ TO \_\_\_\_\_ BRANCH OF SERVICE \_\_\_\_\_  
 COUNTRY \_\_\_\_\_ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.  
 \_\_\_\_\_

**SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)**

1. FULL NAME RUSSELL HERMAN WIGREN AGE 20  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 PRESENT ADDRESS 218 BELMONT AV., BOSTON, MASS. U.S.A. -  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Citizenship \_\_\_\_\_
2. FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 PRESENT ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Citizenship \_\_\_\_\_
3. FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 PRESENT ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Citizenship \_\_\_\_\_
4. FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 PRESENT ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Citizenship \_\_\_\_\_
5. FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 PRESENT ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Citizenship \_\_\_\_\_

**SEC. 8. FATHER-IN-LAW NOT APPLICABLE**

FULL NAME \_\_\_\_\_  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 LIVING OR DECEASED \_\_\_\_\_ DATE OF DECEASE \_\_\_\_\_ CAUSE \_\_\_\_\_  
 PRESENT, OR LAST, ADDRESS \_\_\_\_\_ St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_  
 IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY \_\_\_\_\_  
 \_\_\_\_\_  
 CITIZENSHIP \_\_\_\_\_ WHEN ACQUIRED? \_\_\_\_\_ WHERE? \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 OCCUPATION \_\_\_\_\_ LAST EMPLOYER \_\_\_\_\_



SEC. 9. MOTHER-IN-LAW NOT APPLICABLE

FULL NAME \_\_\_\_\_  
 First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

LIVING OR DECEASED \_\_\_\_\_ DATE OF DECEASE \_\_\_\_\_ CAUSE \_\_\_\_\_

PRESENT, OR LAST, ADDRESS \_\_\_\_\_  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ WHEN ACQUIRED? \_\_\_\_\_ WHERE? \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

OCCUPATION \_\_\_\_\_ LAST EMPLOYER \_\_\_\_\_

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES: NONE

1. NAME NONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

2. NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

3. NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

## SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME STEPHEN P. ANDESEN RELATIONSHIP FATHER'S COUSIN/AGE 655.  
HUSBAND OF MY

CITIZENSHIP U.S. ADDRESS 4509 7th ST NW WASHINGTON D.C.  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

TYPE AND LOCATION OF SERVICE (IF KNOWN) U.S. DEPT. OF COMMERCE

2. NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

TYPE AND LOCATION OF SERVICE (IF KNOWN) \_\_\_\_\_

3. NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 St. & No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

TYPE AND LOCATION OF SERVICE (IF KNOWN) \_\_\_\_\_

## SEC. 12 EDUCATION

ELEMENTARY SCHOOL WHITMAN SCHOOL ADDRESS BROCKTON MASS. U.S.A.  
 CITY STATE COUNTRY  
 DATES ATTENDED 1928-1937 GRADUATE? YES

HIGH SCHOOL BOSTON HIGH SCHOOL ADDRESS BROCKTON MASS. U.S.A.  
 CITY STATE COUNTRY  
 DATES ATTENDED 1937-1941 GRADUATE? YES

COLLEGE YALE UNIVERSITY ADDRESS NEWHAVEN CONN. U.S.A.  
 CITY STATE COUNTRY  
 DATES ATTENDED DEGREE A.B. (1947)

COLLEGE HARVARD UNIVERSITY ADDRESS CAMBRIDGE MASS. U.S.A.  
 CITY STATE COUNTRY  
 DATES ATTENDED 1947-1950 DEGREE A.M. (1948)  
 AND WORK TOWARD PH.D.

## SEC. 13 MILITARY, NAVAL OR OTHER GOVT SERVICE - U.S. OR FOREIGN

U.S.A. ARMY S/Sgt 17 FEB 1943 TO 11 FEB 1946  
 CITY STATE DATE OF SERVICE  
 CAMP FISCHETT, VA HONORABLE  
 Last Station Type of Discharge

REMARKS: WAS MEMBER OF ARMY UNLISTED RESERVE, FROM NOV 1942 TO 17 FEB 1943  
 SELECTIVE SERVICE BOARD NUMBER 28 ADDRESS COURT HOUSE, BROCKTON,  
 MASS.

IF DEFERRED GIVE REASON NOT APPLICABLE

INDICATE MEMBERSHIP IN MILITARY RESERVE ORGANIZATIONS NO

SEC. 14 CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT  
 SEE FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS  
 EXTRA SHEET FIRST OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING  
 PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

## 1. FROM MARCH 1946 TO SEPTEMBER 1950

SINCE MY DISCHARGE FROM THE ARMY, (11 FEB. 1946),  
 I HAVE BEEN A STUDENT AT YALE (UNTIL JUNE 1947)  
 AND AT HARVARD (SEPT 1947 - SEPT 1950) UNDER PROVISIONS  
 OF P.L #346 - THE G.I. BILL. DETAILS OF MY STUDY ARE  
 TO BE FOUND UNDER ITEM #12 OF THIS FORM.

## 2. FROM SEPT 1946 TO JUNE 1947

EMPLOYING FIRM OR AGENCY EDITORIAL STAFF  
 YALE EDITION OF THE CORRESPONDENCE  
 OF HORACE WALPOLE  
 (YALE UNIVERSITY)

ADDRESS STEBBING MEMORIAL LIBRARY, NEW HAVEN, CONN. U.S.A.  
 St. & No. City State Country

KIND OF BUSINESS SCHOLARLY RESEARCH NAME OF SUPERVISOR MR. WARREN SMITH  
 TITLE OF JOB INDEXER (PART-TIME) TOTAL 12 HRS  
 WORK SALARY \$242.75 PER WEEK

YOUR DUTIES EARL-TIME TO EARN PART OF BOARD AT COLLEGE. I INDEXED  
 + CATALOGUED LETTERS IN CONNECTION WITH YALE EDITION  
 REASONS FOR LEAVING GRADUATION OF MGRACE WALTERS'S CORRESPONDENCE

3. FROM AUGUST 1944 TO FEBRUARY 1946

EMPLOYING FIRM OR AGENCY U. S. ARMY

DETAILS OF  
THIS WORK  
ARE ON  
PAGES 14, 15,  
16 OF THIS  
FORM

ADDRESS INFORMATION-EDUCATION OFFICE, Camp Pickett VA. U.S.A.  
 St. & No. CITY State Country

KIND OF BUSINESS (MILITARY) NAME OF SUPERVISOR CAPT. J. L. YOWELL, JR.  
 INFORMATION-EDUCATION up to  
 TITLE OF JOB ENLISTED SPECIALIST (MILITARY) SALARY \$9.75 PER MO.

YOUR DUTIES ORGANIZING + ADMINISTERING INFORMATION AND NON-MILITARY EDUCATION PROGRAM  
 REASONS FOR LEAVING DISCHARGE FROM SERVICE DETAILS ON PAGES 14, 15, 16

4. FROM JUNE 1941 TO DECEMBER 1943

EMPLOYING FIRM OR AGENCY GREAT ATLANTIC + PACIFIC TEA CO.

ADDRESS MAIN STREET BRECKIN MASS. U.S.A.  
 St. & No. CITY State Country

KIND OF BUSINESS GROCERY NAME OF SUPERVISOR FRANK PIVERONIS  
 TITLE OF JOB PRODUCE CLERK (PART-TIME) SALARY \$2.65 PER HR.

YOUR DUTIES SOLD VEGETABLES + FRUIT (FRIDAYS, SATURDAYS, AND SUMMER VACATIONS)

REASONS FOR LEAVING TO ENTER ARMY

5. FROM OCTOBER 1940 TO JUNE 1941

EMPLOYING FIRM OR AGENCY KENNEDY BUTTER + EGG CO.

ADDRESS MAIN STREET, BRECKIN MASS. U.S.A.  
 St. & No. CITY State Country

KIND OF BUSINESS RETAIL GROCERY NAME OF SUPERVISOR A. M. JACOBS

TITLE OF JOB CLERKS (PART-TIME) SALARY \$2.31 PER HR.

YOUR DUTIES SELLING COFFEE, TEA, BUTTER, ETC. (SATURDAYS)

REASONS FOR LEAVING SUMMER REDUCTION OF HELP - (I had been on a part-time basis before.)

ITEMS (Form 38-1)

**EXTRA SHEET**

LEE HOGSTEDT, JR.  
216 BELMONT AVE.  
BROCKTON, MASS.

The following material is meant to supplement  
the information given in this Form 38-1  
under Item #14. Please use it first.

OUTLINE HISTORY OF EMPLOYMENT, INCLUDING CASUAL EMPLOYMENT AND UNEMPLOYMENT. ONLY MAJOR ITEMS (WHICH ARE MARKED BELOW WITH \*) ARE INCLUDED ON REGULAR FORM. DETAILS ON OTHERS WILL BE SUPPLIED IF NECESSARY

DATES	WHERE	NATURE OF WORK
SEPT. - Nov. 1950	AT HOME	- SEEKING EMPLOYMENT - TICKET SELLING AT FOOTBALL GAMES, BROCKTON HIGH SCHOOL
SEPT. 1947 to Sept. 1950	HARVARD UNIV. STUDENT (UNDER G.I. BILL) [FALL, SPRING, SUMMER TERM, 1947-8, 1948-9, 1949-50]	* - STUDYING - CHAUFFEURING [WINTER, 1948] 2 weeks [WINTER, 1949] each. [FOR MR. C.E. CHAMBERLAIN, 310 BELMONT ST. BROCKTON, MASS.]
MAR. 1946 to JUNE 1947	YALE UNIV. STUDENT (UNDER G.I. BILL) [SPRING + SUMMER, 1946] [FALL + SPRING, 1946-7]	- STUDYING * - INDEXER (Part-Time) FOR YALE EDITION OF HORACE WALPOLE CORRESPONDENCE, 1700-617 - OFFICE WORK FOR SECRETARY TO DEAN OF YALE COLLEGE (Part-Time) - SUMMER, 1946
FEB. 17, 1943 to FEB. 11, 1946	U. S. ARMY	(1) CAMP LEE, VA. - BASIC TRAINING - FEB-JUNE 1943 (2) YALE UNIV. (ARMY SPECIALIZED TRAINING PROGRAM) [JUNE 1943 - MAY 1944] (3) CAMP PICKETT, VA. - 310TH INFANTRY, 78TH DIVISION - APRIL + MAY 1944 - SUPPLY SECTION, 1318 S.C.U. - MAY - JULY, 1944 * - INFO. + EDUCATION OFFICE - JULY 1944 - FEB. 1946 (4) CAMP MEADE, MD. - DISCHARGE - FEB. 11, 1946
SEPT. 1941 to FEB. 17, 1943	BOSTON UNIV. STUDENT	- STUDYING * - CLERK, A.P. GROCERY STORE, MAIN + CALIFORNIA STREETS, BROCKTON - (Part-Time) - JUNE 1941 - DEC. 1942
1935 to 1941	JUNIOR HIGH SCHOOL AND HIGH SCHOOL STUDENT	- CLERK, KENNEDY BUTTER STORE, MAIN ST., BROCKTON (PART TIME) - Oct. 1940 - JUNE 1941 - PAPER ROUTE

STARRED ITEMS ARE DETAILED ON FORM 38-1

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS:

NONE

SEC. 16. GIVE FIVE CHARACTER REFERENCES — IN THE U.S. — WHO KNOW YOU INTIMATELY — (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

1. REV. J. MANLEY SHAW

Street and Number

CITY

STATE

BUS. ADD. CENTRAL METHODIST CHURCH, BROCKTON, MASS.  
RES. ADD. 258 W. FAIR ST., BROCKTON, MASS.

2. MR. C. WESLEY WILLIAMS

BUS. ADD. 41 ARINGTON ST., BROCKTON MASS.  
RES. ADD. 32 GIFFORD ST., BROCKTON MASS.

3. MISS LYDIA A. GIBBS

BUS. ADD. HIGH SCHOOL, BROCKTON MASS.  
RES. ADD. 28 BUCKMEAD AV., BROCKTON MASS.

4. REV. PAUL STOPENHAGEN

BUS. ADD. [HARVARD-EPWORTH] CAMBRIDGE MASS.  
RES. ADD. 30 LANGDON ST., CAMBRIDGE MASS.

5. MR. H. B. FISHER

BUS. ADD. \_\_\_\_\_

RES. ADD. SEYMOUR RD., WOODBRIDGE, CANN.  
BUS. ADD. (?)  
RES. ADD. 8006 LOWELL PLACE, BETHESDA, MARYLAND

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES — NOT REFERENCES, SUPERVISORS OR EMPLOYERS — (Give residence and business addresses where possible.)

1. MR. KENNETH G. RYDER

Street and Number

CITY

STATE

BUS. ADD. CAMBRIDGE JR. COLLEGE, CAMBRIDGE, MASS.  
RES. ADD. BOWMEET ST., LEXINGTON, MASS.

2. MR. ROLAND J. GIBSON

BUS. ADD. \_\_\_\_\_

RES. ADD. ADAMS A-33, CAMBRIDGE MASS.

3. MR. HERMAN CARR

BUS. ADD. [PHYSICS DEPT.] CAMBRIDGE MASS.

4. MR. HUTSON K. HOWELL

RES. ADD. HARVARD UNIV. CAMBRIDGE MASS.

5. MR. JOHN D. SHAW, JR.

BUS. ADD. [OPTICAL LABORATORY] BOSTON MASS.

RES. ADD. 14 MORSE ST., BROCKTON MASS.

(1)

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SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

- |  | Street and Number                         | City                                       | State        |
|--|---|--|--------------|
| 1. <u>MISS ELIZA E. HENRICK</u>                                    | <u>BUS. ADD.</u>                          | <u>RES. ADD. 232 BELMONT AV., BROCKTON</u> | <u>MASS.</u> |
| 2. <u>MRS. ERANN B. YATES</u><br><u>Land family</u>                | <u>BUS. ADD.</u>                          | <u>RES. ADD. 244 BELMONT AV., BROCKTON</u> | <u>MASS.</u> |
| 3. <u>MR. EDWARD HENNESSY</u><br><u>(Neighboor for many years)</u> | <u>BUS. ADD. 238 FOREST AV., BROCKTON</u> | <u>CLASS.</u>                              | <u>MASS.</u> |
|  | <u>RES. ADD. 40 BOUVE AV., BROCKTON</u>   | <u>CLASS.</u>                              | <u>MASS.</u> |

SEC. 19. FINANCIAL BACKGROUND

- A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOURCES OF OTHER INCOME
- B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS PEOPLES SAVINGS BANK, 231 MAIN ST., BROCKTON, MASS.
- C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? No  
GIVE PARTICULARS, INCLUDING COURT:
- D. GIVE THREE CREDIT REFERENCES — IN THE U.S.
- |                                      |   |           |      |       |         |
|--------------------------------------|---|-----------|------|-------|---------|
| 1. NAME <u>MR. PAUL C. BENNETT</u>   | ADDRESS <u>282 GREEN ST., BROCKTON, MASS.</u>     | St. & No. | City | State | Country |
| 2. NAME <u>MR. HARDING F. PORTER</u> | ADDRESS <u>106 HILLBROOK AV., BROCKTON, MASS.</u> | St. & No. | City | State | Country |
| 3. NAME <u>MR. WILLIAM C. NYE</u>    | ADDRESS <u>39 CARLYNN RD., BROCKTON, MASS.</u>    | St. & No. | City | State | Country |

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

FROM 1933 TO 1927 128 MENLO ST., BROCKTON, MASS. U.S.A.  
St. No. City State Country

FROM 1927 TO 1943 44 BOUVE AV., BROCKTON, MASS. U.S.A.  
St. No. City State Country

FROM 1943 TO 1946 U. S. ARMY  
St. No. City State Country

FROM 1946 TO 1950 219 BELMONT AV., BROCKTON MASS. U.S.A.  
St. No. City State Country

FROM MAR 1946 TO JL 1947 YALE UNIV. NEW HAVEN, CONN. U.S.A.  
St. No. City State Country

FROM 1947 TO 1950 26 MELROSE ST., ARLINGTON, MASS. U.S.A.  
St. No. City State Country  
SEPT. TO MAY EACH YEAR

FROM \_\_\_\_\_ TO \_\_\_\_\_  
St. No. City State Country

FROM \_\_\_\_\_ TO \_\_\_\_\_  
St. No. City State Country

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES NONE

- | A. FROM | TO | City or Section | Country | Purpose |
|---------|----|-----------------|---------|---------|
| FROM    | TO | City or Section | Country | Purpose |
| FROM    | TO | City or Section | Country | Purpose |

FROM	TO	City or Section	Country	Purpose
FROM	TO	City or Section	Country	Purpose
FROM	TO	City or Section	Country	Purpose

B. LAST U.S. PASSPORT — NUMBER, DATE, AND PLACE OF ISSUE: NONE

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? None GIVE APPROXIMATE

DATES: \_\_\_\_\_

PASSPORTS OF OTHER NATIONS: Not Applicable

#### SEC. 22. CLUBS, SOCIETIES AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU BELONG OR HAVE BELONGED:

1. CENTRAL METHODIST CHURCH BROCKTON MASS. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: ATTENDED SINCE BIRTH; MEMBER SINCE 1935
2. HISTORY CLUB, BROCKTON HIGH SCHOOL BROCKTON MASS. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: 1937-1941
3. DRAMATIC CLUB, BROCKTON HIGH SCHOOL, BROCKTON, MASS. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: 1939-1941  
OSAMEQJIN CHAPTER
4. ORDER OF DEMOLAY MAIN ST., BROCKTON MASS. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: ca. 1940-46 (no exact records)
5. BOSTON UNIVERSITY WESLEY CLUB, BOSTON MASS. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: 1942-43 [Methodist Student Club]
6. AXA FRATERNITY, BOSTON UNIVERSITY, BOSTON, MASS. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: 1942-43 [Pledged, but didn't complete membership]
7. YALE WESLEY FOUNDATION, FIRST METHODIST CHURCH, NEW HAVEN, Conn. U.S.A.  
Name and Chapter      St. & No.      City      State      Country  
DATES OF MEMBERSHIP: 1943-44; 1946-47.

[CENSORED] 16 [CENSORED]

## SEC. 23. GENERAL QUALIFICATIONS

- A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "SLIGHT" "FAIR" OR "FLUENT")

LANGUAGE FRENCH SPEAK FAIR READ FLUENT WRITE FAIR

LANGUAGE SPANISH SPEAK SLIGHT READ FAIR WRITE SLIGHT

LANGUAGE RUSSIAN SPEAK FAIR READ SLIGHT WRITE SLIGHT

SWEDISH — SLIGHT — SLIGHT — SLIGHT

- B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

BICYCLING; SWIMMING; HIKING

STAMP COLLECTING; PROPAGANDA STUDY

- C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

YES, ① MY MILITARY DUTIES AS INFORMATION AND EDUCATION ENLISTED SPECIALIST (MOS 2274) IN POST INFO + EDUCATION OFFICE, CAMP Pickett, VA. [SEE SEC. #14②]  
② PUBLIC SPEAKING

- D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

1. TENNESSEE VALLEY AUTHORITY (1951) (Application not yet complete)  
2. CIVIL SERVICE - APPLIED FOR POSITION OF HISTORY AND LITERATURE PROFESSOR AT COAST GUARD ACADEMY, NEW LONDON, CONN. (1950)

- E. IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

- UNCERTAIN. MAY HAVE BEEN INVESTIGATED FOR HISTORY TEACHING POSITION (AUGUST, 1950)

14-00000

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SEC. 24. MISCELLANEOUS

- A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: NO

- B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? NO IF SO, TO WHAT EXTENT? NEVER USED THEM.

- C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO

- D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

NO

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME ANGUS R H. WIGREN RELATIONSHIP FATHER  
ADDRESS 218 RELIANT AV., BROCKTON, MASS. U.S.A.  
St. & No. City State Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO

14-00000  
SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT BROCKTON, MASSACHUSETTS DATE NOVEMBER 1, 1950  
City and State

John A. Wiegert John A. Wiegert  
Witness Signature of Applicant

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE:

Sec. 12 - EDUCATION (continued from p. 6)

COLLEGE ATTENDED:

(1) Boston University, College of Liberal Arts, Boston, Mass.

-Attended: Sept. 1941 to Feb. 1943.

-Completed 3 semesters of work, majoring in History.

-Called to active duty with U.S. Army, Feb. 17, 1943.

Subjects:

- |                                  |                     |
|----------------------------------|---------------------|
| -History of Western Civilization | History             |
| -United States History           | English Composition |
| -American Government             | English Bible       |
| -Comparative Government          | French              |
| -General Economics               | Spanish             |
| -Psychology                      |                     |

(2) Yale University, New Haven, Conn. - Army Specialized Training

Intensive Russian Area Language Course (current issue #71)

- Attended: June 1943 to March 31, 1944 (sent by the U.S. Army)

- Completed course, received certificate and one year of academic credit.

Subjects:

- |                     |   |                   |         |
|---------------------|---|-------------------|---------|
| -Russian History    | 3 terms                                     | -European History | 3 terms |
| -Russian Geography  | 3 terms                                     | -Far East History | 1 term  |
| -Russian Literature |   |                   |         |
| and Customs         | 1 term                                      |                   |         |
| -Russian Language   | 3 terms (intensive; 17 class hours per wk.) |                   |         |

(3) Yale University, New Haven, Connecticut

- Attended: March 1946 to June 1947

- A.B. degree awarded in 1947 - majored in History

Subjects:

- |   |                             |
|---|-----------------------------|
| -United States History  | American Immigration        |
| -American Thought & Civilization  | Greek Classics              |
| -U.S. Diplomatic History  | English Literature          |
| -History of Contemporary World  | New Germany                 |
| -Moral and Political Philosophy   | Public Opinion & Propaganda |
| -American Govt. in Transition   | German                      |
| -Senior Thesis: "The Interchurch World Movement and the Steel Strike of 1919" |                             |

13 GOVERNMENT PRINTING OFFICE: 1950 O - 6703  
SIGNED DATED NOV 1 1950 BY JOHN A. WIEGERT  
OVER

(24)

- (6) Harvard University, Department of History and Science,  
Cambridge, Massachusetts
- Attended Sept. 1947 to Sept. 1948
  - A.A. degree awarded, 1948 (in History)
  - \* Completed evidence requirements toward Ph.D. in History  
Graduate:
  - Ancient Greek History      -U.S. Colonial History
  - English History from 1688      -History of the Northwest Mts.
  - American Government
  - Seminar on the New Deal: "The Communist Party in the New Deal Period".
  - Seminar on the West: "The Attitude of Massachusetts Democracy toward Imperialism in the 1890's"
  - Directed reading in American and English History.
- In addition, I audited the following courses:
- The Emergence in American History
  - Government Regulation of Industry
  - U.S. Intellectual History
  - American Social and Cultural History
  - The British Empire
  - European Intellectual History in the 18th & 19th Centuries.
- I also entered a lecture course on college teaching.

Educational recommendations may be obtained from Miss Florence Leitch,  
Graduate Placement Office, Farlow House, Cambridge, Massachusetts)

#### SEC. 14-③ - (continued from p. 7)

##### INFO & EDUCATION SPECIALIST (MILITARY), (1944-46)

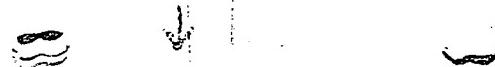
(1) After completing the AUPC course at Yale, I was assigned to the 116th Infantry, 76th Division, Camp Pickett, Va. While there, I conducted "orientation" lectures covering world news and background material on the war (January 1944).

(2) Because of my limited-service status, I was transferred to the Supply Section, 161st SCU, at Camp Pickett. I performed the duties of a unit Info & Education lecturer -- lecturing on history and current events, maintaining maps and bulletins on battle areas, and enrolling soldiers in USAFI correspondence courses (May-July 1944). As a result of this work, I was promoted to the Post Info & Education Office.

(3) The Post Information & Education Office had to plan, produce, and disseminate war information and non-military education for all troops permanently stationed at Camp Pickett, and for a hospital on the grounds. The purpose of that program was to help troops to understand why and what we were fighting, and to understand their role in that fight. It was morale building through information.

As Non-Commissioned Officer for the Info & Education Office, I performed both administrative and functional duties. I aided in the development and execution of the policies and content of the education program, and was in immediate charge of the weekly instructional program.

The following are the duties I performed:



- A) Prepared material for use in preparation of classes, which will be used in the camp. This included series of talks and lectures for indoctrination, applied series for use in these classes. I prepared, reviewed, or simplified them to suit them to the needs of our camp.
- B) Trained men to conduct lectures in each of 12 to 16 units; briefed them on use of the prepared material each week; and inspected their classes.
- Each company or unit was required to have one or more men with suitable education or experience to conduct weekly classes on history and current events under direction of the Info & Education Office. At briefing conferences, I discussed with them the topics for the next week, suggested ways of presentation, and described general policies to be followed. I made periodic inspection visits to classes led by these men.
- C) Lectured or conducted several discussions each week.
- The topics of these classes were the same as those used by the other men: basic U.S. Victory; current world events; background material on the war; the relation of the U.S. to its allies; the enemy; and the role of the individual soldier. Classes contained 75 to 100 men each, with all levels of education represented in them.
- D) Designed and prepared displays for War Information Centers in camp libraries and the post headquarters. Developed visual aids for classroom use.
- Displays consisted of pictures, posters, maps, and explanatory material dealing with various topics, such as: "The German Army", "Growth of the Japanese Empire", "Nazis", "The United Nations", etc. The purpose was to give a graphic presentation of background information concerning the war. The display in the post headquarters had maps and news items dealing with battle areas.
- E) Compiled and edited daily news sheet; broadcast daily news summaries; wrote articles on current events for camp newspaper.
- At my suggestion, the news-dissemination media at Camp Pickett were expanded by establishment of the news sheet and news broadcasts. The news sheet contained late news bulletins, factual background material, and some editorials. The news sheet and broadcasts were necessitated by the remoteness of the camp.
- F) Did educational counselling and encouraged enrolments in correspondence courses offered by U.S. Armed Forces Institute.
- G) Maintained close cooperation with camp newspaper staff, the Public Relations Office, Special Services Office, and the Intelligence Officer.

To be better prepared for work in the Post Info & Education Office it was sent to the School for Personnel Services, Washington & Lee University, Lexington, Va., for a one-month course for Info & Education Unlisted Specialists, (October-November 1944).

This course was prepared by the War Department and conducted by military personnel. It presented material to be used in preparing Info & Education programs in camps, it suggested methods of presentation, and it provided practical experience in assessing and dealing with orientation problems.

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None of the topics covered in lectures and discussions in this course were:

- |                          |                         |
|--------------------------|-------------------------|
| -Technique of Propaganda | -Know the Enemy         |
| -Group Leadership        | -Know our Allies        |
| -Principles              | -Know the U.S.A.        |
| -Moral Factors           | -Teaching Methods       |
| -Global Warfare          | -Review and Visual Aids |

Upon completion of this course (with a grade of "Excellent"), I received a certificate, and a Military Occupational Specialty Classification of MOS 4174 (Information-Education Enlisted Specialist).

I believe my work as Non-commissioned Officer in the Post Info & Education Office at Camp Pickett would be valuable to Central Intel-ligence. The job was given to me as a promotion. I received special training for it at the School for Personnel Services. While performing the job, I received promotions in rank from Private first class to Staff Sergeant. During the closing months of my service, I was in complete charge of the office in the absence of my full-time Info & Education Officer.

As the result of my work, I was invited to attend a conference of the Info & Education officers and non-commissioned officers of the Third Service Command at Edgewood Arsenal, Maryland, and to address that conference on educational and counselling problems. Since my discharge, was in process at that time, I was unable to attend. Upon discharge, I received a special commendation from Colonel F.D. Paullin, Commanding Officer of Camp Pickett, and a letter of recommendation from my superior.

(Copies of these letters, orders, and commendations will be submitted if necessary)

#### Sec. 22 - CLUBS, ETC. (Continued from p. 10)

8. NEW ENGLAND METHODIST STUDENT MOVEMENT COUNCIL  
- OFFICE OF CHAPLAIN, BOSTON UNIVERSITY, BOSTON, MASS.  
- DATES: 1946-1947
9. HARVARD WESLEY FOUNDATION { 1556 MASSACHUSETTS AVE, CAMBRIDGE, MASS.  
38 LANGDON ST., CAMBRIDGE, MASS.  
- DATES: 1947-1950
10. GRADUATE HISTORY CLUB, HARVARD UNIVERSITY, CAMBRIDGE, MASS.  
- DATES: 1948-1950 (irregular attendance).
11. HENRY ADAMS CLUB (FOR GRADUATE STUDENTS IN AMERICAN HISTORY)  
- HARVARD UNIVERSITY, CAMBRIDGE, MASS.  
- DATES: 1947-1950
12. POST #35, AMERICAN LEGION, WEST ELI STREET, BROCKTON, MASS.  
- DATES: 1946-1948.

THE FOREGOING LISTED PARTIES ARE TRUE TO THE BEST OF MY KNOWLEDGE.

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## SECURITY APPROVAL

To : Chief, Covert Personnel Division  
 Personnel Officer

From : Chief of Inspection and Security

Subject: WIGREN, Lee Hobart

Date: 23 March 1951  
 Number: 44732

## 1. Note "X" below:

Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

## 2. Memorandum dated 16 November 1950 stated subject is being considered for employment in OSO.

*Frank P. Glenn*  
 FRANK P. GLENN  
 Chief, Personnel Security Division  
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**CONFIDENTIAL**  
**OFFICE OF INVESTIGATION**

TO : Chief, Covert Personnel Branch Date: 26 February 1951  
FROM : Security Officer, CIA  
SUBJECT: WIGREN, Lee Hobart - 44732

Reference is made to your memorandum dated 16 November 1950 which requested that subject be granted security clearance.

This is to advise that this office interposes no objection from a security standpoint to a temporary appointment of the subject to the Processing Pool, pending completion of further security action, upon the condition that subject (1) not have access to classified material, (2) not have access to CIA secure areas, (3) not be issued a CIA badge or credential. The subject may not be assigned for duty in any CIA staff or office without further authority from the Security Officer, CIA. This clearance does not include assignment to unclassified duties outside the immediate supervision of the Pool supervisor.

It is requested that this office be notified immediately when subject returns on duty so that final security processing may be scheduled.

FOR THE SECURITY OFFICER, CIA:

Class - Security Questions

*[Signature]* CONFIDENTIAL